

**AGENDA
HASTINGS CITY / BARRY COUNTY AIRPORT COMMISSION
REGULAR MEETING**

**June 28, 2023
Hastings City/Barry County Airport
2505 Murphy Drive, Hastings, MI 49058**

1. Call to Order at 4:30 p.m.
2. Pledge of Allegiance
3. Roll Call
4. *Approval of Agenda
5. **Limited Public Comment
6. *Meeting Minutes
 - A. *Consider approval of the May 24, 2023 Regular Meeting
7. Financial Reports
 - A. *Consider approval of the May 2023 Financial Report.
8. Old Business
9. New Business
10. Airport Manager's Report
11. Board Comments
12. ** Limited Public Comment
13. Adjournment

* Indicates Attachment

**** Guidelines for Public Comment**

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard. All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

Hastings City/Barry County Airport Commission
Draft Meeting Minutes
May 24, 2023

Call to Order. The meeting was called to order by Chairperson Holley at 4:30 p.m.

Pledge of Allegiance. Holley led the Pledge of Allegiance.

Roll Call. Roll was taken. All members present; Bowers, Holley, Smelker, Teunessen, Tossava

Approval of Agenda. No changes to the agenda were proposed.

Motion by Smelker, Second by Tossava to approve the agenda for the May 24, 2023 meeting. All members present voting yes; motion carried.

Limited Public Comment. None.

Approval of Minutes. There were no modifications proposed for the draft minutes of the April 26, 2023 regular meeting of the Airport Commission.

Motion by Smelker, Seconded by Teunessen to approve the minutes from the April 26, 2023 regular meeting of the Airport Commission as presented. All members present voting yes; motion carried.

There were no modifications proposed for the draft minutes of the May 9, 2023 special meeting of the Airport Commission.

Motion by Tossava, Seconded by Smelker to approve the minutes from the May 9, 2023 special meeting of the Airport Commission as presented. All members present voting yes; motion carried.

Financial Reports. Holley introduced discussion regarding the April 2023 Financial report.

Motion by Smelker, Seconded by Tossava to accept and place on file the financial report for April 2023. All members present voting yes; motion carried.

Old Business. None.

New Business. None.

Airport Manager's Report. Noteboom commented that the new debris blower had been received, all hangars are full other than some limited space in the community hangar, and that he is working on having the gate fixed.

Board Comments. Smelker commented that the Board of Commissioners had voted to approve the amendment to the airport manager's contract. Tossava noted that the City Council had also approved the document.

Limited Public Comment. None.

Adjournment.

Motion by Tossava, Seconded by Smelker to adjourn the meeting at 4:45 p.m. All members present voting yes; motion carried.

Revenue Status Report

revstat.rpt
06/12/2023 10:44AM
Periods: 5 through 5

BARRY COUNTY
5/1/2023 through 5/31/2023

Account Number	Adjusted Estimate	Revenues	Year-to-date Revenues	Balance	Prct Rcvd
295 AIRPORT FUND					
000 DEPT					
000-553-000 STATE GRANT	0.00	0.00	0.00	0.00	0.00
000-580-000 CONTRIBUTIONS FROM LOCAL UNITS CONT	0.00	0.00	0.00	0.00	0.00
000-608-000 HANGER RENT & TIE DOWN FEES	150,000.00	14,522.50	94,801.10	55,198.90	63.20
000-609-050 OTHER	250.00	0.00	0.00	250.00	0.00
000-648-000 SALE OF GAS	225,000.00	29,085.26	91,293.43	133,706.57	40.57
000-675-000 DONATIONS	0.00	0.00	0.00	0.00	0.00
000-679-000 MISC REVENUE	1,450.00	0.00	9,780.00	-8,330.00	674.48
000-679-010 MISC REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
Total AIRPORT FUND	376,700.00	43,607.76	195,874.53	180,825.47	52.00
Grand Total	376,700.00	43,607.76	195,874.53	180,825.47	52.00

