



RELEASED: Monday, February 26, 2024

The Barry County Parks and Recreation Commission welcomes applications for its 2024 Local Unit Parks & Recreation Mini-Grant Program. This year, \$15,000 is available for grant requests ranging from a minimum of \$500 to a maximum of \$15,000. Grant requests of more than \$2000 require 25% in matching funds from the applicant.

- Projects must improve outdoor recreation, be located in Barry County, and open to all residents of the county.
- **Only local municipalities, townships, or school districts within Barry County may apply for the grants.**
- Support of project by local nonprofit organizations and residents is encouraged. Municipalities and school districts may also work with local groups designing projects.
- Previous grant recipients are eligible to apply and receive grants in 2024.
- Applications must be received by the end of the business day on **May 3, 2024**.
- Applicants must complete both the application and the narrative to be considered.
- Applications must include how this grant will enhance the recreational opportunities within their community and Barry County.
- All grant funded projects must be completed on publicly owned land.
- 2024 grant recipients will be notified following the May 23, 2024 Barry County Parks and Recreation Commission meeting.
- Recipients will have to comply with county requirements before receiving the grant.
- This is a reimbursement granting program. Projects must be completed for disbursement of funds. Projects must be completed within 18 months of successful grant award notification.
- To be reimbursed recipients must turn in receipts, a description of the project and a photos of the completed project. The reimbursement is for costs as shown by the receipts up to the amount of the grant awarded.
- All projects shall meet all applicable Federal, State, and County laws, regulations, guidelines, and zoning requirements.
- Application Scoring outlined under Attachment A.

The application forms attached. **The deadline to submit applications is the end of the business day on May 3, 2024.**

For questions contact: Dan Patton – (269) 945-3775 or dpatton@barrycounty.org

Mail or return completed application materials to:

Attn: Dan Patton, Director
Barry County Parks and Recreation Commission
2545 S. Charlton Park Rd.
Hastings, MI 49058

Thank you for your interest and efforts to improve recreation in Barry County.

GRANT APPLICATION
Barry County Parks and Recreation Commission
2023 Local Mini-Grant Program
Deadline for applications is May 3, 2024



Application Date:

Contact Person Name:

Title:

Email:

Phone number:

Mailing Address:

Legal name of Municipality/School District/Entity Applying:

Supervisor/Manager/Superintendent Name:

Federal E.I.N. #:

Park/School Name:

Complete Address:

Geographic Area Served:

Project Title:

Purpose of Grant (one sentence):

Anticipated Project Start Date:

Anticipated End Date:

Amount Requested:

Total Project Cost:

GRANT APPLICATION NARRATIVE

Please complete on this sheet or on a separate attachment. Please write legibly. Attach supporting documents.

1. Brief statement of organizations mission and goals:
2. Description of current programs, activities and accomplishments:
3. Attach organizational chart, including board, staff, and volunteer involvement
4. In a brief statement, why are you requesting this funding?
5. What results do you expect to produce?
6. What are the benefits your program will seek to achieve?

7. How will you measure the success of your project?

8. What are the expenses you expect to encounter?

9. If you are requesting more than \$2,000, where are your matching funds coming from?

10. Who will be responsible to maintain this project once it is completed?

PLEASE ATTACH SUPPORTING DOCUMENTATION

Return to: Barry County Parks and Recreation Commission, 2545 S. Charlton Park Rd., Hastings MI 49058.

Attachment A

Barry County Scoring Criteria 2024 Local Mini-Grant Program

Total Maximum Score 175 Points

1. Experience – Maximum 50 points

A. Mission & Goals

- Description of current programs, activities, and accomplishments
- Organizational Chart

B. Goal

- Reason for request
- Expected results
- Benefits expected

2. First Time Applicant – 10 Maximum Points

A. Site visit

3. Scope of Project – 65 Maximum Points

A. Description of project

B. Description of how the grant will enhance recreational opportunities

C. Ability to complete in 18 months

D. Ability to maintain completed project

E. Work flow/Project timeline

4. Financial Planning – 50 Maximum Points

A. Amount requested

B. If > \$2,000 match amount

C. Expected Expenses

D. How will success be measured

E. Other contributing resources

F. Overall plan budget