

Hastings City / Barry County Airport Commission
Draft Meeting Minutes
September 23, 2020

1. **Call to Order.** The meeting was called to order by Chairperson Holley at 10:00 a.m. in Hanger M
2. **Pledge of Allegiance.** Holley led those present in the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Smelker, Conner, Bowers, Tossava, and Holley. Absent: None.
4. **Approval of Agenda.** Holley asked for any additions or amendments to the agenda. Opening of bids for fencing was added to discussion in Old Business. Change of ownership of a hanger and addressing of letter from Lewis Shaw from last months meeting was added to New Business.

Motion by Tossava, second by Conner to approve the agenda for today's meeting as amended.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None.

Motion carried.

5. **Limited Public Comment.** Lewis Shaw asked if the Airport could address a ditch that is next one of the runways. Stated that is has caused issues in the past.

Noteboom noted that because the runway was paid for by the State, they would have to hire an engineer and get approval from State to address. State would not pay for, would have to come from the Airport.

6. **Approval of Minutes.** Holley asked for comments regarding the draft minutes of the August 26, 2020 regular meeting of the Airport Commission.

Motion by Smelker, second by Tossava to approve the minutes of the August 26, 2020 regular meeting of the Airport Commission.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None.

Motion carried.

7. **Financial Reports.** Holley introduced discussion regarding the August 2020 Airport Fund financial report. Noteboom answered questions.

Motion by Tossava, second by Conner to accept and place on file the financial report for August 2020.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None.

Motion carried.

8. **Old Business.**

A. Holley introduced Discussion of Fencing for the Airport.

The Airport Commission received two bids for installation of the fencing for the airport.

Proline Fencing – Freemont: Total = \$87,918.75

DK Fencing – Battle Creek: Total = \$225,616.00

Board asked questions of the two bids.

Motion by Tossava, second by Smelker to award the bid to Proline Fencing for the amount of \$87,918.75.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None

Motion carried.

Noteboom noted that the project will require an Environmental Study, which was included in the engineering costs. This will have to be approved by the State before starting the project.

9. **New Business.**

A. Holley introduced a letter from the owner of a hanger. The ownership of the hanger was being transferred to a child. Board does not need to take action, this was brought as an item of information.

B. Holley introduced the letter that was submitted by Lewis Shaw at the August meeting. Holley read each request. The Board and Noteboom addressed each concern.

10. **Airport Manager's Report.** Holley introduced discussion regarding the Airport Manger's Report. Noteboom presented and explained the Airport Manager's report.

11. **Board Comments.** Holley asked for additional comments from the Airport Commission.

Holley noted that the Airport License for the Airport Manager need to be signed and submitted.

Motion by Tossava, second by Conner to sign application and submit to State.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.

Opposed: None

Motion carried.

Conner requested that consideration be given to changing the meeting time back to 4:30pm. Tossava noted that it is important the Michael Brown be present at the meetings, so if that time works better for him the Board should consider. Smelker asked that it be thought about and discussed at next month's meeting. Smelker also noted that if a change is approved it should start after the first of the year.

12. **Limited Public Comment.**

None forwarded.

13. **Adjournment.** Motion by Tossava, second by Smelker to adjourn at 11:14 a.m.

Motion carried.

Submitted by: Jerry Czarnecki, Administrative Secretary