

Please be advised that the Barry County Board of Commissioners has scheduled a Board of Commissioners meeting on May 23, 2017 at 9:00 a.m.
for the purpose of:

AGENDA
for Barry County Board of Commissioners
May 23, 2017; 9:00 a.m.; Commission Chambers
For more information go to: www.barrycounty.org

1. Call To Order at 9:00 a.m.
2. Moment of Silence/Invocation
3. Pledge of Allegiance
4. Roll Call
5. Approval of Written Agenda (including consent items & items for discussion)
6. Limited Public Comment (3 minutes per person)
7. Various Correspondence
8. Consent Items (voted upon at one time by roll call vote):
 - a. Approval of May 9, 2017 Board of Commissioners meeting minutes.
 - b. Approval of May 16, 2017 Committee of the Whole meeting minutes.
 - c. Approval of May 16, 2017 Board of Commissioners special meeting minutes.
 - d. Approval of the Michigan Department of Agriculture Farmland and Open Space Preservation Program application (more commonly known as PA 116) 17-1 for Norman and Kim Hammond in Section 2 of Barry Township.
 - e. Approval of the Michigan Department of Agriculture Farmland and Open Space Preservation Program application (more commonly known as PA 116) 17-2 for Brad Smelker in Section 7 of Carlton Township.
 - f. Approval to purchase 12 copiers from Ricoh Corporation for the purchase price of \$52,522.33 with a five year fixed 5 year maintenance and supply contract billing at the rate of \$.003 per page b/w and \$.03 per page color with funds to be paid from the Data Processing Fund.
 - g. Approval of the attached contract with Iris Waste Diversion Specialists for recycling coordination services with funds to be paid from the Solid Waste fund, and authorize the Chair to sign the agreement.
(roll call vote)
9. Presentations: Phyllis Fuller, Director – Barry County Central Dispatch/E 9-1-1 Annual Report
10. Public Hearings: None
11. Items for Consideration (roll call vote indicated)
 - a. Approval of transfers and disbursements:
Approval of claims in the amount of \$87,037.50 **(roll call vote)**

- b. Approval of Resolution number 17-07, Resolution to approve Replacement of the Gun Lake Dam on Marsh Road in Orangeville Township. **(roll call vote)**
- c. Approval of Resolution #17-10, Resolution for a Partial Termination of a Farmland Development Rights Agreement With Pre-Existing Structure, for the removal of a portion of property owned by Brian Luedke from the Michigan Department of Agriculture Farmland and Open Space Preservation Program (more commonly known as PA 116) in Section 24 of Carlton Township. **(roll call vote)**

- 12. Unfinished Business
- 13. New Business
- 14. Legislative Update
- 15. County Administrator's Report
- 16. Chairperson's Report
- 17. Vice Chairperson's Report
- 18. Commissioner Reports (for items not on the Agenda)
- 19. Limited Public Comment (3 minutes per person)
- 20. Other Business
- 21. Adjournment

Ben Geiger, Chair
Barry County Board of Commissioners

Unless otherwise posted in accordance with the Open Meetings Act, Board of Commissioners meetings are held at the Barry County Courthouse, Commissioners Chambers, 220 W. State St., Hastings, MI 49058. Questions regarding the meeting may be addressed to Michael Brown, Barry County Administrator, Barry County Courthouse, 220 W. State St., Hastings, MI 49058; (269) 945-1284.

Meetings of the Barry County Board of Commissioners are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, political affiliation, sexual orientation, gender identity or disability. Barry County will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting/hearing, to individuals with disabilities at the meeting/hearing upon four (4) business days notice to the County. Individuals with disabilities requiring auxiliary aids or services should contact the County by writing or calling: Michael Brown, County Administrator, Barry County, 220 W. State St., Hastings, MI 49058; 269-945-1284.

Only members of the Barry County Board of Commissioners shall be given the floor to speak during any Board meeting, except 1) Anyone who desires to speak under Limited Public Comment; 2) County officials and/or personnel may speak with the consent of the Chairperson; 3) Any person, with the consent of the Chairperson and/or a majority of the Board; 4) Public comment shall be limited to no more than three minutes per individual and at the times designated as stated above, except where extended privileges are granted by the Chairperson.

Barry County Board of Commissioners
May 9, 2017; 9:00 a.m.; Commission Chambers
MINUTES

Chair Geiger called the regular session of the Barry County Board of Commissioners to Order at 9:00 a.m. in the Barry County Commission Chamber.

1. Moment of Silence/Invocation by Sheriff Dar Leaf.
2. Those present stood and said the Pledge of Allegiance to the Flag of the United States of America.
3. Roll Call was taken. The following members were present: Vivian Conner, Ben Geiger, Howard Gibson, David Jackson, Dan Parker, Jon Smelker and Heather Wing. Also present: Clerk Pam Palmer.
4. APPROVAL OF WRITTEN AGENDA: (including consent items & items for discussion)

Moved by Gibson, seconded by Smelker to approve the agenda as written. Discussion. Commissioner Geiger asked to move item (f) from Items for Consideration to immediately follow the Consent Items to allow a member of the Tyden family to attend.

Moved by Gibson, seconded by Smelker to approve the agenda as amended. All ayes. Motion carried.

5. LIMITED PUBLIC COMMENT: (3 minutes per person)
 - Jim Cary updated the Board of Commissioners on the activities of the Parks & Recreation Board with mowing contracts and a grant program running & a maintenance contract to pick up trash at McKeown Bridge Park. Last year the Parks & Recreation Board hired Allison Hinton who has since moved to a position with the YMCA. The Board then hired Jennifer Killian who has worked with David Shinavier as to navigating the county website.
 - Jennifer Killian commented on her goals as Administrator for the Parks and Recreation Board.
 - Dar Leaf gave the March statistics for the sheriff's department.
 - Sharon Zebrowski commented on the preparation for the historical buildings, flower beds, and gardens at Charlton Park in preparation for opening the park to the public.
 - Jack Miner presented the commissioners with a handout containing amounts as to the Barry Eaton District Health Department's budget.
6. VARIOUS CORRESPONDENCE: Commissioner Conner received a letter from an individual regarding the new proposed marina expansion on Gun Lake. Commissioner Parker commented that the Barry County Township Supervisor's Association will be meeting next Tuesday at 12:00 noon at the Community Foundation for Lunch with Leaders.

7. CONSENT ITEMS: (voted upon at one time by roll call vote):
- Approval of April 25, 2017 Board of Commissioners meeting minutes.
 - Approval of April 25, 2017 Committee of the Whole Workshop minutes.
 - Approval of May 2, 2017 Committee of the Whole meeting minutes.
 - Approval of Taxable Value Report L-4046.
 - Approval of the FY2018 OCC Grant Application.
 - Approval to purchase ten Kustom Signals Raptor RP-1 Dual Ka-Band speed radar detectors to equip the recently purchased 2017 Chevrolet Tahoes, and to replace & upgrade current equipment that is not working and/or outdated, to be paid for out of the vehicle fund, for the total purchase price of \$17,420.00.
 - Approval of the 2018 Budget Calendar.
(roll call vote)

Moved by Parker, seconded by Jackson to approve the above listed consent items. Roll call vote. Ayes: Conner, Beiger, Gibson, Jackson, Parker, Smelker & Wing. Nays: None. Motion carried.

ITEM FOR CONSIDERATION: (Moved up in the agenda as noted above)

- (f) Approval of Resolution number 17-09, Resolution Dedicating the Former Hastings Post Office and Library in Honor of Emil Tyden. **(roll call vote)**

Moved by Gibson, seconded by Parker to approve Resolution number 17-09, Resolution Dedicating the Former Hastings Post Office and Library in Honor of Emil Tyden. Roll call vote. Ayes: Conner, Geiger, Gibson, Jackson, Parker, Smelker & Wing. Nays: None. Motion carried.

8. PRESENTATIONS: Colette Scrimger, Health Officer – Barry-Eaton District Health Department Update on Available Services

Recess at 9:45 am. Resume meeting at 9:55 am with all commissioners present.

9. PUBLIC HEARINGS: None

10. ITEMS FOR CONSIDERATION (roll call vote indicated)

- a. Approval of transfers and disbursements:
Approval of pre-paid invoices in the amount of \$5,060,710.47

Moved by Jackson, seconded by Smelker to approve pre-paid invoices in the amount of \$5,060,710.47. Roll call vote. Ayes: Conner, Geiger, Gibson, Jackson, Parker, Smelker & Wing. Nays: None. Motion carried.

- b. Approval of claims in the amount of \$85,217.95

Moved by Jackson, seconded by Gibson to approve claims in the amount of \$85,217.95. Roll call vote. Ayes: Conner, Geiger, Gibson, Jackson, Parker, Smelker & Wing. Nays: None. Motion carried.

- c. Approval of Commissioner Reimbursements (mileage) in the amount of \$883.95 **(roll call vote)**

Moved by Jackson, seconded by Conner to approve Commissioners Reimbursements (mileage) in the amount of \$883.95. Roll call vote. Ayes: Conner, Geiger, Gibson, Jackson, Parker, Smelker & Wing. Nays: None. Motion carried.

- d. Approval of Resolution number 17-05, Resolution Establishing the County Officers Compensation Commission for Barry County. **(roll call vote)**

Moved by Jackson, seconded by Gibson to approve Resolution number 17-05, Resolution Establishing the County Officers Compensation Commission for Barry County. Discussion.

Commissioner Parker called to close the debate and moved to vote on going forward with the resolution. Roll call vote. Ayes: Conner, Geiger, Gibson, Jackson, Parker, Smelker & Wing. Nays: None. Motion carried.

Moved by Jackson, seconded by Gibson to approve Resolution number 17-05, Resolution Establishing the County Officers Compensation Commission for Barry County. Roll call vote. Ayes: Geiger, Gibson, Jackson, Parker & Smelker. Nays: Conner & Wing. Motion carried.

- e. Approval of Resolution number 17-07, Resolution to approve Replacement of the Gun Lake Dam on Marsh Road in Orangeville Township. **(roll call vote)**

Moved by Jackson, seconded by Gibson to approve Resolution number 17-07, Resolution to approve Replacement of the Gun Lake Dam on Marsh Road in Orangeville Township. Discussion. Motion by Conner, seconded by Smelker to postpone approval of this resolution until May 23, 2017. Roll call vote. Ayes: Conner, Geiger, Gibson, Jackson, Parker, Smelker & Wing. Nays: None. Motion carried.

11. UNFINISHED BUSINESS: None.
12. NEW BUSINESS: None.
13. LEGISLATIVE UPDATE: None.
14. COUNTY ADMINISTRATOR'S REPORT: None.
15. CHAIRPERSON'S REPORT: Chair Geiger had the honor of speaking on behalf of the county at the Southwest Michigan Behavioral Health Forum regarding some of the obstacles rural residents have in obtaining mental health and addiction treatment services. He also attended the University of Michigan graduation ceremony on behalf of the county.
16. VICE CHAIRPERSON'S REPORT: On April 27, 2017, Vice Chair Jackson attended the Barry Eaton District Health Department meeting and they are struggling with hiring issues. On April 28, 2017 he attended an Animal Shelter Volunteer Appreciation meeting with Michael Brown & took a tour of the shelter. The shelter continues to operate in good hands. He attended a special meeting on May 4, 2017 for the SW Barry County Sewer & Water Authority & they voted to make some changes in their leadership structure. On May 5, he attended the Commission on Aging Special Board Meeting with Commissioner Conner & took a tour of the building for clarification. He also attended the Hope Township meeting on May 8, 2017.

Chair Geiger interjected that when the Board of Commissioners ratified the County Administrator contract there is a clause that states that if other general fund department heads receive a salary increase, the County Administrator salary will also be increased. He stated that the County Administrator's wage increase is effective at the next pay period.

17. COMMISSIONER REPORTS (FOR ITEMS NOT ON THE AGENDA) – Each commissioner reported on their various township meetings, boards & committees. A special invite was extended by Commissioner Wing to Ag Awareness Day at the Expo Center on May 19, 2019. Commissioner Parker mentioned the No Family Left Indoors event on June 20, 2017 at the McKeown Park Bridge.
18. LIMITED PUBLIC COMMENT (3 MINUTES PER PERSON):
 - Patricia Johns commented she was glad the commissioners had an opportunity to meet Jennifer Killian. She will provide Thornapple Township with a grant application & will attend the Supervisors meeting with grant information as well. The Barry Community Foundation scholarship applications are being reviewed & she is hopeful that these students will become educated and return to Barry County.
 - Jim Enrietti reminded everyone that the Tea Party will be meeting Saturday, May 13, 2017 with speaker Jim Hynes. He also mentioned that the pianist at the Lincoln Day Dinner is non-sighted.
 - Rick Moore congratulated Sharon Zebrowski for winning the chairmanship for the Charlton Park Village & Museum Board. And he thanked the Barry United Way for giving him the volunteer of the year award.
 - Elden Shellenbarger commented on the compensation commission.

Chair Geiger asked if the other commissioners would agree to him submitting an ad in the paper for compensation commission names. The commissioners agreed to submit names without advertising in the newspaper.

19. OTHER BUSINESS: None

20. ADJOURNMENT: Moved by Parker, seconded by Smelker to adjourn at 10:33 am.

Ben Geiger, Chair
Barry County Board of Commissioners

Pamela A. Palmer, Barry County Clerk

Approved: _____
Date approved & initials

Barry County Board of Commissioners - Committee of the Whole
May 16, 2017; 9:00 a.m.; Commission Chambers
Minutes

Members Present: Commissioners Vivian Conner, Ben Geiger, Howard Gibson, David Jackson, Dan Parker, Jon Smelker, and Heather Wing. Clerk Pam Palmer was also present.

Others present: Michael Brown, Luella Dennison, Jean Gallup, Amy Kinyon, Dep. Matt Daugherty, Jack Miner, Rick Moore, Dave Shinavier, Sharon Zebrowski, Jim Brown, Larry Bass, Ron King, Frank Fiala, Sarah Archer, Tammy Pennington, Sandy Kozan, Jim McManus, Don Hunt, Patricia Johns, Jim & Teri Enrietti, and Mark Nettleton.

Chair Geiger called the meeting to order at 9:00 am.

Those present stood and said the Pledge of Allegiance.

PUBLIC COMMENT:

- Jim Brown commented and highly suggested that the Barry County Solid Waste Oversight Committee joins the Michigan Recycling Coalition

JIM MCMANUS – 1) PA 116 Request for Norman and Kim Hammond, Barry Twp.

Moved by Gibson, seconded by Parker to recommend to the Board of Commissioners approval of the Michigan Department of Agriculture Farmland and Open space Preservation Program application (more commonly known a PA 116) 17-1 for Norman and Kim Hammond in Section 2 of Barry Township. All ayes. Motion carried.

2) PA 116 Request for Brad Smelker, Carlton Twp.

Moved by Parker, seconded by Jackson to recommend to the Board of Commissioners approval of the Michigan Department of Agriculture Farmland and Open space Preservation Program application (more commonly known a PA 116) 17-2 for Brad Smelker in section 7 of Carlton Township. All ayes. Motion carried.

3) Resolution for Partial Termination of Farmland Development Rights Agreement for Brian Luedke, Carlton Twp.

Moved by Smelker, seconded by Gibson to recommend to the Board of Commissioners approval of Resolution #17-10, Resolution for a Partial Termination of a Farmland Development Rights Agreement with Pre-Existing Structure, for the removal of a portion of property owned by Brian Luedke from the Michigan Department of Agriculture Farmland and Open Space Preservation Program (more commonly known as PA 116) in Section 24 of Carlton Township. Discussion. All ayes. Motion carried.

DAVID SHINAVIER – Proposal for Replacement of Copiers

Moved by Gibson, seconded by Parker to recommend to the Board of Commissioners, approval to purchase 12 copiers from Ricoh Corporation for the purchase price of \$52,522.33 with a five year fixed 5 year maintenance and supply contract billing at the rate of \$.003 per page b/w and \$.03 per page color with funds to be paid from the Data Processing Fund. All ayes. Motion carried.

FRANK FIALA - Solid Waste Oversight Committee – Recycling Coordinator Contract

Moved by Jackson, seconded by Parker to recommend to the Board of Commissioners approval of the attached contract with Iris Waste Diversion Specialists for recycling coordination services with funds to be paid from the Solid Waste fund, and authorize the chair to sign the agreement. Discussion. All ayes. Motion carried.

PUBLIC COMMENT:

- Jim Brown commented on the shortage of plastic for recycling and he is in communication with Pierce Cedar Creek for a recycling unit. He also commented that Hastings Township received the Governor's Award for the solar recycling module.
- Rick Moore distributed the Michigan Trails Magazine and commented on utilizing the Michigan trails.
- Patricia Johns commented that Irving Township does not have a recycling bin and is interested in looking for way for the townships to work together in their recycling efforts.

ADJOURNMENT: at 10:01 am

Ben Geiger, Chair
Barry County Board of Commissioners

Pamela A. Palmer
Barry County Clerk

Approved: _____
Date & Initial when approved

**Barry County Board of Commissioners
Special Meeting
May 16, 2017; following the Committee of the Whole meeting;
Commission Chambers
Minutes**

1. Chair Geiger called the regular session of the Barry County Board of Commissioners to Order at 10:15 a.m. in the Barry County Commission Chambers.
2. Roll Call was taken. The following members were present: Vivian Conner, Ben Geiger, Howard Gibson, David Jackson, Jon Smelker and Heather Wing. Dan Parker. Also present: Clerk Pam Palmer.

3. APPROVAL OF WRITTEN AGENDA: (including consent items & items for discussion)

Moved by Gibson, seconded by Parker to approve the written agenda. All ayes. Motion carried.

4. LIMITED PUBLIC COMMENT: (3 minutes per person) – None.

5. PRESENTATIONS: Tammy Pennington, Director – Barry County Commission on Aging Annual Report

6. ITEMS FOR CONSIDERATION: (roll call vote indicated):
Continued discussion regarding options for a new Commission on Aging building.
Motion TBD **(roll call vote)**

Recess at 11:06 am. Resume meeting at 11:17am with all commissioners present.

Continued discussion regarding the Commission on Aging building project. It was decided among the commissioners that the resolution language will be amended and placed on the November ballot.

7. LIMITED PUBLIC COMMENT: (3 minutes per person)
 - Patricia Johns thanked the board of considering a new Commission on Aging building for our seniors.
 - Jim Enrietti appreciated the dedication and leadership to the senior programs. He expressed the need for the commissioners to be prepared to answer questions by the public regarding the need for a 25% increase in building space from what was proposed in the master Facilities Plan and outdated material costs, etc.

8. ADJOURNMENT: at 11:30 am.

Ben Geiger, Chair
Barry County Board of Commissioners

Pamela A. Palmer, County Clerk

Approved: _____
(date and initials)

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: BOC/May 23rd, 2017
DEPARTMENT: Planning
PREPARED BY: James McManus, AICP, Director, Planning & Zoning
SUBJECT: Hammond Farmland Preservation Request (PA 116)

SPECIFIC ACTION(S) REQUESTED:

To recommend to the Board of Commissioners approval of the Michigan Department of Agriculture Farmland and Open Space Preservation Program application (more commonly known as PA 116) 17-1 for Norman and Kim Hammond in Section 2 of Barry Township.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

Approval of the Michigan Department of Agriculture Farmland and Open Space Preservation Program application (more commonly known as PA 116) 17-1 for Norman and Kim Hammond in Section 2 of Barry Township.

DESCRIPTION OF ACTION:

On April 24th, The Barry County Planning Commission reviewed the request and recommended that it be approved.

TIME FRAME OF ACTION: Immediate

FUNDING REQUIRED: YES _____ NO x

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: Application attached along with minutes from the Planning Commission meeting.

CONTACT PERSON WITH PHONE NUMBER:

James McManus, Director, Barry County Planning & Zoning – 269-945-1290

BARRY COUNTY

PAMELA A. PALMER

County Clerk



February 24, 2017

Norman & Kim Hammond
920 E. Groat Road
Dowling, MI 49050

Re: Application for Farmland Agreement, dated 02/23/2017
Farmland and Open Space Preservation Program
#17-01 Parcel #08-03-002-014-00

Dear Mr. and Mrs. Hammond:

I have received the above applications. Planning and Zoning will review the agreement at the meeting on April 24, 2017 at 7:00 p.m. in the Community Room, (former Hastings Library), 121 S. Church St., Hastings, MI 49058.

The Committee of a Whole will review the Application on May 16, 2017 at 9:00 a.m. in the Commission Chambers at the Courthouse, 220 W. State St., Hastings, MI 49058. Mr. McManus will request that the matter be placed on the agenda for that date.

The matter is scheduled for May 23, 2017 before the Board of Commissioners at 9:00 a.m. in the Commission Chambers.

Sincerely,

Pamela A. Palmer
Barry County Clerk

Cc w/application: J. McManus, Planning and Zoning
Barry County Conservation District
Deborah Knight, Barry Twp. Clerk



FARMLAND AND OPEN SPACE PRESERVATION PROGRAM

Application for Farmland Agreement

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116.

Please print or type. Attach additional sheets as needed. Please read the Eligibility and Instructions document before filling out this form.

FEB23'17 4:03PM

OFFICIAL USE ONLY

Local Governing Body: _____

Date Received: 2-23-17

Application No: 17-1

State: _____

Date Received: _____

Application No: _____

Approved: _____ Rejected: _____

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR**

I. Personal Information:

1. Name(s) of Applicant: Hammond Norman D.
Last First Initial

(If more than two see #15) Hammond Kim R.K.
Last First Initial

Marital status of all individual men listed on application, if more than one, indicate status after each name:

☒ Married ☐ Single

2. Mailing Address: 920 E. Groat Rd. Dowling MICH 49050
Street City State Zip Code

3. Telephone Number: (Area Code) (269) 721-8302

4. Alternative Telephone Number (cell, work, etc.): (Area Code) (269) 721-9907

5. E-mail address: norm HDF@AOL.COM

II. Property Location (Can be taken from the Deed/Land Contract)

6. County: Barry 7. Township, City or Village: Barry

8. Section No. 2 Town No. 1 NORTH Range No. 9 WEST

III. Legal Information:

9. Attach a clear copy of the deed, land contract or memorandum of land contract. (See #14)

10. Attach a clear copy of the most recent tax assessment or tax bill with complete tax description of property.

11. Is there a tax lien against the land described above? ☒ Yes ☐ No

If "Yes", please explain circumstances: Loan on BUILDINGS for Dairy

12. Does the applicant own the mineral rights? ☒ Yes ☐ No

If owned by the applicant, are the mineral rights leased? ☐ Yes ☒ No

Indicate who owns or is leasing rights if other than the applicant: _____

Name the types of mineral(s) involved: _____

13. Is land cited in the application subject to a lease agreement (other than for mineral rights) permitting a use for something other than agricultural purposes: ☐ Yes ☒ No If "Yes", indicate to whom, for what purpose and the number of acres involved: _____

14. Is land being purchased under land contract ☐ Yes ☒ No: If "Yes", indicate vendor (sellers):

Name: _____

Address: _____
Street City State Zip Code

14a. Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, states that the vendor (sellers) must agree to allow the land cited in the application to be enrolled in the program. Please have the land contract sellers sign below. (All sellers must sign).

Land Contract Vendor(s): I, the undersigned, understand and agree to permit the land cited in this application into the Farmland and Open Space Preservation Program.

Date _____

Signature of Land Contract Vendor(s) (Seller) _____

15. If the applicant is one of the following, please check the appropriate box and complete the following information (if the applicant is not one of the following – please leave blank):

☒ 2 or more persons having a joint or common interest in the land
☐ Corporation ☐ Limited Liability Company ☐ Partnership
☐ Estate ☐ Trust ☐ Association

If applicable, list the following: Individual Names if more than 2 Persons; or President, Vice President, Secretary, Treasurer; or Trustee(s); or Members; or Partners; or Estate Representative(s):

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

(Additional names may be attached on a separate sheet.)

- IV. Land Eligibility Qualifications: Check one and fill out correct section(s)
 This application is for:

☒ a. 40 acres or more → complete only Section 16 (a thru g);
☐ b. 5 acres or more but less than 40 acres → complete only Sections 16 and 17; or
☐ c. a specialty farm → complete only Sections 16 and 18.

16. a. Type of agricultural enterprise (e.g. livestock, cash crops, fruit, etc):

LIVESTOCK cash crops

b. Total number of acres on this farm: 56

c. Total number of acres being applied for (if different than above): _____

d. Acreage in cultivation: 37.63

e. Acreage in cleared, fenced, improved pasture, or harvested grassland: _____

f. All other acres (swamp, woods, etc.) 18.37

g. Indicate any structures on the property: (If more than one building, indicate the number of buildings):

No. of Buildings 3 Residence: 1 Barn: _____ Tool Shed: _____

Silo: _____ Grain Storage Facility: _____ Grain Drying Facility: _____

Poultry House: _____ Milking Parlor: _____ Milk House: _____

Other: (Indicate) 1 Garage

17. To qualify as agricultural land of 5 acres or more but less than 40 acres, the land must produce a minimum average gross annual income of \$200.00 per acre from the sale of agricultural products.

Please provide the average gross annual income per acre of cleared and tillable land during 2 of the last 3 years immediately preceding this application **from the sale of agricultural products (not from rental income)**:

\$ _____ : _____ = \$ _____ (per acre)
 total income total acres of tillable land

18. To qualify as a specialty farm, the land must be designated by the Michigan Department of Agriculture, be 15 acres or more in size, and produce a gross annual income from an agricultural use of \$2,000.00 or more. If a specialty farm, indicate average gross annual income during 2 of the last 3 years immediately preceding application from the sale of agricultural products: \$ _____

Please note: specialty farm designation may require an on-the-farm site visit by an MDA staff person.

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); 10

V. Signature(s):

20. The undersigned declare that this application, including any accompanying informational material, has been examined by them and to the best of their knowledge and belief is true and correct.

Norman D Hammond
(Signature of Applicant)

(Corporate Name, If Applicable)

Jim R Hammond
(Co-owner, If Applicable)

(Signature of Corporate Officer)

2/23/2017
(Date)

(Title)

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.**

RESERVED FOR LOCAL GOVERNMENT USE: CLERK PLEASE COMPLETE SECTIONS I & II

I. Date Application Received: _____ (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: _____

☐ County ☐ Township ☐ City ☐ Village

This application is ☐ approved, ☐ rejected

Date of approval or rejection: _____

(If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: _____

Property Appraisal: \$ _____ is the current fair market value of the real property in this application.

II. Please verify the following:

____ Upon filing an application, clerk issues receipt to the landowner indicating date received.

____ Clerk notifies reviewing agencies by forwarding a copy of the application and attachments

____ Note: Review Agencies have 30 days in which to respond before local governing body can proceed.

____ If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

____ If approved, applicant is notified and the original application, all supportive materials/attachments, and letters of review/comment from reviewing agencies (if provided) are sent to:

MDA-Farmland and Open Space Program, PO Box 30449, Lansing 48909

***Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

Please verify the following regarding Reviewing Agencies (sending a copy to reviewing agencies is required):

COPY SENT TO:

- ____ County or Regional Planning Commission
- ____ Conservation District
- ____ Township (if county has zoning authority)
- ____ City (if land is within 3 miles of city boundary)
- ____ Village (if land is within 1 mile of village boundary)

**Before forwarding to State Agency,
FINAL APPLICATION SHOULD INCLUDE:**

- ____ Copy of Deed or Land Contract (most recent showing current ownership)
- ____ Copy of most recent Tax Bill (must include tax description of property)
- ____ Map of Farm
- ____ Copy of most recent appraisal record
- ____ Copy of letters from review agencies (if available)
- ____ Any other applicable documents

Map of Farm with Structures and Natural Features:

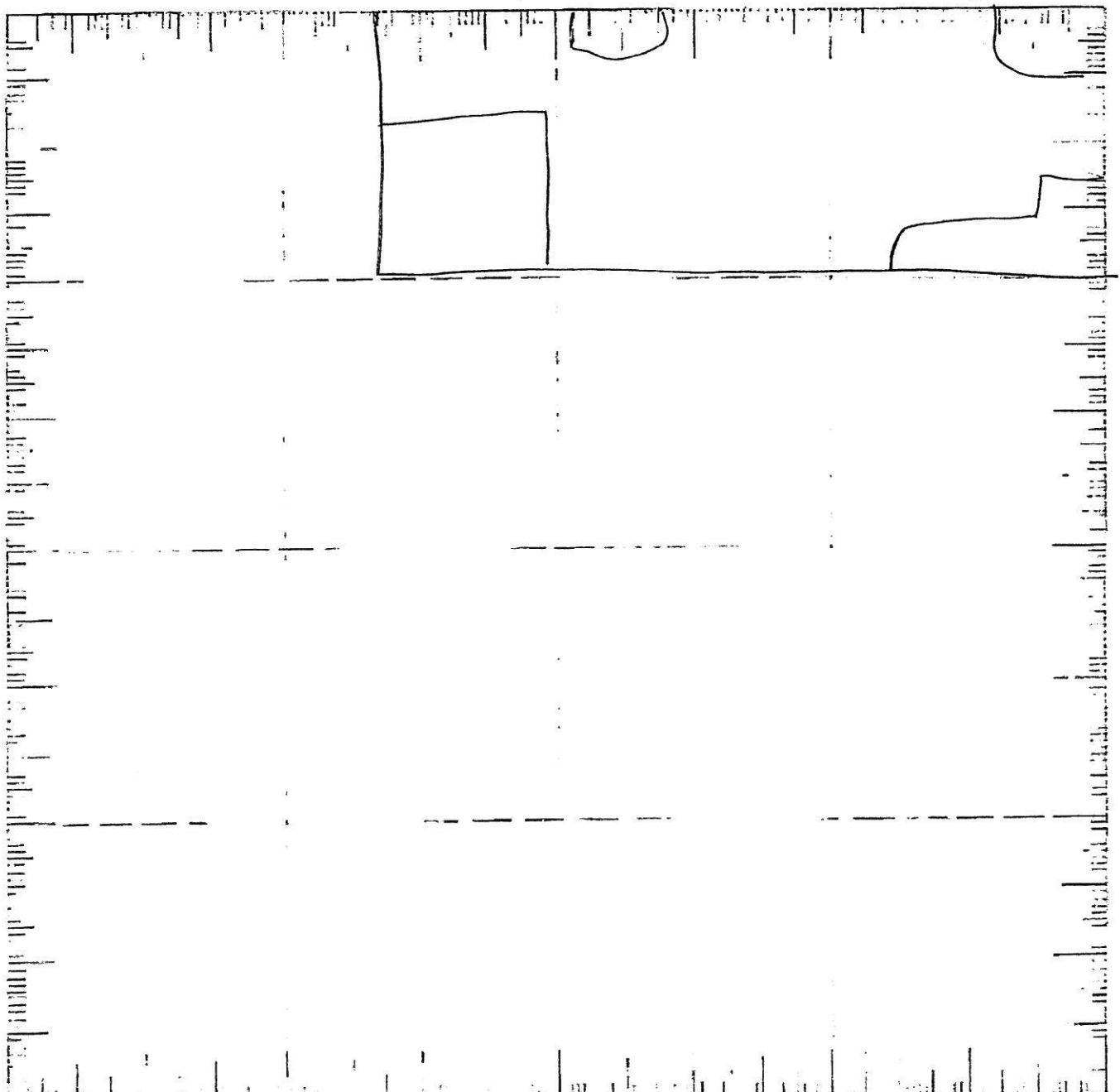
- A. Show boundary of land cited in application. (Grid below is designed to represent a 5280 ft² (1 mile²) Section)
- B. Show all buildings (house(s), barn(s), etc.); also label roads and other avenues of travel (i.e. utility access, etc.).
- C. Outline and designate the current uses of the property (crops, pasture, forest, swamp, etc.).
- D. Clear copies of map(s) provided by USDA Farm Service Agency are acceptable, but please label any roads visible on map, structures and their use, etc.

Note: Any residential structures housing persons not directly associated with the farm operation must be excluded from the application. Please indicate if a building falls in this category and provide the appropriate property description for its exclusion. Unless the appropriate description is included, your application cannot be processed.

County Barry
Township Barry
T 1N R 9W Section 2

↑ North

- Refer to USDA
Map.



WARRANTY DEED

Lighthouse Title Inc.

Date: August 4, 2011

The Grantor(s), Kim L. Edwards, Personal Representative for the Estate of Ralph Lee Edwards

whose address 11526 S. M-43
is:

Delton, MI 49046

conveys and warrants to the Grantee(s), Norman D. Hammond and Kim R. K. Hammond, husband and wife

whose address ✓ 920 Groat Rd.
is:

Dowling, MI 49050

the following described premises situated in the Township of Barry, County of Barry, State of Michigan.
THE NORTH 56 ACRES OF THE NORTHEAST FRACTIONAL 1/4 OF SECTION 2, TOWN 1 NORTH,
RANGE 9 WEST, BARRY TOWNSHIP, BARRY COUNTY, MICHIGAN.

Tax Parcel No. 08-03-002-014-00

Common Address: 10030 Cedar Creek Road
Delton MI 49046

for the sum of: One Hundred Ninety Nine Thousand Nine Hundred and 00/100 Dollars (\$199,900.00)

subject to easements, use, building, and other restrictions of record, if any.

The Grantor grants to the Grantee the right to make All division(s) under Section 108 of the Land Division Act,
Act No. 288 of the Public Acts of 1967.

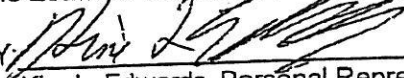
If the land being conveyed is unplatted, the following is deemed to be included: "The property may be located within
the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may
generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to
farm act."

