

Hastings City / Barry County Airport Commission
Draft Meeting Minutes
December 28, 2022

1. **Call to Order.** The meeting was called to order by Chairperson Holley at 4:30 p.m.
2. **Pledge of Allegiance.** Holley led the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Holley, Tossava, Smelker, Conner and Bowers.
4. **Approval of Agenda.** Holley asked for any additions or amendments to the agenda.

Motion by Conner, second by Tossava to approve the agenda.

In favor: Holley, Tossava, Smelker, Conner and Bowers.
Opposed: None.

Motion carried.
5. **Limited Public Comment.** None.
6. **Approval of Minutes.** Holley asked for comments regarding the draft minutes of the October 26, 2022 regular meeting of the Airport Commission.

Motion by Bowers, second by Tossava to approve the minutes of the October 26, 2022 regular meeting of the Airport Commission as presented.

In favor: Holley, Smelker, Tossava, Conner and Bowers.
Opposed: None.

Motion carried.
7. **Financial Reports.** Holley introduced discussion regarding the November, 2022 Airport Fund financial reports. Brown gave an overview and Noteboom answered questions.

Motion by Smelker, second by Conner to accept and place on file the financial report for November, 2022.

In favor: Holley, Tossava, Smelker, Conner and Bowers.
Opposed: None.

Motion carried.
8. **Old Business.** None.
9. **New Business.**

A. Airport License Inspection and Tree Clearing

Noteboom informed the Commission that the Michigan Department of Transportation Bureau of Aeronautics recently conducted an inspection of the airport for licensing. MDOT issued a provisional license due to trees that are encroaching into the runway flight glide path. Noteboom anticipates having the trees removed and the issue corrected by the end of January.

10. **Airport Manager's Report.** Holley introduced discussion regarding the Airport Manger's Report. Noteboom presented and explained the Airport Manager's report.

Motion by Smelker, second by Tossava to authorize the Airport Manager and attorney Mike McPhillips to represent the Airport Commission with regard to the eviction of Affordable Metals from the hangar located at 2995 Airport Rd, Hastings, MI 49058.

In favor: Holley, Smelker, Conner and Bowers.
Opposed: Tossava.

11. **Board Comments.**

Conner noted that this is her last meeting on the Airport Commission and thanked the Commission for the opportunity to serve with them.

12. **Limited Public Comment.** None.

13. **Adjournment.**

Motion by Tossava, second by Smelker to adjourn at 5:19 p.m.

In favor: Holley, Tossava, Smelker, Conner and Bowers.
Opposed: None.

Submitted by: Michael Brown, Administrative Secretary