

**Hastings City / Barry County Airport Commission
Draft Meeting Minutes
November 24, 2021**

1. **Call to Order.** The meeting was called to order by Chairperson Holley at 4:30 p.m.

2. **Pledge of Allegiance.** Holley led the recitation of the Pledge of Allegiance.

3. **Roll Call.** Roll was taken. Present: Holley, Tossava, Conner and Smelker.
Absent: Bowers.

4. **Approval of Agenda.** Holley asked for any additions or amendments to the agenda.

Motion by Conner, second by Tossava to approve the agenda as presented.

In favor: Holley, Tossava, Conner and Smelker.

Opposed: None.

Motion carried.

5. **Limited Public Comment.** Holley asked if there was any limited public comment.

None.

6. **Approval of Minutes.** Holley asked for comments regarding the draft minutes of the October 27, 2021 regular meeting of the Airport Commission.

Motion by Tossava, second by Smelker to approve the minutes of the October 27, 2021 regular meeting of the Airport Commission as presented.

In favor: Holley, Conner, Tossava and Smelker.

Opposed: None.

Motion carried.

7. **Financial Reports.** Holley introduced discussion regarding the October 2021 Airport Fund financial report. Michael Brown and Mark Noteboom gave an overview and answered questions.

Motion by Tossava, second by Smelker to accept and place on file the financial report for October 2021.

In favor: Holley, Tossava, Conner and Smelker.

Opposed: None.

Motion carried.

8. **Old Business.**

Noteboom reported that he had contacted the Hastings/BIRCH Fire Chief and determined that use of the basement for a flight simulator would not be permitted without the addition of an approved egress.

9. **New Business.**

None.

10. **Airport Manager's Report.** Holley introduced discussion regarding the Airport Manger's Report. Noteboom presented and explained the Airport Manager's report.

11. **Board Comments.** Holley asked for additional comments from the Airport Commission.

A motion was made by Tossava, seconded by Smelker to cancel the December 2021 Airport Commission meeting.

In favor: Holley, Tossava, Conner and Smelker.
Opposed: None.

Motion carried.

12. **Limited Public Comment.** Holley asked if there was any limited public comment.

None.

13. **Adjournment.** Motion by Smelker, second by Tossava to adjourn at 4:44 p.m.

In favor: Holley, Tossava, Conner and Smelker.
Opposed: None.

Submitted by: Michael Brown, Administrative Secretary