Attached to and made a part of a deed by and between Kim L. Edwards, Personal Representative for the Estate of Ralph Lee Edwards, as Grantor(s) and Norman D. Hammond and Kim R. K. Hammond, husband and wife, as Grantee(s).

Dated: August 4, 2011

Signed and Sealed:

The Estate of Ralph Lee Edwards

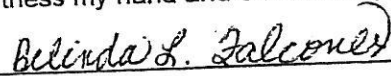
BY: 
Kim L. Edwards, Personal Representative

STATE OF MICHIGAN

COUNTY OF BARRY

The foregoing instrument was acknowledged before me this day by Kim L. Edwards, Personal Representative of the Estate of Ralph Lee Edwards.

Witness my hand and official seal, this the 4th day of August, 2011.


Belinda L. Falconer
Barry, acting in Barry County
My Commission Expires: 05/21/18
Notary Public

(SEAL)

Drafted By:
TheEstate of Ralph Lee Edwards
11526 S. M-43
Delton, MI 49046

When recorded return to:
Lighthouse Title Inc.
203 S. Michigan Avenue
Hastings, MI 49058

TAX DUE 09/14/2016

BARRY TOWNSHIP
SUMMER TAXES

0803-002-014-00

BARRY TOWNSHIP
JUDITH E WOGER

2016

10410 CEDAR CREEK RD
DELTON, MI 49046

0803-002-014-00

School: 08010
PRIN RES EXEMPT % 100.0000HAMMOND NORMAN & KIM
920 GROAT RD
DOWLING MI 49050PROPERTY - ADDRESS
10030 CEDAR CREEK RD

---Legal Description---

N 56 ACRES N 1/2 NE 1/4 SEC 2-1-9. 56 AC BARRY
TWP, BARRY CO, MI.SEV VALUE
166,400TAXABLE VALUE
50,159

TAXING AUTHORITY

TAX RATE

TAX AMOUNT

STATE ED TAX
COUNTY6.00000
5.41650300.95
271.68

Administration Fee

5.72

TOTAL TAX DUE

578.35

TAXES ARE DUE JULY 1 THRU SEPT 14 WITHOUT PENALTY. ON SEPT 15 1% IS ADDED AND 1% IS ADDED ON THE FIRST DAY OF EACH MONTH UNTIL FEB 14 ON FEB 15 AN ADDITIONAL 3% IS ADDED. AFTER MARCH 1 TAXES ARE PAID TO COUNTY. TREASURER. TAXES MAY BE PAID AT TWP OFFICE 155 E ORCHARD ST IN DELTON 9-12 & 1-5 ON WED. BY MAIL, OR USE DROP BOX BY TWP OFFICE DOOR. POST MARK NOT ACCEPTED. CHECK MUST CLEAR OR CHECK FEE \$50 & RECEIPT IS VOID. SUMMER DEFERMENT FORMS OBTAINED AT TWP OFFICE. OFFICE PHONE 269-623-5171

FISCAL YEARS

County:	JAN 1 - DEC 31
Twn/Cty:	APRIL 1 - MARCH 31
School:	JULY 1 - JUNE 30
State:	OCT 1 - SEPT 30

TAX DUE 02/14/2017

BARRY TOWNSHIP
WINTER TAXES

0803-002-014-00

BARRY TOWNSHIP
JUDITH E WOER

2016

10410 CEDAR CREEK RD
DELTON, MI 49046

0803-002-014-00

SEV VALUE	TAXABLE VALUE
166,400	50,159

School: 08010
PRIN RES EXEMPT % 100.0000HAMMOND NORMAN & KIM
920 Groat Rd
DOWLING MI 49050PROPERTY - ADDRESS
10030 CEDAR CREEK RD

---Legal Description---

N 56 ACRES N 1/2 NE 1/4 SEC 2-1-9, 56 AC BARRY
TWP, BARRY CO, MI.

TAXING AUTHORITY TAX RATE TAX AMOUNT

SCHOOL OPERATING	17.93340	EXEMPT
DEBT	5.05000	253.30
BARRY ISD	1.94370	97.49
TOWNSHIP	0.84740	42.50
FIRE	2.00000	100.31
POLICE	2.00000	100.31
CHARLTON PARK	0.22530	11.30
COMM ON AGING	0.48950	24.55
COUNTY 911	0.80000	40.12
CO TRANSIT	0.24750	12.41
THORNAPPLE MANOR	0.74590	37.41

Administration Fee

0.00

TOTAL TAX DUE

719.70

TREASURERS OFFICE HOURS WEDNESDAYS 9AM-12
NOON 1PM-5PM AT THE BARRY TOWNSHIP OFFICE
IN DELTON.--PHONE [269]623-5171- TAXES ARE
DUE DEC 1ST THRU FEB 14 WITHOUT PENALTY.
ON FEB 15 3% IS ADDED. AFTER MARCH 1ST
TAXES ARE PAID TO THE BARRY COUNTY
TREASURER IN HASTINGS. CHECKS MUST CLEAR
OR RECEIPT IS VOID. RETURNED CHECK FEE
\$50.00. TAXES MAY BE PAID AT TOWNSHIP
OFFICE 155 E ORCHARD ST IN DELTON ON WED.
BY MAIL AT THE ABOVE ADDRESS OR USE DROP
BOX BY TWP DOOR. POST MARKS NOT ACCEPTED.

FISCAL YEARS

County:	JAN 1 - DEC 31
Twn/Cty:	APRIL 1 - MARCH 31
School:	JULY 1 - JUNE 30
State:	OCT 1 - SEPT 30



0 335 670 1,340 2,010 2,680 Feet



BARRY COUNTY FSA
1611 S HANOVER ST
HASTINGS, MI 49058
(269) 948-8037

USDA PROGRAM PURPOSES ONLY



Cropland
 Not Cropland

Wetland Determination Identifiers



Restricted Use



Limited Restrictions



Exempt from Conservation Compliance Provisions

HEL = Highly Erodible Land

NHEL = Not Highly Erodible Land

UHEL = Undetermined HEL

June 09, 2011

Disclaimer: Wetland identifiers do not represent the size, shape or specific determination of the area. Refer to your original determination (CPA-026 and attached maps) for exact wetland boundaries and determinations, or contact NRCS.



Barry County Planning Commission
Minutes
April 24, 2017

The meeting was called to order by Clyde Morgan at 7:00 p.m. in the Community Room of the Cabinet Building located at 121 S. Church Street in Hastings. The Planning Commission members in attendance included: Morgan, Levi Bolthouse, Jack Miner, Mick Barney, Ben Geiger, Robert Vanderboegh and Jack Nadwornik. Others in attendance included: James McManus, Cameron Horvath, Austin, Amber Huver, Chris Sabin, and many other interested people.

Motion by Barney to approve the agenda as printed. Support by Nadwornik. All ayes – Motion Carried.

The Planning Commission reviewed the minutes of February 27th, on page 3, Morgan asked to change the work “they” to “there”. Motion by Geiger to approve the minutes as corrected. Support by Barney. All ayes – motion carried.

BUSINESS

Morgan explained the procedures of a public hearing.

FARMLAND AGREEMENTS

17-01

Norman & Kim Hammond

McManus noted the Hammond request is for a property in Section 2 of Barry Township. He noted the property was currently zoned Rural Residential, and the property was planned for Rural Conservation. He noted there were 56 acres, and nearly 80% of it was tillable.

Motion by Barney to recommend approval of Farmland Agreement 17-01 to the Barry County Board of Commissioners. Support by Vanderboegh. All ayes – motion carried.

17-02

Brad Smelker

McManus noted the Smelker request is for a property in Section 7 of Carlton Township. He noted the property is currently zoned as Rural Residential and planned as Agricultural. He said the property includes 62 acres and is 80-85% tillable.

Motion by Vanderboegh to recommend approval of Farmland Agreement 17-02 to the Barry County Board of Commissioners. Support by Miner. All ayes – Motion Carried.

SITE PLAN REVIEW

PR-2-17

Gun Lake Estates

Morgan recessed the Planning Commission, opened the public hearing and asked Gun Lake Estates to present the request.

Cameron Horvath, representing Gun Lake Estates, noted they had received preliminary approval in October. He noted they had made minor modifications to the plan and were looking for final approval.

Morgan asked if anyone would like to speak in favor of the request.

Betty Matteson asked for a more detailed explanation of the request.

Horvath said they would be adding 33 new units to the park, and they would be extending utilities through the park. He noted they have been adding newer homes in the existing park.

Ron Knoll asked if they would be any improvements to the ingress/egress. He noted they had spoken to the Road Commission, and the letter that was received indicated there were no requirements. Austin said they would be adding off street parking to help eliminate the clutter of parking in the existing area.

Knoll noted the access has been a problem for years. He asked how many new vehicles would be using the access. Austin said there would be 33 new units, so he estimated a maximum of 66 vehicles. Knoll questioned how they could justify adding more cars to the area.

Mrs. Knoll asked where the new parking would go. Austin noted each lot has parking for two vehicles. He noted there would be guest parking in the rear of the property.

Matteson commented that the access is not used for vehicular traffic. She noted it was lost when the property was sold. She also noted that one of the residents has placed a garden in the easement.

Mrs. Knoll asked if they would be able to use Gun Lake. There was a question if the additional units constitute a keyhole condition. McManus noted the property has been rezoned for 20 years.

Tim Miller asked if the residents would have use of the lake. Austin said there would be no slips for boats.

McManus noted the DEQ would have to be involved if the park wanted to add slips.

Knoll noted the children abuse the fence and have used his dock without permission.

Austin noted the company does complete background checks on new applicants.

Matteson asked if there would be any fencing added to the existing park area. Horvath said there is fence around the new expansion, but none is planned for the existing park.

Knoll asked about any fire department issues.

Morgan closed the public hearing and reconvened the Planning Commission.

Bolthouse asked who was required to review the plans after the preliminary approval. McManus noted the Road Commission, Drain Commissioner, Fire Department, Health Department, and the Sewer Authority were asked to review it. He noted there are letters included in the packet.

Bolthouse asked about the easement in question. Horvath verified it is still an active easement.

Miner asked about the easement. Horvath said it was still active.

Miner cited the letter from the Health Department. Miner verified the Road Commission letter was based on no work in the road. Horvath agreed that there would be no change in the road.

Barney asked if they had addressed fence jumping. Horvath noted the back of the park has been fenced and they will also be planting evergreens. Barney asked if fencing around the existing park had been discussed. Horvath said no. Barney noted fences may not be a solution of kids running around.

Barney said he was concerned about the ingress and asked if the perpendicular parking at the restaurant could be addressed. Austin noted the company does not own the restaurant. He noted he has spoken to the owner of the restaurant about potential improvements. Barney noted the easement needs clarity and said it could be used for parking.

Barney asked about dry hydrants in the park. He asked if the pump house could be used for that purpose. Horvath said there was not enough capacity to use the well house as a hydrant. He noted there were no proposed hydrants on site.

Morgan noted the letter indicated that the access was sufficient.

Barney said he would be interested in stipulating a dry hydrant across the street from the lake.

Geiger asked what the primary differences were from the preliminary plan.

Horvath noted they have included the utility lines on the plan. He noted they must have a large retention basin so that is shown. He noted the retention basin took up two unit sites, and some of the other unit configurations have been adjusted.

Geiger asked if the emergency access could be used for traffic congestion relief. Horvath said no. He noted it will not be open for the public and will be gated with a lock. He said the fire department would have access to the lock box.

Geiger questioned how people would access the park if restaurant customers parked in the easement. Austin noted it would take several vehicles to block the access. Geiger asked about the guest parking. Austin said they would have 11 additional parking spots. He noted they might be able to add gravel to a location to create a couple of perpendicular parking spots.

Geiger asked what the depth of the retention basin would be. Horvath said 6 feet. He noted it would be fenced with a 6 foot fence.

Vanderboegh suggested a little yellow paint and a no parking sign would be a simple way to fix the access. He asked if this had to get state approval. Horvath said yes. Vanderboegh asked if the state required a hydrant, would they have to put one in. Horvath agreed. Vanderboegh asked how close they were to sending the plans in. Horvan said soon.

Morgan asked if the fire department was ok with the lock box. Horvath said yes.

Morgan noted a fence would help deter children trespassing onto other properties. He suggested a 6 ft fence around the perimeter of the property.

Morgan asked how excessive snow in winter would affect parking. Austin said sometimes they have to haul the snow out.

Nadwornik asked if the current park had lake access. Horvath said yes. Nadwornik asked how large the access point was. Horvath said 30 feet. Nadwornik asked what the allowed uses included. Horvath said beach, swimming, and boat access. Nadwornik asked if there was a launch. Horvath said no.

Bolthouse asked why they could not fix the traffic and access issue. Horvath noted they don't have any additional access options. Bolthouse was concerned about the one way

traffic. Austin said they could potentially widen the road, but they would have to relocate the existing houses.

Bolthouse asked the audience members where their houses were. Knoll said his home is between the restaurant and the store.

Bolthouse asked if the fence idea was acceptable. Knoll said the fence is in place already

Bolthouse asked about the emergency runoff. Horvath said it will go to the southwest corner of the property. He noted it will only happen if the rains exceed a 100 year event.

Miner asked what the total investment was for the park addition. Horvath said between 500-750 thousand dollars.

Miner asked what the costs would be to correct the traffic issue. Austin said around 50 thousand dollars.

Miner asked how many homes would have to be removed. Austin said up to 4.

Miner asked if it would be a good investment to make that correction. Austin questioned the logic and noted losing four houses would impact the investment. He noted they are trying to find ways to add parking.

Vanderboegh commented that the State of Michigan could make changes and have concerns that go beyond Zoning. He noted the Planning Commission has no authority on the inner workings of the park.

Morgan asked if they had addressed the Drain Commissioner's letter. Horvath said they had.

McManus commented that the Planning Commission has a limited review of manufactured housing communities. He noted they have no say on the design of the lots and the placement of the trailers. He said the Planning Commission can look at ancillary things like fences and access. He noted a dry hydrant may be a stretch.

Geiger said the plans comply with the ordinance requirements, but he hoped the company would work to improve the access situation.

Vanderboegh suggested they complete the state review to see if any adjustments would be required.

Motion by Vanderboegh to table PR-2-17 until the state review is completed. The Planning Commission discussed the process. McManus noted the state approvals such as plats require local approval before the state will complete a review.

Vanderboegh withdrew the motion.

Motion by Vanderboegh to approve PR-2-17 with the stipulations that fencing must be installed around the entire property and that the company work with the restaurant owner to clarify the easement and parking situation. Support by Bolthouse. Roll call vote taken: 7 ayes – 0 nays – Motion carried. Site Plan approved with stipulations.

SPECIAL USE PERMIT

SP-3-17

HIGH GRADE MATERIALS COMPANY

Morgan recessed the Planning Commission, opened the public hearing and asked High Grade Materials to present the request.

Amber Hoover noted High Grade Materials is a family owned business. She said this site will be used to supply concrete plants that are located elsewhere in West Michigan. She noted the farmhouse will be split off and Todd, who is an employee, will live there. She noted they would be mining 75 acres, and they believe it will take 20 years to complete.

Morgan asked if anyone wanted to speak in favor of the request. There was no response. Morgan asked if anyone was opposed.

Laurie Tamez noted she lived on the north side of the property and had several concerns. She was concerned about traffic and noted that the neighbors pit has had 40 trucks on site. She asked about air quality and water quality. She asked about the safety of the driveway location. She asked if there would be a sound barrier and dust control. She asked if there were any reclamation plans. She questioned what would happen if she has issues with her well.

Tim Miller, who lives across from the proposed driveway location, noted the tube under McKibben Road has either been plugged or crushed. He noted the Road Commission has not taken care of the road. He questioned the visibility at the intersection. He said that Keller Road is being torn up by the other trucks. He asked about sign regulations

and noted there are no signs indicating the intersection. He was also concerned with noise issues and the setbacks. He asked if the project would be phased.

Deb Pease asked what the hours of operation would be and if they would run 7 days a week. She asked if the mine would operate year round.

Darrin Sinclair asked if the plans were available. McManus noted he could get copies at the office.

Hoover responded to the concerns and noted they have many gravel pits. She said they try to make the neighbors happy. She noted that they intend to pave the driveway either with asphalt or concrete and they will spray the road with chloride once a year. She noted they are reviewed annually by regulators, and dust control is a reviewable item.

Hoover said they will try to keep McKibben Road in good shape, and they will work with the Road Commission. She said the operation will not be open to the public, and she anticipated an average of 4-6 trucks per day. She noted they do not work on Sundays, but they would like the ability to work 12 hour days, and they have no mining in the winter.

Hoover continued that the woods in the setback areas will remain, and they will build a berm next to the edge of the properties. She noted they are required to have back up alarms, but there are alternatives that are less noisy. Sabin said they have alarms that sound like a duck or a sensor based, which is an alarm that only beeps if something is behind the vehicle.

Miller asked if there would be tandem trucks on Keller Road. Hoover said yes. Miller asked about adding signage. Hoover said signs are up to the County Road Commission.

Hoover noted they would follow the local zoning requirements for reclamation. She noted they have discussed creating a lake, but it would be reclaimed for large lot residential use.

Morgan closed the public hearing and reconvened the Planning Commission.

Bolthouse said the narrative referred to enclosures, but he thought he was missing some of them. Hoover distributed a potential reclamation plan. Bolthouse verified that the drive would be paved. Hoover agreed and said they will use whatever is better.

Miner asked how deep the mine would be. Hoover noted they have drilled 22 ft and still not found the base. She noted they are hoping to stay above the water table.

Miner verified they would be mining 75 acres. Hoover agreed and noted 20 acres of the site was clay.

Miner asked what the reclamation costs would be. Hoover estimated \$1500/acre. Miner noted a bond will likely be needed.

Barney questioned if the Otis Lake site would be considered an acceptable site. Sabin said no if it is a finished site.

Barney asked about the height of the berms. Hoover said the berms would be 12 feet, and the stockpiles of dirt would be 25-40 feet high. Barney asked what types of equipment would be on site. Sabin said they would have loaders, trucks, and excavators. He also noted there would be a crusher, screener, and wash plant on site. Barney verified that nearly 1 million tons would be removable. Hoover agreed.

Barney noted they would equal 50,000 tons/year. He asked how many truck loads would have to remove it. Sabin noted each truck holds about 50 tons.

Barney asked about the setback from Loomis Lake. Hoover said they had to maintain a 100 foot setback.

Barney asked how it would be protected. Hoover said they would leave the wood intact. Barney asked if the wetlands would be preserved. Hoover agreed.

Barney suggested the driveway could be moved to lessen the impact on the neighbor's homes. Barney asked where the berm would be. Hoover said on Keller and McKibben Roads.

Geiger asked about dust control. Sabin said they use brine chloride once a year and light watering when needed.

Geiger noted the noise limit is 65 decibels. He asked if there were any concerns about meeting that. Sabin noted the equipment is fairly new, and noise, is regulated. Geiger asked if they would have a scale on site. Hoover said no.

Vanderboegh asked if they would be doing any blasting. Hoover said no. Vanderboegh asked if they would be blending for road gravel. Hoover said yes.

Morgan asked if a chloride treatment once a year would be sufficient. Hoover said yes and noted it could be done twice if necessary. Morgan asked about speed limits. Hoover said it was out of their control.

Morgan asked about new signage. Hoover said they would pay for the signage.

Nadwornik asked which months they would be working. Sabin said it was weather permitting. Nadwornik asked how far the interior drive would be paved.

Sabin said about 100 feet. Nadwornik asked which route they would travel. Sabin said Keller Road to Norris Road and to Grand Rapids.

Nadwornik asked that the trees would be left. Hoover agreed. Nadwornik asked about the lake. Hoover said that requires DEQ approval.

Bolthouse asked if they would strip the entire site. Hoover said no, they would probably do a year's worth, which is about 15 acres. Bolthouse commented on the ordinance limitations. McManus noted the new legislation may make parts of the ordinance difficult to enforce.

Miner asked about the setback. Hoover said they had to stay 50 feet from property line. Miner asked about the slope. Hoover said it had to be a 3-1 slope.

Barney asked if reclamation would be completed after all the mining was done, or as the completed areas are done. Hoover said 15 acres would take 3-4 years to completely mine, and they would start reclamation immediately.

Geiger asked about the Saturday hours. Sabin said they like the flexibility of 5:30 a.m. – 5:30 p.m. Geiger asked if the trucks could run in the dark. Sabin said yes as they have lights on the equipment.

Vanderboegh asked how many plants they had. Hoover said 12.

The Planning Commission discussed the hours of operation.

Motion by Geiger to approve Case No: SP-3-17 per Section 2302 parts 1-7 of the Barry County Zoning Ordinance with the Stipulations that the drive be adjusted to lessen the impacts on the neighboring properties, that the hours of operation be 6 a.m. – 6 p.m. Monday thru Friday and that the Saturday hours of operation be from 6 a.m. – 3 p.m. Support by Vanderboegh. Roll call vote taken: 7 ayes – 0 nays. Motion carried. Special Use approved with stipulations.

There was no public comment.

McManus noted he will be completing a Redevelopment Ready Community Self Assessment with Barry Township on May 9th.

Motion to adjourn by Vanderboegh. Support by Nadwornik. All ayes – motion carried. Meeting adjourned at 10:05 p.m.

Respectfully Submitted,

Michael Barney, Secretary

April 24, 2017

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: BOC/May 23rd, 2017

DEPARTMENT: Planning

PREPARED BY: James McManus, AICP
Director, Planning & Zoning

SUBJECT: Smelker Farmland Preservation Request (PA 116)

SPECIFIC ACTION(S) REQUESTED:

To recommend to the Board of Commissioners approval of the Michigan Department of Agriculture Farmland and Open Space Preservation Program application (more commonly known as PA 116) 17-2 for Brad Smelker in Section 7 of Carlton Township.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):

Approval of the Michigan Department of Agriculture Farmland and Open Space Preservation Program application (more commonly known as PA 116) 17-2 for Brad Smelker in Section 7 of Carlton Township.

DESCRIPTION OF ACTION:

On April 24th, The Barry County Planning Commission reviewed the request and recommended that it be approved.

TIME FRAME OF ACTION: Immediate

FUNDING REQUIRED: YES _____ NO x

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: Application attached.

CONTACT PERSON WITH PHONE NUMBER:

James McManus, Director, Barry County Planning & Zoning – 269-945-1290

BARRY COUNTY

PAMELA A. PALMER

County Clerk



March 6, 2017

Brad Smelker
625 West Brown Road
Freeport, MI 49325

Re: Application for Farmland Agreement, dated 02/21/2017
Farmland and Open Space Preservation Program
#17-02 Parcel #04-007-281-00

Dear Mr. Smelker:

I have received the above application. Planning and Zoning will review the agreement at the meeting on April 24, 2017 at 7:00 p.m. in the Community Room, (former Hastings Library), 121 S. Church St., Hastings, MI 49058.

The Committee of a Whole will review the Application on May 16, 2017 at 9:00 a.m. in the Commission Chambers at the Courthouse, 220 W. State St., Hastings, MI 49058. Mr. McManus will request that the matter be placed on the agenda for that date.

The matter is scheduled for May 23, 2017 before the Board of Commissioners at 9:00 a.m. in the Commission Chambers.

Sincerely,

A handwritten signature in cursive script that reads "Pamela A. Palmer".

Pamela A. Palmer
Barry County Clerk

Cc w/application: J. McManus, Planning and Zoning
Barry County Conservation District
Michele Erb, Carlton Twp. Clerk



FARMLAND AND OPEN SPACE PRESERVATION PROGRAM

Application for Farmland Agreement

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116.

Please print or type. Attach additional sheets as needed. Please read the Eligibility and Instructions document before filling out this form.

OFFICIAL USE ONLY

Local Governing Body:

Date Received 3-6-2017

Application No: 17-2

State:

Date Received _____

Application No: _____

Approved: _____ Rejected _____

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR**

I. Personal Information:

1. Name(s) of Applicant: SMELKER BRAD L
Last First Initial

(If more than two see #15) _____
Last First Initial

Marital status of all individual men listed on application, if more than one, indicate status after each name:

☒ Married ☐ Single

2. Mailing Address: 625 W. BROWN RD. FREEPORT MI 49325
Street City State Zip Code

3. Telephone Number: (Area Code) (269) 838-7805

4. Alternative Telephone Number (cell, work, etc.): (Area Code) (269) 948-9696

5. E-mail address: hastings-auto@yahoo.com

II. Property Location (Can be taken from the Deed/Land Contract)

6. County: BARRY 7. Township, City or Village: CARLTON

8. Section No. 7 Town No. 4 Range No. 8 WEST

III. Legal Information:

9. Attach a clear copy of the deed, land contract or memorandum of land contract. (See #14)

10. Attach a clear copy of the most recent tax assessment or tax bill with complete tax description of property.

11. Is there a tax lien against the land described above? ☐ Yes ☒ No

If "Yes", please explain circumstances: _____

12. Does the applicant own the mineral rights? ☒ Yes ☐ No

If owned by the applicant, are the mineral rights leased? ☐ Yes ☐ No

Indicate who owns or is leasing rights if other than the applicant: _____

Name the types of mineral(s) involved: _____

13. Is land cited in the application subject to a lease agreement (other than for mineral rights) permitting a use for something other than agricultural purposes: ☐ Yes ☒ No If "Yes", indicate to whom, for what purpose and the number of acres involved: _____

14. Is land being purchased under land contract ☐ Yes ☒ No: If "Yes", indicate vendor (seller): _____

Name: _____

Address: _____

Street City State Zip Code

14a. Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, states that the vendor (seller) must agree to allow the land cited in the application to be enrolled in the program. Please have the land contract sellers sign below. (All sellers must sign).

Land Contract Vendor(s): I, the undersigned, understand and agree to permit the land cited in this application into the Farmland and Open Space Preservation Program.

Date

Signature of Land Contract Vendor(s) (Seller)

15. If the applicant is one of the following, please check the appropriate box and complete the following information (if the applicant is not one of the following – please leave blank):

☐ 2 or more persons having a joint or common interest in the land
☐ Corporation ☐ Limited Liability Company ☐ Partnership
☐ Estate ☐ Trust ☐ Association

If applicable, list the following: Individual Names if more than 2 Persons; or President, Vice President, Secretary, Treasurer; or Trustee(s); or Members; or Partners; or Estate Representative(s):

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

(Additional names may be attached on a separate sheet.)

IV. Land Eligibility Qualifications: Check one and fill out correct section(s)

This application is for:

- ☒ a. 40 acres or more → complete only Section 16 (a thru g);
☐ b. 5 acres or more but less than 40 acres → complete only Sections 16 and 17; or
☐ c. a specialty farm → complete only Sections 16 and 18.

16. a. Type of agricultural enterprise (e.g. livestock, cash crops, fruit, etc):

CASH CROPS

- b. Total number of acres on this farm 69.4
 c. Total number of acres being applied for (if different than above): _____
 d. Acreage in cultivation: 51.5
 e. Acreage in cleared, fenced, improved pasture, or harvested grassland: _____
 f. All other acres (swamp, woods, etc.): _____
 g. Indicate any structures on the property: (If more than one building, indicate the number of buildings):

No. of Buildings 4 ^{TOTAL} Residence: 1 Barn: 2 Tool Shed: 1
 Silo: _____ Grain Storage Facility: _____ Grain Drying Facility: _____
 Poultry House: _____ Milking Parlor: _____ Milk House: _____
 Other: (Indicate) _____

17. To qualify as agricultural land of 5 acres or more but less than 40 acres, the land must produce a minimum average gross annual income of \$200.00 per acre from the sale of agricultural products.

Please provide the average gross annual income per acre of cleared and tillable land during 2 of the last 3 years immediately preceding this application from the sale of agricultural products (not from rental income):

\$ _____ : _____ = \$ _____ (per acre)
 total income total acres of tillable land

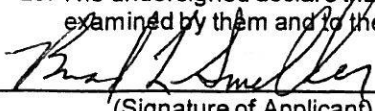
18. To qualify as a specialty farm, the land must be designated by MDARD, be 15 acres or more in size, and produce a gross annual income from an agricultural use of \$2,000.00 or more. If a specialty farm, indicate average gross annual income during 2 of the last 3 years immediately preceding application from the sale of agricultural products: \$ _____

Please note: specialty farm designation may require an on-the-farm site visit by an MDARD staff person.

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); _____

V. Signature(s):

20. The undersigned declare that this application, including any accompanying informational material, has been examined by them and to the best of their knowledge and belief is true and correct.



(Signature of Applicant)

(Corporate Name, If Applicable)

(Co-owner, If Applicable)

(Signature of Corporate Officer)

2-21-17

(Date)

(Title)

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.**

RESERVED FOR LOCAL GOVERNMENT USE: CLERK PLEASE COMPLETE SECTIONS I & II

I. Date Application Received: _____ (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: _____

☐ County ☐ Township ☐ City ☐ Village

This application is ☐ approved, ☐ rejected

Date of approval or rejection: _____

(If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: _____

Property Appraisal: \$ _____ is the current fair market value of the real property in this application.

II. Please verify the following:

____ Upon filing an application, clerk issues receipt to the landowner indicating date received.

____ Clerk notifies reviewing agencies by forwarding a copy of the application and attachments

____ If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

____ If approved, applicant is notified and the original application, all supportive materials/attachments, and letters of review/comment from reviewing agencies (if provided) are sent to:

MDARD-Farmland and Open Space Program, PO Box 30449, Lansing 48909

***Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

Please verify the following regarding Reviewing Agencies (sending a copy to reviewing agencies is required):

COPY SENT TO:

____ County or Regional Planning Commission

____ Conservation District

____ Township (if county has zoning authority)

____ City (if land is within 3 miles of city boundary)

____ Village (if land is within 1 mile of village boundary)

**Before forwarding to State Agency,
FINAL APPLICATION SHOULD INCLUDE:**

____ Copy of Deed or Land Contract (most recent showing current ownership)

____ Copy of most recent Tax Bill (must include tax description of property)

____ Map of Farm

____ Copy of most recent appraisal record

____ Copy of letters from review agencies (if available)

____ Any other applicable documents

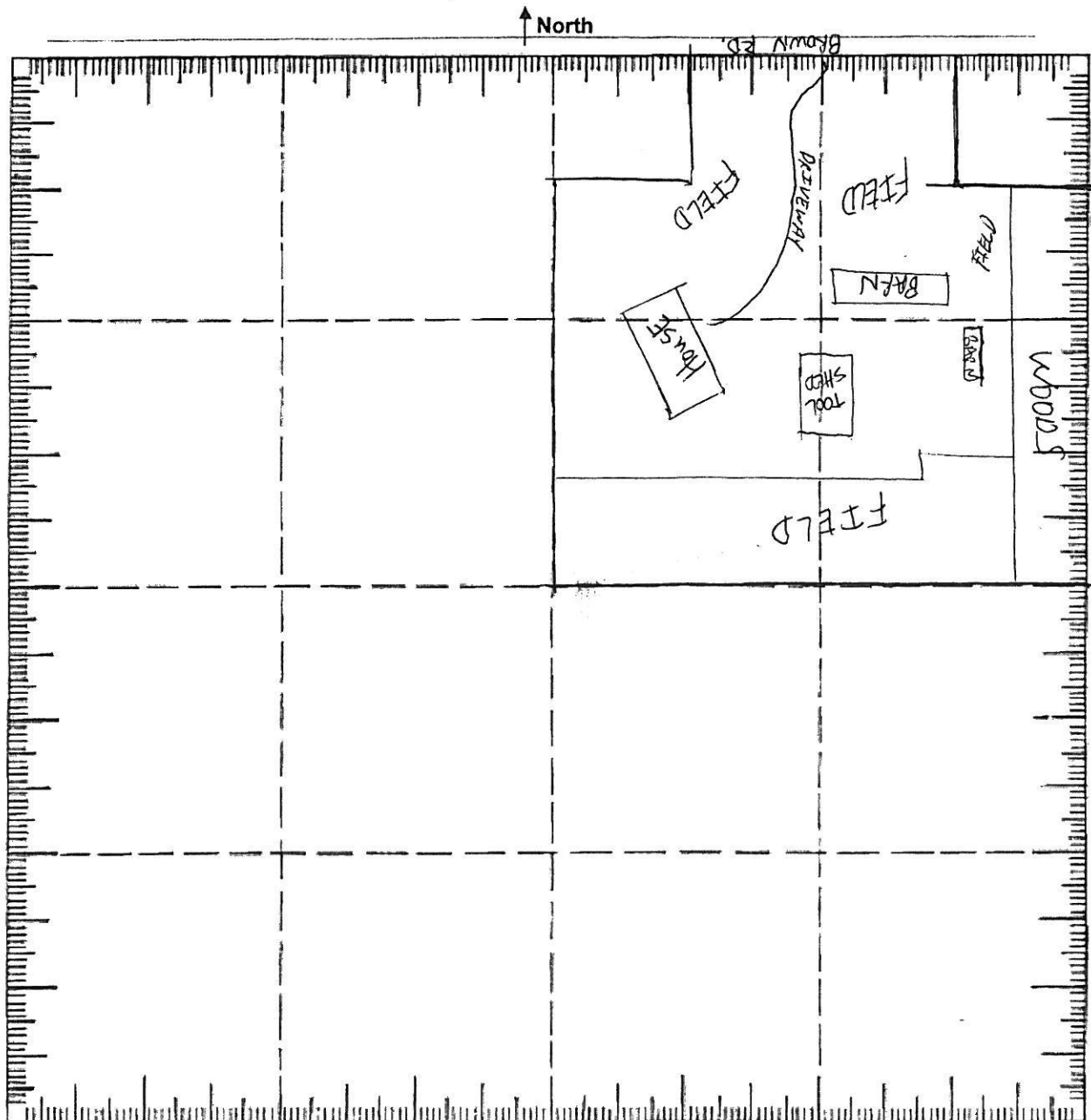
Questions? Please call Farmland Preservation at (517) 284-5663

Map of Farm with Structures and Natural Features:

- A. Show boundary of land cited in application. (Grid below is designed to represent a 5280 ft² (1 mile²) Section)
- B. Show all buildings (house(s), barn(s), etc.); also label roads and other avenues of travel (i.e. utility access, etc.).
- C. Outline and designate the current uses of the property (crops, pasture, forest, swamp, etc.).
- D. Clear copies of map(s) provided by USDA Farm Service Agency are acceptable, but please label any roads visible on map, structures and their use, etc.

