

Hastings City / Barry County Airport Commission
Draft Meeting Minutes
February 23, 2022

1. **Call to Order.** The meeting was called to order by Vice-chairperson Bowers at 4:30 p.m.
2. **Pledge of Allegiance.** Bowers led the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Bowers, Conner, Smelker, Tossava. Absent: Holley.
4. **Approval of Agenda.** Bowers asked for any additions or amendments to the agenda.

Noteboom asked the Commission to add to the agenda for today's meeting the following items: Discuss airport attorney; Approve a letter authorizing the Chair and Vice-chair to be signatories on contracts and agreements with the State of Michigan for 2022; Flying association flight simulator discussion; and February 22, 2022 letter from airport manager to Affordable Metals.

Motion by Tossava, second by Smelker to approve the agenda as amended for today's meeting.

In favor: Bowers, Conner, Smelker, Tossava.
Opposed: None.

Motion carried.

5. **Limited Public Comment.** Randy VanLiere addressed the Commission regarding the status of Affordable Metals.
6. **Approval of Minutes.** Bowers asked for comments regarding the draft minutes from the January 26, 2022 regular meeting of the Airport Commission.

Motion by Conner, second by Tossava to approve the minutes from the January 26, 2022 regular meeting of the Airport Commission as presented.

In favor: Bowers, Conner, Smelker, Tossava.
Opposed: None.

Motion carried.

7. **Financial Reports.** Bowers introduced discussion regarding the January 2022 financial reports. Michael Brown and Mark Noteboom gave an overview and answered questions.

Motion by Tossava, second by Smelker to accept and place on file the financial report for January 2022.

In favor: Bowers, Conner, Smelker, Tossava.

Opposed: None.

Motion carried.

8. **Old Business.**

Noteboom requested approval of a Resolution authorizing the Chairperson and Vice-Chairperson to sign contracts and agreements on behalf of the Hastings City Barry County Airport Commission consistent with previous years.

Motion by Conner, second by Tossava that the Hastings City Barry County Airport Commission authorizes Ron Holley, Chairperson and Don Bowers, Vice-chairperson, of the Hastings City Barry County Airport Commission, to sign contracts and agreements on behalf of the Hastings City Barry County Airport Commission until the expiration of their terms as chairperson and vice-chairperson, contingent upon such contracts being in compliance with the laws and requirements of the State of Michigan, the County of Barry, the City of Hastings, any other applicable local units of government, and the terms and conditions of the joint operating agreement between the City of Hastings and Barry County for the Hastings City Barry County Airport.

In favor: Bowers, Conner, Smelker, Tossava.

Opposed: None.

Motion carried.

Ross DeMaadg updated the commission that the Hastings Flying Association has determined the flight simulator that they would like to purchase and place at the airport. He asked about insurance related to damage or personal injury. He also asked about the availability of ARPA funds and ability to use them for a terminal building. No action taken.

9. **New Business.**

Noteboom asked the commission to consider looking at switching attorney representation to the same attorney that the City of Hastings uses. The Hastings City Manager said she will look into the availability of the City's attorney. Commission indicated that they would be okay with using the City's Attorney.

Noteboom advised the commission of a letter that he sent to Don Smith of Affordable Metals requiring that he remove all equipment and trailers of any kind from airport property that is not under lease with Mark Noteboom located at 2995 Airport Rd.

10. **Airport Manager's Report.** Bowers introduced discussion regarding the Airport Manger's Report. Noteboom presented and explained the Airport Manager's report.

11. **Board Comments.** Bowers asked for additional comments from the Airport Commission.

There was discussion about Randy VanLiere's earlier public comment about the status of Affordable Metals. The chair indicated that the commission would look at the minutes of previous meetings to determine if commission action was recorded in the minutes extending until December 31, 2022, the timeframe for Affordable Metals to vacate the airport. If not, the commission will reconsider the action and vote on it at the next regular meeting.

12. **Limited Public Comment.** There was no limited public comment.

13. **Adjournment.**

Motion by Smelker, second by Tossava to adjourn at 5:23 p.m.

In favor: Bowers, Conner, Smelker, Tossava.

Opposed: None.

Motion carried.

Submitted by: Michael Brown, Administrative Secretary