**BARRY COUNTY
EXPENDITURE VS BUDGET REPORT**

6/2/2023

PERIOD ENDING 5/2023 FISCAL PERIOD 5 YEAR 2023

FUND 295 AIRPORT FUND	BUDGETED EXPENSE	ACTUAL MTD	ACTUAL YTD	BUDGET REMAINING	PERCENT REMAINING
FUND ACCOUNT # DESCRIPTION					
895 AIRPORT					
708 000	79,000.00	6,583.33	32,916.65	46,083.35	58.33%
	79,000.00	6,583.33	32,916.65	46,083.35	58.33%
TOTAL PAYROLL EXPENDITURES					
727 000	800.00	0.00	52.79	747.21	93.40%
729 000	180.00	0.00	0.00	180.00	100.00%
734 000	13,500.00	375.27	1,392.97	12,107.03	89.68%
745 000	500.00	0.00	0.00	500.00	100.00%
748 000	500.00	9.99	626.23	-126.23	-25.25%
802 010	0.00	0.00	0.00	0.00	0.00%
806 000	4,000.00	281.25	1,111.25	2,888.75	72.22%
807 000	1,200.00	0.00	0.00	1,200.00	100.00%
808 000	0.00	0.00	0.00	0.00	0.00%
809 000	1,500.00	0.00	945.00	555.00	37.00%
816 000	0.00	0.00	0.00	0.00	0.00%
851 000	100.00	2.70	2.70	97.30	97.30%
910 000	8,100.00	0.00	601.00	7,499.00	92.58%
921 000	12,000.00	779.77	5,117.34	6,882.66	57.36%
925 000	750.00	55.00	275.00	475.00	63.33%
931 000	4,500.00	209.49	268.11	4,231.89	94.04%
932 000	4,000.00	5,301.86	7,617.00	-3,617.00	-90.43%
960 000	1,000.00	55.20	130.15	869.85	86.99%
960 100	6,750.00	670.12	2,192.96	4,557.04	67.51%
974 000	6,500.00	0.00	14,071.33	-7,571.33	-116.48%
975 000	0.00	0.00	0.00	0.00	0.00%
976 000	15,000.00	0.00	0.00	15,000.00	100.00%
977 000	17,500.00	12,200.00	12,200.00	5,300.00	30.29%
979 000	5,000.00	0.00	26,913.90	-21,913.90	-438.28%
979 010	200,000.00	19,063.00	61,343.24	138,656.76	69.33%
990 000	0.00	0.00	0.00	0.00	0.00%
	303,380.00	39,003.65	134,860.97	168,519.03	55.55%
TOTAL OPERATING EXPENDITURES					
895 AIRPORT TOTAL DEPARTMENT	382,380.00	45,586.98	167,777.62	214,602.38	56.12%
295 AIRPORT FUND TOTAL FUND	382,380.00	45,586.98	167,777.62	214,602.38	56.12%

ACCUMULATED PAID LIST
 Period Ending 5/2023 Fiscal Period 5 Year 2023

BARRY COUNTY
 06/02/2023

Invoice # Inv. Date Account Number Description Invoice Amount Check Number Check Date

295 AIRPORT FUND

895 AIRPORT
295-895-708-000

041972 NOTEBOOK CONSTRUCTION & MANAGEM MAY23 05/01/2023 295-895-708-000 AIRPORT \$6,583.33 335837 05/04/2023
ACCOUNT TOTAL
DEPARTMENT TOTAL
\$6,583.33

023425 STATE OF MICHIGAN 2023/04 05/02/2023 295-895-734-000 BARRY CO/STATE WITHOLDING \$375.27 335848 05/04/2023
ACCOUNT TOTAL
DEPARTMENT TOTAL
\$375.27

034865 HASTINGS ACE HARDWARE 11317/1 05/22/2023 295-895-748-000 AIRPORT/WHITE MARKING PAINT \$9.99 336275 05/23/2023
ACCOUNT TOTAL
DEPARTMENT TOTAL
\$9.99