Note: Any residential structures housing persons not directly associated with the farm operation must be excluded from the application. Please indicate if a building falls in this category and provide the appropriate property description for its exclusion. Unless the appropriate description is included, your application cannot be processed.

County BARRY
 Township CARLTON
 T. 4 R. 8 Section 7



MESSAGE TO TAXPAYER

2016 WINTER TAXES ARE DUE BY 2/28/17
 2016 SUMMER (DELINQUENT) TAXES ARE DUE BY 2/28/17
 2016 SUMMER (DEFERRED) TAXES ARE DUE BY 2/28/17
 POSTMARKS ARE NOT ACCEPTED
 BE SURE YOUR PARCEL # IS CORRECT
 TREASURER IS NOT RESPONSIBLE FOR PAYMENT ON WRONG
 PARCEL #
 SEE INSERT FOR TREASURER'S OFFICE HOURS

PAYMENT INFORMATION

This tax is due by: 02/28/2017
 Pay by mail to: CARLTON TOWNSHIP
 TERRI GEIGER, TREASURER
 85 WELCOME ROAD
 HASTINGS, MI 49058
 PH 269-945-5990 FAX 269-945-9571

PROPERTY INFORMATION

Property Assessed To:
 SMELKER BRAD L
 625 W BROWN RD
 FREEPORT, MI 49325-9614

Prop #: 04-007-281-00
 Prop Addr: 625 W BROWN RD

School: 34090

Legal Description:

BEG A A PNT ON N-S 1/4 LN OF SEC 7 T4N R8W DISTANT S 00D12M 02 S E 460
 FT FROM N 1/4 COR OF SEC 7, TH S0°12'02"E 2176.73 FT; TH S89D39M12S W
 1316.88, TH N00D16M27S W 1869.54 FT, TH N89D27M01S E 400 FT, TH
 N00D16M27S W 762.3 FT, TH N89°27'01" E 600.28 FT, TH S02D04M07S E 460.15
 FT, TH N89D27M01S E 305 FT TO POB. (COMBINED 007-280-00 & PART OF 007-
 211-00 FOR 2016 ROLL)

BALANCE OF DESCRIPTION ON FILE

TAX DETAIL

Taxable Value: 196,506
 State Equalized Value: 197,300 Class: 401
 PRE/MBT %: 100.0000 Mort Code:

Taxes are based upon Taxable Value.
 1 mill equals \$1.00 per \$1000 of Taxable Value.
 Amounts with no millage are either Special
 Assessments or other charges added to this bill.

DESCRIPTION	MILLAGE	AMOUNT
SCHOOL DEBT	7.00000	1,375.54
SCHOOL OPERATING	18.00000	EXEMPT
TOWNSHIP TAX	0.90000	176.85
FIRE TAX	1.50000	294.75
CHARLTON PARK	0.22530	44.27
C O A	0.48950	96.18
911	0.80000	157.20
BARRY CO TRANSIT	0.24750	48.63
MEDICAL FACILITY	0.74590	146.57
FREEPORT LIBRARY	0.49050	96.38
I I S D	4.46960	878.30
LITTLE THORN RVR		212.73

OPERATING FISCAL YEARS

The taxes on bill will be used for governmental
 operations for the following fiscal year(s):

County: JANUARY 1 - DECEMBER 31

Twn/Cty: JULY 1 - JUNE 30

School: JULY 1 - JUNE 30

State: OCTOBER 1 - SEPTEMBER 30

Does NOT affect when the tax is due or its amount

Total Tax 34.86830 3,527.40
 Administration Fee 33.14

TOTAL AMOUNT DUE 3,560.54

Princ. Residence Exemption Has Reduced Bill By: 3537.10

Please detach along perforation. Keep the top portion.

Mort Code

Bill #

Pay this tax to:

CARLTON TOWNSHIP
 TERRI GEIGER, TREASURER
 85 WELCOME ROAD
 HASTINGS, MI 49058
 PH 269-945-5990 FAX 269-945-9571

PLEASE RETURN THIS PORTION WITH PAYMENT. THANK YOU.

This tax is due by: 02/28/2017

After 02/28/2017 additional interest and fees apply

2016 Winter Tax for Prop #: 04-007-281-00

TAXPAYER NOTE: Are your name & mailing address correct? If
 not, please make corrections below. Thank You.

Make Check Payable To: CARLTON TOWNSHIP

Property Addr: 625 W BROWN RD

TOTAL AMOUNT DUE: 3,560.54

To: SMELKER BRAD L
 625 W BROWN RD
 FREEPORT MI 49325-9614



Part 08-04-007-205-000-00
Part 08-04-007-205-000-01
17
2021.22
CTO

Hastings, Michigan 5-5-06
Barry County, Treasurer's Office
I hereby certify that there are no tax liens or
titles on the lands herein described and that all
taxes have been fully paid for the five years
preceeding the date of said instrument. This
certificate does not apply to taxes, now in process
of collection by township or city or village
collecting officers.
Nancy Marie Gandy County Treasurer


1164127
Page: 1 of 2
05/05/2006 09:14A
D. Burghdoff - Register, Barry Co. MI DM

WARRANTY DEED

STATUTORY FORM FOR INDIVIDUALS

This Indenture,

Dated this day of:
July 29, 2006

KNOW ALL MEN BY THESE PRESENTS THAT:

Laurie A. Echlinaw and Karen M. Echlinaw, husband and wife
825 West Brown Road
Freeport, MI 49325

Convey(s) and Warrant(s) To:

Brad L. Smelker and Catina K. Smelker, husband and wife
154 Tikeluk Trail
Hastings, MI 49058

for the sum of

TWO HUNDRED THIRTY FIVE THOUSAND AND 00/100 DOLLARS — (\$235,000.00)

the following described premises situated in

The Township of CARLTON, County of Barry and State of Michigan to wit:

SEE EXHIBIT A ATTACHED HERETO

Subject to easements, reservations, restrictions and limitations of record, if any. And further subject to: NONE

This premises may be located within the vicinity of farmland or a farm operation. Generally accepted agriculture and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.

The grantor grants to the grantee the right to make 0 division(s) under section 108 of the division act, Act No. 288 of the Public Acts of 1967.

RECEIVED

MAY 04 2006

BARRY COUNTY
REGISTER OF DEEDS

RECEIVED

AUG 05 2005 TXS.

BARRY COUNTY
REGISTER OF DEEDS

Signed by

Laurie A. Echlinaw
Laurie A. Echlinaw
Karen M. Echlinaw
Karen M. Echlinaw

STATE OF MICHIGAN)
COUNTY OF BARRY)

I, LORI A. CORDRAY, a Notary Public of the County and the State first above written, do hereby certify that Laurie A. Echlinaw and Karen M. Echlinaw, husband and wife personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 29th day of July, 2005.

Lori A. Cordray
Notary Public, LORI A. CORDRAY
BARRY County, acting in the County of Barry, Michigan
My Commission Expires: 09/29/07

(SEAL)

STATE OF MICHIGAN
Barry
05/05/2006
112935
REAL ESTATE
TRANSFER TAX
\$258.50-C
\$1782.50-S
#20058

Assisted By:
CHICAGO TITLE
209 NORTH CHURCH ST
HASTINGS, MI 49058

Drafted By:
KAREN ECHLINAW
825 WEST BROWN ROAD
FREEPORT, MI 49325

Mail After Recording To:
BRAD L. SMELKER
154 TIKEKUK TRAIL
HASTINGS, MI 49058

Send Subsequent
Tax Bills To:
BRAD L. SMELKER
154 TIKEKUK TRAIL
HASTINGS, MI 49058

EXHIBIT A
LEGAL DESCRIPTION

Your Reference No.:

080389221

Land located in the Township of CARLTON, Barry County, State of Michigan, and described as follows:

PARCEL 4:
THAT PART OF THE NORTHWEST 1/4 OF SECTION 7, TOWN 4 NORTH, RANGE 8, DESCRIBED AS:
BEGINNING AT A POINT SOUTH 00 DEGREES 12' 02" EAST 1322.01 FEET ALONG THE NORTH AND SOUTH
1/4 LINE OF SAID SECTION 7; THENCE SOUTH 89 DEGREES 27' 01" WEST 499.59 FEET; THENCE SOUTH 60
DEGREES 53' 15" WEST 33.00 FEET FROM THE NORTH 1/4 CORNER OF SAID SECTION 7; THENCE
CONTINUING SOUTH 60 DEGREES 53' 15" WEST 332.06 FEET; THENCE SOUTH 00 DEGREES 18' 27" EAST
289.91 FEET; THENCE SOUTH 89 DEGREES 27' 01" WEST 499.19 FEET; THENCE NORTH 00 DEGREES 18'
27' WEST 710.65 FEET; THENCE NORTH 89 DEGREES 27' 01" EAST 604.70 FEET; THENCE 112.57 FEET
ALONG A 200.00 FOOT RADIUS CURVE TO THE LEFT THE LONG CHORD OF WHICH BEARS SOUTH 38
DEGREES 23' 35" EAST 111.09 FEET; THENCE 88.88 FEET ALONG A 200.00 FOOT RADIUS CURVE TO THE
RIGHT THE LONG CHORD OF WHICH BEARS SOUTH 40 DEGREES 04' 19" EAST 86.20 FEET; THENCE
SOUTH 27 DEGREES 37' 36" EAST 140.85 FEET TO THE PLACE OF BEGINNING.
SUBJECT TO AND TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS AND PUBLIC UTILITIES
PURPOSES AS DESCRIBED AS:

PARCEL 5:
THAT PART OF THE NORTHWEST 1/4 OF SECTION 7, TOWN 4 NORTH, RANGE 8 WEST, DESCRIBED AS:
BEGINNING AT A POINT SOUTH 89 DEGREES 27' 01" WEST 577.31 FEET ALONG THE NORTH LINE OF SAID
SECTION 7 FROM THE NORTH 1/4 CORNER THEREOF; THENCE CONTINUING SOUTH 89 DEGREES 27' 01"
WEST 66.00 FEET; THENCE SOUTH 00 DEGREES 32' 59" EAST 33.00 FEET; THENCE 59.07 FEET ALONG A
87.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS SOUTH 24 DEGREES 42'
29" WEST 57.18 FEET; THENCE 201.30 FEET ALONG A 233.00 FOOT RADIUS CURVE TO THE LEFT THE
LONG CHORD OF WHICH BEARS SOUTH 25 DEGREES 12' 59" WEST 195.09 FEET; THENCE SOUTH 00
DEGREES 27' 59" WEST 723.90 FEET; THENCE 215.48 FEET ALONG A 233.00 FOOT RADIUS CURVE TO THE
LEFT THE LONG CHORD OF WHICH BEARS SOUTH 26 DEGREES 01' 31" EAST 207.87 FEET; THENCE 72.55
FEET ALONG A 167.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS SOUTH
40 DEGREES 04' 19" EAST 71.98; THENCE SOUTH 27 DEGREES 37' 36" EAST 188.37 FEET; THENCE 37.21
FEET ALONG A 50.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS SOUTH 06
DEGREES 18' 25" EAST 36.36 FEET; THENCE 274.34 FEET ALONG A 60.00 FOOT RADIUS CURVE TO THE
LEFT THE LONG CHORD OF WHICH BEARS NORTH 64 DEGREES 01' 34" EAST 90.58 FEET; THENCE 34.33
FEET ALONG A 50.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS NORTH
47 DEGREES 17' 37" WEST 33.66 FEET; THENCE NORTH 27 DEGREES 37' 36" WEST 183.16 FEET; THENCE
101.22 FEET ALONG A 233.00 FOOT RADIUS CURVE TO THE LEFT THE LONG CHORD OF WHICH BEARS
NORTH 40 DEGREES 04' 19" WEST 100.43 FEET; THENCE 154.43 FEET ALONG A 167.00 FOOT RADIUS
CURVE THE RIGHT CHORD OF WHICH BEARS NORTH 26 DEGREES 01' 31" WEST 154.19 FEET; THENCE
NORTH 00 DEGREES 27' 59" EAST 723.90 FEET; THENCE 144.28 FEET ALONG A 167.00 FOOT RADIUS
CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS NORTH 25 DEGREES 12' 59" EAST 139.83
FEET; THENCE 117.26 FEET ALONG A 133.00 FOOT RADIUS CURVE TO THE LEFT THE LONG CHORD OF
WHICH BEARS NORTH 24 DEGREES 42' 29" EAST 113.50 FEET; THENCE NORTH 00 DEGREES 32' 59" WEST
33.00 FEET TO THE PLACE OF BEGINNING.

Parcel ID Number:



1164127

Page: 2 of 2
06/06/2008 09:14A

D. Burghdoff - Registrar, Barry Co. MI DJ

10/05/2006

Oct 5 2006
County Treasurer

1171007
Page: 1 of 3
10/05/2006 01:07P
D. Burshdoff - Register, Barry Co MI DU

The above description does not appear on our tax roll, but to the best of our knowledge there no delinquent taxes.

WARRANTY DEED STATUTORY FORM FOR INDIVIDUALS

This Indenture,
KNOW ALL MEN BY THESE PRESENTS THAT:
Laurie A. Echtnaw and Karen M. Echtnaw, husband and wife
4131 N. Charlton Pk. Rd
Hastings, MI 49058
Convey(s) and Warrant(s) To:
Brad L. Smelker and Catina K. Smelker, husband and wife
625 W. Brown Rd.
Freeport, MI 49325

Dated this day of:
September 8, 2006

RECEIVED
OCT 05 2006
BARRY COUNTY
REGISTER OF DEEDS
RECEIVED
SEP 19 2006
BARRY COUNTY
REGISTER OF DEEDS

for the sum of
TWO HUNDRED THIRTY FIVE THOUSAND AND 00/100 DOLLARS -- (\$235,000.00)

the following described premises situated in
The Township of CARLTON, County of Barry and State of Michigan to wit:
SEE EXHIBIT A ATTACHED HERETO

Subject to easements, reservations, restrictions and limitations of record, if any. And further subject to:
This premises may be located within the vicinity of farmland or a farm operation. Generally accepted agriculture and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan right to farm act.
The grantor grants to the grantee the right to make ALL division(s) under section 108 of the division act, Act No. 288 of the Public Acts of 1987.

RECEIVED
SEP 26 2006
BARRY COUNTY
REGISTER OF DEEDS

Signed by
Laurie A. Echtnaw
Karen M. Echtnaw

STATE OF MICHIGAN)
COUNTY OF BARRY)

I, LORI A. CHEESEMAN, a Notary Public of the County and the State first above written, do hereby certify that Laurie A. Echtnaw and Karen M. Echtnaw, husband and wife personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 8th day of September, 2006.

Lori A. Cheeseman
Notary Public, LORI A. CHEESEMAN
BARRY County, acting in the County of Barry, Michigan
My Commission Expires: 09/29/07

STATE OF MICHIGAN
Barry
10/05/2006
117914
REAL ESTATE
TRANSFER TAX
\$258.50 -C
\$1782.50 -S
#20848

(SEAL)

Assisted By:
CHICAGO TITLE
400 WEST STATE ST
HASTINGS, MI 49058
Drafted By:
L. ALAN ECHTINAW
4131 N. CHARLTON
PARK
HASTINGS, MI 49058

Mail After Recording To:
BRAD SMELKER
625 W. BROWN RD
FREEPORT, MI 49325

Send Subsequent
Tax Bills To:
BRAD SMELKER
625 W. BROWN RD
FREEPORT, MI 49325



1171007

Page: 2 of 3

10/05/2008 01:07P

D Burahoff - Register Barry Co MI CM

**EXHIBIT A
LEGAL DESCRIPTION**

Your Reference No.:

080438894

Land located in the Township of CARLTON, Barry County, State of Michigan, and described as follows:

PARCEL 1:

PART OF THE NORTHWEST 1/4 OF SECTION 7, TOWN 4 NORTH, RANGE 8 WEST, DESCRIBED AS: BEGINNING AT A POINT SOUTH 00 DEGREES 12' 02" EAST 625.72 FEET ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 7 FROM THE NORTH 1/4 CORNER THEREOF; THENCE CONTINUING SOUTH 00 DEGREES 12' 02" EAST 353.87 FEET ALONG SAID NORTH-SOUTH 1/4 LINE; THENCE SOUTH 89 DEGREES 27' 01" WEST 726.29 FEET; THENCE NORTH 00 DEGREES 27' 59" EAST 353.92 FEET; THENCE NORTH 89 DEGREES 27' 01" EAST 722.17 FEET TO THE POINT OF BEGINNING.

PARCEL 2:

PART OF THE NORTHWEST 1/4 OF SECTION 7, TOWN 4 NORTH, RANGE 8 WEST, DESCRIBED AS: BEGINNING AT A POINT SOUTH 00 DEGREES 12' 02" EAST 979.59 FEET ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 7 FROM THE NORTH 1/4 CORNER THEREOF; THENCE CONTINUING SOUTH 00 DEGREES 12' 02" EAST 342.42 FEET ALONG SAID NORTH-SOUTH 1/4 LINE; THENCE SOUTH 89 DEGREES 27' 01" WEST 499.59 FEET; THENCE SOUTH 60 DEGREES 53' 15" WEST 33.00 FEET; THENCE NORTH 27 DEGREES 37' 38" WEST 140.85 FEET; THENCE 88.88 FEET ALONG A 200.00 FOOT RADIUS CURVE TO THE LEFT THE LONG CHORD OF WHICH BEARS NORTH 40 DEGREES 04' 19" WEST 86.20 FEET; THENCE 184.95 FEET ALONG A 200.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS NORTH 28 DEGREES 01' 31" WEST 178.43 FEET; THENCE NORTH 00 DEGREES 27' 59" EAST 5.21 FEET; THENCE NORTH 89 DEGREES 27' 01" EAST 726.29 FEET TO THE POINT OF BEGINNING.

PARCEL 3:

PART OF THE NORTHWEST 1/4 OF SECTION 7, TOWN 4 NORTH, RANGE 8 WEST, DESCRIBED AS: BEGINNING AT A POINT SOUTH 00 DEGREES 12' 02" EAST 1322.01 FEET ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 7 FROM THE NORTH 1/4 CORNER THEREOF; THENCE CONTINUING SOUTH 00 DEGREES 12' 02" EAST 1314.72 FEET ALONG SAID NORTH-SOUTH 1/4 LINE TO THE CENTER OF SAID SECTION 7; THENCE SOUTH 89 DEGREES 39' 12" WEST 441.75 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 7; THENCE NORTH 00 DEGREES 20' 48" WEST 1135.31 FEET; THENCE NORTH 27 DEGREES 37' 38" WEST 181.99 FEET; THENCE NORTH 80 DEGREES 53' 15" EAST 33.00 FEET; THENCE NORTH 89 DEGREES 27' 01" EAST 499.59 FEET TO THE POINT OF BEGINNING.

PARCEL 4:

PART OF THE NORTHWEST 1/4 OF SECTION 7, TOWN 4 NORTH, RANGE 8 WEST, DESCRIBED AS: BEGINNING AT A POINT LOCATED SOUTH 00 DEGREES 12' 02" EAST 2636.73 FEET ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 7 TO THE CENTER CORNER THEREOF AND THENCE SOUTH 89 DEGREES 39' 12" WEST 441.75 FEET ALONG THE EAST-WEST 1/4 LINE OF SAID SECTION 7 FROM THE NORTH 1/4 CORNER THEREOF; THENCE CONTINUING SOUTH 89 DEGREES 39' 12" WEST 875.13 FEET ALONG SAID EAST-WEST 1/4 LINE; THENCE NORTH 00 DEGREES 18' 27" WEST 865.58 FEET; THENCE NORTH 89 DEGREES 27' 01" EAST 499.19 FEET; THENCE NORTH 00 DEGREES 18' 27" WEST 289.91 FEET; THENCE NORTH 60 DEGREES 53' 15" EAST 332.08 FEET; THENCE SOUTH 27 DEGREES 37' 38" EAST 181.99 FEET; THENCE SOUTH 00 DEGREES 20' 48" EAST 1135.31 FEET TO THE POINT OF BEGINNING.

PARCEL 6:

PART OF THE NORTHWEST 1/4 OF SECTION 7, TOWN 4 NORTH, RANGE 8 WEST, DESCRIBED AS: BEGINNING AT A POINT SOUTH 00 DEGREES 12' 02" WEST 625.72 FEET ALONG THE NORTH-SOUTH 1/4 LINE OF SAID SECTION 7 AND THENCE SOUTH 89 DEGREES 27' 01" WEST 722.17 FEET AND THENCE SOUTH 00 DEGREES 27' 59" WEST 138.81 FEET FROM THE NORTH 1/4 CORNER OF SAID SECTION 7; THENCE CONTINUING SOUTH 00 DEGREES 27' 59" WEST 222.52 FEET; THENCE 72.38 FEET ALONG A 200.00 FOOT RADIUS CURVE TO THE LEFT THE LONG CHORD OF WHICH BEARS SOUTH 09 DEGREES 54' 04" EAST 71.99 FEET; THENCE SOUTH 89 DEGREES 27' 01" WEST 604.70 FEET; THENCE NORTH 00 DEGREES 18' 27" WEST 293.51 FEET; THENCE NORTH 89 DEGREES 27' 01" EAST 595.54 FEET TO THE POINT OF BEGINNING.

PARCEL 7:

PART OF THE NORTHWEST 1/4 OF SECTION 7, TOWN 4 NORTH, RANGE 8 WEST, DESCRIBED AS: BEGINNING AT A POINT SOUTH 89 DEGREES 27' 01" WEST 810.31 FEET ALONG THE NORTH LINE OF SAID SECTION 7 FROM THE NORTH 1/4 CORNER THEREOF; THENCE CONTINUING SOUTH 89 DEGREES 27' 01" WEST 309.97 FEET; THENCE SOUTH 00 DEGREES 18' 27" EAST 762.30 FEET; THENCE NORTH 89 DEGREES 27' 01" EAST 195.54 FEET; THENCE NORTH 00 DEGREES 27' 59" EAST 501.38 FEET; THENCE 172.79 FEET ALONG A 200.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS NORTH 25 DEGREES 12' 59" EAST 187.46 FEET; THENCE 88.17 FEET ALONG A 100.00 FOOT RADIUS CURVE TO THE LEFT THE LONG CHORD OF WHICH BEARS NORTH 24 DEGREES 42' 29" EAST 85.34 FEET; THENCE NORTH 00 DEGREES 32' 59" WEST 33.00 FEET TO THE POINT OF BEGINNING.

INGRESS/EGRESS & UTILITIES EASEMENT:

PART OF THE NORTHWEST 1/4 OF SECTION 7, TOWN 4 NORTH, RANGE 8 WEST, DESCRIBED AS: BEGINNING AT A POINT SOUTH 89 DEGREES 27' 01" WEST 577.31 FEET ALONG THE NORTH LINE OF SAID SECTION 7 FROM THE NORTH 1/4 CORNER THEREOF; THENCE CONTINUING SOUTH 89 DEGREES 27' 01" WEST 66.00 FEET; THENCE SOUTH 00 DEGREES 32' 59" EAST 33.00 FEET; THENCE 59.07 FEET ALONG A 67.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS SOUTH 24 DEGREES 42' 29" WEST 57.18 FEET; THENCE 201.30 FEET ALONG A 233.00 FOOT RADIUS CURVE TO THE LEFT THE

EXHIBIT A
(Continued)

LONG CHORD OF WHICH BEARS SOUTH 25 DEGREES 12' 59" WEST 195.09 FEET; THENCE SOUTH 00 DEGREES 27' 59" WEST 723.90 FEET; THENCE 215.46 FEET ALONG A 233.00 FOOT RADIUS CURVE TO THE LEFT THE LONG CHORD OF WHICH BEARS SOUTH 26 DEGREES 01' 31" EAST 207.87 FEET; THENCE 72.55 FEET ALONG A 187.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS SOUTH 40 DEGREES 04' 19" EAST 71.98 FEET; THENCE SOUTH 27 DEGREES 37' 36" EAST 188.37 FEET; THENCE 37.21 FEET ALONG A 50.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS SOUTH 08 DEGREES 18' 25" EAST 38.38 FEET; THENCE 274.34 FEET ALONG A 60.00 FOOT RADIUS CURVE TO THE LEFT THE LONG CHORD OF WHICH BEARS NORTH 64 DEGREES 01' 34" EAST 90.58 FEET; THENCE 34.33 FEET ALONG A 50.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS NORTH 47 DEGREES 17' 37" WEST 33.66 FEET; THENCE NORTH 27 DEGREES 37' 36" WEST 193.18 FEET; THENCE 101.22 FEET ALONG A 233.00 FOOT RADIUS CURVE TO THE LEFT THE LONG CHORD OF WHICH BEARS NORTH 40 DEGREES 04' 19" WEST 100.43 FEET; THENCE 154.43 FEET ALONG A 187.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS NORTH 26 DEGREES 01' 31" WEST 154.19 FEET; THENCE NORTH 00 DEGREES 27' 59" EAST 723.90 FEET; THENCE 144.28 FEET ALONG A 187.00 FOOT RADIUS CURVE TO THE RIGHT THE LONG CHORD OF WHICH BEARS NORTH 25 DEGREES 12' 59" EAST 139.83 FEET; THENCE 117.26 FEET ALONG A 133.00 FOOT RADIUS CURVE TO THE LEFT THE LONG CHORD OF WHICH BEARS NORTH 24 DEGREES 42' 29" EAST 113.50 FEET; THENCE NORTH 00 DEGREES 32' 59" WEST 33.00 FEET TO THE POINT OF BEGINNING.



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10/06/2006 01 07P

D Burghdoff - Register, Barry Co MI DW



3/3/1181-
OFFICIAL SEAL Barry County Register of Deeds, MI
2014-004547 DW
05/09/2014 04:34 PM Page 1 of 3 Fees: \$20.00

2014-004547 Receipt# 14-3042
05/09/2014 04:34 PM Barry County, MI
Real Estate Transfer Tax
County Tax: \$148.50 State Tax: \$1012.50



Hastings, Michigan May 9, 2014
Barry County, Treasurer's Office

I hereby certify that there are no tax liens or titles on the lands herein described and that all taxes have been fully paid for the five years preceding the date of said instrument. This certificate does not apply to taxes, now in process of collection by township or city or village collecting officers.

Don Marshall County Treasurer

After Recording Return To:
Brad Smelker
543 West Brown Road, Freeport, MI 49325
Cross Reference: Barry County Sheriff's Instrument # 2014-000157

QUITCLAIM DEED

STATE OF MICHIGAN

COUNTY OF Barry

THIS INDENTURE, made the 16 day of April, 2014, between Wells Fargo Bank, National Association As Trustee For Abfc 2006-opt1 Trust, Asset Backed Funding Corporation Asset-backed Certificates, Series 2006-opt1, whose mailing address is C/o Ocwen 1661, Worthington Road, Suite 100, West Palm Beach, FL 33409, as party or parties of the first part, hereinafter referred to as Grantor, and Brad Smelker A Single Person whose mailing address is 543 West Brown Road, Freeport, MI 49325 as party or parties in the second part, hereinafter referred to as Grantee (the words "Grantor" and "Grantee" shall include their respective heirs, successors, agents, assigns, and legal representatives where the context requires or permits).

WITNESSETH that: Grantor, for and in consideration of the sum of **One Hundred Thirty Five Thousand Dollars and No Cents (\$135,000.00)**, and other good and valuable considerations, does hereby remise, grant, convey and forever QUITCLAIM unto said Grantee all right, interest, title and claim to the following described real property, lying and being in Barry County, Michigan, to-wit:

SITUATED IN THE TOWNSHIP OF CARLTON, BARRY COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PART OF THE NORTHWEST ONE QUARTER OF SECTION 7, TOWN 4 NORTH, RANGE 8 WEST, CARLTON TOWNSHIP, BARRY COUNTY, MICHIGAN, DESCRIBED AS: BEGINNING AT THE NORTH ONE QUARTER CORNER OF SAID SECTION 7; THENCE SOUTH 00 DEGREES 12 MINUTES 02 SECONDS EAST 825.72 FEET ALONG THE NORTH-SOUTH ONE QUARTER LINE OF SAID SECTION 7; THENCE SOUTH 89 DEGREES 27 MINUTES 01 SECOND WEST 722.17 FEET; THENCE NORTH 00 DEGREES 27 MINUTES 59 SECONDS EAST 364.77 FEET; THENCE 172.79 FEET ALONG A 200.00 FOOT RADIUS CURVE TO THE RIGHT, THE LONG CHORD WHICH BEARS NORTH 25 DEGREES 12 MINUTES 59 SECONDS EAST 167.46 FEET; THENCE 88.17 FEET ALONG A 100.00 FOOT RADIUS CURVE TO THE LEFT, THE LONG CHORD OF WHICH BEARS NORTH 24 DEGREES 42 MINUTES 29 SECONDS EAST 85.34 FEET; THENCE NORTH 00 DEGREES 32 MINUTES 59

SECONDS WEST 33.00 FEET; THENCE NORTH 89 DEGREES 27 MINUTES 01 SECOND EAST 610.31 FEET ALONG THE NORTH LINE OF SAID SECTION 7 TO THE POINT OF ENDING.

Tax Parcel Number: 04-007-211-00

MORE commonly known as: 543 West Brown Road, Freeport, MI 49325

Grantor makes no representations or warranties, of any kind or nature whatsoever, other than those set forth in this document, whether expressed, implied, implied by law or otherwise, concerning the condition of title for the aforescribed real property prior to the date of the foreclosure sale.

The aforescribed real property is conveyed subject to any rights of redemption currently held by the previous mortgagor(s) of record, his or her heirs, executors, administrators, personal representatives, and any other party claiming an interest, and any and all junior lien holders, as provided in that Sheriff's Deed dated January 8, 2014 and recorded in Barry County in the State of Michigan at Inst No. 2014-000157, until such time said right of redemption period expires. Grantor makes no representations or warranties regarding whether there is a current redemption claim or the current status of any redemption claim. Further, Grantor makes no guarantee Grantee will obtain a fee simple title interest in said real property until such time as said right of redemption period expires.

The aforescribed real property is conveyed subject to and with the benefit of all easements, covenants, conditions, and restrictions of record; in so far as force applicable.

Furthermore, the aforescribed real property is conveyed subject to all rights of way, zoning restrictions, building restrictions or ordinances, real estate taxes and assessments not yet due and payable, and any and all rights of tenants and/or occupants in possession of said real property at the time of conveyance. Possessory interests held by previous mortgagor of record at the time of conveyance shall extend until the expiration of the statutory right of redemption. This conveyance shall not be construed or interpreted as, and is not intended to act as, a transaction providing an immediate right of possession to the aforescribed real property.

TO HAVE AND TO HOLD the aforescribed real property to Grantee, so that neither Grantor nor any person, successor, agent, assign, legal representative, entity, subsidiary, or investor claiming an interest under Grantor shall at any time, by any means or ways, have, claim, or demand any right to title, either in law or equity, to said real property or appurtenances, or any rights thereof.

OFFICIAL SEAL Barry County Register of Deeds, MI
2014-004547 DW
05/09/2014 04:34 PM Page 2 of 3 Fees: \$20.00


IN WITNESS WHEREOF, Grantor has signed and sealed this deed, the day and year first written above.

NAME OF GRANTOR

Wells Fargo Bank, National Association As Trustee For Abfc 2006-opt1 Trust, Asset Backed Funding Corporation
Asset-backed Certificates, Series 2006-opt1 by Ocwen Loan Servicing, LLC, as Attorney-in-Fact

Acqueline S. Michael & n

Title and Name of Signatory

Jacqueline S. Michaelson

Signed in my Presence:

Contract Management Coordinator

Signed in my Presence:

Witness Signature

Witness Signature

Chris Heinichen

Print Name

State of

County of _____

FLORIDA
PALM BEACH

Mark Stubbitt
Witness Signature

Witness Signature

Mark Stuft

Print Name

The foregoing instrument was acknowledged before me on April 16, 2014 by Jacqueline S. Michaelson its Contract Management Coordinator on behalf of Ocwen Loan Servicing, LLC, as Attorney-in-Fact for Wells Fargo Bank, National Association As Trustee For Abfc 2006-opt1 Trust, Asset Backed Funding Corporation Asset-backed Certificates, Series 2006-opt1, who is personally known to me of has produced _____ as identification, and furthermore, the above-mentioned person has acknowledged that his/her signature was his/her voluntary act for the purposes set forth in this instrument.

Notary Public

Notary Public



AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: Board of Commissioners, 5/23/2017

DEPARTMENT: IT Department

PREPARED BY: David Shinavier

SUBJECT: Barry County Copiers

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners, approval to purchase 12 copiers from Ricoh Corporation for the purchase price of \$52,522.33 with a five year fixed 5 year maintenance and supply contract billing at the rate of \$.003 per page b/w and \$.03 per page color with funds to be paid from the Data Processing Fund.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only): Approval to purchase 12 copiers from Ricoh Corporation for the purchase price of \$52,522.33 with a five year fixed 5 year maintenance and supply contract billing at the rate of \$.003 per page b/w and \$.03 per page color with funds to be paid from the Data Processing Fund.

