

AGENDA
HASTINGS CITY / BARRY COUNTY AIRPORT COMMISSION
SPECIAL MEETING
December 10, 2020

1. Call to Order at 10:00 a.m.
2. Pledge of Allegiance
3. Roll Call
4. *Approval of Agenda
5. **Limited Public Comment
6. *Approval of the minutes of the October 28, 2020 Regular of the Airport Commission.
7. Financial Reports
 - A. *Consider approval of the October 2020 Financial Report.
8. Old Business
9. New Business
 - A. M-DOT Corrective Action Plan
 - B. Discuss ALP Mixed Use
 - C. Leasing Plan
 - D. Elect Member at Large
10. Airport Manager's Report
11. Board Comments
12. ** Limited Public Comment
13. Adjournment

* Indicates Attachment

**** Guidelines for Public Comment**

Public Comments is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

Revenue Status Report

BARRY COUNTY
 10/1/2020 through 10/31/2020

295 AIRPORT FUND

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
000 DEPT					
000-553-000 STATE GRANT	0.00	0.00	30,000.00	-30,000.00	0.00
000-580-000 CONTRIBUTIONS FROM LOCAL UNITS CONT	0.00	0.00	0.00	0.00	0.00
000-608-000 HANGER RENT & TIE DOWN FEES	130,000.00	14,060.20	133,570.90	-3,570.90	102.75
000-609-050 OTHER	1,000.00	0.00	0.00	1,000.00	0.00
000-648-000 SALE OF GAS	182,784.00	11,578.16	118,591.08	64,192.92	64.88
000-675-000 DONATIONS	0.00	0.00	0.00	0.00	0.00
000-679-000 MISC REVENUE	3,500.00	0.00	10,992.04	-7,492.04	314.06
000-679-010 MISC REIMBURSEMENT	0.00	0.00	26.97	-26.97	0.00
Total AIRPORT FUND	317,284.00	25,638.36	293,180.99	24,103.01	92.40
Grand Total	317,284.00	25,638.36	293,180.99	24,103.01	92.40

Expenditure Status Report

BARRY COUNTY
 10/1/2020 through 10/31/2020

295 AIRPORT FUND

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
895 AIRPORT						
895-708-000 CONTRACTUAL SALARIES	79,000.00	6,583.33	65,833.30	0.00	13,166.70	83.33
895-727-000 OFFICE SUPPLIES	550.00	0.00	162.31	0.00	387.69	29.51
895-729-000 POSTAGE	180.00	0.00	165.00	0.00	15.00	91.67
895-734-000 SALES TAX	10,200.00	305.42	3,695.71	0.00	6,504.29	36.23
895-745-000 GAS & OIL	300.00	0.00	158.26	0.00	141.74	52.75
895-748-000 OTHER SUPPLIES	400.00	0.00	259.00	0.00	141.00	64.75
895-802-010 ARCHITECT/ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00	0.00
895-806-000 LEGAL FEES	500.00	0.00	26,451.86	0.00	-25,951.86	5,290.37
895-807-000 DUES-SUBSCRIPTIONS	50.00	50.00	1,035.00	0.00	-985.00	2,070.00
895-808-000 CONTRACTUAL SERV/SNOW PLOWING	0.00	0.00	0.00	0.00	0.00	0.00
895-809-000 SERVICE CONTRACTS	1,250.00	0.00	0.00	0.00	1,250.00	0.00
895-816-000 CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00
895-851-000 TELEPHONE & FAX	1,680.00	0.00	281.13	0.00	1,398.87	16.73
895-910-000 INSURANCE	6,600.00	0.00	7,834.35	0.00	-1,234.35	118.70
895-921-000 UTILITIES	10,000.00	701.66	8,711.36	0.00	1,288.64	87.11
895-925-000 TRASH PICKUP	700.00	50.00	500.00	0.00	200.00	71.43
895-931-000 BUILDING REPAIRS & MAINTENANCE	2,500.00	0.00	675.42	0.00	1,824.58	27.02
895-932-000 EQUIPMENT REPAIRS & MAINT	3,000.00	0.00	3,816.14	0.00	-816.14	127.20
895-960-000 MISCELLANEOUS EXPENSES	500.00	441.43	815.09	0.00	-315.09	163.02
895-960-100 BANK OR CREDIT CARD FEES	8,400.00	496.41	3,209.75	0.00	5,190.25	38.21
895-974-000 CAPITAL OUTLAY/LAND IMPROVEMENTS	3,500.00	11,241.50	11,241.50	0.00	-7,741.50	321.19
895-975-000 CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00
895-976-000 CAPITAL OUTLAY/5 YEAR MATCH	3,500.00	0.00	0.00	0.00	3,500.00	0.00
895-977-000 CAPITAL OUTLAY/MACHINERY & EQUIPMENT	3,000.00	0.00	-7,855.93	0.00	10,855.93	261.86
895-979-000 CAPITAL OUTLAY/YARD & BUILDING	107,000.00	0.00	0.00	0.00	107,000.00	0.00
895-979-010 GAS TANK	154,000.00	31,410.72	116,105.43	0.00	37,894.57	75.39
895-990-000 AIRPORT LOAN PAYMENT	0.00	0.00	0.00	0.00	0.00	0.00
Total AIRPORT FUND	396,810.00	51,280.47	243,094.68	0.00	153,715.32	61.26