022651 APPLE STREET LAW OFFICE PLC 5045 05/11/2023 295-895-806-000 AIRPORT/SERVICES APRIL 23 \$281.25 336161 05/23/2023
ACCOUNT TOTAL
DEPARTMENT TOTAL
\$281.25

045712 MEI TELECOM SERVICES 10001347892 05/22/2023 295-895-851-000 AIRPORT/PLUS SURCHARGES \$2.70 336297 05/25/2023
ACCOUNT TOTAL
DEPARTMENT TOTAL
\$2.70

008300 CONSUMERS ENERGY, PAYMENT CENTER 005229 05/15/2023 295-895-921-000 AIRPORT/GAS/#1030 4511 8215 \$17.66 336072 05/18/2023
 008300 CONSUMERS ENERGY, PAYMENT CENTER 04567558772 05/15/2023 295-895-921-000 AIRPORT/GAS \$47.52 336072 05/18/2023
 014546 GREAT LAKES ENERGY 005337 05/22/2023 295-895-921-000 AIRPORT/ENERGY USE \$714.59 336269 05/25/2023
ACCOUNT TOTAL
DEPARTMENT TOTAL
\$779.77

051099 JIM'S PICKUP SERVICE MAY 2023 05/09/2023 295-895-925-000 AIRPORT/#JCOM0050 \$55.00 335994 05/11/2023
ACCOUNT TOTAL
DEPARTMENT TOTAL
\$55.00

041972 NOTEBOOK CONSTRUCTION & MANAGEM 005330 05/16/2023 295-895-931-000 AIRPORT/REIMBURSEMENT/SUPPLIE \$209.49 336117 05/18/2023
ACCOUNT TOTAL
DEPARTMENT TOTAL
\$209.49

Invoice #	Inv. Date	Account Number	Description	Invoice Amount	Check Number	Check Date
295 AIRPORT FUND						
895 AIRPORT						
295-895-932-000						
041972	05/02/2023	295-895-932-000	AIRPORT/TREE CLEARING	\$4,200.00	335837	05/04/2023
034865	05/09/2023	295-895-932-000	AIRPORT/TRIMMER	\$219.00	335987	05/11/2023
024748	05/09/2023	295-895-932-000	AIRPORT/PARTS	\$158.44	335988	05/11/2023
029462	05/15/2023	295-895-932-000	AIRPORT/SERVICE CALL	\$541.50	336128	05/18/2023
041972	05/24/2023	295-895-932-000	AIRPORT/REIMBURSE FOR SUPPLIES	\$77.98	336301	05/25/2023
040885	05/22/2023	295-895-932-000	AIRPORT/RODS & FLANGES	\$104.94	336319	05/25/2023
			ACCOUNT TOTAL	5,301.86		
			DEPARTMENT TOTAL	\$5,301.86		
029050	05/09/2023	295-895-960-000	AIRPORT/DISPLAY AD 4/1/2023	\$55.20	336020	05/11/2023
			ACCOUNT TOTAL	55.20		
			DEPARTMENT TOTAL	\$55.20		
050946	05/02/2023	295-895-977-000	AIRPORT/STAND ON BLOWER	\$12,200.00	335862	05/04/2023
			ACCOUNT TOTAL	12,200.00		
			DEPARTMENT TOTAL	\$12,200.00		
046076	05/05/2023	295-895-979-010	AIRPORT/RESALE FUEL	\$18,976.01	335950	05/11/2023
046076	05/15/2023	295-895-979-010	AIRPORT/NEW WINDSOCK	\$86.99	336051	05/18/2023
			ACCOUNT TOTAL	19,063.00		
			DEPARTMENT TOTAL	\$19,063.00		
			FUND TOTAL	\$44,916.86		

Add Bank/credit card fees

TOTAL 670.12
\$45,586.98