DESCRIPTION OF ACTION: IT is requesting the purchase of 12 copiers from Ricoh. Ricoh presented the low bid, has several of our neighboring counties as satisfied customers, and currently holds the MiDeal Contract for copiers with the State of Michigan. This move will put all of our equipment on the same schedule and allow us to deal with one vendor.

TIME FRAME OF ACTION: Immediate

FUNDING REQUIRED: YES X NO

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) Local
2. IF LOCAL, SPECIFY FUND: Data Processing
3. AMOUNT REQUESTED: \$52,522.33
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.): \$.03 per page color \$.003 per page b/w
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS:

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: Replacement

ANY OTHER PERTINENT INFORMATION: See attached bid tabulation and proposal from Ricoh.

CONTACT PERSON WITH PHONE NUMBER: David Shinavier 945-1413

Barry County 2017 Copier Replacement Bid Results with 5-Year Maintenance & Supply

<u>Vendor</u>	<u>Lease/month cost</u>	<u>Purchase</u>	<u>BW/copy cost</u>	<u>Color/copy cost</u>
Ricoh		\$ 46,500.00	\$ 0.0030	\$ 0.0300
D.L. Gallivan	\$ 876.89	\$ -	\$ 0.0055	\$ 0.0200
Applied Imaging	\$ 953.92	\$ 49,710.00	\$ 0.0049	\$ 0.0450
Konica-Minolta Alt.	\$ 1,141.00	\$ 46,698.81 \$ 52,827.26	\$ 0.00378	\$ 0.0390
Advanced Imaging Solutions	\$ 1,176.24	\$ 60,783.00	\$ 0.0042	\$ 0.0450
Adams Remco Alt.	\$ 1,168.89	\$ 61,521.00 \$ 52,000.00	\$ 0.00485	\$ 0.0320
MOS	\$ 1,328.77	\$ 65,459.00	\$ 0.00471	\$ 0.0450
Engineering Supply	\$ 1,535.08	\$ 64,640.00	\$ 0.00585	\$ 0.0580
Hasselbring Clark Alt.	\$ 1,383.15 \$ 1,573.54	\$ 69,540.40 \$ 79,072.57	\$ 0.0060	\$ 0.0400



AMENDMENT A

REQUEST FOR PROPOSAL (RFP) PURCHASE (WITH LEASING OPTION) OF COPIERS AND COPIERS SUPPORT SERVICES THROUGHOUT BARRY COUNTY OFFICES

This Amendment provides for a change in the date to submit written questions to: **April 4, 2017** with answers returned by **April 7, 2017**.

This Amendment provides for a change in the solicitation closing date to: **April 14, 2017, 2:00PM**.

Section 5 Part III refers to references from "local government in California", this should read "local government in Michigan".

**This amendment requires acknowledgement, please submit the
attached acknowledgement page with
your proposal submission.**

03/29/2017 9:35a dls

Ricoh

**ACKNOWLEDGMENT; Amendment A, REQUEST FOR PROPOSAL (RFP)
PURCHASE (WITH LEASING OPTION) OF COPIERS AND COPIERS
SUPPORT SERVICES THROUGHOUT BARRY COUNTY OFFICES**

This Amendment must be signed and returned with your proposal or otherwise acknowledged prior to the closing date and time listed above. If you have already submitted a proposal and need to make corrections, submit a corrected proposal prior to the closing.

The closing date is April 14, 2017, 2:00 PM local time.

Abby Volker - Hildebrand
Offeror Name & Title

BLG, K-12 + Higher Ed
Major Account Rep

Abby Volker - Hildebrand
Signature

Date

3/29/17

71604

TABLE OF CONTENTS

This Request for Proposal includes the following Sections:

Section 1. Purpose

Section 2. Scope of Services/Requirements

Section 3. Proposal Requirements

Section 4. Selection Criteria

Section 5. Proposal Format

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Section 1 – Purpose

The County of Barry is soliciting proposals for providing a quote for purchase or lease of 12 copiers with a 60 month support service contract. These copiers will be located within the County of Barry at various County facilities. The County of Barry will require a single vendor to deliver and support the replacement of 12 printer/copiers. **Interested parties must submit proposals to the County of Barry, Office of the County Clerk, no later than 2:00 p.m. on April 14, 2017.** Late proposals will not be accepted.

Four goals established for this lease include:

1. High quality, high performance copiers.
2. Reliable service with little downtime.
3. Easy network printing options.
4. Quality duplex printing.

A list of existing copy machines, along with approximate monthly usage can be found in the table below. These machines have multiple paper trays, collate and print two-sided. The County is satisfied with the current speed of these machines and wouldn't want to switch to anything slower. Please list additional features, such as stapling, additional trays and sorting as options.

Locations	Model	Average Monthly Print/Copy Volume
*Administration	C451	BW 6700 Color 1500
Adult Drug Court/OCC -	Xerox 7845	BW 5200 Color 900
Circuit Court	Xerox 5335	BW 2700
#County Clerk	Xerox 5855	BW 16500
*COA		BW 6100 Color 1000
*#District Court	Bizhub C360	BW 7500 Color 250
*#Family Court	Bizhub C360	BW 10000 Color 400
*#Friend of the Court	Bizhub C360	BW 6700 Color 100
Planning & Zoning	Xerox Workcentre w5150	BW 6000
#Prosecutor's Office	Xerox 5855	BW 12000
*Sheriff Dept.	Oce - KMVL4522C	BW 9600 Color 1000
#Treasurer	Xerox Workcentre M128	BW 3000
Total		BW 92,000 Color 5,150

*Color #Fax

Note: These figures should not be construed as a guarantee of future volume. The County is open to recommendations that will best suit the volume of copies and the County's needs.

RICOH

Section 2 – Scope of Services/Requirements

The County will be replacing 12 copiers. The County currently owns all of its copiers. Vendors should provide pricing for purchase, including maintenance, service and supplies for a 60 month period. The County will also consider a lease option for the same period. The County's goal is to decrease costs while increasing overall productivity by upgrading equipment and capabilities while maintaining consolidated services with one vendor.

Each bidder's response to the RFP shall offer one machine model per volume level, and detail a full-service scenario whereby the vendor provides, places, maintains and services the equipment including toner and parts.

Vendor Product (or Lease) - The selected vendor product (or lease) will be required to include the following as part of this lease:

1. The vendor must be able to provide maintenance service to all areas of the County. The County requires a one-point contact location, which will be responsible for all service requirements.
2. All equipment technology must be digital and be certified as new. Each model should be the latest generation offered by the respective manufacturer.
3. All proposed equipment must be from the same manufacturer.
4. All machines must duplex, enlarge and reduce.
5. Proposed machines should be network ready.
6. Machines should accommodate paper in sizes up to 11"x17" in trays.
7. All machines should handle a variety of paper weights and types, including transparencies.
8. Toner replacement must be made using recyclable, sealed cartridges (or equivalent) rather than bulk chemicals so that there is no need to come in contact with toner.
9. All machines should use a 120 volt power source and a standard, residential type 3-prong plug. Any machine supplied with a different type of plug shall be accompanied by appropriate outlet receptacle at no charge to the County, if necessary.
10. If power filters or surge protectors are recommended or required by the manufacturer, the bidder will supply these at no cost to the County.
11. All equipment is to be Common Criteria Certified.
12. All equipment should be qualified as energy efficient.
13. The County is interested in: stapling, additional trays and scanning modules. If these features are an additional cost, please list the cost of the modules separately.

Any additional features should be itemized in the response.

Machine Description - All proposals must contain descriptive literature on the proposed copiers. At least one technical sheet must be provided for each copy machine model, accessory or option. Manufacturer specifications must specify certified monthly volumes for each machine. Other descriptive literature or reports, including award certificates from an independent testing agency, will be accepted in addition to required literature. *Product brochure for all proposed machines is included.*

RICOH

Authorized Dealer - The bidder must be officially authorized by the manufacturer of the proposed equipment to sell, support and service the equipment offered. Written documentation of this authorization is required. *Ricoh, USA is the manufacturer.*

Lease Option - The lease option should be for 60 months using a Fair Market Value lease. Also, describe whether the lease will be held internally, or through an external leasing source. If financing is external, please provide relevant information about the third party leasing company. For lease options, any required equipment property taxes and insurance must be included within the monthly charge. Title to any equipment subject to lease shall remain with the vendor or financing company.

Ricoh, USA has a partnership with Wells Fargo and leases are processed through Wells Fargo.

Rate Increases - No allowance will be made for any rate increase (equipment, supplies, parts, labor) during the term of the contract. *Ricoh, USA has a partnership with the State of Michigan under the MiDeal Contract. This contract is specifically written for SLG, K-12 and Higher Ed Accounts. With this contract rates are LOCKED for 60 months, Accounts are billed for USAGE ONLY, all parts, labor, supplies (including staples) are included (minus paper). There are no contracts to sign and can be purchased with a PO only. Should any accounts that use this contract have a proven budget cut and need to close a location and or department the MiDeal Contract has a non- appropriation of funds clause. Ricoh will pick up machines and terminate lease with no penalties to customer.*

Machine Removal, Delivery, Set-up and Acceptance - All pricing must be inclusive of machine delivery charges to County locations. Normal installation is to include initial operating supplies (except paper and staples). A pre-delivery walk-through of each site and equipment location will be coordinated with the County to ensure access and power requirements are acceptable. Delivery and installation of all copiers is to be made within 21 calendar days after receipt of an executed contract unless a longer period is authorized in writing. An operator's manual is to be delivered with each machine. Vendor shall also agree to remove and properly dispose of replaced County copier's no longer in use. *Ricoh agrees and will remove and recycle Barry County's current machines at no cost to Barry County. Ricoh will need signed authorization with equipment serial numbers giving us the authorization to remove property from Barry County.*

Copies - Billing for copies shall be on a monthly basis. Copies made during service are not included in the usage charges. The vendor is responsible for all copies made during service. *Should Barry County chose to lease Ricoh fleet you will acquire one bill for the fleet lease monthly and one bill for what usage Barry County uses. Barry County can choose to have billing for usage either monthly or on a quarterly basis. All of your Ricoh machines will have a @remote tool that is enabled within the machine. This tool allows meter counts to be sent via the cloud on a nightly basis. Barry County will not have to enter or call in meters unless a machine goes off the network and in that case Ricoh is notified that a machine is not reporting and I, Abby the sales rep contacts Barry County to let them know there is a machine that fell off your network.*

RICOH

Copy Machine Supplies – Under any agreement, the vendor shall provide each site with a monthly allocation of required machine operating supplies (not including paper or staples) to be calculated based upon the estimated number of copies produced. *All supplies are ordered through the www.myricoh.com portal free of charge, with a second day UPS delivery. Two sets of supplies for each machine per month is standard. I can request up to 4 sets of supplies per month, per machine if need be. Based on Barry County's current print volume Barry County would not even go through a full Toner/Ink in a month.*

Return of Equipment – The end-of-contract return of any equipment shall be provided by the vendor and coordinated with the County, and shall be at no cost to the County. Subject equipment shall be removed no later than 30 days after receiving notification. *Under the State of Michigan MiDeal Contract, returning machines at the end of a lease is free of charge to the client.*

Trade-in Value – Vendor should also include in the proposal any credits the county is eligible for the trade-in value of its existing copiers, listed in Section 1. Ricoh is not able to offer any trade in credit to Barry County. *I did reach out to a couple of 3rd party companies that often times purchase machines, however based on the make, models and age of Barry County's current fleet they were not willing to purchase the fleet. Ricoh will however, pick up and recycle all of Barry County's fleet free of charge.*

Section 3 – Proposal Requirements

This section instructs respondents on procedures related to the submission of proposals.

All proposals shall be submitted in the format outlined herein. In preparing submissions, respondents shall describe in detail the services proposed to be provided and how the project shall be accomplished.

Ricoh, USA is a global leader in not only Office Equipment but technology as well. Ricoh takes pride in being the only Manufacturer that has a partnership for both lease and purchase options under the MiDeal contract. Dealers do not participate in this partnership. Ricoh not only has a business partnership with the State of Michigan we are also the chosen vendor and have our equipment throughout the State of Michigan's Departments.

Ricoh will work with whomever David appoints hand in hand for install, delivery and training. Each department has an option of a free 30-60 minute training session. Should departments choose to want training I, Abby will handle setting up training per department. I would recommend having staff trained on the Ricoh machines. These machines do so much more than copy and print. I want all of my accounts to utilize every option that they can to hopefully make things within their work environment run more smoothly.

Ricoh is not proposing any software solutions at this time however we do have solutions that many SLG accounts take advantage of and are included on the MiDeal contract. I would like to further discuss those options. I would never advise any account to purchase software solutions without a complete understanding of the client's needs and desires. Ricoh does offer a free 60 day trial on machines of ICE (Intergraded Cloud Environment) that your staff can try before buying; this solution is an icon on the screen of the MFP and allows users to scan directly to cloud applications.

RICOH

The County of Barry will accept competitive proposals from vendors having specific experience and qualifications in the areas identified in this RFP. Under competitive negotiation procedures the terms of the service contract, the price of the service, the method of service delivery, and the conditions of performance are all negotiable. A negotiated contract will be awarded to the agency that best meets the proposed needs at a reasonable price, not necessarily the lowest price.

Two (2) original copies (may be submitted in digital form) of the proposal shall be signed and submitted to:

County of Barry – RFP Copiers and Copier Support Services
Attn: Barry County Administration
220 W. State St, Hastings, MI
dshinavier@barrycounty.org

Respondents shall submit proposals no later than 2:00 p.m., April 7, 2017. Timely submission of the proposal is the responsibility of the respondent.

Each page of the proposal shall be identified with the name of the responding vendor.

The County of Barry reserves the right to decide, on a case-by-case basis, if a proposal shall be rejected as non-responsive. As a precondition to acceptance, the County of Barry may request a respondent to withdraw or modify those portions of a proposal deemed non-responsive that do not affect quality, quantity, price, or delivery of service.

Acknowledgement of Amendments

Each vendor receiving a copy of this RFP shall acknowledge receipt of any amendment(s) by signing and returning the amendment with the completed proposal. The acknowledgement must be received by the County of Barry at the time and place specified for receipt of proposals.

Additional Information

Questions regarding this RFP shall be received in writing no later than March 28, 2017, to David Shinavier at:

dshinavier@Barrycounty.org

Respondents are cautioned that any oral statements made that materially change any portion of this RFP are not valid unless and until ratified by formal written amendment.

There are no walkthroughs for this RFP prior to receiving the proposals.

Applicable Laws Shall Apply

The contract awarded shall be governed in all respects by the laws of the State of

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Michigan, and any litigation with respect thereto shall be brought in the courts of the State of Michigan. The vendor awarded the contract shall comply with applicable federal, state, and local laws and regulations.

Change in Technology Upgrade Objectives

The County of Barry reserves the right to materially change the technology upgrade objectives. Such changes may include additions, deletions, or other revisions within the general scope of RFP requirements. No changes or adjustments shall be made without a written amendment to this RFP, signed by the Assistant County Manager/Director of Administrative Services.

Collusion Among Respondents

Each respondent, by submitting a proposal, certifies that it is not party to any collusive action or any action that may be in violation of state and/or federal law.

Exceptions

A respondent taking exception to any part or section of this solicitation shall indicate such exception(s) in a separate section of the submitted proposal – such section shall be entitled "Exception of Conditions." Failure to indicate any exception will be interpreted as the respondent's intent to comply fully with the requirements of this RFP, as written. "Exception of Conditions" may also be justification for rejecting a proposal as non-responsive.

Expenses Incurred

The County of Barry accepts no responsibility for any expenses incurred by a respondent in the preparation and presentation of a response to the RFP. Such expenses shall be borne exclusively by the respondent. All proposals shall become the property of the County of Barry and will not be returned.

Acceptance or Rejection

The County of Barry, at its sole discretion, reserves the right to either accept or reject any and all proposals. The existence of this request for proposal shall not, in any way, obligate the County of Barry to take any action regarding any response submitted by a respondent to this request.

Nonconforming Terms and Conditions

Except as otherwise provided for in this RFP, any proposal that includes terms and conditions that do not conform to the terms and conditions in this RFP is subject to rejection as non-responsive. The County of Barry reserves the right to permit the respondent to withdraw non-conforming terms and conditions from its proposal that do not affect quality, quantity, price or delivery of service prior to action by the Barry County Board of Commissioners to award a contract.

RICOH

Indemnification

A vendor selected as a contractor shall, at its own expense, protect, defend, indemnify, save and hold harmless Barry County and their elected and appointed officers, employees and agents from all claims, damages, lawsuits, costs and expenses including, but not limited to, all costs from administrative proceedings, court costs and attorney fees that Barry County and their elected and appointed officers, employees and agents may incur as a result of the acts, omissions or negligence of the contractor or its employees, servants, agents or subcontractors that may arise out of the agreement. The contractor's indemnification responsibility under this section shall include the sum of damages, costs and expenses which are in excess of the sum of damages, costs and expenses which are paid out in behalf of or reimbursed to the County and their officers, employees and agents by the insurance coverage obtained and/or maintained by the contractor.

This agreement shall be construed according to the laws of the State of Michigan. Barry County and the Contractor agree that the venue for any legal or equitable action under this agreement shall be established in accordance with the statutes of the State of Michigan and/or Michigan Court Rules. In the event that any action is brought under this agreement in Federal Court, the venue for such action shall be the Federal Judicial District of Michigan, Western District, South Division.

Insurance

The Proposer who is selected as the Contractor shall purchase and maintain insurance not less than the limits set forth below. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and have a minimum A. M. Best Company's Insurance Reports rating of A or A-(Excellent).

- a) Worker's Disability Compensation Insurance including Employers Liability Coverage in accordance with all applicable Statutes of the State of Michigan.
- b) Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and/or aggregate combined single limit. Coverage shall include the following: (A) contractual liability; (B) products and completed operations; (C) Independent Contractor's Coverage; (D) Broad Form General Liability Endorsement or Equivalent.
- c) Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.
- d) Professional Liability Insurance (Errors and Omissions) shall be maintained during the life of this contract with limits of liability of not less than \$1,000,000 per claim.
- e) Additional Insured - Commercial General Liability Insurance, as described above, shall include an endorsement stating the following shall be "Additional Insureds": Barry County, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof.

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f) Cancellation Notice - All insurances described above shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days advanced written notice of cancellation, non-renewal, reduction and/or material change shall be sent to: Barry County Administrator, 220 W. State St., Hastings, MI 49058."

g) Proof of Insurance - The vendor shall provide to Barry County at the time the contracts are returned by it for execution. If so requested, certified copies of all policies will be furnished.

Withdrawal of Proposal

Respondents may withdraw a proposal at any time during and after the review and award process, up to ratification by the Barry County Board of Commissioners of an agreement between the County of Barry and the designated vendor.

Withdrawal of Request for Proposal

The County of Barry retains at all times the right to cancel or withdraw this RFP, to refuse to accept a proposal from any respondent, and to modify or amend *Section 2 – Scope of Services/ Requirements* up to ratification by the Barry County Board of Commissioners of an agreement between the County of Barry and the designated vendor.

RFP Timeline

RFP Circulation Date: March 21, 2017
Questions Regarding RFP due by: March 28, 2017
Questions answered by: March 31, 2017
Proposal Submission Deadline: April 7, 2017

Unless otherwise stated, all proposals shall address each criterion identified in the following subsection.

Section 4 – Selection Criteria

The County shall utilize various criteria in the selection of the successful bidder, including the following:

1. Demonstrated ability to perform this work, as demonstrated by at least three (3) references of previous recent clients.
2. Cost.
3. Quality and completeness of the proposal.
4. Vendor's reputation in the industry.

21CSH

5. Commitment to work with the County of Barry in addressing current and future needs with respect to copier equipment.

Reservation of Rights

The County reserves the right to negotiate mutually acceptable project-related conditions, including costs. The County reserves its right to reject any and all proposals, waive irregularities and informalities therein, and further reserves its right to award the contract that is in the best interest of the County. The County specifically reserves the right to select the bid which will provide the highest quality equipment and performance package at a reasonable cost to the County. The County hereby notifies bidders that certain equipment may be deleted from the contract if it exceeds the County's budget and that the lowest total bid may not be the successful bid if quality, functionality, warranties, service availability and cost, or other aspects of the bid do not best meet the County's needs.

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Section 5 – Proposal Format

Tab No.	Information Item
I.	Vendor Contact – List the name, address, FAX number, e-mail address, and voice phone number of the vendor's authorized negotiator. Vendor's authorized negotiator shall be empowered to make binding commitments for the vendor's firm.
II.	Vendor Profile – Provide a description of the company including a brief company history and prospectus. Include the location of your organization's headquarters, the year the organization was formed, and ownership structure.
III.	Professional References – Provide a list of at least three (3) recent client references. References of local government in California or related agencies preferred. The reference list must include: • Client name, location, current contact person, and phone number. • Description of services provided by vendor to client.
IV.	Project Schedule
V.	Cost - The bid should be broken down by machine. The following cost information is to be provided along with the a detailed list of services to be provided: • Purchase Price with 60 month service agreement • Lease rate for 60 months. • Cost of print/copy charges. • List of services provided. • Include any component of the project where the use of subcontractors will be utilized. State the name of the subcontractor and work they are to perform on the proposal. • List of Optional Features
VI.	Technical Information – Provide the following information as it relates to technology upgrades: • List all equipment to be installed. • List all equipment requirements as it relates to this project. • List all supported network protocols. • Any additional technical information and/or requirements for upgrades.

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I. Ricoh, USA

2960 Lucerne Drive, Suite 250

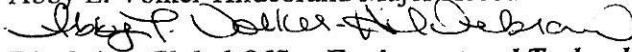
Grand Rapids, MI 49546

Direct: (616)-559-3724

FAX: (616)-559-3700

Abby.Volker@ricoh-usa.com

Abby L. Volker-Hildebrand Major Account Executive for SLG, Higher Ed and K-12 Accounts



- II. Ricoh is a Global Office Equipment and Technology Company. Our US headquarters are in Malvern, Pennsylvania. For over 80 years, Ricoh has transformed the way people work through technology. Today, our broad portfolio of services and technologies help organizations innovate and grow. Whether it's redefining a workplace, streamlining a workflow, or delivering solutions that help your people be more productive and efficient, Ricoh makes information work for you.**

III. References: I have fleet and some services in all of these locations

Kent County

Joni Laming

Purchasing Supervisor

joni.laming@kentcountymi.gov

(616)-632-7721

CMU

Judy Lannen

Senior Buyer

(989)774-3408

Lannen1jm@cmich.edu

GRCC

Danelle Sedore

Buyer

dedore@grcc.edu

(616) 234-2300

IV. Product Schedule

All MFP's will be delivered and installed within 21 days of executed agreement. Once all machines are up and running we will then make an appointment to pick up and recycle current fleet within Barry County

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V. Cost

Please see attached price list

VI. Technical Information

Equipment to be installed-

MPC3504 District Court

MPC4504 Administration

MP6055 County Clerk

MP3555 Circuit Court

MP3055 Treasurer

MPC3004 COA

MP5055 Adult Drug Court

MPC4504 Sheriff Department

MPC3504 Family Court

MPC3504 Friend of Court

MP6055 Planning and Zoning

MP6055 Prosecutors Office

List all equipment requirements as it relates to this project-

all listed models utilize the same power requirements (120v 15 amp).

List all supported network protocols.

TCP/IP (Both IPv4 and IPv6)

IPX/SPX

WiFi

NFC

Bluetooth

Any additional technical information and/or requirements for upgrades.

No

2104



Abby L. Volker-Hildebrand

Major Account Executive

Higher Ed, K-12 and SLG

RICOH USA

2960 Lucerne Drive, SE Ste. 250

Grand Rapids, MI 49546

Phone: 616.559.3724

Cell: 269.823.8700

Email: Abby.volker@ricoh-usa.com

Reservation of Rights—In response to your request, we have reviewed and are responding to the terms and that contracts acceptable to us may be reached promptly following any award. Specifically, we recognize your right to negotiate and approve the terms and conditions of any contract following award and respectfully reserve the same right. We acknowledge that all contract terms and conditions must be mutually agreed upon by both of us. Our proposal represents our commitment with respect to pricing, equipment specifications and our proposed solution. Following bid award, we contemplate that we will both negotiate and sign, in the exercise of good faith, customary definitive agreement(s) to govern our relationship, and provide reasonable assurances of our authority to enter into such agreements. In an effort to expedite the finalization of our agreements, we have noted the following topics for our discussion, which are either not addressed in your request or for which we request further clarification:

- To the extent that you lease any equipment, customary terms and conditions related to equipment financing, subject to customary non-appropriation rights;
- Mutually acceptable terms related to the measurement and calculation of service levels, including customary terms related to reporting requirements and remedies;
- Standard industry service termination and default, rights and remedies, including reasonable written notice requirements and cure periods;
- Risk of loss and insurance requirements during possession of provided equipment;
- Assignment rights subject to prior credit approval;
- Standard industry warranties for service and support and the transfer of applicable manufacturer product warranties, as well as customary limitations of implied warranties;
- Mutual indemnification for third party claims arising from acts of misconduct in connection with the performance of services; and
- Mutual liability protections for consequential and similar damages;

As is customary for transactions of this type, any acknowledgements made by each of us are qualified by the right to negotiate mutually acceptable terms. Our proposal is based upon the information provided by you, and the assumptions made by us in preparing our response. Any changes to information or assumptions may, if material, require modification. Upon award, we will be pleased to work with you to promptly finalize mutually acceptable contract terms and, if applicable, provide copies of appropriate contract forms for that purpose.

Proprietary and Confidential Statement—The enclosed materials are proprietary to Ricoh, and Ricoh reserves all right, title, and interest in and to such materials. The terms, conditions, and information set forth herein are confidential to Ricoh and may not be disclosed in any manner to any person other than the addressee, together with its officers, employees, and agents who are directly responsible for evaluating the contents of these materials for the limited purpose intended. These materials may not be used in any manner other than for such limited purpose. Any unauthorized disclosure, use, reproduction, or transmission is expressly prohibited without the prior written consent of Ricoh. These materials summarize a proposed equipment and/or services solution. They are intended for informational purposes only to assist you in your evaluation of

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imagine. change.

Barry County Proposed Pricing		
Ricoh's Proposed 60 Month LOCKED/USAGE ONLY Rates. Model and Location	Ricoh Proposed Price Per Machine	Optional Accessories Price
MPC4504 Administration *	\$4,150.33	Bridge Unit and 1,000 Sheet Finisher \$365.00 → *
MP6055 County Clerk *	\$5,222.33	2 Additional Paper Trays \$315.00
MP3555 Circuit Court	\$2,372.33	2/3 Hole Punch Option \$200.00
MP3055 Treasurer	\$2,079.33	
MPC3004 COA *	\$3,060.33	
MP5055 Adult Prob Court DISTRICT CT *	\$3,062.33	
MPC4504 Sheriff Department *	\$4,150.33	
MP3504 Family Court *	\$3,986.33	
MP3504 Friend of Court *	\$3,986.33	
MP6055 Planning and Zoning *	\$5,222.33	
MP6055 Prosecutor's Office *	\$5,222.33	
	Outright Purchase \$46,500	
	60 month FMV Lease \$996.56	
Total Cost of Equipment	60 month \$1 buyout \$1010.61	
Ricoh's Proposed LOCKED/USAGE ONLY MIDEAL Rates for 60 months. \$0.030 for Color and \$0.0030 for Black and White All Proposed MFP's are configured with 2 drawers, a cabinet, a bipass tray for a 1,200 sheet paper capacity, surge protector and fax on Clerk, District Court, Family Court, Prosecutor's Office and Treasurer.		

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AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: May 23, 2017 BOC

DEPARTMENT: Solid Waste Oversight Committee

PREPARED BY: Frank Fiala, BCSWOC Chair and Chair Geiger

SUBJECT: Utilizing Solid Waste Funds for Contracting with a Recycling Coordinator

SPECIFIC ACTION(S) REQUESTED: Recommend to the Board of Commissioners approval of the attached contract with Iris Waste Diversion Specialists for recycling coordination services with funds to be paid from the Solid Waste fund, and authorize the Chair to sign the agreement.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only): Approval of the attached contract with Iris Waste Diversion Specialists for recycling coordination services with funds to be paid from the Solid Waste fund, and authorize the Chair to sign the agreement.

DESCRIPTION OF ACTION: The Barry County Solid Waste Oversight Committee (BCSWOC) has been working for the past several years to develop a plan for utilizing available funds in a manner that promotes recycling across Barry County.

After extensive study, BCSWOC believes that contracting with a recycling coordinator will provide the resources and expertise to assist local leaders in creating and expanding sustainable recycling initiatives.

The recycling coordinator will work with the BCSWOC, local units of government (LUGs) in Barry County, non-governmental organizations (NGOs), and the solid waste disposal industry to coordinate and improve efforts to recover to the maximum extent possible the resources available in Barry County's waste stream through source reduction, source separation, recycling and reuse.

TIME FRAME OF ACTION: Immediate, with a 2 year contract.

FUNDING REQUIRED: Yes

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) Local
2. IF LOCAL, SPECIFY FUND: Solid Waste Fund
3. AMOUNT REQUESTED: \$40,000
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) Annually for two years.
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: None.

PERSONNEL IF REQUIRED: None. Services will be provided by contractor.

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: See attached request for proposals (RFP), proposal from Iris Waste Diversion Specialists, Inc, and proposed contract.

CONTACT PERSON WITH PHONE NUMBER: Frank Fiala - (269) 509-7290; Sarah Archer, President, Iris Waste Diversion Specialists – (734) 476-2186

March 10, 2017

RE: Recycling Coordinator

To Whom It May Concern;

The Barry County Solid Waste Oversight Committee (SWOC) invites the submission of proposals for Recycling Coordinator. The SWOC seeks to achieve Goal #4 of the Barry County Solid Waste Management Plan - *to recover to the maximum extent possible, possible, the resources available in Barry County's waste stream through source reduction, source separation, recycling and reuse*. A more complete scope of work is outlined in the following pages.

Selection will be based on proposals from experienced applicants with an established successful track record of focused, results-oriented recycling coordination. Strong administrative skills must be evident including proficiencies to document and track activities and, therefore, assure the sustainability of recycling efforts.

The selected consultant will contract with Barry County and will report directly to the SWOC.

The SWOC reserves the right to award the contract for the work outlined in this proposal in the manner which the SWOC solely deems to be in its best interest, price and other factors considered, and to reject any and all proposals as the SWOC sees fit.

All correspondence pertaining to this proposal should be directed to the SWOC Secretary, Regina Young, in duplicate hard copy and a digital version in pdf format to:

Barry County Solid Waste Oversight Committee
ATTN: Mrs. Regina Young
Barry – Eaton District Health Department
330 West Woodlawn Avenue
Hastings, MI 49058
E-mail: ryoung@bedhd.org

The deadline for submitting proposals is April 10, 2017 at 5 p.m.

Thank you,

Regina Young, R.S.
Secretary SWOC

BARRY COUNTY SOLID WASTE OVERSIGHT COMMITTEE (BCSWOC)

REQUEST FOR PROPOSALS

March 10, 2017 - Recycling Coordinator

BASIS FOR REQUEST FOR PROPOSALS (RFP)

The Barry County Solid Waste Oversight Committee (BCSWOC) was formed under Barry County Michigan's Solid Waste Management Plan, and is charged with monitoring and implementing various tasks and activities identified in that Plan on behalf of Barry County. One of the BCSWOC's responsibilities is to implement goal #4 of the Plan. Goal #4 is as follows:

To recover to the maximum extent possible, the resources available in Barry County's waste stream through source reduction, source separation, recycling and reuse.

Objective 4a: Work toward reduction, reuse or disposal of solid waste.

Objective 4b: Provide educational materials and promote citizen support of alternative methods of solid waste management.

Objective 4c: Work with the solid waste disposal industry to provide a framework conducive to alternative means of solid waste disposal.

Objective 4d: Establish, promote and fund activities aimed at reduction, reuse and recycling of solid waste.

This Request for Proposals (RFP) is intended to solicit proposal statements from qualified consultants interested in assisting the BCSWOC in improving recycling programs and activities in Barry County through the scope of services identified in this RFP.

RECYCLING COORDINATOR POSITION GOALS / OBJECTIVES

In order to meet the priority objectives previously mentioned, the goals of this project are:

1. To better understand the recycling landscape in Barry County and the surrounding area.
2. To better understand the individual recycling needs of each local unit of government (LUG).
3. To address the individual needs of each local unit of government (LUG).

SCOPE OF WORK

The BCSWOC is requesting bids by consultants with experience and understanding of recycling systems. The BCSWOC is requesting the services of a part-time recycling coordinator for a period of two (2) years, commencing July 1, 2017 – June 30, 2019. The recycling coordinator will work with the BCSWOC, local units of government (LUGs) in Barry County, non-governmental organizations (NGOs), and the solid waste disposal industry to coordinate and improve efforts to recover to the maximum extent possible the resources available in Barry County's waste stream through source reduction, source separation,

recycling and reuse. Building on the data compiled in the Barry County Recycling Report of March, 2013, the recycling coordinator will complete the following actions (at a minimum) related to preliminary evaluation of the current recycling environment:

Evaluation Phase (July, 2017 – December, 2017)

Evaluation Activity 1. Through face-to-face meetings with LUG officials and/or through attendance at LUG official meetings, complete a comprehensive inventory and assessment of the current recycling activities in place in all LUG jurisdictions in Barry County.

