

Hastings City/Barry County Airport Commission

Meeting Minutes

August 28, 2019

1. **Call to order.** The meeting was called to order by Chairperson Holley at 4:30 pm.
2. **Pledge of Allegiance.** Holley led those present in the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Smelker, Bowers, and Holley. Absent: Conner and Tossava.
4. **Approval of the Agenda.** Holley asked for any additions or amendments to the agenda. None presented.

Motion by Bowers, second by Smelker to approve agenda for today's meeting.

In favor: Smelker, Bowers, and Holley

Opposed: None

Absent: Conner and Tossava

5. Limited Public Comment.

Randy VanLiere had several points to share:

1. Missed last meeting. Noted that Farmer Haywood through hole in fence. By law can only access airport using designated drive. The hole is 200 ft. from coded gate. Should fix hole or place a gate. Noteboom noted that the hole has been there a long time, there is a wire that is supposed to be placed across the opening. Noteboom will make sure wire is back in place.
2. Two months ago, VanLiere asked if taxpayer dollars would be used if a lawsuit is filed. Need to keep track of tax dollars. Holley stated that cannot say if taxpayer dollars will be used. It depends if the lawsuit is against the Board then yes, if against manager then no.
3. VanLiere asked if a statement was made that all cars, boats, tractors, etc. Noteboom never made that statement. There continues to be storage, but if the hanger is needed for an airplane the renters are asked to leave. It has happened at least two times this year.
4. VanLiere noted that the New Holland Tractor had a reserve set at \$10,000. Asked if an appraisal was completed to determine the reserve. Noteboom stated that an appraisal was not done, could not get a price from a dealer. The sale was not done through an

auction, it when through the noticing processes. It was determined to not use the auction because there was a cost to deliver the tractor and a cost to bring back if it was not sold. Smelker stated no reserve is necessary if the tractor is sold through sealed bids.

5. VanLiere noted that it was on last month's meeting that the new airport manager would be trained by the existing. Asked if this means the new airport manager is being chosen by the current manager. Bowers said no.

6. **Approval of the Minutes.** Holley asked for comments regarding the draft minutes of the June 26, 2019 and July 24, 2019 regular meetings and the July 24, 2019 closed session meeting of the Airport Commission.

Smelker noted that both sets of regular meeting minutes referenced "Mark Brown" and should have been Michael Brown.

Motion by Smelker, second by Bowers to approve the minutes of the June 26, 2019 and July 24, 2019 regular meetings of the Airport Commission as amended.

In favor: Smelker, Bowers, and Holley

Opposed: None

Absent: Conner and Tossava

Motion by Smelker, second by Bowers to approve the minutes of the July 24, 2019 closed session meeting of the Airport Commission as presented.

In favor: Smelker, Bowers, and Holley

Opposed: None

Absent: Conner and Tossava

7. **Financial Reports.** Michael Brown gave a summary and answered questions regarding the financial statements that were provided to the Airport Commission.

Motion by Bowers, second by Smelker to accept and place on file the July 2019 Financial Reports

In favor: Smelker, Bowers, and Holley

Opposed: None

Absent: Conner and Tossava

8. **Old Business.** Holley noted that there was not any old business to discuss.

9. New Business. Holley asked for any new business.

A. Open bids for tractor.

Board asked if all bids had been forwarded. Noteboom responded yes.

One bid was presented and opened. \$6,500 for the New Holland Tractor presented by Mark Noteboom.

Motion by Smelker, second by Bowers to publish the bid one more time for two weeks.

In favor: Smelker, Bowers, and Holley

Opposed: None

Absent: Conner and Tossava

10. Airport Manager's Report. Holley introduced discussion regarding the Airport Manager's report for August 2019. Noteboom noted that the new lawnmower has been received. MDOT inspector completed an inspection of the airport. Noted that some trees needed to be trimmed on Airport Rd. Bennett's Tree Service has completed for \$1,400. The inspector will be back in again in September to follow up on any issues that were noted in inspection. According to Noteboom, Bryon Budds was also on the inspection and stated that there were not issues with nonaviation person on property. Budds stated "If all airports were like this one he would have no issues." HFA approved \$575 towards new yellow cones around Tetrahedron. Airport would have to pick up the rest of the cost, could be up to \$500.

11. Board Comment. Holley asked for additional comments from the Airport Commission. Smelker asked about getting the part of the Airport Manager's Agreement that states the current airport manager will train the new manager. Noteboom noted that was added by the Board in the meeting they adopted the new agreement, should be in the minutes.

12. Limited Public Comment. Holley asked for limited comment from the public.

Randy VanLiere suggested that the new airport manager should be an employee of the City or County. This would alleviate the risk of a contractor getting the airport into legal issues.

13. Adjournment. Motion by Smelker, second by Bowers to adjourn at 4:57pm.

Motion carried