

**Hastings City / Barry County Airport Commission**  
**Draft Meeting Minutes**  
**March 23, 2022**

1. **Call to Order.** The meeting was called to order by Chairperson Holley at 4:30 p.m.

2. **Pledge of Allegiance.** Holley led the recitation of the Pledge of Allegiance.

3. **Roll Call.** Roll was taken. Present: Holley, Tossava, Conner, Bowers and Smelker. Absent: None

4. **Approval of Agenda.** Holley asked for any additions or amendments to the agenda.

Motion by Conner, second by Bowers to approve the agenda as presented.

In favor: Holley, Tossava, Conner, Bowers and Smelker.

Opposed: None.

Motion carried.

5. **Limited Public Comment.** Holley asked if there was any limited public comment.

None.

6. **Approval of Minutes.** Holley asked for comments regarding the draft minutes of the February 23, 2022 regular meeting of the Airport Commission.

Motion by Bowers, second by Tossava to approve the minutes of the February 23, 2022 regular meeting of the Airport Commission as presented.

In favor: Holley, Conner, Tossava, Bowers and Smelker.

Opposed: None.

Motion carried.

7. **Financial Reports.** Holley introduced discussion regarding the February 2022 Airport Fund financial report. Michael Brown and Mark Noteboom gave an overview and answered questions.

Motion by Bowers, second by Smelker to accept and place on file the financial report for February 2022.

In favor: Holley, Tossava, Conner, Bowers and Smelker.

Opposed: None.

Motion carried.

8. **Old Business.**

None.

9. **New Business.**

None.

10. **Airport Manager's Report.** Holley introduced discussion regarding the Airport Manger's Report. Noteboom presented and explained the Airport Manager's report.

The Commission discussed the proposed terminal building renovations that the Airport Manager was working with MDOT to fund through the BILA (Bipartisan Infrastructure Law Airport Terminal Program) Program.

Motion by Smelker, second by Tossava to approve submitting to the Michigan Department of Transportation, Bureau of Aeronautics a request for funding the renovation and addition to the Terminal Building through the Federal BILA (Bipartisan Infrastructure Law Airport Terminal Program) Program.

In favor: Holley, Tossava, Conner, Bowers and Smelker.  
Opposed: None.

The Commission discussed the status of the request made by the Airport Commission to the MDOT Office of Aeronautics regarding Affordable Metals interim use of airport property until December 31, 2022.

Tossava stated that he is not in favor of removing Affordable Metals for the Airport. He believes that this business is an asset to the Airport.

Motion by Smelker, second by Tossava to accept and adopt as the final determination the March 2, 2022 letter from Bryan Budds, Deputy Administrator, MDOT Office of Aeronautics, permitting Affordable Metals interim use of airport property until December 31, 2022.

It was the consensus that the Airport Commission is okay with Noteboom, who is the landlord, evicting Affordable Metals earlier than December 31, 2022 if he desires.

In favor: Holley, Conner, Bowers and Smelker.  
Opposed: Tossava.

11. **Board Comments.** Holley asked for additional comments from the Airport Commission.

A motion was made by Smelker, seconded by Conner to approve using the City of Hastings Attorney for legal counsel.

In favor: Holley, Tossava, Conner and Smelker.  
Opposed: None.

Motion carried.

12. **Limited Public Comment.** Holley asked if there was any limited public comment.

None.

13. **Adjournment.** Motion by Tossava, second by Smelker to adjourn at 5:28 p.m.

In favor: Holley, Tossava, Conner and Smelker.

Opposed: None.

Submitted by: Michael Brown, Administrative Secretary