- Include, when available, the annual cost of each current LUG program being offered and the funding source(s) for each program.
- Identify the service provider(s) for each program and methods used to track recycling material volumes, percentage of diversion from the waste stream and final destination of recyclable materials.
- Identify the LUG's opinion of their recycling program; include both their successes and their deficiencies/gaps as identified by the LUG.
- Assess the success of each jurisdiction's recycling programs or activities in satisfying the jurisdiction's and the local citizen's/property owner's needs and/or goals related to recycling opportunities.
- If no recycling activities are currently being offered by a LUG, determine the LUG's interest, level of commitment and goals for future recycling efforts.
- In LUGs that do not provide municipal recycling programs directly, identify where recycling opportunities may exist through subscriptions with private vendors or other partners.
- Identify existing educational and outreach programs related to recycling.

Evaluation Activity 2. Identify and evaluate non-LUG recycling programs providing services to Barry County residents.

Evaluation Activity 3. Identify the recycling service providers operating in Barry County, what recycling program(s) they offer, their service areas, and the costs associated with such programs by service area. Develop "case study" handouts providing a brief summary of these existing programs, the results and benefits derived from each, the costs for providing the service or implementing the activity, the sources of funding used to pay for these costs, and other pertinent information.

Evaluation Activity 4. Identify and evaluate recycling programs based outside of Barry County that are being used by Barry County residents.

Early Implementation Phase (January, 2018 – June, 2018)

After investigation of the current environment impacting recycling in Barry County, the recycling coordinator will assist the BCSWOC in improving and expanding recycling in Barry County through the following actions (at a minimum):

Early Implementation Activity 1. Using knowledge of the recycling industry and model programs offered by other communities within Michigan and surrounding states, develop written recommendations to:

- Address the identified shortcomings or issues in each LUG's recycling program, including options for funding sources; cost saving measures; grant opportunities; collaborative ventures; improved tracking of recycling volume; education and outreach programs; or other new initiatives.
- Initiate or expand LUG programs where appropriate to increase recycling options in underserved communities.
- Initiate or expand private or NGO programs where appropriate to increase recycling options in underserved communities.
- Encourage recycling service providers to expand programs into underserved areas of the county.

Early Implementation Activity 2. Formally present the recommendations developed in Implementation Activity 1 to Barry County Solid Waste Oversight Committee. Upon approval by the BCSWOC, work with the Committee, the LUGs, non-LUG providers and the solid waste industry to initiate low/no cost implementation strategies where available.

Early Implementation Activity 3. Educate local officials regarding successful recycling programs and activities currently in place in Barry County, various options for funding of recycling programs, opportunities for expanding or sharing of recycling activities, and other related matters. Meet with representatives of the LUGs on a semi-annual basis. Distribute the "case study" handouts developed during the Evaluation Phase.

Early Implementation Activity 4. Maintain a web page on the Barry County website providing contact information (phone, email, address) for the recycling coordinator and updating relevant information on recycling opportunities in Barry County. Design the web page to encourage and accept feedback and input related to recycling in Barry County.

Early Implementation Activity 5. Build program value and buy-in through development and implementation of a low/no budget plan to build public awareness of recycling program benefits and opportunities available to residents and communities.

Secondary Implementation Phase (July, 2018 – June, 2019)

It is anticipated that the evaluation and early implementation activities outlined above will identify current recycling related assets and resources that exist in the County, and expand and develop these

existing recycling opportunities and programs and/or increase their efficiency, and build public awareness. It is anticipated that the next phase of implementation will identify opportunities for recycling programs or activities that may not currently exist in Barry County, and explore funding options for these activities. Accordingly, the recycling coordinator will complete the following tasks:

Secondary Implementation Activity 1. Identify recycling programs in use elsewhere in Michigan and across the United States that may be appropriate for use in Barry County. Provide brief written summaries of any programs discovered that may be of interest to the BCSWOC for review and possible future implementation.

Secondary Implementation Activity 2. Explore various funding sources and strategies for implementation of additional recycling programs in Barry County. Funding sources may include fees and charges, taxes, special assessments, private sector partnerships, etc. or a combination of such sources.

Secondary Implementation Activity 3. Prepare report summarizing programs or activities that might reasonably be implemented in Barry County, along with possible funding sources or strategies for funding such programs. Present the report to the BCSWOC, County Commission, LUGs and others.

Secondary Implementation Activity 4. Assist the BCSWOC with implementation of any selected additional recycling activities or programs.

While the BCSWOC expects all of the tasks listed above to be addressed at a minimum, the list is meant to be illustrative in nature only. Consultants are encouraged to expand on this list of tasks in their proposals as they deem appropriate based on their previous work experience on similar projects.

Reporting

In addition to the formal reports specified above in the Scope of Services, the recycling coordinator will provide a monthly written report with project deliverables to-date that will be e-mailed or mailed out to the BCSWOC the second Monday of each month, so that committee members may review the report. The consultant will attend the BCSWOC meetings to answer any questions or concerns about the project thus far. The consultant will be expected to prepare written reports to be presented to the Barry County Commission semi-annually outlining program findings, recommendations and outcomes. The consultant may be directed by the BCSWOC to prepare additional reports if they are deemed to be necessary or helpful, and otherwise be responsive to the needs of the BCSWOC as the work on expanding and improving recycling efforts in Barry County progresses.

Termination Clause

It is recognized that the context surrounding improved and expanded recycling programs in Barry County is not yet well defined and will evolve as this project progresses. Therefore, in an effort to

ensure that both the consultant and the BCSWOC are satisfied with the performance and progress of the work to be performed under this RFP, the agreement between the parties for that work shall be terminable by either party with 60 days written notice. Should the agreement be terminated, the consultant shall be paid in full for any work performed prior to termination of the agreement.

Budget

Please be aware the BCSWOC's preliminary cost estimate and budget for the work described in this RFP is \$80,000 total. This budget may be amended if deemed necessary and desirable by the BCSWOC.

PROPOSAL FORMAT

The following shall be included in the Proposal:

- Name and address of the firm submitting the proposal and authorized contact person.
- History of the firm
- List of similar projects completed by the firm and contact information (references). Include a detailed description of all recent projects involving recycling programs or activities.
- Project manager to be assigned to the project and a description of that individual's previous work experience, particularly work experience related to recycling programs and activities.
- List of individuals to be assigned to the project and their previous work experience.
- A description of the consultant's understanding of the project and desired outcome.
- A detailed description of the approach to be used in addressing each of the work tasks described above. Please include such information as public meetings that will be attended, surveys to be performed by phone, mail, in-person, etc.
- A complete description of the scope of services to be provided by the consultant related to the project.
- A complete description of any materials or work that the consultant expects the BCSWOC to perform
- List of estimated time and costs to be spent by individuals working on the project
- A TOTAL not-to-exceed cost for the proposed work to be included in the project as described in this RFP and further defined in the consultant's proposal. Include in the cost and thoroughly describe any miscellaneous expenses, variable charges or other miscellaneous costs that are anticipated.
- Schedule for the work with completion date.

Please submit two (2) complete hard copies of the Proposal, along with a digital version of the proposal in .pdf format.

Any questions regarding this RFP or the work to be completed shall be directed in writing to the Person listed as the recipient of the proposals below. Any changes to the RFP or clarifying responses resulting

from the questions shall be distributed to all consultants requesting an RFP. Questions related to the Request for Proposals must be submitted by 5:00 p.m. on March 21, 2017, to Mrs. Regina Young, Barry-Eaton District Health Department, ryoung@bedhd.org . Questions and answers may be posted to all bidders.

AWARD OF WORK

The BCSWOC reserves the right to award the contract for the work outlined in this proposal in the manner which the BCSWOC solely deems to be in its best interest, price and other factors considered, and to reject any and all proposals as the BCSWOC sees fit. The BCSWOC reserves the right to waive any irregularities in the proposals as the BCSWOC sees fit.

DATE OF ISSUANCE OF RFP: March 10, 2017

DUE DATE FOR PROPOSALS: 5:00 p.m. April 10, 2017

Submit proposals to:

Barry County Solid Waste Oversight Committee
c/o Mrs. Regina Young
Barry – Eaton District Health Department
330 West Woodlawn Avenue
Hastings, MI 49058
E-mail: ryoung@bedhd.org



Waste Diversion Specialists, Inc.

April 7, 2017

Barry County Solid Waste Oversight Committee
ATTN: Mrs. Regina Young
Barry - Eaton District Health Department
330 West Woodlawn Avenue
Hastings, MI 49058

Dear Mrs. Young,

Iris Waste Diversion Specialists, Inc. is pleased to submit to the Barry County Solid Waste Oversight Committee the enclosed proposal in response to RFP - March 10, 2017 - Recycling Coordinator.

Our years of experience in developing resource recovery programs and corresponding education and outreach campaigns make us extremely qualified to provide meaningful service to Barry County as they seek to improve and grow a sustainable recycling program. We are experienced in providing contracted Recycling Coordinator services to government agencies and have a team of dedicated professionals ready to represent Barry County with integrity.

We look forward to providing you with the highest quality services in the state of Michigan. Thank you for the opportunity to offer the enclosed proposal.

Sincerely,

A handwritten signature in cursive script that reads "Sarah M. Archer".

Sarah M. Archer
President and Lead Resultant

**Recycling Coordinator Proposal to
Barry County Solid Waste Oversight Committee
April 7, 2017**

Submitted by:
Iris Waste Diversion Specialists, Inc.

Authorized Contact Person:
Sarah Archer, President
Mobile Phone: 734-476-2186
Email: sarah@iriswastediversion.com

HEADQUARTERS

Physical Address:
315 W. Holland St.
Saginaw, MI 48602
Main Phone: 989-272-5057
Fax: 888-789-3942
www.iriswastediversion.com

Mailing Address:
PO Box 5708
Saginaw, MI 48603-0708



Waste Diversion Specialists, Inc.

Proposal Introduction

With over 20 years of experience, Iris Waste Diversion Specialists (Iris) possess significant knowledge of the resource recovery industry and are proficient in program development, management, and public education and marketing. We are accustomed to providing such services on behalf of our clients with professionalism and integrity and offer this proposal to serve as Barry County Recycling Coordinator.

The Situation

The Barry County Solid Waste Oversight Committee (BCSWOC) seeks to contract Recycling Coordinator services on a part-time basis in an effort to fulfill Goal #4 of the Barry County Solid Waste Management Plan. Goal #4 is *to recover to the maximum extent possible, the resources available in Barry County's waste stream through source reduction, source separation, recycling and reuse.*

As identified in a 2013 Grand Valley State University study of recycling opportunities in Barry County, recycling access is somewhat limited and is most available in the Northern communities of the County. Surveys conducted as part of the study indicated that residents of Barry County value convenient access to recycling and most communities and haulers agree that recycling programs can be successful. There is a need to further identify and evaluate the best approach to implement cost-effective and sustainable recycling programs in Barry County. The BCSWOC understands the need for a focused effort by an experienced Recycling Coordinator to achieve Goal #4

Objectives

Iris will provide services to the BCSWOC, as mutually agreed upon, and as described in the *Statement of Services* section of this proposal. The overall objective is to interface and collaborate with all recycling stakeholders and identify the best method for providing cost-effective, readily accessible and sustainable recycling opportunities to the residents of Barry County and assist with implementation of a program as authorized by the BCSWOC. Iris will work cooperatively with the BCSWOC and its agents. The Services outlined in this proposal will be carried out in a manner that integrates seamlessly with Barry County's standards and procedures. Frequent communication is a foundation of Iris' service provision and ensures all expectations are being met.

Methodology

Iris Waste Diversion Specialists uses a team approach in delivery of program management services. Assignments are made based on area of expertise and ability to incorporate the project into their existing work responsibilities. A lead project coordinator will serve as the main point of contact and is responsible for working with Iris team members to successfully accomplish each task and project. Team members communicate regularly to report on the progress of tasks and projects. Where appropriate, citizen surveys and polls are utilized to determine the effectiveness of a program or the quality of services delivered.

Iris will utilize their existing process management systems to carry out the tasks outlined in this RFP. First steps will include establishing an action plan with a timeline that identifies specific tasks and their action steps. The team will discuss the project work and the appropriate personnel will be given responsibility for carrying out the work.

Sarah Archer will serve as Project Manager teaming with Tracy Purrenhage who will assist with public education, research, program analysis and development of recommendations. Kaela Hippensteel will provide administrative and project assistance. Other members of the Iris Team may provide project support and graphic design services, when needed.

Individual time and costs will vary in relationship to tasks and may fluctuate from week to week in accordance with project needs and requirements.

The various projects described in this proposal may be worked on simultaneously and will be completed over the duration of the contract.

Company Background and Experience

Iris has extensive experience working with municipal, county and solid waste authority clients to develop, implement, and manage resource recovery and public education programs, including expansion and improvement of existing programs. A diverse background in marketing and communication effectively supports the success of its environmental program development strategy.

Incorporated in 2003 in the State of Michigan, Iris operates as an S-corporation and is woman-owned and operated and is a woman-owned, minority-owned small business and self-certified EDWOSB. Iris Waste Diversion Specialists, Inc. is a member of the National Recycling Coalition and the Michigan Recycling Coalition.

Since 2004, the Iris Team has provided government, institutional, nonprofit and business clients with the technical assistance required to research and develop successful resource recovery programs. The operational program experience of the Iris Team brings added value to clients as we implement, monitor and manage programs on their behalf. We manage time-intensive projects and events, capture and maintain data and provide informative reports. Iris has planned and implemented curbside and drop-off recycling, public area and event recycling programs and collection programs for organics diversion, latex and oil-based paint, household hazardous waste, electronic waste, mercury, and hard-to-recycle materials.

Since 2013, Iris has served in the role of part-time recycling coordinator for Manistee County, providing administration and oversight for 5 recycling drop-off stations which are funded by 7 Townships through inter-local agreements between the Townships and the County, as allowed by Public Act 69. Regular interface with Townships occurs at monthly Michigan Townships Association meetings and Township Board meetings. Monthly reports are presented to the Green Team, a committee of the Board of Commissioners. Through a US Department of Agriculture and Rural Development grant, Iris is facilitating a project involving 6 counties to assess the potential for a regional approach to resource recovery.

For the past year, the Iris Team has served as the Resource Recovery department for Grand Traverse County. In this capacity Iris handles phone and email inquiries, coordinates 5 household hazardous waste events annually, manages the content of the website, publishes a monthly electronic newsletter to a readership of over 2,000, manages a Michigan Department of Agriculture Clean Sweep grant processing pesticide reimbursement requests for 11 different entities, manages hauler data reports, develops and disseminates press releases, interfaces with media, develops educational materials, coordinates an Earth Day event, continually assesses the program and provides recommendations, as needed.

Professional Qualifications, Similar Project Experience and References are appended to this proposal.

STATEMENT OF SERVICES

The following services will be provided throughout the duration of the contract period.

RECYCLING PROGRAM ADMINISTRATION

Program Development

In the role as Recycling Coordinator, Iris will provide the following services:

Program Development

- Work collaboratively with community organizations and the private sector to achieve Goal #4
- Monitor legislation and Michigan DEQ activity that may impact BCSWOC goals
- Research opportunities for funding including grants, private sector partnerships, etc.
- Identify program development opportunities and provide written recommendations

Government Relations

- Serve as the liaison for local units of government (LUG) and the BCSWOC
- Educate LUG through the development of a handout on the status of recycling activities and programs in Barry County

Data Management

- Establish tracking system for volume data and qualitative information obtained

Communication

- Regularly communicate and coordinate with the BCSWOC
- Provide monthly activity reports

Meeting Attendance

- Barry County Solid Waste Advisory Committee, monthly
- Barry County Board of Commissioners, semi-annually
- Local and regional meetings, as practical

County-wide Recycling Profile and Data Tracking

Through face-to-face meetings with LUG officials, Iris will complete a comprehensive inventory and assessment of the current recycling activities in place in all LUG jurisdictions in Barry County. Much of this information has been provided in the GVSU Recycling Study Report therefore, Iris will treat the report data as a baseline and establish a method for tracking current information and data which will include:

- The annual cost of each current LUG program being offered and the funding source(s) for each program.
- The service provider(s) for each program and methods used to track recycling material volumes, percentage of diversion from the waste stream and final destination of recyclable materials.

Additionally, information on service providers within Barry County and details of their service offerings will be confirmed and include:

- Identification of the recycling service providers operating in Barry County, what recycling program(s) they offer, their service areas, and the costs associated with such programs by service area.

- Identification and evaluation of non-LUG recycling programs providing services to Barry County residents.
- Identification and evaluation of recycling programs based outside of Barry County that are being used by Barry County residents.

Program Analysis and Recommendations

Iris will assess the current recycling activities in place in all LUG jurisdictions in Barry County and provide qualitative information to include:

- The LUG's opinion of their recycling program; successes and deficiencies/gaps as identified by the LUG.
- Assessment of the success of each jurisdiction's recycling programs or activities in satisfying the jurisdiction's and the local citizen's/property owner's needs and/or goals related to recycling opportunities.
- The level of commitment to future recycling efforts among LUG's without recycling programs.

Using knowledge of the recycling industry and model programs offered by other communities within Michigan and surrounding states, Iris will develop written recommendations and formally present the recommendations to the BCSWOC. Upon BCSWOC approval of the recommendations, Iris will work with LUGs, non-LUG providers, and the solid waste industry to act upon the recommendations.

Recommendations will:

- Address the identified shortcomings or issues in each LUG's recycling program, including options for funding sources; cost saving measures; grant opportunities; collaborative ventures; improved tracking of recycling volume; education and outreach programs; or other new initiatives.
- Initiate or expand LUG programs where appropriate to increase recycling options in underserved communities.
- Initiate or expand private or NGO programs where appropriate to increase recycling options in underserved communities.
- Encourage recycling service providers to expand programs into underserved areas of the county.
- Educate citizens throughout the county regarding the recycling opportunities available to them.

PUBLIC EDUCATION

Iris will develop and implement a low budget education and marketing plan utilizing available resources and outlets. Details of the following activities are provided on page 8 of the Proposed Work Plan, *PHASE TWO – Early Implementation Activity 5*.

- Webpage Development and Content Management
- Marketing and Media Management
- Public Presentations/Community Event Booths
- Public Inquiries and Referral
- Quick Reference Guide
- Michigan DEQ Recycling Directory

PROPOSED WORK PLAN

PHASE ONE

EVALUTION PHASE – July - December 2017

COUNTY PROGRAM COMMENCEMENT AND PROFILE DEVELOPMENT

As Recycling Coordinator, Iris will focus initially on introducing residents, local units of government, private industry and non-governmental agencies to the role of the Recycling Coordinator and the goals of BCSWOC. As a result, Iris will gain an understanding of current access to recycling, barriers and successes and document findings by creating a County Recycling Profile.

Evaluation Activities 1-4

Initiate introductory meetings and discussions:

With LUG in order to:

- Gain opinion of their recycling program; its successes and deficiencies/gaps
- Gain an understanding of LUG perception of resident's support of and participation in recycling
- Gather data for County Recycling Profile
- Gauge willingness to have further discussion/involvement in expansion of recycling access in Barry County
- Attend LUG Board meetings or other meetings of LUG officials and representatives

With Private Industry/NGO to:

- Identify recycling service providers operating in Barry County
- The type of recycling program(s) offered
- Service areas and the costs associated with such programs by service area
- Identify non-LUG recycling programs providing opportunities to Barry County residents
- Identify recycling programs outside of Barry County being utilized by residents

Evaluation Activity 3 - County Recycling Synopsis Handout

- Drawing from the information and data noted above, a handout will be developed providing a synopsis of recycling activities and programs in Barry County.
- The handout will be utilized as an educational tool and designed for print and digital application

Completion date of the County Recycling Synopsis Handout – January 31, 2018

PHASE TWO

EARLY IMPLEMENTATION PHASE – January - June 2018

The focus of Phase Two will be to identify barriers and gaps in existing recycling programs, recommend to the BCSWOC a plan to improve or expand programs and develop recycling access in underserved areas. Based on the knowledge gained from interface with stakeholders in Phase One, Iris' experience with other County recycling programs, and research on similar programs, a Recommendations Report will be developed and presented to the BCSWOC.

Early Implementation Activity 1

Program Assessment and Recommendations Report

Recommendations will:

- Address the identified shortcomings or issues in each LUG's recycling program, including options for funding sources; cost saving measures; grant opportunities; collaborative ventures; improved tracking of recycling volume; education and outreach programs; or other new initiatives
- Initiate or expand LUG programs where appropriate to increase recycling options in underserved communities
- Initiate or expand private or NGO programs where appropriate to increase recycling options in underserved communities
- Encourage recycling service providers to expand programs into underserved areas of the county

Completion date of Recommendations Report – February 28, 2018

Early Implementation Activity 2

- Recommendations Report presentation to BCSWOC
- Upon approval, collaborate with stakeholders to initiate low/no cost implementation strategies

Completion date for presentation of Recommendations Report to BCSWOC – March 31, 2018

Early Implementation Activity 3

- Meet with LUGs to educate about state of recycling in Barry County and opportunities to improve existing programs
- Distribute County Recycling Synopsis handout to LUGs and other stakeholders by way of meetings, email or US Postal Service

Completion date for distribution of County Recycling Synopsis handout – April 30, 2018

Early Implementation Activity 4

- Webpage Development and Content Management
 - To fulfill this task Barry County will provide Iris with remote access to website and functions necessary to establish webpage and maintain content
 - Establish webpage(s) on existing County website specific to recycling
 - Include Recycling Coordinator contact information
 - Residents will be able to provide feedback via email directly from the website, as long as the website platform used by the County is set up for this function

- Develop a schedule of topic areas and write website content to support positive recycling behaviors
- Update general content on a monthly schedule
- Provide accurate and timely information on recycling opportunities

Completion date for Webpage Development – June 30, 2018

Early Implementation Activity 5

Develop a low/no budget education and marketing plan utilizing available resources and outlets, in addition to the following:

Marketing and Media Management

- Establish relevant media contact directory
- Craft and issue event and program related press releases, as needed
- Respond to media inquiries regarding the recycling program

Public Presentations/Community Event Booths

- Collaborate with existing education and outreach organizations to distribute recycling program literature.

Public Inquiries and Referral

- Provide toll-free recycling hotline – 855-2goZERO (855-246-9376)
- Respond to public inquiries regarding the recycling program via email and telephone

Quick Reference Guide

- Develop 2goZERO Guide of alternative recycling and reuse options for Barry County region

Michigan DEQ Recycling Directory

- This directory is provided at no cost by the State of Michigan Department of Environmental Quality and identifies locations of recycling sites, materials accepted and contact information. The website is designed for residential users
- Iris will set up an account for Barry County and populate and maintain the site with accurate recycling information
- Promotion of the site will occur through the use of outlets named above
- To view the Directory visit - <https://recyclesearch.com/profile/michigan-directory>

Completion date for implementation of low/no budget public awareness tools – June 30, 2018

PHASE THREE

SECONDARY IMPLEMENTATION PHASE – July 2018 - June 2019

Secondary Implementation Activities 1-3

Through the process of fulfilling Phase One and Phase Two activities Iris will make note of opportunities suitable for implementation in Barry County. During Phase Three, focus will be placed on researching recycling programs with similar demographics and resources in order to identify strategies for program expansion and waste diversion. Iris will seek out funding sources, strategies and collaborations to support the growth of recycling and waste diversion in Barry County. A Recycling Program Implementation Recommendations Report will be provide the BCSWOC with programming that can be reasonably implemented and funded.

Completion date of Recycling Program Implementation Recommendations Report – October 31, 2018

Secondary Implementation Activities 4

Iris will provide assistance with implementation of additional activities as can be managed as a part-time Recycling Coordinator. At the discretion of the BCSWOC, Iris will provide a quote in advance of working on new activities or strategies that require time beyond the part-time agreement.

ONGOING PROGRAM MANAGEMENT

Throughout the contract period the following activities will occur to establish program protocols and ensure program success:

Program Administration

- Regularly communicate and coordinate with the BCSWOC regarding program status
- Respond to public inquiries regarding the recycling program via email and telephone
- Prepare monthly activity reports by second Monday each month
- Prepare reports in response to needs of BCSWOC, as reasonable
- Research alternative funding opportunities to support program goals
- Stay abreast of local, state and national policies that may affect program goals

Program Communication

Serve as liaison between local units of government and residents within Barry County

- Attend Barry County Solid Waste Oversight Committee monthly meetings and present program updates
- Present semi-annual program updates to Barry County Board of Commissioners
- Present program updates, as requested, to local units of government
- Every effort will be made to meet with LUGs on a semi-annual basis. Due to the number of LUG board meetings occurring on the same date and time, meetings with LUGs may occur outside of board meetings, at other meetings attended by LUG officials such as Township Supervisors meeting, etc.
- Participate in local and regional solid waste/recycling meetings, as practical

Master Calendar of Activities

Create working calendar and update as needed

- Gather schedules for municipal and county meetings, solid waste committee meetings, and all other related committee or group meetings
- Develop plan for attending meetings
- Identify local solid waste/recycling events, local public outreach events/festivals

Data Tracking

- Establish tracking system for volume data and qualitative information
- Create profile for each LUG
- Maintain and update data as necessary

Relationship Building

Continue ongoing contact with LUGs to gain trust, maintain an open dialog about the recycling program, gain buy-in by non-supportive LUGs and sustain ongoing support of participating LUGs

Stock the Tool Box

Research, compile and maintain data and information on Barry County communities, perceptions, culture, social norms, etc. to:

- Build a knowledge base and familiarity with the area
- Identify local "favorites"
- Identify influential people and entities
- Identify cultural barriers that may impact program expansion and sustainability
- Determine opportunities to promote program

Joint Accountabilities

Iris Waste Diversion Specialists, Inc. agrees to the following:

- A. To work cooperatively and collaboratively with the BCSWOC and all other parties in order to fulfill the contract expectations, project goals and objectives and to adhere to specified deadlines.
- B. To conduct business on behalf of BCSWOC with integrity and the highest level of professionalism.
- C. To maintain accurate records of activities and communications related to the above-mentioned projects and to provide reports in a timely manner.
- D. To communicate regularly with the BCSWOC regarding project status.

The BCSWOC agrees to the following:

- A. To communicate regularly with Iris regarding project status, expectations and anticipated progress.
- B. To make available all information having a bearing on the above-mentioned projects.
- C. To provide all materials and files that may be required to perform work described in this agreement.
- D. To provide access to key individuals on mutually convenient dates.
- E. To provide remote access to the Barry County website for the purpose of establishing recycling page(s) and managing content.
- F. To make payment for services in conformance with the terms described.

Our joint accountabilities include the following:

- A. We will alert each other of anything we learn that may materially affect the success of the project.
- B. We will respect each other's confidentiality and proprietary materials and approaches.
- C. We will achieve reasonable accommodation for conflicts, unforeseen events, and other priorities.

Period of Performance

The period of performance will become effective on the date of written acceptance of this proposal and will remain in effect for 24 months. Work will commence immediately upon receipt of fully executed contract and necessary files.

Iris Waste Diversion Specialists, Inc. Remuneration

- The fee for all services as described in the Statement of Services section will be provided for a not-to-exceed amount of \$36,400.00 per year and will be billed monthly at \$700.00 per week.
- In-county mileage will be calculated based on origination point of Barry-Eaton District Health Department, 330 W. Woodlawn Avenue, Hastings, MI 49058 and will be billed at IRS Standard Mileage Rate. Mileage costs per year will not exceed \$3,500.00
- The cost of printing and significant mailings related to this project will be the responsibility of the BCSWOC.
- The following hourly rates will be added to the monthly invoice, as approved by BCSWOC for services outside of the scope of this proposal.

Clerical Staff	\$25.00	Graphic Designer	\$65.00
Event Staff	\$25.00	Training, public speaking	\$75.00
Manual labor/driver	\$25.00	Other projects	Quote

Payment Information

Iris will invoice Barry County on a monthly basis for services, along with an itemized list of mileage and any authorized expenses.

Make check payable to Iris Waste Diversion Specialists, Inc. and mail to:

P.O. Box 5708

Saginaw, MI 48603-0708

Employer Identification Number (EIN) 45-1615539

APR 10 2017

APR 10 2017



PROFESSIONAL QUALIFICATIONS & SIMILAR PROJECT EXPERIENCE

Sarah Archer, Lead Resultant & CEO

Ms. Archer began her career in solid waste in 1994 as the Environmental Education Coordinator for the Charter Township of Ypsilanti and in 1997 became the Recycling and Waste Coordinator for the University of Michigan. She left the University of Michigan in 2003 to start Iris Waste Diversion Specialists but postponed her business launch until 2004 to work for Resource Recycling Systems and Oakland County Environmental Services.

While at Charter Township of Ypsilanti, in addition to her school and public education responsibilities, she provided assistance to the Solid Waste Director for oversight of 5 recycling drop-off locations, the Township composting facility, and piloted a multi-family recycling project at 2 condominium associations.

Ms. Archer currently serves as part-time Recycling Coordinator for Manistee County. With the Iris Team, she provides program administration and operational oversight for 5 recycling drop-off stations. Through frequent communication with the County, local units of government and local haulers, Ms. Archer has developed a solid rapport and raised awareness of the value of resource recovery for the region.

Beginning in March 2016, Ms. Archer was contracted by Grand Traverse County to serve as Recycling Program Manager. Program administration, education and the coordination of 5 household hazardous waste events are managed by the Iris Team under Ms. Archer's leadership.

Tracy Purrenhage, Project Coordinator

Ms. Purrenhage has over 25 years of experience in the resource recovery field. She began her career as the Recycling Coordinator for the City of East Lansing, worked for Macomb County Public Health Department and a private recycling business. She is an experienced trainer and environmental educator and has provided environmental education classroom lessons and assemblies to school aged children.

As Recycling Educator for the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRSOC), Ms. Purrenhage is responsible for public education and outreach, developing educational materials, managing website content, providing

member community support, and public tours of the RRRASOC materials recovery facility.

She provides project management services for Iris work with Grand Traverse County, coordinating public education, updating website content, and coordinating household hazardous waste events. Ms. Purrenhage works closely with Ms. Archer to assess the existing program and identify opportunities for improvement.

Kaela Hippensteel, Project Assistant

Ms. Hippensteel joined the Iris Team in January 2017. She provides project assistance and administrative support to the Team. Her work experience in the banking industry bring highly valued detail oriented skills to the Team and her education in Environmental Science and personal passion for recycling and reuse have proven to be an asset.