Invoice #	Inv. Date	Account Number	Description	Invoice Amount	Check Number	Check Date
295 AIRPORT FUND						
895 AIRPORT						
295-895-708-000						
041972	NOTEBOOM CONSTRUCTION &, MANAGEM	2328 10/01/2020	295-895-708-000	AIRPORT/OCTOBER	\$6,583.33	318837 10/01/2020 C
				ACCOUNT TOTAL	6,583.33	
				DEPARTMENT TOTAL	\$6,583.33	
023425	STATE OF MICHIGAN	VA5LE0G-A 10/01/2020	295-895-734-000	AIRPORT/TAXES DUE/JAN-2020	\$5.97	318858 10/01/2020 C
023425	STATE OF MICHIGAN	2020/9 10/05/2020	295-895-734-000	COUNTY OF BARRY/STATE WITHHOL	\$299.45	318941 10/08/2020 C
				ACCOUNT TOTAL	305.42	
				DEPARTMENT TOTAL	\$305.42	
023395	STATE OF MICHIGAN, MDOT	591-10517606 10/01/2020	295-895-807-000	AIRPORT/LICENSE FEE	\$50.00	318859 10/01/2020 C
				ACCOUNT TOTAL	50.00	
				DEPARTMENT TOTAL	\$50.00	
014546	GREAT LAKES ENERGY	2415 10/20/2020	295-895-921-000	AIRPORT/ENERGY USE	\$701.66	319194 10/22/2020 C
				ACCOUNT TOTAL	701.66	
				DEPARTMENT TOTAL	\$701.66	
051099	JIM'S PICKUP SERVICE	2390 10/12/2020	295-895-925-000	AIRPORT/TRASH PU/CUSTOMER# JCC	\$50.00	319102 10/15/2020 C
				ACCOUNT TOTAL	50.00	
				DEPARTMENT TOTAL	\$50.00	
015400	HASTINGS BANNER	346529 10/05/2020	295-895-960-000	AIRPORT/AD FOR BIDS	\$52.56	318914 10/08/2020 C
054581	NUTRIEN AG SOLUTIONS	43655499 10/12/2020	295-895-960-000	AIRPORT/SPRAYING @ AIRPORT	\$388.87	319121 10/15/2020 C
				ACCOUNT TOTAL	441.43	
				DEPARTMENT TOTAL	\$441.43	
052541	MEAD & HUNT, INC.	308557 10/14/2020	295-895-974-000	AIRPORT/PROFESSIONAL SERVICES/F	\$11,241.50	319114 10/15/2020 C
				ACCOUNT TOTAL	11,241.50	
				DEPARTMENT TOTAL	\$11,241.50	
046076	AVFUEL CORP.	013992809 10/01/2020	295-895-979-010	AIRPORT/2295 GALLONS OF JET FUEL	\$3,889.15	318770 10/01/2020 C
046076	AVFUEL CORP.	014079839 10/26/2020	295-895-979-010	AIRPORT/AV GAS FOR RESALE AT AIR	\$27,521.57	319324 10/29/2020
				ACCOUNT TOTAL	31,410.72	
				DEPARTMENT TOTAL	\$31,410.72	
				FUND TOTAL	\$50,784.06	
Add bank/credit card fees					\$ 496.41	
				TOTAL	\$51,280.47	