

**Hastings City / Barry County Airport Commission**  
**Draft Meeting Minutes**  
**June 23, 2021**

1. **Call to Order.** The meeting was called to order by Tossava at 4:30 p.m.
2. **Pledge of Allegiance.** Tossava led the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Conner, Smelker, Tossava. Absent: Holley and Bowers.
4. **Approval of Agenda.** Tossava asked for any additions or amendments to the agenda.

Motion by Smelker, second by Conner to approve the agenda for today's meeting.

In favor: Conner, Smelker, Tossava.

Opposed: None.

Motion carried.

5. **Limited Public Comment.**

There wasn't any public comment.

6. **Approval of Minutes.** Tossava asked for comments regarding the draft minutes of the May 26, 2021 regular meeting of the Airport Commission.

Motion by Smelker, second by Conner to approve the minutes of the May 26, 2021 regular meeting of the Airport Commission as presented.

In favor: Conner, Smelker, Tossava.

Opposed: None.

Motion carried.

7. **Financial Reports.** Tossava introduced discussion regarding the May 2021 Airport Fund financial report. Michael Brown and Mark Noteboom gave an overview and answered questions.

Motion by Conner, second by Smelker to amend the Airport budget, increasing expenditure line item 295-895-979-000 from \$7,000 to \$95,000.

In favor: Conner, Smelker, Tossava.

Opposed: None.

Motion carried.

Motion by Conner, second by Smelker to accept and place on file the financial report for May 2021.

In favor: Conner, Smelker, Tossava.

Opposed: None.

Motion carried.

8. **Old Business.**

Noteboom presented the sealed bids that were received for filling the ditch adjacent to runway 12-30.

The Commission publicly opened the bids and read them aloud: B&R Excavating - \$21,500; Metternick Excavating - \$15,147; Weiler Excavating - \$55,880; and Bakers Excavating - \$16,500.

The Commission discussed the bids received and the necessity of the project.

Motion by Conner, second by Smelker to table this item until the July Airport Commission meeting.

In favor: Conner, Smelker, Tossava.

Opposed: None.

Motion carried.

9. **New Business.**

None

10. **Airport Manager's Report.** Tossava introduced discussion regarding the Airport Manger's Report. Noteboom presented and explained the Airport Manager's report.

Noteboom presented two quotes for closing and capping the 100 LL underground storage tanks. After discussion, Tossava recommended that the commission solicit sealed bids for this project.

Motion by Conner, second by Smelker to authorize the Airport Manager to advertise for sealed bids for the closing and capping of the 100LL underground storage tanks.

In favor: Conner, Smelker, Tossava.

Opposed: None.

Motion carried.

11. **Board Comments.** Tossava asked for additional comments from the Airport Commission.

There were comments from board members.

12. **Limited Public Comment.**

None forwarded.

13. **Adjournment.**

Motion by Smelker, second by Conner to adjourn at 4:55 p.m.

In favor: Conner, Smelker, Tossava.

Opposed: None.

Motion carried.

Submitted by: Michael Brown, Administrative Secretary