CLIENT REFERENCES

City of Lansing

Capital Area Recycling & Trash
601 E. South Street
Lansing, MI 48910
Lori Welch, Environmental Specialist
lori.welch@lansingmi.gov
517-483-4599

Grand Traverse County

400 Boardman Ave. Suite 305
Traverse City, MI 49684
Jennifer DeHaan, Deputy Administrator
jdehaan@grandtraverse.org
231-922-4756

Ingham County Health Department

Bureau of Environmental Health
5303 S. Cedar
Lansing, MI 48911
Amy Moore, CPS
amoore@ingham.org
517-887-4586

Manistee County

415 Third Street
Manistee, MI 49660
Thomas Kaminski, County Controller/Administrator
tdkaminski@manisteecountymi.gov
231-398-3501

Michigan Recycling Coalition

P.O. Box 10070
Lansing, MI 48901
Kerrin O'Brien, Executive Director
kobrien@michiganrecycles.org
517-974-3672

Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC)

20000 W. 8 Mile Road
Southfield, MI 48075
Michael Csapo, General Manager
MCsapo@RRRASOC.org
248-208-2270

Barry County Central Dispatch

2016 Annual Report & 2017 Strategic Plan

By: Phyllis Fuller

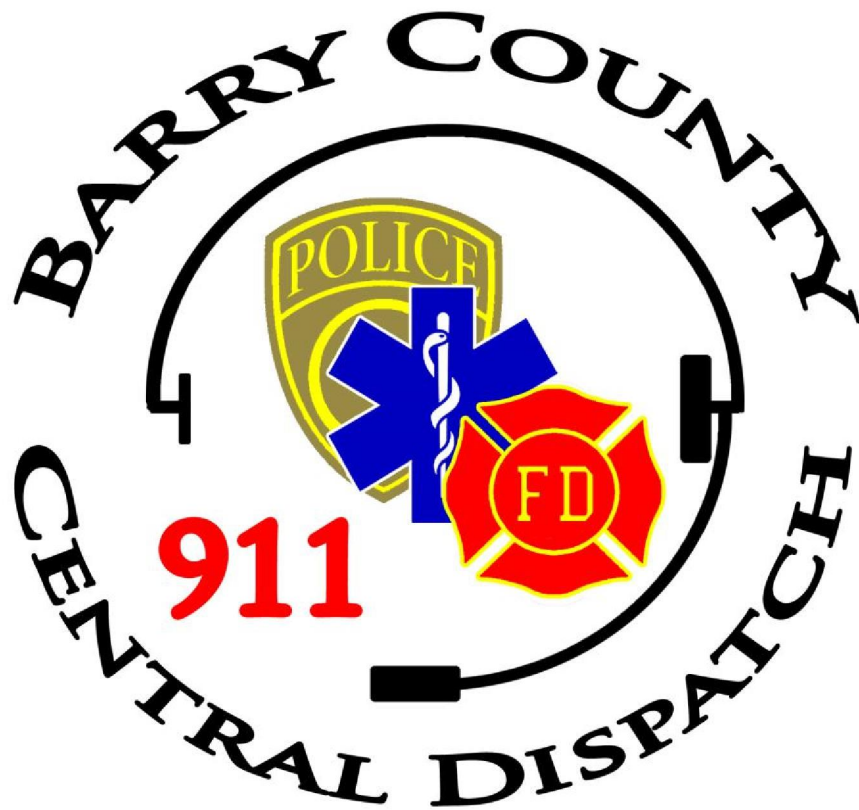


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Barry County Central Dispatch Authority Board

Lani Forbes – Board Chair – Village Representative
 Chief Dave Middleton – Vice-Chair – Fire Service (TTES) (Partial)
 John Smelker – Vice Chair - Barry County Commissioner (Partial)
 Sheriff Dar Leaf – Barry County Sheriff's Office
 Bill Redman – City of Hastings
 Earl Wilson – Barry County Township (Castleton)
 Keith Murphy – Barry County Township (Hastings)
 Doug Hartough – General Public at Large
 Cindy Vujea – General Public at Large
 Ardie Reid – EMS Service (Spectrum Pennock)
 F/Lt. Carl Rothenberger – Michigan State Police Wayland Post

Technical Advisory Committee Members

Chief Dave Middleton – Chair – TTES (Partial)
 Lani Forbes – Chair – Village Representative/Fire (Partial)
 Sheriff Dar Leaf – Barry County Sheriff's Office
 Deputy William Rompf – Barry County Sheriff's Office
 Jim Yarger – Emergency Manager
 Supervisor Michelle James – Barry County Central Dispatch
 Chief Jeff Pratt – Hastings City Police Department
 Deputy Chief Dale Boulter – Hastings City Police Department
 Joseph Huebner – Mercy Ambulance
 Chief Roger Caris – Hastings Fire Department
 Chief Pete Dunn – Johnstown Fire Department
 F/Lt. Carl Rothenberger – Michigan State Police Wayland Post
 Chief Chris Koster – Nashville Police Department

Barry County Central Dispatch Personnel



Back row from left: B. Frey, C. Baldwin-White, E. Mulvaine, P. Fuller, K. Worm, D. Glasgow, E. Godbey, M. Farnum

Front row from left: K. Beach, S. Putnam, J. Rantz, M. James, K. Collier, R. Stein, S. Lehman, K. Kellogg, S. Rose

Sue Rose – Administrative Assistant – 25 years

Donald Glasgow – Network Administrator – 24 years

Phyllis Fuller – Director – 23 years

Che'rie Baldwin-White – Supervisor – 18 years

Michelle James – Supervisor – 17 years

Kurt Worm – Telecommunicator – 11 years

Stephanie Lehman – Supervisor – 8 years

Blayne Frey – Telecommunicator – 5 years

Rachel Stein – Telecommunicator – 5 years

Eric Mulvaine – Telecommunicator – 4 years

Katie Kellogg – Telecommunicator – 3 year

Kristina Beach – Telecommunicator – 3 year

Erik Godbey – Telecommunicator – 2 year

Scott Putnam – Telecommunicator - 1 year

Jill Rantz – Telecommunicator – 1 year

Michael Farnum – Custodian – 1 year

Kami Collier – Telecommunicator – New Hire

2016 – Year in Review



911 Hero Award Winner (1)



Smart911 Save (2)



Telecommunicator of the Year &
1st Annual APCO Presidents Award
(3)

- * *New Emerson UPS (Uninterruptible Power Supply) installed in May of 2016 to replace the original unit installed in 1992.*
- * *Telecommunicator Kristina Beach with 911 Hero Award winner Seth Viel (1). Seth called 911 when his dad had a medical emergency resulting in a timely response, saving his father's life.*
- * *Team members Kristina Beach, Michelle James, Erik Godbey, and Scott Putnam (2) used the Smart911 text back feature to assist a woman in a domestic situation resulting in a positive outcome.*
- * *Barry County, including Central Dispatch, participated in a classification and compensation study. A final report from Segal Waters Consulting was issued in May of 2016.*
- * *Supervisor David Camburn retired after 10 years of Service.*
- * *The SMPA (Southern Michigan PSAP Alliance) selected INdigital to install the new hosted Vesta 911 phone equipment. The solution is the first of its kind in the state and allows for almost unlimited expansion, no more forklift upgrades, and seamless backup capabilities with our partner agency, Calhoun Co.*
- * *Sue Rose celebrated 25 years of service in July of 2016.*
- * *On October 20, 2016, Eric Mulvaine was recognized as Michigan APCO's Telecommunicator of the year for his cooperation, coordination, and initiative that are present in all aspects of the job. Supervisor Che'rie White received special recognition and the first ever President's award for her long standing contributions to the Michigan Chapter of APCO. (3)*
- * *Fiber Optic cable was installed to facilitate the hosted 911 Phone system solution and future 911 call routing.*

911 Service Plan

Barry County Central Dispatch (BCCD) adopted a new “Emergency Service District Final Plan” (Plan) on December 27th, 2016. For the first time, the updated Plan allows for enforcement capabilities via a new Emergency Service Ordinance. The last update to the service plan was in 2009. The newly adopted Plan was modeled after the model state plan.

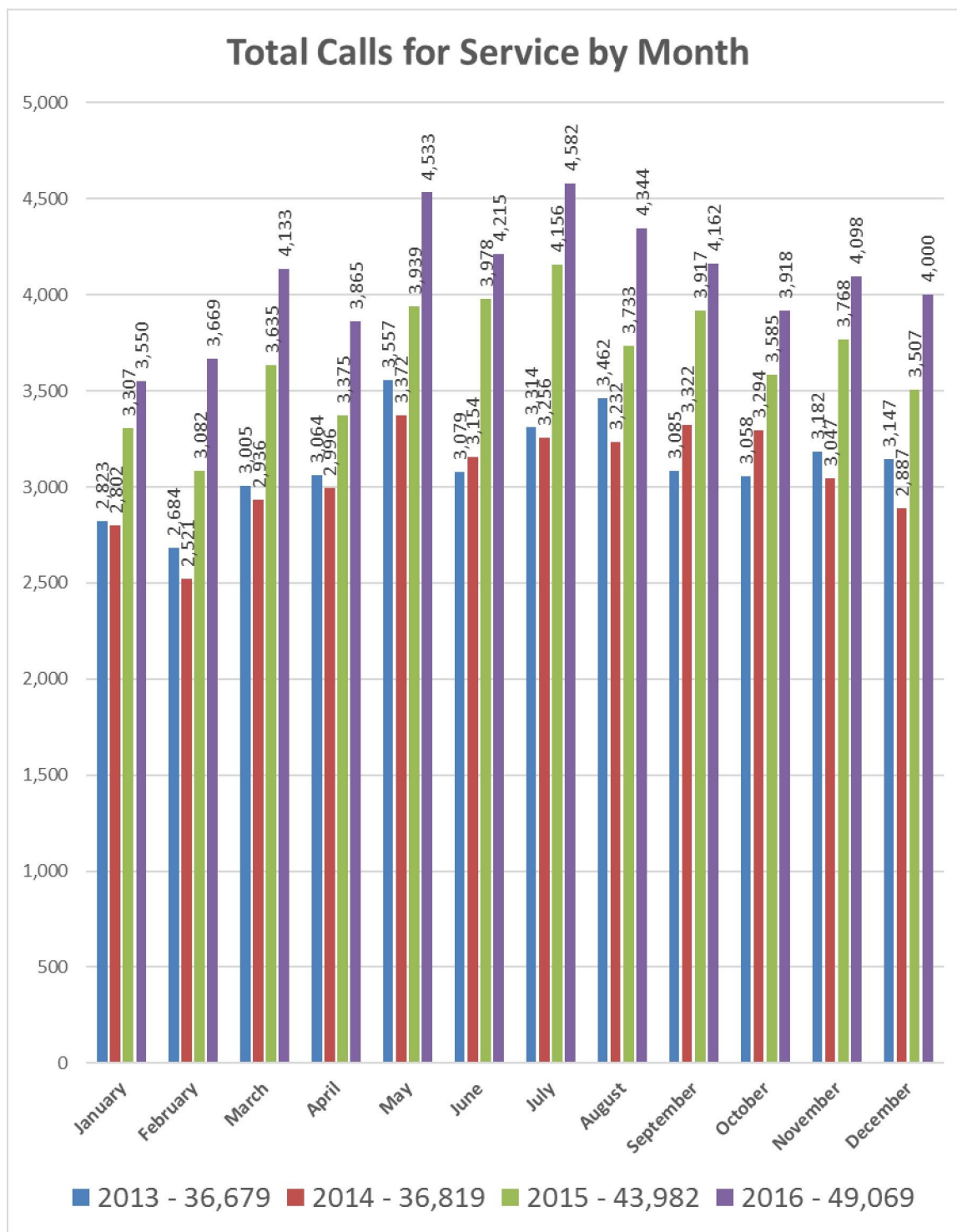
Important amendments to the plan include:

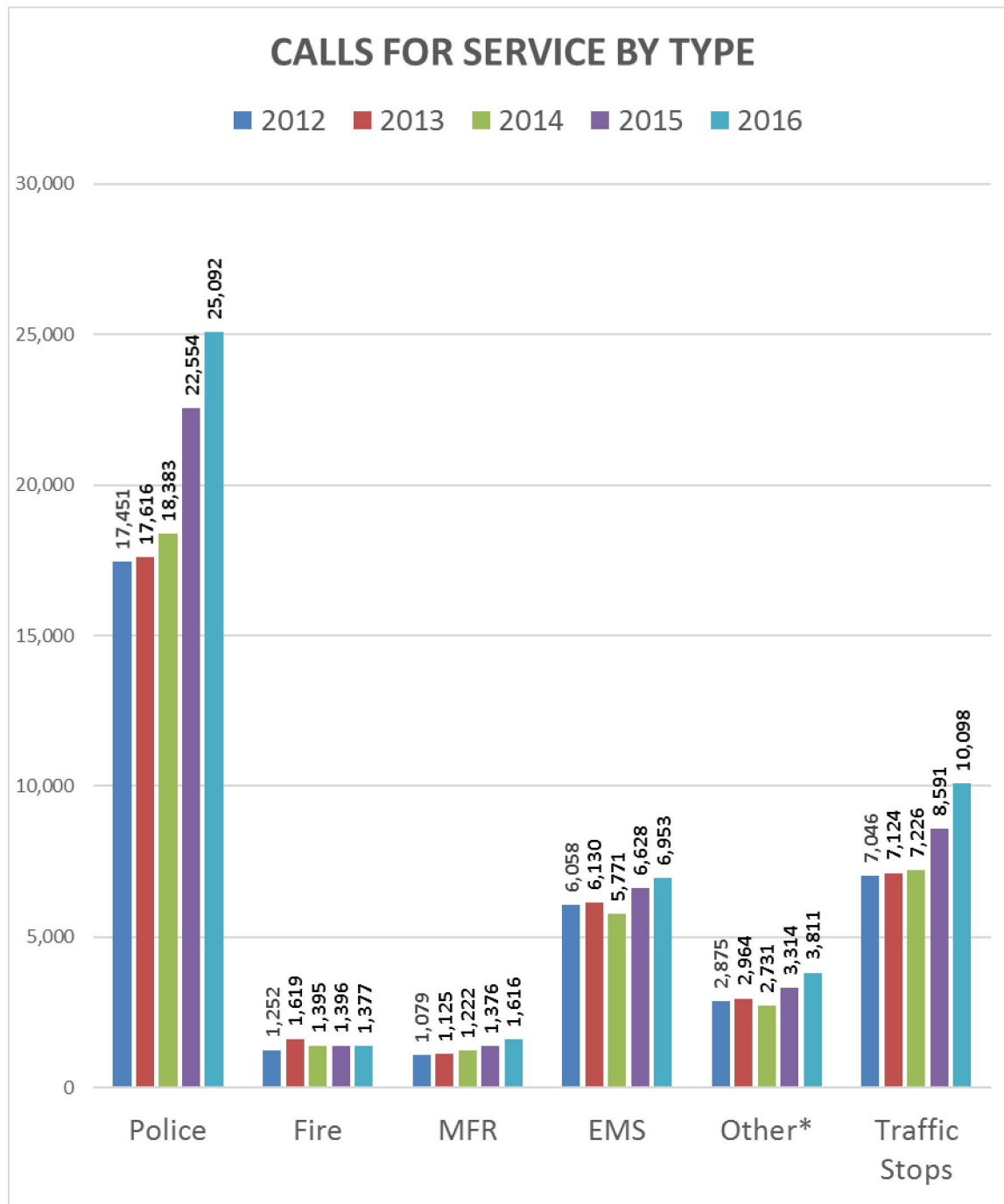
- ❖ Recognizes the 911 Authority as a legal entity under the Urban Cooperation Act.
- ❖ Authorizes and describes the method whereby BCCD could serve neighboring counties.
- ❖ Reserves local surcharge or millage funding for the 911 Authority.
- ❖ Provides for next generation infrastructure.
- ❖ Authorizes enabling and enforcing ordinances.
- ❖ Automatically terminates the plan upon millage expiration.

The new Plan authorized the Barry County Board of Commissioners to enact an ordinance to compel third parties to comply with the Plan’s technical, operational, management and fiscal provisions.

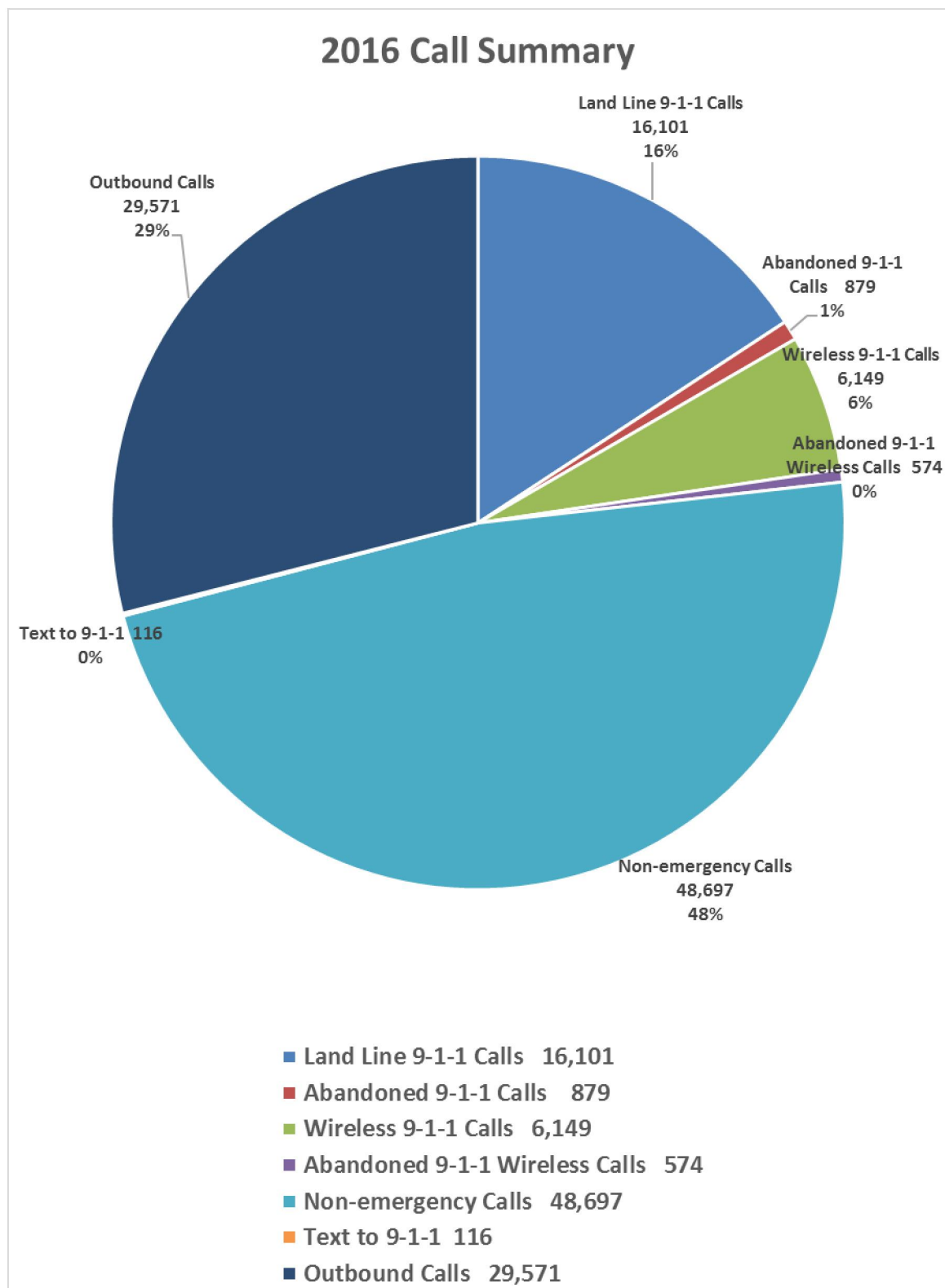
The ordinance addresses some of the following 911 system restrictions:

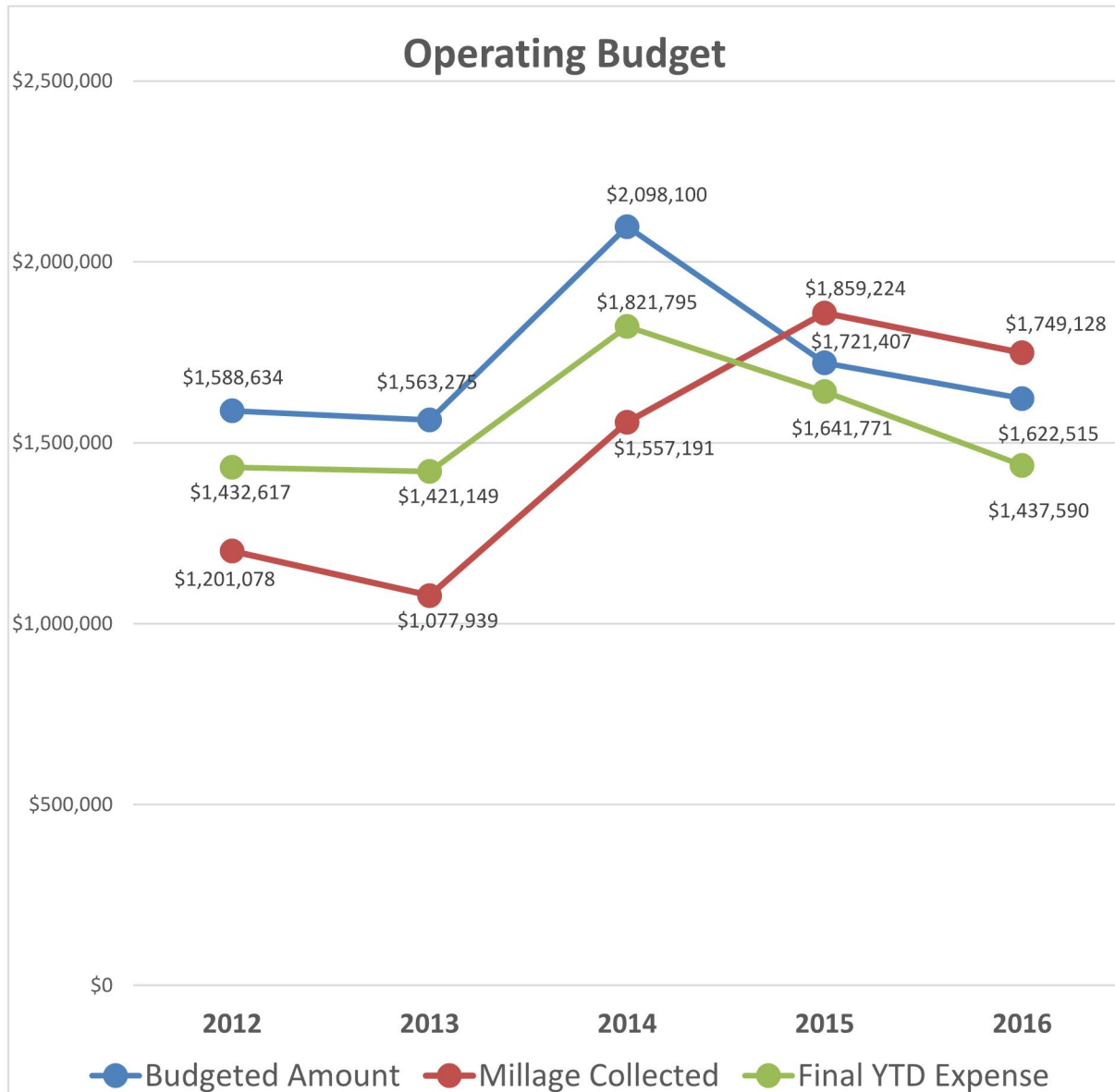
- ❖ No person shall install an automatic dialer system.
- ❖ No person shall intentionally place a false 911 call.
- ❖ No person shall engage in SWATTING (hoax) within the county.
- ❖ No person shall block a call to 911.
- ❖ No ambulance service shall operate without 911 and Medical Control approval.
- ❖ All 911 calls in the county must be directed to the service supplier chosen by Barry County.
- ❖ No person shall knowingly engage in call jumping.
- ❖ No person shall impede first responders from reaching an emergency.
- ❖ No person can sell or market 911 software that the 911 center cannot support.
- ❖ No person shall fail to forward 911 calls or texts.





*Other = Calls handled by telecommunicators, wreckers, animal control, DPW, MDOT, BCRC, etc.





Levy History

2011 = .6 mills
2012 = .75 mills
2013 = .6 mills
2014 = .75 mills
2015 = .875 mills
2016 = .8 mills

2017 Strategic Plan

Mission Statement

Commitment and dedication to the delivery of courteous, efficient, dependable, and professional 9-1-1/Public Safety communication services and support.

Organization Goals

To have a positive impact on the safety and quality of life for the citizens and public safety agencies of Barry County. Our goals will be met by:

- ❖ Taking calls for service
- ❖ Documenting crucial and relevant information from callers in a caring and courteous manner
- ❖ Dispatching the closest appropriate public safety agency in a timely manner
- ❖ Providing the highest quality of safety, service, and support to our EMS, fire, law enforcement and other emergency response agencies
- ❖ Anticipating and reacting quickly to the needs of the citizens and public safety partners we serve, through the continual improvement of our agency

Public/Community Awareness

Continue to promote 9-1-1 and Central Dispatch to the public through community participation, public education, and maintaining good working relationships with user agencies.

- ❖ Youth education/School Presentations – present to school and daycare groups targeting youths from 4 to 13 years old.
- ❖ Community Events – participate in booths at local events, the fair, township/village/city events.
- ❖ Volunteer Opportunities – participate in county wide groups and events to promote Barry County Central Dispatch such as Barry County United Way, Habitat for Humanity, Commission on Aging, Kiwanis, Rotary, and other service organizations, non-profits, and government agencies in Barry County.
- ❖ Public Education – enhance public education and awareness of Barry County Central Dispatch through newspapers and community events. Highlight non-emergency numbers, emerging technologies, web-site, and accomplishments. Continue to do community outreach for Smart911, Smart911 Facility, and Text-to-9-1-1.

- ❖ Continue to use Facebook page as a way to regularly update the public on situations that impact the community.
- ❖ Relationships/Partnerships – maintain and enhance relationships, review levels of service, participate in meetings with law enforcement, fire services, EMS services, emergency management, wrecker agencies, and surrounding counties.
- ❖ Track text-to-911 to measure impact on telecommunicators and public.

Organizational Staffing

Provide the necessary organization and personnel to complete the 9-1-1 mission by enhancing the services to the citizens and user agencies of Barry County. Ensure that all employees receive positive/constructive feedback on a regular basis.

- ❖ Telecommunicators – develop short and long term staffing plans to ensure coverage for anticipated workload volumes, conduct mandatory bi-annual staff meeting, enhance evaluation and quality assurance program, continue to monitor impact of 12-hour shifts, and maintain good union/management relationship. Replace outgoing employees as quickly as possible to minimize short-staff issues. Use Guardian Tracking as often as possible as a way to provide feedback and track behavior for year-end evaluations.
- ❖ Management Team – review and (re)assign supervisor responsibilities, ensure that all supervisors actively participate in and promote their process internally and externally as appropriate, conduct regular supervisor meetings, and review/update operational goals, behavioral expectations, and personal development plans. Use Guardian Tracking as often as possible as a way to provide feedback and track behavior for year-end evaluations.
- ❖ Training – conduct specific continuing education and training for the management staff and telecommunicators. Ensure that all certifications for staff are current and that the new standards of training are met.
- ❖ Barry County Central Dispatch Authority – present well documented and clearly understood agenda materials in a timely fashion. Make clear and concise recommendations and provide information on issues that may impact the Authority.
- ❖ Operational Policies and Procedures – more frequent and continued review of Barry County Central Dispatch operational policies and procedures. Ensure compliance with established policies. Add new policies such as personnel records, e-mail, and computer replacement.
- ❖ Measurement – publish monthly and year-to-date statistics to track call volumes by type of agency. Present reports as requested to township officials and other stakeholders.

Funding

Develop a fiscally responsible strategy for present and future operational needs including public awareness, organizational, staffing, and technology/infrastructure needs of the organization.

- ❖ State Funding – monitor state fund expenditures to ensure spend down is within appropriate time frames and is for allowable expenditures according to the State 9-1-1 committee guide for Allowable/Disallowable usage for surcharge funds and training funds.
- ❖ Grants – apply for grants as appropriate for funding of interoperable radio and homeland security issues through Region 5 and independently.
- ❖ Fiscal Management – administer the approved 2017 budget to ensure compliance and conformity to anticipated revenues and expenditures. Make recommendations as needed based on revenue streams and expenses. Work with county treasurer to determine appropriate investment strategy to maximize return on Barry County Central Dispatch Authority funds.

Technology/Infrastructure

Provide technologically advanced equipment and facilities to meet the present and future public safety communication needs of Barry County.

- ❖ VOIP (Voice Over Internet Protocol) – work with NENA (National Emergency Number Association), APCO (Association of Public-Safety Communications Officials), and MCDA (Michigan Communication Directors Association), and the State 9-1-1 Administrator to address VOIP issues. Educate the public of the differences and potential difficulties that face dispatch with VOIP 9-1-1 calls.
- ❖ Next Generation 9-1-1 – monitor State and Federal initiatives. Educate the public regarding texting to 9-1-1. Be involved at the State and Federal level in order to take advantage of forthcoming initiatives from FirstNet – primarily ESiNets (Broadband). Continue to work with Southern Michigan PSAP Alliance for regional solutions.
- ❖ Radio – Work with radio vendor to find solution for coverage hole in Johnstown area. Work with Allegan County as they begin to migrate over to the state 800MHz system.
- ❖ Telephone – work with other counties to enhance interoperability. Work with dispatch staff to continue to improve the new Vesta 9-1-1 system.
- ❖ Mobile Data Computers (MDCs) – As end-of-life for current computers is the end of 2017, research solutions for updates to the system. Keep up on enhancements to software. Train new users or refresh old users as needed.

- ❖ Computer Aided Dispatch (CAD) – upgrade/update software as needed. Try to find a solution to fit needs regarding automatic ESN/ESZ in CAD entry screen. Produce monthly reports for user agencies giving incidents by agency and municipality. Produce ad-hoc reports for users as requested.
- ❖ Geographic Information Systems (GIS) – work with users to ensure corrections are posted in a timely manner. Continue partnership with County GIS departments to provide accurate information for users. Continue to work with the State of Michigan on the Enhance 9-1-1 Grant GIS Repository. Use repository to access surrounding county GIS data when needed.
- ❖ As new 9-1-1 call routing is being delivered by PFN through redundant fiber connections, work with PFN to identify other ways to utilize the fiber connection such as Internet and CAD.
- ❖ Cyber Security – continue to update our policies to comply with CJIS Security standards. Stay aware of cyber security threats such as TDoS and work with our vendor, NetSource One, to ensure we are always protected. Reconfigure our network to a private class C network, coordinating with the county and state.

Facilities

- ❖ Primary PSAP (Public Safety Answering Point) – continued evaluation and monitoring of aging equipment. Public awareness of training/meeting room facility to meet community and public safety needs.
- ❖ Secondary PSAP – create new agreement with new backup PSAP, Calhoun County.
- ❖ Tower sites - periodic inspections of tower sites and review of lease agreements. Move Assyria site to Johnstown.
- ❖ Obtain drawings and quotes for replacement of carpeted walls and floor in the dispatch room with drywall and wood floor panels.
- ❖ Fix foundation leak in NE corner of the facility
- ❖ Purge storage areas in the basement.

2016 Budgets

<u>Operating</u>	Budgeted Amount	Final Expenses	% Used
Salary Supervision	\$63,415.00	\$63,600.24	100.29%
Salary Permanent	\$734,000.00	\$702,043.79	95.65%
Longevity Pay	\$3,800.00	\$3,695.81	97.26%
OT & Holidays	\$65,000.00	\$68,432.40	105.28%
Shift Premium	\$13,000.00	\$10,943.83	84.18%
Per Diems	\$4,800.00	\$2,900.00	60%
Fringes	\$390,000.00	\$371,981.85	95.38%
Office Supplies	\$7,000.00	\$6,131.87	87.60%
Postage	\$500.00	\$380.38	76.08%
Printing	\$1,000.00	\$599.12	59.91%
Janitorial Supply	\$1,600.00	\$1,491.65	93.23%
Labor Counsel	\$8,500.00	\$8,105.00	95.35%
Service Contracts	\$82,000.00	\$50,598.88	61.71%
Contractual	\$55,000.00	\$53,956.37	98.10%
MSP 800 System	\$18,100.00	\$0.00	0.00%
Telephone	\$38,000.00	\$37,531.11	98.77%
Travel - Admin	\$5,000.00	\$3,080.62	61.61%
Advertising	\$1,000.00	\$143.00	14.30%
PR & Education	\$3,200.00	\$3,131.28	97.85%
Utilities	\$33,000.00	\$26,208.92	79.42%
Building Repairs	\$10,000.00	\$160.69	1.61%
Equipment Repairs	\$10,000.00	\$9,051.52	90.52%
Training & Travel	\$8,500.00	\$9,023.62	106.16%
Misc.	\$3,100.00	\$2,274.56	75.82%
Capital	\$60,000.00	\$516.24	0.86%
Tax Trib. Refunds	\$3,000.00	\$1,607.30	53.58%
Totals	\$1,622,515.00	\$1,437,590.05	88.61%

<u>Wireless</u>	Budgeted Amount	Final Expenses	% Used
Employee Awards	\$550.00	\$520.44	94.63%
Capital	\$320,550.00	\$84,053.99	26.22%
Training/Travel	\$23,000.00	\$18,247.49	79.34%
Uniforms	\$3,000.00	\$1,971.00	65.70%
Dues	\$1,900.00	\$1,731.00	91.11%
Service Contracts	\$28,000.00	\$26,734.70	95.48%
Contractual	\$23,000.00	\$14,331.04	62.31%
Totals	\$400,000.00	\$147,589.66	36.90%

Barry County Central Dispatch

Document Totals by Fund

Fund	Debits	Credits	Net
101 General fund	50,537.51	87.44	50,450.07
215 Friend of Court	350.50	0.00	350.50
227 Animal Shelter TNR Grant	525.00	0.00	525.00
228 Solid Waste	170.00	0.00	170.00
232 Animal Shelter Donation fund	684.90	0.00	684.90
248 Bldg Rehab	22,953.11	0.00	22,953.11
269 Law Library	1,761.22	0.00	1,761.22
277 Middleville Police	102.00	0.00	102.00
281 Swift & Sure	47.06	0.00	47.06
282 Sobriety Court	105.22	0.00	105.22
285 Adult Drug Ct.	462.00	0.00	462.00
595 Commissary	2,567.42	0.00	2,567.42
637 DataProcess	6,798.00	0.00	6,798.00
701 Trust & Agency	61.00	0.00	61.00
Grand Total:	87,124.94	87.44	87,037.50

Account	Vendor	Description	Invoice	Amount	PO Num
101-140	TRIAL COURT CRIMINAL & CIVIL				
727-000	OFFICE DEPOT	Criminal/Civil - Supplies	921055870001	18.39	
727-000	OFFICE DEPOT	Criminal/Civil - Supplies	921056012001	38.73	
727-000	PENGAD, INC	Criminal/Civil - Recording Supplies	489710-01	78.65	
727-000	OFFICE DEPOT	Criminal/Civil - Supplies	925698569001	72.50	
727-000	OFFICE DEPOT	Criminal/Civil - Supplies	924250398001	19.94	
730-000	METCOM	Criminal/Civil - Notice to Appear forms	99591	364.04	
803-000	SPARTAN STORES LLC, ATTN: CASHIER	Criminal/Civil - Jury Supplies	770904	4.98	
803-000	K-MART CORPORATION	Criminal/Civil - Jury Coffee Pot/Coffee	1677	28.47	
803-000	SPARTAN STORES LLC, ATTN: CASHIER	Criminal/Civil - Jury Supplies	1681	27.73	
806-020	COVELLO, CHARLES, ATTY	Criminal/Civil - Troy Mendez	1673	561.18	
861-000	SCHIPPER, MICHAEL	Criminal/Civil- Mileage/Meals	1678	225.60	
Sub Total 101-140 TRIAL COURT CRIMINAL & CIVIL				1,440.21	
101-148	TRIAL COURT FAMILY DIV.				
727-000	PENGAD, INC	Probate/Juvenile - Office Supplies	2005339	22.55	
806-000	SELLECK, KERRI	Probate/Juvenile - Jousma/Reincke	2005337	77.00	
806-000	SELLECK, KERRI	Probate/Juv.- Converwse/Brown/Powers	2005347	253.00	
806-000	SELLECK, KERRI	Probate/Juv.- Williams/Koning/Hawkins	20010443	99.00	
806-000	STORRS, STEVEN G.	Probate/Juv.- McCormick/Gorham/Jones	2005338	99.00	
806-000	STORRS, STEVEN G.	Probate/Juvneile - Various	20010444	924.00	
806-000	BYINGTON, ROBERT L.	Probate/Juvenile- Hard/Hill/Fasold	2005342	291.50	
806-000	BYINGTON, ROBERT L.	Probate/Juvenile - Various	20010452	1,111.00	
806-000	APPLE STREET LAW OFFICE PLC	Probate/Juvenile - Various	20010453	1,947.00	
806-000	ADAMS, ANGELA	Probate/Juvenile - Noreen Mast	2005343	55.00	
806-000	KINNEY, JAMES M ATTY	Probate/Juvenile - Various	20010448	1,435.50	
806-000	JABAAY, MYRA N.	Probate/Juvenile - Derrick Stephens	2005345	99.00	
806-000	LOVINGER, JOHN	Probate/Juvenile - Noah Dunklee	2005332	110.00	
933-000	WILDER TIRE & AUTO LLC	Probate/Juvenile	2005335	421.00	
982-000	MATTHEW BENDER & CO INC.	Probate/Juvenile	2005341	1,483.64	
Sub Total 101-148 TRIAL COURT FAMILY DIV.				8,428.19	
101-175	ADMINISTRATION				
729-000	BROWN, MICHAEL C	Admin/Postage	1671	6.16	
861-000	BROWN, MICHAEL C	Administration/Mileage	1672	415.40	

