

**Hastings City / Barry County Airport Commission**  
**Draft Meeting Minutes**  
**March 24, 2021**  
**Virtual Meeting**

1. **Call to Order.** The meeting was called to order by Chairperson Holley at 4:30 p.m.
2. **Pledge of Allegiance.** Holley led the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Bowers, Conner, Smelker, Tossava, and Holley. Absent: None.
4. **Approval of Agenda.** Holley asked for any additions or amendments to the agenda. Holley noted that a letter of interest in the position of Airport Manager was delivered to the Commission.

Motion by Tossava, second by Smelker to approve the agenda for today's meeting.

In favor: Bowers, Conner, Smelker, Tossava, and Holley  
Opposed: None.

Motion carried.

5. **Limited Public Comment.** None forwarded.
6. **Approval of Minutes.** Holley asked for comments regarding the draft minutes of the January 27, 2021 regular meeting of the Airport Commission.

Motion by Tossava, second by Smelker to approve the minutes of the January 27, 2021 regular meeting of the Airport Commission as presented.

In favor: Bowers, Conner, Smelker, Tossava, and Holley  
Opposed: None.

Motion carried.

7. **Financial Reports.** Holley introduced discussion regarding the January and February 2021 Airport Fund financial reports. Michael Brown and Mark Noteboom gave an overview and answered questions.

Motion by Tossava, second by Smelker to accept and place on file the financial reports for January and February 2021.

In favor: Bowers, Conner, Smelker, Tossava, and Holley  
Opposed: None.

Motion carried.

8. **Old Business.**

None

9. **New Business.**

A. Holley introduced discussion on Airport Manager's Contract.

Current contract ends May 31, 2021. Mark Anderson was approved to be considered for next Airport Manager. Noteboom asked to for an extension of the current contract to allow to continue to work on the transition.

Motion by Tossava, second by Smelker to extend the current Airport Manager's contract for three (3) years at the current rate of pay.

In favor: Bowers, Smelker, Tossava, and Holley  
Opposed: Conner.

Motion carried.

10. **Airport Manager's Report.** Holley introduced discussion regarding the Airport Manger's Report. Noteboom presented and explained the Airport Manager's report.

11. **Board Comments.** Holley asked for additional comments from the Airport Commission.

None forwarded.

12. **Limited Public Comment.**

None forwarded.

13. **Adjournment.** Motion by Tossava, second by Smelker to adjourn at 5:02 p.m.

Motion carried.

Submitted by: Jerry Czarnecki, Administrative Secretary