

**Hastings City / Barry County Airport Commission
Draft Meeting Minutes
January 26, 2022**

1. **Call to Order.** The meeting was called to order by Vice-chairperson Bowers at 4:30 p.m.
2. **Pledge of Allegiance.** Bowers led the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Bowers, Conner, Smelker, Tossava. Absent: Holley.
4. **Approval of Agenda.** Bowers asked for any additions or amendments to the agenda.

Motion by Conner, second by Tossava to approve the agenda for today's meeting.

In favor: Bowers, Conner, Smelker, Tossava.
Opposed: None.

Motion carried.
5. **Appointment of Officers:** Bowers asked for nominations for officers for 2022.

Motion by Tossava, second by Smelker to approve the re-appointment of the current slate of officers, Holley-Chair, Bowers-Vice chair and Tossava-Secretary, for 2022.

In favor: Bowers, Conner, Smelker, Tossava.
Opposed: None.

Motion carried.
6. **Approval of 2022 Meeting Schedule:** Bowers presented the meeting schedule for 2022.

Motion by Smelker, second by Tossava to approve holding the regular meeting of the Airport Commission on the fourth Wednesday of every month at the Hastings City / Barry County Airport terminal building for 2022.

In favor: Bowers, Conner, Smelker, Tossava.
Opposed: None.

Motion carried.
7. **Limited Public Comment.** There was no limited public comment.

8. **Approval of Minutes.** Bowers asked for comments regarding the draft minutes from the November 24, 2021 regular meeting of the Airport Commission.

Motion by Tossava, second by Smelker to approve the minutes from the November 24, 2021 regular meeting of the Airport Commission as presented.

In favor: Bowers, Conner, Smelker, Tossava.
Opposed: None.

Motion carried.

9. **Financial Reports.** Bowers introduced discussion regarding the November and December 2022 financial reports. Michael Brown and Mark Noteboom gave an overview and answered questions.

Motion by Smelker, second by Tossava to accept and place on file the financial reports for November and December 2022.

In favor: Bowers, Conner, Smelker, Tossava.
Opposed: None.

Motion carried.

10. **Old Business.**

Noteboom informed the Commission that MDOT was requesting the Airport to pre-fund up to \$17,500 to complete the gate project and that the Airport would be reimbursed from federal funds once the state receives them.

Motion by Smelker, second by Tossava approve MDOT's request for up to \$17,500 to pre-fund the completion of the gate project subject to reimbursement.

In favor: Bowers, Conner, Smelker, Tossava.
Opposed: None.

Motion carried.

11. **New Business.** None.

12. **Airport Manager's Report.** Bowers introduced discussion regarding the Airport Manger's Report. Noteboom presented and explained the Airport Manager's report.

13. **Board Comments.** Bowers asked for additional comments from the Airport Commission. There were none.

14. **Limited Public Comment.** There was no limited public comment.

15. **Adjournment.**

Motion by Smelker, second by Tossava to adjourn at 4:49 p.m.

In favor: Bowers, Conner, Smelker, Tossava.
Opposed: None.

Motion carried.

Submitted by: Michael Brown, Administrative Secretary