Account	Vendor	Description	Invoice	Amount	PO Num
Sub Total 101-175 ADMINISTRATION				421.56	
101-211	LEGAL COUNSEL				
806-110	COHL, STOKER, & TOSKEY, P.C.	Legal Counsel/April	47629	2,088.46	
Sub Total 101-211 LEGAL COUNSEL				2,088.46	
101-215	CLERK				
727-000	QUILL CORPORATION	Clerk/Supplies	6230629	163.68	
727-000	QUILL CORPORATION	Clerk/Office Supplies	6241443	12.49	
Sub Total 101-215 CLERK				176.17	
101-225	EQUALIZATION				
727-000	QUILL CORPORATION	Equalization/Office Supplies	6383234	49.18	
Sub Total 101-225 EQUALIZATION				49.18	
101-229	PROSECUTOR				
861-000	ELSWORTH, CHRISTOPHER	Prosecutor/Mileage	1674	31.03	
Sub Total 101-229 PROSECUTOR				31.03	
101-236	REGISTER OF DEEDS				
727-000	GRAPHIC SCIENCES INC	Reg of Deeds/Images to Film- March	01439479-IN	123.74	
727-000	QUILL CORP., C/O REGISTER OF DEEDS	Reg of Deeds - Toner/Supplies	6161276	484.27	
727-000	QUILL CORP., C/O REGISTER OF DEEDS	Reg of Deeds/Office Supplies	6306217	118.97	
807-000	UCOA, C/O KAREN JACKSON	Reg of Deeds/Legislative Conference	21-2017	175.00	
Sub Total 101-236 REGISTER OF DEEDS				901.98	
101-265	BUILDING & GROUNDS				
816-000	ANYTHING PLUMBING ANYTIME	Bldg/Grnds - C&L Replace PVC	3949	1,525.00	
931-000	HASTINGS ACE HARDWARE	Bldg/Grnds - Wiper Blades- Ford Truck	1251569	19.98	
931-000	HASTINGS ACE HARDWARE	Bldg/Grnds - Animal Shelter Key	1252457	20.97	
931-000	HASTINGS ACE HARDWARE	Bldg/Grnds - Misc. Plumbing Parts	1261293	26.21	
931-000	HASTINGS ACE HARDWARE	Bldg/Grnds - Annex Door Lock	1264232	69.99	
931-000	HASTINGS ACE HARDWARE	Bldg/Grnds - Plumbing Parts	1265867	10.97	
931-000	HASTINGS ACE HARDWARE	Bldg/Grnds - Fuses	1266681	7.98	
931-000	LOWES	Bldg/Grnds - Misc. Supplies	909130	40.95	

Account	Vendor	Description	Invoice	Amount	PO Num
101-265	BUILDING & GROUNDS	(Continued)			
931-000	QUALITY ROOFING	Bldg/Grnds - Repair FOC Flashing	3553	175.00	
932-000	WOLF KUBOTA	Bldg/Grnds- Ex-Mark Relay	50395	12.75	
932-000	WOLF KUBOTA	Bldg/Grnds - Ex-Mark Switch	50820	38.28	
Sub Total 101-265 BUILDING & GROUNDS				1,948.08	
101-299	MISCELLANEOUS				
731-000	OFFICE DEPOT	Copy Paper - Acct#90440029	7970706	350.91	
960-000	BROWN, MICHAEL C	Admin/Feb 14th. BOC Supplies	1671	16.96	
Sub Total 101-299 MISCELLANEOUS				367.87	
101-301	SHERIFF'S DEPARTMENT				
727-000	CARTRIDGE WORLD	Sheriff/4 Toner Cartridges	152542	313.98	
727-000	OFFICE DEPOT	Sheriff/Office Supplies	922769943001	144.38	
727-000	OFFICE DEPOT	Sheriff/HP Toner Cartridge	922103016001	75.18	
744-000	NYE UNIFORM CO	Sheriff- Badge/Wreath - Sidney	596507	134.05	
744-000	NYE UNIFORM CO	Sheriff/ Uniforms - Sidney	596507A	769.00	
744-000	NYE UNIFORM CO	Sheriff/Sidney Name Bar	597023	12.00	
813-000	SPARTA CLEANERS	Sheriff	7071	78.75	
933-000	WILDER TIRE & AUTO LLC	Sheriff/K-9 Tahoe - O2 Sensor	15697	165.00	
933-000	BARRY COUNTY LUMBER COMPANY	Sheriff/Vinyl Hose	2467736	15.99	
933-000	BARRY COUNTY LUMBER COMPANY	Sheriff/ 1X2 8" Stripping	2467843	26.35	
933-000	HASTINGS ACE HARDWARE	Sheriff/Hex SS/Flat Washers	1260604	17.18	
933-000	HASTINGS AUTO SUPPLY	Sheriff/Auto Parts	932150	2,311.87	
960-000	LEXISNEXIS RISK MGMT INC., ACCURINT-ACC	Sheriff/Background Checks - April	1281101-20170	50.00	
Sub Total 101-301 SHERIFF'S DEPARTMENT				4,113.73	
101-351	JAIL				
727-000	OFFICE DEPOT	Jail/Supplies	923401179001	59.64	
727-000	OFFICE DEPOT	Jail/Office Supplies	921644841001	94.01	
742-000	PRAIRIE FARMS DAIRY	Jail	9019900	141.13	
742-000	PRAIRIE FARMS DAIRY	Jail	9028264	139.17	
742-000	PRAIRIE FARMS DAIRY	Jail	9046944	216.27	
742-000	PRAIRIE FARMS DAIRY	Jail/Credit	4238054	-4.62	
742-000	GORDON FOOD SERVICE, INC.	Jail/Food	177531349	2,643.31	

Account	Vendor	Description	Invoice	Amount	PO Num
101-351	JAIL	(Continued)			
742-000	GORDON FOOD SERVICE, INC.	Jail/Food	177381930	2,007.02	
742-000	GORDON FOOD SERVICE, INC.	Jail/Credit	8661593	-12.55	
742-000	GORDON FOOD SERVICE, INC.	Jail/Credit	8661594	-9.51	
742-000	GORDON FOOD SERVICE, INC.	Jail/Credit	8661595	-44.72	
742-000	GORDON FOOD SERVICE, INC.	Jail/Food	177753910	16.04	
742-000	GORDON FOOD SERVICE, INC.	Jail/Food	177687820	3,045.97	
742-000	GORDON FOOD SERVICE, INC.	Jail/Credit	8650892	-16.04	
742-000	PRAIRIE FARMS DAIRY	Jail/Food	9063831	199.34	
744-000	AXON ENTERPRISE INC.	Jail/6 Taser Batteries	SI1479205	249.48	
744-000	NYE UNIFORM CO	Jail/SGT. Smith	599805	404.46	
744-000	NYE UNIFORM CO	Jail/VanValkenburg	599826	249.00	
744-000	NYE UNIFORM CO	Jail/Hangar	599825	258.60	
747-000	GORDON FOOD SERVICE, INC.	Jail/Kitchen Supplies	177531364	122.74	
777-000	GORDON FOOD SERVICE, INC.	Jail/Janitor Supplies	177531350	104.06	
777-000	LANSING SANITARY SUPPLY INC	Jail/Supplies	934912	450.47	
777-000	CINTAS	Jail/Misc.	725300336	97.01	
777-000	CINTAS	Jail/Misc.	725302697	109.83	
777-000	CINTAS	Jail/Misc.	725305000	97.01	
835-000	STERICYCLE, INC.	Jail	4007042452	132.00	
835-000	MESSENGER, ANDREW	Jail - Doc/Nurse - March	174	3,750.00	
835-000	HASTINGS PHARMACY	Jail/Inmate Scripts	1226	3,900.68	
931-000	HASTINGS ACE HARDWARE	Jail/Service Charge	1233255	2.50	
931-000	HASTINGS ACE HARDWARE	Jail/Service Charge	1249497	2.50	
931-000	HASTINGS ACE HARDWARE	Jail/Misc.	1251289	8.76	
931-000	HASTINGS ACE HARDWARE	Jail/Service Charge	1269146	2.50	
931-000	HASTINGS ACE HARDWARE	Jail/Misc.	1259913	39.48	
931-000	GRAINGER	Jail - Mirror/Cable	9421136962	172.94	
931-000	B & V MECHANICAL INC	Jail/SW Toilet Clogged	64386	564.00	
931-000	B & V MECHANICAL INC	Jail/Dorm Sink repair	64296	1,643.55	
931-000	B & V MECHANICAL INC	Jail/Toilet Repair in Max	64530	1,425.89	
931-000	MIDSTATE SECURITY INC	Jail- Repair Door 19	SV003001	335.00	
Sub Total 101-351 JAIL				22,596.92	
101-400	PLANNING				
727-000	QUILL	Planning/Supplies	6230774	138.19	

Account	Vendor	Description	Invoice	Amount	PO Num
101-400	PLANNING	(Continued)			
727-000	FIDLAR TECHNOLOGIES INC	Planning/Citation Books	R221722-IN	623.12	
730-000	FIDLAR TECHNOLOGIES INC	Planning/Citation Books	R221722-IN	100.00	
861-000	MCMANUS, JAMES	Planning/Mileage	3-2017	205.97	
982-000	FIDLAR TECHNOLOGIES INC	Planning/Citation Books	R221722-IN	50.00	
Sub Total 101-400 PLANNING				1,117.28	
101-426	EMERGENCY MANAGEMENT				
957-000	CRITICAL INCIDENT MGMT INC.	Emergency Mgmt./Private Staff Trng.	46-17	600.00	
Sub Total 101-426 EMERGENCY MANAGEMENT				600.00	
101-430	ANIMAL SHELTER				
727-000	HAWORTH, INC.	Animal Shelter/2 Haworth Chairs	3000835566	737.76	
727-000	CARTRIDGE DOCTOR, THE	Animal Shelter/2 Toners	3014	98.00	
835-000	BROADWAY VETERINARY	Animal Shelter/Medications	1058	294.70	
835-000	BROADWAY VETERINARY	Animal Shelter- Spays/Castrations	1057	630.00	
835-000	BROADWAY VETERINARY	Animal Shelter/Rabies	1056	460.00	
835-000	BROADWAY VETERINARY	Animal Shelter/Euthanasias	1055	180.00	
835-000	BROADWAY VETERINARY	Animal Shelter/Meds - March	1054	812.50	
835-000	BROADWAY VETERINARY	Animal Shelter - Spays/Cast.	1053	630.00	
835-000	NOAH'S PET CEMETERY &, PET CREMATORY	Animal Shelter/Cremations	13464	168.00	
835-000	NOAH'S PET CEMETERY &, PET CREMATORY	Animal Shelter/Cremations	13670	30.00	
835-000	BROADWAY VETERINARY	Animal Shelter/16 Rabies	1052	160.00	
Sub Total 101-430 ANIMAL SHELTER				4,200.96	
101-648	MEDICAL EXAMINER				
865-000	TLC TRANSPORTS	Med Examiner - Gordon Stevens	1257	131.00	
Sub Total 101-648 MEDICAL EXAMINER				131.00	
101-681	VETERANS BURIAL				
833-000	WILLIAMS-GORES FUNERAL HOME	Burials - Wellfare/Day	1680	600.00	
833-000	GIRRBACH FUNERAL HOME	Burials- Lykins/Coy/Cullers/Keller	1675	1,200.00	
Sub Total 101-681 VETERANS BURIAL				1,800.00	
101-682	VETERANS COUNSELOR				

Account	Vendor	Description	Invoice	Amount	PO Num
101-682	VETERANS COUNSELOR	(Continued)			
861-000	JANSENS, PATTRICK	Veterans/Mileage	1676	37.45	
Sub Total 101-682 VETERANS COUNSELOR				37.45	
Total 101 GENERAL FUND				50,450.07	
215-143	FRIEND OF THE COURT				
727-000	LEWIS PAPER	Friend of Court/Copy Paper	022337	334.00	
861-000	BOWERMAN, MARTHA	FOC/Meal Reimburse	1670	8.25	
861-000	SMITH, JULIE	FOC/Meal Reimburse	1679	8.25	
Sub Total 215-143 FRIEND OF THE COURT				350.50	
Total 215 FRIEND OF THE COURT FUND				350.50	
227-430	ANIMAL SHELTER				
835-000	GREEN STREET VET CLINIC	Animal Shelter- Spays/Rabies	224869	170.00	
835-000	GREEN STREET VET CLINIC	Animal Shelter- Spays/Neuters/Rabies	240724	355.00	
Sub Total 227-430 ANIMAL SHELTER				525.00	
Total 227 ANIMAL SHELTER TNR GRANT 2015				525.00	
228-623	OVERSIGHT/HEALTH DEPT				
960-000	INTERNATIONAL MINUTE PRESS	Solid Waste/8 Posters	10418	170.00	
Sub Total 228-623 OVERSIGHT/HEALTH DEPT				170.00	
Total 228 SOLID WASTE FUND				170.00	
232-430	ANIMAL SHELTER				
835-000	SEIDL VETERINARY	Animal Shelter/Khaleesi - Rabies	11645	27.00	
835-000	BROADWAY VETERINARY	Animal Shelter- HWT/Rabies/Meds	1053	405.60	
835-000	BROADWAY VETERINARY	Animal Shelter- HWT/Rabies/Meds	1057	252.30	
Sub Total 232-430 ANIMAL SHELTER				684.90	
Total 232 ANIMAL SHELTER DONATION FUND				684.90	
248-966	BUILDING REHAB				

Account	Vendor	Description	Invoice	Amount	PO Num
248-966	BUILDING REHAB	(Continued)			
931-000	MULLERS PAINT N PAPER	Bldg/Grnds - C/H Basement Paint	26029	91.98	
931-000	MULLERS PAINT N PAPER	Bldg/Grnds - C/H Courtroom Paint	26216	91.98	
931-000	SMITH WELDING & REPAIR	Bldg/Rehab- Repair north handrail	510563	1,192.00	
931-000	BECKERING CONSTRUCTION INC	Bldg Rehab/Final Pymt Comm BLDG	#09	20,159.57	
931-000	BECKERING CONSTRUCTION INC	Bldg Rehab/2 Locksests- Comm Bldg	20170425	600.00	
931-000	BARRY COUNTY LUMBER COMPANY	Bldg/Grnds- Durarock-rr Remodel	2466258	12.99	
931-000	BARRY COUNTY LUMBER COMPANY	Bldg/Grnds - C/H Bsmt Remodel	2466799	49.90	
931-000	BARRY COUNTY LUMBER COMPANY	Bldg/Grnds - C/H Bsmt Remodel	2467273	113.82	
931-000	BARRY COUNTY LUMBER COMPANY	Bldg/Grnds - C/H bsmt Remodel	2467603	491.14	
931-000	LOWES	Bldg/Grnds - Misc. Supplies	909130	149.73	
Sub Total 248-966 BUILDING REHAB				22,953.11	
Total 248 BUILDING REHAB FUND				22,953.11	
269-145	LAW LIBRARY				
982-000	WEST PAYMENT CENTER	Law Library	836062509	1,761.22	
Sub Total 269-145 LAW LIBRARY				1,761.22	
Total 269 LAW LIBRARY FUND				1,761.22	
277-301	SHERIFF'S DEPARTMENT				
933-000	SPENCER'S TOWING & TIRE INC.	Sheriff/Middleville- Charger Tow	1772	102.00	
Sub Total 277-301 SHERIFF'S DEPARTMENT				102.00	
Total 277 MIDDLEVILLE POLICE SERVICES				102.00	
281-140	TRIAL COURT				
985-000	OFFICE DEPOT	SSSPP/Latex Gloves	922529394001	47.06	
Sub Total 281-140 TRIAL COURT				47.06	
Total 281 SWIFT & SURE PROGRAM				47.06	
282-140	TRIAL COURT				
727-000	OFFICE DEPOT	Sobriety Ct./Office Supplies	922529394001-	105.22	

Account	Vendor	Description	Invoice	Amount	PO Num
Sub Total 282-140 TRIAL COURT				105.22	
Total 282 56B SOBRIETY COURT				105.22	
285-131 TRIAL COURT CIRCUIT DIV.					
727-000	REDWOOD TOXICOLOGY LAB, INC.	Adult Drug Ct./ETG Lab Tests	12460620174	462.00	
Sub Total 285-131 TRIAL COURT CIRCUIT DIV.				462.00	
Total 285 ADULT DRUG COURT				462.00	
595-351 JAIL					
733-000	MAXIMA SUPPLY	Jail/Inmate Supplies	0033111-IN	242.42	
733-000	CONSOLIDATED TELECOM INC.	Jail/Inmate Phone Cards	1016-17	2,325.00	
Sub Total 595-351 JAIL				2,567.42	
Total 595 COMMISSARY				2,567.42	
637-258 DATA PROCESSING					
732-020	REVIZE LLC	Data Process/County Website Support	5527	3,900.00	
807-000	TREBRON COMPANY, INC.	Data Process/Sophos End User Protect	37654	2,898.00	
Sub Total 637-258 DATA PROCESSING				6,798.00	
Total 637 DATA PROCESSING FUND				6,798.00	
701-					
228-590	REDWOOD TOXICOLOGY LAB, INC.	Adult Drug Ct./Drug Test Confirm	12460620174	61.00	
Sub Total 701-				61.00	
Total 701 TRUST & AGENCY FUND				61.00	
Grand Total				87,037.50	

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176912	5/15/2017	051779 ADAMS, ANGELA	2005343		PROBATE/JUVENILE - NOREEN MA	55.00
					Total :	55.00
176913	5/15/2017	050544 ANYTHING PLUMBING ANYTIME	3949		BLDG/GRNDS - C&L REPLACE PVC	1,525.00
					Total :	1,525.00
176914	5/15/2017	022651 APPLE STREET LAW OFFICE PLC	20010453		PROBATE/JUVENILE - VARIOUS	1,947.00
					Total :	1,947.00
176915	5/15/2017	051747 AXON ENTERPRISE INC.	SI1479205		JAIL/6 TASER BATTERIES	249.48
					Total :	249.48
176916	5/15/2017	002496 B & V MECHANICAL INC	64296		JAIL/DORM SINK REPAIR	1,643.55
			64386		JAIL/SW TOILET CLOGGED	564.00
			64530		JAIL/TOILET REPAIR IN MAX	1,425.89
					Total :	3,633.44
176917	5/15/2017	003400 BARRY COUNTY LUMBER COMPANY	2466258		BLDG/GRNDS- DURAROCK-RR REM	12.99
			2466799		BLDG/GRNDS - C/H BSMT REMODE	49.90
			2467273		BLDG/GRNDS - C/H BSMT REMODE	113.82
			2467603		BLDG/GRNDS - C/H BSMT REMODE	491.14
			2467736		SHERIFF/VINYL HOSE	15.99
			2467843		SHERIFF/ 1X2 8" STRIPPING	26.35
					Total :	710.19
176918	5/15/2017	049043 BECKERING CONSTRUCTION INC	#09		BLDG REHAB/FINAL PYMT COMM E	20,159.57
			20170425		BLDG REHAB/2 LOCKSESTS- COMI	600.00
					Total :	20,759.57
176919	5/15/2017	005905 BOWERMAN, MARTHA	1670		FOC/MEAL REIMBURSE	8.25
					Total :	8.25
176920	5/15/2017	005936 BROADWAY VETERINARY	1052		ANIMAL SHELTER/16 RABIES	160.00
			1053		ANIMAL SHELTER - SPAYS/CAST.	1,035.60
			1054		ANIMAL SHELTER/MEDS - MARCH	812.50
			1055		ANIMAL SHELTER/EUTHANASIAS	180.00
			1056		ANIMAL SHELTER/RABIES	460.00

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176920	5/15/2017	005936 BROADWAY VETERINARY	(Continued) 1057 1058		ANIMAL SHELTER- SPAYS/CASTR ANIMAL SHELTER/MEDICATIONS Total :	882.30 294.70 3,825.10
176921	5/15/2017	005967 BROWN, MICHAEL C	1671 1672		ADMIN/FEB 14TH. BOC SUPPLIES ADMINISTRATION/MILEAGE Total :	23.12 415.40 438.52
176922	5/15/2017	009700 BYINGTON, ROBERT L.	20010452 2005342		PROBATE/JUVENILE - VARIOUS PROBATE/JUVENILE- HARD/HILL/F/ Total :	1,111.00 291.50 1,402.50
176923	5/15/2017	006900 CARTRIDGE DOCTOR, THE	3014		ANIMAL SHELTER/2 TONERS Total :	98.00 98.00
176924	5/15/2017	049816 CARTRIDGE WORLD	152542		SHERIFF/4 TONER CARTRIDGES Total :	313.98 313.98
176925	5/15/2017	048180 CINTAS	725300336 725302697 725305000		JAIL/MISC. JAIL/MISC. JAIL/MISC. Total :	97.01 109.83 97.01 303.85
176926	5/15/2017	007717 COHL, STOKER, & TOSKEY, P.C.	47629		LEGAL COUNSEL/APRIL Total :	2,088.46 2,088.46
176927	5/15/2017	048511 CONSOLIDATED TELECOM INC.	1016-17		JAIL/INMATE PHONE CARDS Total :	2,325.00 2,325.00
176928	5/15/2017	044671 COVELLO, CHARLES, ATTY	1673		CRIMINAL/CIVIL - TROY MENDEZ Total :	561.18 561.18
176929	5/15/2017	051769 CRITICAL INCIDENT MGMT INC.	46-17		EMERGENCY MGMT./PRIVATE STAI Total :	600.00 600.00
176930	5/15/2017	042005 ELSWORTH, CHRISTOPHER	1674		PROSECUTOR/MILEAGE	31.03

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176930	5/15/2017	042005 042005 ELSWORTH, CHRISTOPHER	(Continued)		Total :	31.03
176931	5/15/2017	010442 FIDLAR TECHNOLOGIES INC	R221722-IN		PLANNING/CITATION BOOKS	773.12
					Total :	773.12
176932	5/15/2017	013912 GIRRBACH FUNERAL HOME	1675		BURIALS- LYKINS/COY/CULLERS/K	1,200.00
					Total :	1,200.00
176933	5/15/2017	014300 GORDON FOOD SERVICE, INC.	177381930		JAIL/FOOD	2,007.02
			177531349		JAIL/FOOD	2,643.31
			177531350		JAIL/JANITOR SUPPLIES	104.06
			177531364		JAIL/KITCHEN SUPPLIES	122.74
			177687820		JAIL/FOOD	3,045.97
			177753910		JAIL/FOOD	16.04
			8650892		JAIL/CREDIT	-16.04
			8661593		JAIL/CREDIT	-12.55
			8661594		JAIL/CREDIT	-9.51
			8661595		JAIL/CREDIT	-44.72
					Total :	7,856.32
176934	5/15/2017	036241 GRAINGER	9421136962		JAIL - MIRROR/CABLE	172.94
					Total :	172.94
176935	5/15/2017	014507 GRAPHIC SCIENCES INC	01439479-IN		REG OF DEEDS/IMAGES TO FILM- I	123.74
					Total :	123.74
176936	5/15/2017	046578 GREEN STREET VET CLINIC	224869		ANIMAL SHELTER- SPAYS/RABIES	170.00
			240724		ANIMAL SHELTER- SPAYS/NEUTER	355.00
					Total :	525.00
176937	5/15/2017	034865 HASTINGS ACE HARDWARE	1233255		JAIL/SERVICE CHARGE	2.50
			1249497		JAIL/SERVICE CHARGE	2.50
			1251289		JAIL/MISC.	8.76
			1251569		BLDG/GRNDS - WIPER BLADES- FC	19.98
			1252457		BLDG/GRNDS - ANIMAL SHELTER K	20.97
			1259913		JAIL/MISC.	39.48
			1260604		SHERIFF/HEX SS/FLAT WASHERS	17.18
			1261293		BLDG/GRNDS - MISC. PLUMBING P	26.21

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176937	5/15/2017	034865 HASTINGS ACE HARDWARE	(Continued) 1264232 1265867 1266681 1269146		BLDG/GRNDS - ANNEX DOOR LOCK BLDG/GRNDS - PLUMBING PARTS BLDG/GRNDS - FUSES JAIL/SERVICE CHARGE Total :	69.99 10.97 7.98 2.50 229.02
176938	5/15/2017	024748 HASTINGS AUTO SUPPLY	932150		SHERIFF/AUTO PARTS Total :	2,311.87 2,311.87
176939	5/15/2017	050301 HASTINGS PHARMACY	1226		JAIL/INMATE SCRIPTS Total :	3,900.68 3,900.68
176940	5/15/2017	039010 HAWORTH, INC.	3000835566		ANIMAL SHELTER/2 HAWORTH CH/ Total :	737.76 737.76
176941	5/15/2017	051777 INTERNATIONAL MINUTE PRESS	10418		SOLID WASTE/8 POSTERS Total :	170.00 170.00
176942	5/15/2017	018620 JABAAY, MYRA N.	2005345		PROBATE/JUVENILE - DERRICK ST Total :	99.00 99.00
176943	5/15/2017	050391 JANSENS, PATTRICK	1676		VETERANS/MILEAGE Total :	37.45 37.45
176944	5/15/2017	020711 KINNEY, JAMES M ATTY	20010448		PROBATE/JUVENILE - VARIOUS Total :	1,435.50 1,435.50
176945	5/15/2017	019450 K-MART CORPORATION	1677		CRIMINAL/CIVIL - JURY COFFEE PC Total :	28.47 28.47
176946	5/15/2017	021007 LANSING SANITARY SUPPLY INC	934912		JAIL/SUPPLIES Total :	450.47 450.47
176947	5/15/2017	021416 LEWIS PAPER	022337		FRIEND OF COURT/COPY PAPER Total :	334.00 334.00
176948	5/15/2017	045099 LEXISNEXIS RISK MGMT INC., ACCURIN 1281101-20170430			SHERIFF/BACKGROUND CHECKS -	50.00

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176948	5/15/2017	045099 045099 LEXISNEXIS RISK MGMT INC., ACCL (Continued)			Total :	50.00
176949	5/15/2017	044352 LOVINGER, JOHN	2005332		PROBATE/JUVENILE - NOAH DUNK	110.00
					Total :	110.00
176950	5/15/2017	039577 LOWES	909130		BLDG/GRNDS - MISC. SUPPLIES	190.68
					Total :	190.68
176951	5/15/2017	022609 MATTHEW BENDER & CO INC.	2005341		PROBATE/JUVENILE	1,483.64
					Total :	1,483.64
176952	5/15/2017	049030 MAXIMA SUPPLY	0033111-IN		JAIL/INMATE SUPPLIES	242.42
					Total :	242.42
176953	5/15/2017	022675 MCMANUS, JAMES	3-2017		PLANNING/MILEAGE	205.97
					Total :	205.97
176954	5/15/2017	040197 MESSENGER, ANDREW	174		JAIL - DOC/NURSE - MARCH	3,750.00
					Total :	3,750.00
176955	5/15/2017	051266 METCOM	99591		CRIMINAL/CIVIL - NOTICE TO APPE	364.04
					Total :	364.04
176956	5/15/2017	023563 MIDSTATE SECURITY INC	SV003001		JAIL- REPAIR DOOR 19	335.00
					Total :	335.00
176957	5/15/2017	023952 MULLERS PAINT N PAPER	26029 26216		BLDG/GRNDS - C/H BASEMENT PAI	91.98
					BLDG/GRNDS - C/H COURTROOM F	91.98
					Total :	183.96
176958	5/15/2017	049887 NOAH'S PET CEMETERY &, PET CREMA	13464 13670		ANIMAL SHELTER/CREMATIONS	168.00
					ANIMAL SHELTER/CREMATIONS	30.00
					Total :	198.00
176959	5/15/2017	025800 NYE UNIFORM CO	596507 596507A 597023 599805		SHERIFF- BADGE/WREATH - SIDNE	134.05
					SHERIF/ UNIFORMS - SIDNEY	769.00
					SHERIFF/SIDNEY NAME BAR	12.00
					JAIL/SGT. SMITH	404.46

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176959	5/15/2017	025800 NYE UNIFORM CO	(Continued) 599825 599826		JAIL/HANGAR JAIL/VANVALKENBURG	258.60 249.00
Total :						1,827.11
176960	5/15/2017	025966 OFFICE DEPOT	922103016001 922529394001 922529394001-A 922769943001		SHERIFF/HP TONER CARTRIDGE SSSPP/LATEX GLOVES SOBRIETY CT./OFFICE SUPPLIES SHERIFF/OFFICE SUPPLIES	75.18 47.06 105.22 144.38
Total :						371.84
176961	5/15/2017	025967 OFFICE DEPOT	921055870001 921056012001 921644841001 923401179001 924250398001 925698569001		CRIMINAL/CIVIL - SUPPLIES CRIMINAL/CIVIL - SUPPLIES JAIL/OFFICE SUPPLIES JAIL/SUPPLIES CRIMINAL/CIVIL - SUPPLIES CRIMINAL/CIVIL - SUPPLIES	18.39 38.73 94.01 59.64 19.94 72.50
Total :						303.21
176962	5/15/2017	050937 OFFICE DEPOT	7970706		COPY PAPER - ACCT#90440029	350.91
Total :						350.91
176963	5/15/2017	026800 PENGAD, INC	2005339 489710-01		PROBATE/JUVENILE - OFFICE SUP CRIMINAL/CIVIL - RECORDING SUP	22.55 78.65
Total :						101.20
176964	5/15/2017	029500 PRAIRIE FARMS DAIRY	4238054 9019900 9028264 9046944 9063831		JAIL/CREDIT JAIL JAIL JAIL JAIL/FOOD	-4.62 141.13 139.17 216.27 199.34
Total :						691.29
176965	5/15/2017	028315 QUALITY ROOFING	3553		BLDG/GRNDS - REPAIR FOC FLASH	175.00
Total :						175.00
176966	5/15/2017	050870 QUILL	6230774		PLANNING/SUPPLIES	138.19

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176966	5/15/2017	050870	050870 QUILL	(Continued)	Total :	138.19
176967	5/15/2017	050882	QUILL CORP., C/O REGISTER OF DEEDS	6161276	REG OF DEEDS - TONER/SUPPLIES	484.27
			6306217		REG OF DEEDS/OFFICE SUPPLIES	118.97
					Total :	603.24
176968	5/15/2017	028400	QUILL CORPORATION	6383234	EQUALIZATION/OFFICE SUPPLIES	49.18
					Total :	49.18
176969	5/15/2017	045689	QUILL CORPORATION	6230629	CLERK/SUPPLIES	163.68
			6241443		CLERK/OFFICE SUPPLIES	12.49
					Total :	176.17
176970	5/15/2017	028801	REDWOOD TOXICOLOGY LAB, INC.	12460620174	ADULT DRUG CT./ETG LAB TESTS	523.00
					Total :	523.00
176971	5/15/2017	050873	REVIZE LLC	5527	DATA PROCESS/COUNTY WEBSITE	3,900.00
					Total :	3,900.00
176972	5/15/2017	046522	SCHIPPER, MICHAEL	1678	CRIMINAL/CIVIL- MILEAGE/MEALS	225.60
					Total :	225.60
176973	5/15/2017	004255	SEIDL VETERINARY	11645	ANIMAL SHELTER/KHALEESI - RAB	27.00
					Total :	27.00
176974	5/15/2017	028749	SELLECK, KERRI	20010443	PROBATE/JUV.- WILLIAMS/KONING	99.00
				2005337	PROBATE/JUVENILE - JOUSMA/REI	77.00
				2005347	PROBATE/JUV.- CONVERWSE/BRC	253.00
					Total :	429.00
176975	5/15/2017	044266	SMITH WELDING & REPAIR	510563	BLDG/REHAB- REPAIR NORTH HAN	1,192.00
					Total :	1,192.00
176976	5/15/2017	038362	SMITH, JULIE	1679	FOC/MEAL REIMBURSE	8.25
					Total :	8.25
176977	5/15/2017	047926	SPARTA CLEANERS	7071	SHERIFF	78.75

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176977	5/15/2017	047926 047926 SPARTA CLEANERS	(Continued)		Total :	78.75
176978	5/15/2017	042287 SPARTAN STORES LLC, ATTN: CASHIER	1681		CRIMINAL/CIVIL - JURY SUPPLIES	27.73
			770904		CRIMINAL/CIVIL - JURY SUPPLIES	4.98
					Total :	32.71
176979	5/15/2017	016600 SPENCER'S TOWING & TIRE INC.	1772		SHERIFF/MIDDLEVILLE- CHARGER	102.00
					Total :	102.00
176980	5/15/2017	045354 STERICYCLE, INC.	4007042452		JAIL	132.00
					Total :	132.00
176981	5/15/2017	050976 STORRS, STEVEN G.	20010444		PROBATE/JUVNEILE - VARIOUS	924.00
			2005338		PROBATE/JUV.- MCCORMICK/GORI	99.00
					Total :	1,023.00
176982	5/15/2017	051203 TLC TRANSPORTS	1257		MED EXAMINER - GORDON STEVE	131.00
					Total :	131.00
176983	5/15/2017	047554 TREBRON COMPANY, INC.	37654		DATA PROCESS/SOPHOS END USE	2,898.00
					Total :	2,898.00
176984	5/15/2017	035193 UCOA, C/O KAREN JACKSON	21-2017		REG OF DEEDS/LEGISLATIVE CON	175.00
					Total :	175.00
176985	5/15/2017	036598 WEST PAYMENT CENTER	836062509		LAW LIBRARY	1,761.22
					Total :	1,761.22
176986	5/15/2017	040022 WILDER TIRE & AUTO LLC	15697		SHERIFF/K-9 TAHOE - O2 SENSOR	165.00
			2005335		PROBATE/JUVENILE	421.00
					Total :	586.00
176987	5/15/2017	037000 WILLIAMS-GORES FUNERAL HOME	1680		BURIALS - WELFARE/DAY	600.00
					Total :	600.00
176988	5/15/2017	050946 WOLF KUBOTA	50395		BLDG/GRNDS- EX-MARK RELAY	12.75
			50820		BLDG/GRNDS - EX-MARK SWITCH	38.28

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176988	5/15/2017	050946	050946 WOLF KUBOTA		(Continued)	
77 Vouchers for bank code : 001						Total : 51.03
77 Vouchers in this report						Bank total : 87,037.50
						Total vouchers : 87,037.50

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AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: May 23, 2017

DEPARTMENT: Board of Commissioners

PREPARED BY: Vivian Conner

SUBJECT: Replacement of the Gun Lake Dam

SPECIFIC ACTION(S) REQUESTED: To recommend to the Barry County Board of Commissioners approval of Resolution Number 17-07, Resolution to approve Replacement of the Gun Lake Dam on Marsh Road in Orangeville Township.

<u>SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only):</u> Approval of Resolution Number 17-07, Resolution to approve Replacement of the Gun Lake Dam on Marsh Road in Orangeville Township.
--

DESCRIPTION OF ACTION: That on May 27, 2015 seepage was observed which created a boil and upon inspection a 12-foot deep hole (below the Dam crest) was measured indicating approximately 6-feet of scour had occurred below the bottom of the Dam. Emergency measures were taken to stabilize the Dam. On November 29, 2016 the Barry County Board of Commissioners passed a resolution to approve a Professional Services Agreement with Land & Resource Engineering (LRE) and to Declare Official Intent to Reimburse Expenditures with Bond Proceeds. On April 4, 2017 Land & Resource Engineering presented the Gun Lake Dam Engineering Report. The report included ownership research, history of the dam, visual inspection of the dam, results of topographic surveys, results of flow monitoring, and results of the Geotechnical Investigation. Based on these findings the report lists three alternatives to consider regarding the Dam: 1.) Do Nothing, 2.) Dam Repair and 3.) Dam Replacement. Based on the report findings, LRE recommends construction of a new control structure (weir) composed of steel sheet pile with channel cap, located approximately 10 feet upstream (north) of the current Dam to avoid existing riprap and cobble. The toe of the sheet piling must extend to an elevation of 730-feet (NAVD 88) or deeper, therefore, each steel sheet pile will be driven approximately 14 feet below the crest height. On April 15, 2017 a Public Information Meeting was held at Yankee Springs Township Hall with approximately 25 people in attendance. LRE presented the same information at that meeting and answered questions from the audience. Towards the end of the meeting a straw poll was taken of the three courses of action. No one voted for the options of doing nothing or repairing the dam. All hands were raised for replacement of the dam as recommended. At this juncture it is before the County Commissioners to approve the attached Resolution to Replace the existing dam.

TIME FRAME OF ACTION: The Barry County Drain Commissioner as delegated in the resolution shall immediately begin to take the steps outlined in the resolution and as anticipated in the timeline set forth by LRE with expected completion of the Dam by the end of 2018.

FUNDING REQUIRED: YES _____ NO X

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) Property Assessments
2. IF LOCAL, SPECIFY FUND: _____

3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: Jim Dull, Barry County Drain Commissioner, and others as required.

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION:

CONTACT PERSON WITH PHONE NUMBER: Vivian Conner, County Commissioner, 269-838-8740



Resolution

Introduced by _____:

BARRY COUNTY BOARD OF COMMISSIONERS

**RESOLUTION FOR THE DETERMINATION OF THE NORMAL LAKE
LEVEL FOR GUN LAKE PURSUANT TO PART 307 OF THE MICHIGAN
NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT
AND REPLACEMENT OF THE GUN LAKE DAM**

RESOLUTION # 17-07

Minutes of a regular meeting of the Board of Commissioners of Barry County, Michigan, held in the Commissioner Chambers of the Barry County Courthouse, Hastings, Michigan, on _____, 2017, at ____:____ a.m., local time.

PRESENT: Commissioners _____

ABSENT: Commissioners _____

The following resolution was offered by Commissioner _____ and supported by Commissioner: _____.

WHEREAS, Gun Lake is an inland lake located in Barry and Allegan Counties, having a surface area of approximately 2680 acres; and,

WHEREAS, on October 17, 1921, the Barry County Board of Supervisors (n/k/a Board of Commissioners), adopted a resolution to initiate a petition in the Barry County Circuit Court to establish the natural height and normal level of the waters of Gun Lake in accordance with Michigan Public Act 377 of the Public Acts of 1921 ("Act 377"); and,

WHEREAS, on December 10, 1921 the Barry County Circuit Court entered an order establishing the low water mark of Gun Lake at 99.83 feet (later updated to NGVD-29 744.32), and authorized the construction of a dam at the outlet of Gun Lake for the purpose of maintaining the normal level; and,

WHEREAS, a warranty deed in favor of Barry County was recorded on July 1, 1922, giving the Barry County the right to build, erect and perpetually operate and maintain a dam across Gun River at the highway bridge located in Orangeville Township, the right to perpetually overflow to an unlimited height all of said land north of the highway, and the perpetual right to access property north of the highway to erect and maintain and operate the dam; and,

WHEREAS, the construction of the dam ("Gun Lake Dam") was completed in 1922;

and,

WHEREAS, Act 377 was replaced with the Inland Lake Level Act of 1961 (1961 PA 146), which was re-codified as Part 307 of the Michigan Natural Resources and Environmental Protection Act, MCL 324.30701 et seq. ("Part 307"); and,

WHEREAS, in accordance with Part 307, the Barry County Circuit Court has continuing jurisdiction over the maintenance of the normal level established for Gun Lake; and,

WHEREAS, despite temporary repairs made to the Gun Lake Dam, recent inspections by the County Drain Commissioner and his consulting engineers, have disclosed that the present condition of the dam is such that it needs to be replaced and/or reconstructed; and,

WHEREAS, Part 307 provides the process for the determination, establishment and maintenance of the normal height and level of inland lakes, and authorizes counties to construct and finance dams as necessary to maintain the normal levels as determined by the circuit court; and,

WHEREAS, Section 307011 of Part 307, MCL 324.30711 provides that the County may determine that the whole or part of the cost of the project to establish and maintain the normal level for an inland lake be defrayed by special assessments for the benefits derived against privately owned parcels of land, political subdivisions of the state, and state owned lands, through the establishment of a special assessment district; and,

WHEREAS, Section 30704(1) of Part 307, MCL 324.30704(1), provides that if the County Board of Commissioners finds it expedient to have determined and established the normal level of an inland lake, the County shall direct legal counsel of the county to initiate a proceeding by proper petition in the circuit court for a determination of the normal level and for establishment of a special assessment district; and,

WHEREAS, Section 30704(2) of Part 307, MCL 324.30704(2), provides that if the water of an inland lake are located in 2 or more counties, a resolution directing legal counsel of the counties to initiate a proceeding by proper petition in the circuit court for a determination of the normal level and for establishment of a special assessment district must be adopted by all counties involved; and,

WHEREAS, in order to maintain the normal lake level for Gun Lake as originally established by the Barry County Circuit Court, it is necessary to replace and reconstruct a new dam structure to the current hydraulic, hydrologic and structural design standards to replace the existing Gun Lake Dam.

NOW THEREFORE BE IT RESOLVED, that the Barry County Board of Commissioners finds that in order to protect the public's health, safety, and welfare, to best preserve the natural resources of the state, and to preserve and protect the value of property around the lake, that it is necessary to reconstruct and/or replace the existing Gun Lake Dam to maintain the normal lake level as previously established by the Barry County Circuit Court (the "Project").

BE IT FURTHER RESOLVED, that Barry County Board of Commissioners finds that the cost of the Project to establish and maintain the normal level of Gun Lake shall be defrayed by special assessments in accordance with Part 307.

BE IT FURTHER RESOLVED, that the Barry County Drain Commissioner shall be the delegated authority as provided by Part 307 to act on behalf of the Board of Commissioners to oversee the design and construction of a new dam to replace the existing Gun Lake Dam (in cooperation with the Allegan County Drain Commissioner), to prepare a Special Assessment District and Special Assessment Roll in accordance with the procedures set forth in Part 307, and to take all other actions as necessary and required by the delegated authority as provided in Part 307.

BE IT FURTHER RESOLVED, that Clark Hill, PLC is appointed as legal counsel for the Project, and is directed to initiate a petition or other appropriate legal action in the Barry County Circuit Court for the determination of the legal level and the approval of boundaries of the Special Assessment District in accordance with the procedures set forth in Part 307; and to assist the delegated authority with the Project and procedures as set forth in Part 307.

BE IT FURTHER RESOLVED, that Land and Resource Engineering, Inc., is appointed as the engineer for the Project, to prepare the plans and specifications for the Project, and to assist the delegated authority with all actions as necessary and required by the delegated authority as set forth in Part 307.

BE IT FURTHER RESOLVED, this Resolution shall not take effect unless and until the adoption of a resolution with the same findings, determinations and conditions as set forth herein by the Board of Commissioners for the County of Allegan, Michigan, within sixty (60) days from the date of the adoption of this Resolution.

YEAS: Commissioners _____

NAYS: Commissioners _____

ABSTAIN: Commissioners _____

Benjamin D. Geiger, Chairperson
Barry County Board of Commissioners

Pamela A. Palmer
Barry County Clerk

Adopted 05/23/2017

TO: Barry County Board of Commissioners
Barry County Drain Commissioner

FROM: Douglas R. Kelly

DATE: April 25, 2017

CLIENT 42801/166826
MATTER:

SUBJECT: Gun Lake Dam

We were requested to provide this memorandum regarding a summary of the legal process for the construction and replacement of the Gun Lake Dam located south of the outlet of Gun Lake and north of Marsh Road.

I. Background: Gun Lake is located in Barry and Allegan Counties. The lake is comprised of two large lakes connected by a channel and is over 3000 acres. On October 17, 1921 the Barry County Board of Supervisors (n/k/a Board of Commissioners), adopted a resolution that initiated a petition in the Barry County Circuit Court to establish the natural height and (legal) level of the waters of Gun Lake. In accordance with 1911 PA 202, on December 10, 1921, the Barry County Circuit Court entered an order establishing the low water mark of Gun Lake at 99.83 feet (later updated to NGVD-29 744.32), and authorized the construction of a dam at the outlet of the lake for the purpose of maintaining the lake level. A warranty deed from several landowners to and in favor of Barry County was recorded on July 1, 1922, and provided: “the right to build and erect and perpetually operate and maintain a dam across Gun River, ... and the perpetual right to go on said premises, north of said highway to erect and maintain and operate said dam.” The construction of the dam was completed in 1922.

Despite temporary repairs made to the Gun Lake Dam, recent inspections by the County Drain Commissioner and his consulting engineers, have disclosed that the present condition of the dam is such that it needs to be replaced and/or reconstructed. This can be accomplished utilizing Part 307 of the Michigan Natural Resources and Environmental Protection Act, MCL §324.30701 et seq. (“Part 307”).

Part 307 provides the process for the determination, establishment and maintenance of the normal height and level of inland lakes, and authorizes counties to construct and finance dams as necessary to maintain the normal levels as determined by the circuit court.

II. Part 307 of the Natural Resources and Environmental Protection Act.

- (a) Purpose of Part 307. The purpose of Part 307 is to provide for the control and maintenance of inland lake levels for the benefit and welfare of the public. Part 307 authorizes counties to make policy decisions as to the levels of their inland lakes, and

build and finance dams as necessary to maintain the desired levels; and provides a comprehensive scheme for the establishment and maintenance of legal lake levels. The procedures for initiating an action to establish the "normal level" of an inland lake are outlined in MCL §§ 324.30702 through 324.30704 of the NREPA.

(b) Entity Responsible for Lake Improvement: County Board of Commissioners which may and typically does, delegate the authority to the County Drain Commissioner.

(c) Process:

1. Initiation of Lake Improvement Project; Board Resolution. The process begins with the Board of Commissioners adopting a resolution authorizing legal counsel to initiate action in the circuit court for a determination of the normal level of an inland lake and to approve the boundaries of a special assessment district. In the present case, the Barry County Circuit Court has previously established the lake level, and therefore, under Part 307, has continuing jurisdiction to revisit the lake level, especially if stakeholders object to the lake level. Note, if the waters of an inland lake are located in 2 or more counties, a resolution is required from all counties involved. In this case, a similar resolution initiating action in the circuit court will need to be adopted by Allegan County.

2. Preliminary Study. Before proceeding on a resolution under §30702(1), the County Board of Commissioners may require that a preliminary study be conducted by a licensed professional engineer to determine the feasibility of a project to establish and maintain the normal level. However, this is optional and not necessary since the normal level has been previously established by the Circuit Court, and further, it has been determined that the dam needs to be replaced and/or reconstructed. If the County Board desires a preliminary study, the contents of a preliminary study are set forth in §30703(2), and include, among other things, the estimated cost of the construction of lake level project and method of financing.

3. Court Hearing and Notice. Upon filing of a civil action, the court will set a day for a hearing. Legal counsel for the county or counties is responsible for providing notice of the hearing by publication and notice to the MDEQ in accordance with Part 307. The Drain Commissioner is responsible for serving a copy of the published notice of hearing by first-class mail to each person owning land within a tentative special assessment district; and to the governing body of each political subdivision of the state in which the lake is located.

4. Court Hearing. At the hearing, the Circuit Court is required to consider, among other things, County Resolutions, prior court orders regarding lake levels, seasonal fluctuations information and property rights of riparians in making its determination of the normal level. The Court is also required to confirm the special assessment district boundaries proposed by the County Board of Commissioners within 60 days following the lake level determination. Once the court determines the normal level, it shall have continuing jurisdiction.

5. Computation of Cost; Special Assessment Roll; and Hearing. The delegated authority ("Drain Commissioner") is responsible for preparing the computation of costs, assessment roll, providing the notice and setting the time and place for a hearing with respect to the project cost and assessment roll. Following the hearing, the delegated authority may approve or revise the project cost or the assessment roll. Finally, before construction of the project, the County Board of Commissioners must first approve the project costs and assessment roll. Anyone aggrieved by is required to file an appeal within 15 days after the County approves the assessment roll.
6. Dam Construction; Approval of Department. Plans and specifications for a dam constructed or maintained under Part 307 must be prepared by a licensed professional engineer under the direction of the delegated authority. The plans and specifications must also be approved by the MDEQ before construction begins.
- (d) Special Assessments and At-Large Assessments to Public Corporations. All proceedings relating to the making, levying, and collection of special assessments authorized by Part 307, and the issuance of bonds or lake level orders must conform as nearly as possible to the proceedings for levying special assessments and issuing special assessment bonds or lake level orders as set forth in the Michigan Drain Code. Both Part 307 and the Drain Code permit assessments to landowners that benefit from the project as well as at-large assessments against public corporations. Part 307 authorizes assessments against: (i) privately owned parcels of land, (ii) political subdivisions of the state, and (iii) state-owned lands under the jurisdiction and control of the department. The department is defined as the Department of Natural Resources.

III. Recommended Action.

The attached Resolution proposes the following:

- (a) The Board of Commissioners make a finding that it is necessary to reconstruct and/or replace the existing Gun Lake Dam (the "Project") in order to protect public safety, properties around the lake, and preserve the natural resources;
- (b) The cost of the Project be defrayed by special assessments for the benefits derived against privately owned parcels of land, political subdivisions of the state, and state-owned lands;
- (c) Appoints the Barry County Drain Commissioner as the delegated authority to oversee the design and construction of a new dam to replace the existing Gun Lake Dam, to prepare a Special Assessment District and Special Assessment Roll, and to take all other actions as necessary and required as provided in Part 307;
- (d) Appoints the Clark Hill, PLC law firm for the Project, and authorize the initiation of a petition or other appropriate legal action in the Barry County Circuit Court for the determination of the legal level and the approval of boundaries of the Special Assessment District; and to assist the delegated authority with the Project and procedures as set forth in Part 307;

(e) Designates Land and Resource Engineering, Inc the engineer for the Project, to prepare the prepare the plans and specifications for the Project, and to assist the delegated authority with all actions as necessary and required by the delegated authority as set forth in Part 307; and,

(f) The Resolution would not take effect unless and until the adoption of a similar resolution by the Allegan County Board of Commissioners within sixty (60) days from the date of the adoption of this Resolution.

AGENDA REQUEST FORM

PROPOSED FOR MEETING OF: BOC/May 23, 2017

DEPARTMENT: Planning

PREPARED BY: James McManus, AICP, Director, Planning & Zoning

SUBJECT: Luedke Farmland Preservation Removal (PA 116)

SPECIFIC ACTION(S) REQUESTED: To recommend to the Board of Commissioners approval of Resolution #17-10, Resolution for a Partial Termination of a Farmland Development Rights Agreement With Pre-Existing Structure, for the removal of a portion of property owned by Brian Luedke from the Michigan Department of Agriculture Farmland and Open Space Preservation Program (more commonly known as PA 116) in Section 24 of Carlton Township.

SPECIFIC ACTION(S) RECOMMENDED BY THE COW (Admin. use only): Approval of Resolution #17-10, Resolution for a Partial Termination of a Farmland Development Rights Agreement With Pre-Existing Structure, for the removal of a portion of property owned by Brian Luedke from the Michigan Department of Agriculture Farmland and Open Space Preservation Program (more commonly known as PA 116) in Section 24 of Carlton Township.

DESCRIPTION OF ACTION: On November 28th, 2016 the Barry County Planning Commission reviewed the request and recommended that it be approved.

TIME FRAME OF ACTION: Immediate

FUNDING REQUIRED: YES _____ NO x

IF YES, ANSWER THE FOLLOWING:

1. FUNDING SOURCE (Federal, State, or Local) _____
2. IF LOCAL, SPECIFY FUND: _____
3. AMOUNT REQUESTED: _____
4. AMOUNT OF ONGOING COST, AND INTERVAL (Monthly, Quarterly, Annual, etc.) _____
5. FINANCIAL IMPACT ON OTHER DEPARTMENTS: _____

PERSONNEL IF REQUIRED: None

NEW OR RENEWAL: New

ANY OTHER PERTINENT INFORMATION: See attached resolution, Farmland Development Rights Agreement Split Request Procedure form, and minutes from the Barry County Planning Commission meeting on November 28, 2016.

CONTACT PERSON WITH PHONE NUMBER:

James McManus, Director, Barry County Planning & Zoning – 269-945-1290



Resolution

RESOLUTION FOR A PARTIAL TERMINATION OF A FARMLAND DEVELOPMENT RIGHTS AGREEMENT --WITH PRE-EXISTING STRUCTURE--

At the regular meeting of the Barry County Board of Commissioners, Barry County, Michigan, held at the County seat of said county on the 23rd day of May, 2017 at 9:00 o'clock A.M. Eastern Standard Time.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____.

WHEREAS, on May 16, 2017, the County Board received a request from Eleanor Luedke for approval to have a certain parcel released from Farmland Development Rights Agreement number 08-18615-123120 which was executed in accordance with the provisions of PA 116 of 1974, commonly known as the Farmland and Open Space Preservation Act ("The Act"); and

WHEREAS, the Board of Commissioners has reviewed this request and determined that at least one structure located on the parcel was present prior to the original execution of said agreement; and

WHEREAS, the parcel proposed for release from the agreement is two acres or less in size OR applicant provided documentation for larger than two-acre parcel; and

WHEREAS, the county board finds that the request for release of the particular parcel is acceptable;

NOW, THEREFORE, BE IT RESOLVED by the Barry County Board of Commissioners as follows:

- (1) That the County Board hereby approves the request to release the following described piece of property from said Farmland Development Rights Agreement, beginning at a point on the South line of Section 24, Town 4 North, Range 8 West, Carlton Township, Barry County, Michigan, distant East, 745 feet from the Southwest corner of said Section 24; thence North at right angle with said section line, 200 feet; thence East, 435.6 feet; thence South, 200 feet to section line; thence West, 435.6 feet along section line to the point of beginning; and
- (2) That the County Board hereby certifies that at least one structure located on the certain piece of property was present prior to the original execution of said Farmland Development Rights Agreement.
- (3) The County Clerk is hereby directed to transmit certified and sealed copies of this resolution to the person making the request and to the Farmland Unit of the MI Dept. of Agriculture.

ADOPTED: YEAS: _____

NAYS: _____

State of Michigan)

)ss.

County of Barry)

I, the undersigned, the duly qualified and acting County Clerk for Barry County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the County Board of said County at a regular meeting held on the 23rd day of May, 2017.

Signed: _____

Printed/typed: Pamela A. Palmer, County Clerk

Adopted: 5/23/17

**FARMLAND DEVELOPMENT RIGHTS AGREEMENT
SPLIT REQUEST PROCEDURE**

Please complete with the information requested below and return to:

A-A

If no check is enclosed, send to:

MDA-FARMLAND
P.O. BOX 30449
LANSING, MI 48909

If check is enclosed, send to:

MDA-FARMLAND
P.O. BOX 30776
LANSING, MI 48909

IMPORTANT: Except for the signature, please print all information.

Farmland Development Rights Agreement Number: 08-18615-123120

Name of Agreement Holder: Eleanor Luedke

Street Address: 4471 E. Barnum Rd

City: Hastings State: MI Zip Code: 49058

Phone number(s) (include area code): 269 838 4824 - Gregg Luedke - son

PROPOSED SPLIT PARCEL

1) Legal description of split parcel (or attach description from recent survey): See attached

2) Size of split parcel in acres: 2

If the parcel you wish to split off the Agreement is 40 acres or more, **STOP HERE**. If the parcel you wish to split off is less than 40 acres, complete items 3 and 4.

3) Number of acres in active cultivation, harvested grassland, and/or pasture if parcel is less than 40 acres in size: 0

4) Determine the gross annual income per cleared and tillable acre for this parcel. This is done by listing the commodity grown, yield per acre, and gross annual income per cleared and tillable acre.

a) Commodity grown: untilled b) Yield per acre: 0

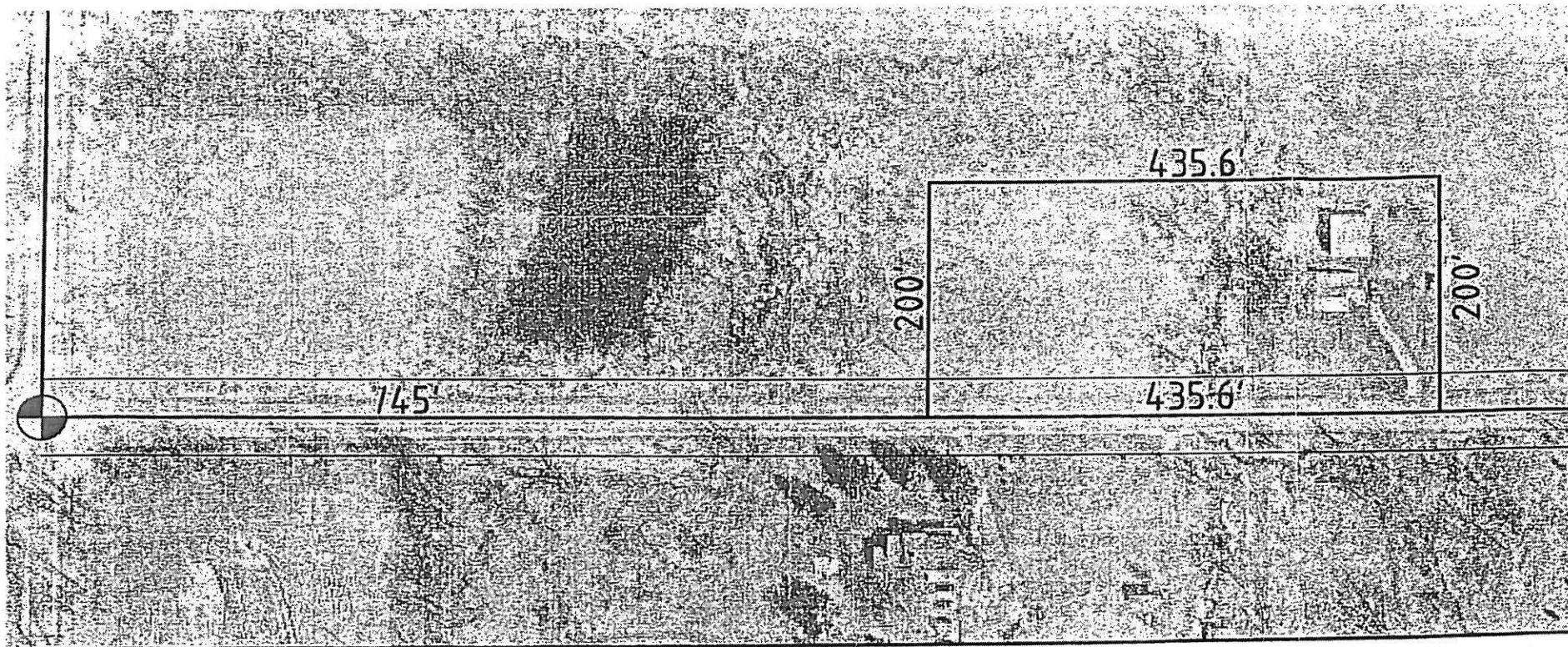
c) Gross annual income per tillable acre: 0

NOTE: If you are requesting more than one split, make a copy of this sheet for each split parcel. There is no charge for the first split request per Agreement, for any subsequent split request there is a \$25.00 fee (payable to the State Of Michigan) for each Agreement prepared. ALL split Agreements must be signed, notarized, and returned to the Farmland Office before ANY of the split Agreements are valid.

REQUESTED BY: Eleanor Luedke
SIGNATURE (not required if e-mailed)

DATE: 10-12-16

Eleanor Luedke
TYPED/PRINTED (required for any submission type)



Description of parcel to be released from PA 116:

Beginning at a point on the South line of Section 24, Town 4 North, Range 8 West, Carlton Township, Barry County, Michigan, distant East, 745 feet from the Southwest corner of said Section 24; thence North at right angle with said section line, 200 feet; thence East, 435.6 feet; thence South, 200 feet to section line; thence West, 435.6 feet along section line to the point of beginning.



P.A. 116 Farmland Preservation

Request for Release of PART OF AN AGREEMENT Prior to Expiration

Find the type of release that best fits your situation, check that box, then gather the documentation required and submit entire request packet to address shown at the end of this section.

- ☒ Releasing a parcel up to two acres with at least one structure that was present prior to the start date of the Agreement.
- Include items 1, 4, 7, 9 from the list below; also include item 8 if request is for more than 2 acres (can't exceed 5 acres).
- ☐ Releasing a parcel up to two acres with Existing Buildings - Due to Death of a Named Person on the Agreement
- Include items 1, 2, 7, 9, 10 from the list below; also include item 8 if request is for more than 2 acres (can't exceed 5 acres).
- ☐ Releasing a parcel up to two acres with Existing Buildings - Due to Disability of a Named Person on the Agreement
- Include items 1, 3, 7, 9, 10 from the list below; also include item 8 if request is for more than 2 acres (can't exceed 5 acres).
- ☐ Releasing a parcel up to two acres for Someone Essential to the Farm
- Include items 1, 5, 7, 9 from the list below
- ☐ Releasing a parcel - public interest is served by the release
- Include items 1, 6, 7, 9 from the list below

LIST OF ITEMS THAT MAY BE REQUIRED WITH REQUEST

1. The Farmland Development Rights Agreement number or a copy of the Agreement.
 2. Copy of the death certificate (request must be within 3 years of date of death).
 3. Signed statement from a physician stating the type and severity of the disability, and that the condition represents a total and permanent disability.
 4. A resolution of approval from the zoning authority (usually the township board) that indicates at least one structure on the parcel to be removed predates the Farmland Agreement.
 5. A resolution of approval from the zoning authority (usually the township board) that indicates the release is for someone essential to the farm according to the definition in the law governing the program.
 6. A resolution of approval from the zoning authority (usually the township board) that indicates the release is for Public Interest and meets one or more conditions of 36111a.(1)(b) of Part 361 of the Natural Resources and Environmental Protection Act.
- Sample resolutions may be found [here](#).
7. Legal description of parcel to be released.
 8. Documentation for need for excess of 2 acres.
 9. A listing of the taxable value of the parcel to be released, including all buildings, for the past seven years on official letterhead, signed by the tax assessor.
 10. Signed statement from the tax assessor that indicates at least one structure on the parcel to be removed predates the Farmland Agreement.
 11. Documentation of public interest.

INCOMPLETE REQUESTS WILL BE RETURNED TO SENDER

**FARMLAND PROGRAM
MDA-ESD
P.O. Box 30449
LANSING, MI 48909**

Carlton Township
85 Welcome Road
Hastings, MI 49058

December 28, 2016

I am the assessor for Carlton Township, Barry County, Michigan. I have been asked to calculate the taxable value for the last 7 years of the following described parcel which is a proposed split of parcel 08-04-024-330-00. The property is located at 4239 E Barnum Rd, Hasting, MI 49058.

Beg at a pnt on the S ln of Sec 24, T4N, R8W, Carlton Township, Barry County MI, distant E 745 ft from the SW corner of Sec 24, th N at rt angle with Sec ln 200 ft, th E 435.6 ft, th S 200 ft to Sec ln, th W 435.6 ft along Sec ln to POB.

The Taxable values are as follows:

2016: \$987
2015: \$1,156
2014: \$1,138
2013: \$1,205
2012: \$1,094
2011: \$1,065
2010: \$1,047


Jeffrey S. MacKenzie, Carlton Township Assessor

**Barry County Planning Commission
Minutes – November 28th, 2016**

The meeting was called to order at 7:00 p.m. by Chairperson Clyde Morgan in the Central Dispatch Community Room, located at 2600 Nashville Road, in Hastings Township, Michigan. The Planning Commission members in attendance included Clyde Morgan, Levi Bolthouse, Michael Barney, Craig Stolsonburg, Robert Vanderboegh and Jack Nadwornik. Jack Miner was absent. James McManus who is the Barry County Planning Director was also present.

McManus explained that Hastings Township has a rezoning request, and he would like to amend the agenda to set a public hearing for the request for the January meeting.

Approval of Agenda: Motion by Stolsonburg to approve the agenda as amended. Support by Nadwornik. All ayes – motion carried

Minutes: The Planning Commission reviewed the minutes of October 24, 2016. Motion by Stolsonburg to approve the minutes as written. Support by Barney. All ayes – motion carried.

Business

LUEDKE

**08-18615-123120
PA 116 Removal**

McManus noted the Luedke family wants to take the home out of the PA 116 program. He noted the property is planned and zoned as Agricultural, which has a one acre minimum size lot with 150 feet of frontage. He noted the proposed parcel will be a land division, and it meets all of the zoning requirements.

Motion by Barney to approve and to recommend Luedke's PA 116 removal. Support by Stolsonburg. All ayes – motion carried.

Thornapple Area Parks and Recreation Plan

McManus noted that the proposed plan will be used for grant writing purposes to try and obtain funds to do the proposed projects. He said it would be appropriate to review the document since green space and recreational opportunities were part of the County Master Plan.

Barney noted there appeared to be a discrepancy in the language. He noted the plan mentions "rapid growth" on page 2, but only "steady growth" on page 3. He also noted the school enrollment had gone down.

Barney continued that on page 11, the plan mentions a deficiency in parks, but he questioned whether the plan objectives will eliminate the deficiency. He noted that the costs for the projects were all to be determined; he suggested putting a figure into the plan to set the goal, especially since much of the support is voluntary. He also suggested more detail be provided for biking.

SIGN ORDINANCE OVERVIEW

McManus distributed a handout and noted that the County's Sign Ordinance needs to be amended. He noted that all sign ordinances must be content neutral, so certain exceptions need to be eliminated from the ordinance. He also noted the ordinance needs a substitution clause.

McManus said he would work on the ordinance and report back to the Planning Commission.

MEDICAL MARIJUANA UPDATE

McManus distributed a handout and noted the state has passed 3 laws relating to Medical Marijuana. McManus said the county has treated Medical Marijuana the same as pharmacies; having the new laws create more land use categories that will need to be addressed by ordinance. He summarized the 5 individual license classifications and noted that some of the revenues generated from the medical marijuana licensing and taxes will go back to the counties. He also noted that the state has to come up with their administrative protocols, but currently counties are unable to write ordinances for Medical Marijuana Land Use.

HASTINGS TOWNSHIP REZONING

Motion by Stolsonburg to set January 23rd for a public hearing for a map change in Hastings Township. Support by Barney. All ayes – motion carried.

Motion by Nadwornik to adjourn. Support by Vanderboegh. All ayes – motion carried.
Meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Michael Barney, Secretary