

Hastings City / Barry County Airport Commission
Draft Meeting Minutes
August 26, 2020

1. **Call to Order.** The meeting was called to order by Chairperson Holley at 10:00 a.m. in Hanger M
2. **Pledge of Allegiance.** Holley led those present in the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Smelker, Conner, Bowers, Tossava, and Holley. Absent: None.
4. **Approval of Agenda.** Holley asked for any additions or amendments to the agenda. None forwarded.

Motion by Tossava, second by Conner to approve the agenda for today's meeting as presented.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None.

Motion carried.

5. **Limited Public Comment.** None forwarded.
6. **Approval of Minutes.** Holley asked for comments regarding the draft minutes of the July 22, 2020 regular meeting and August 10, 2020 Special Meeting of the Airport Commission.

Motion by Bowers, second by Smelker to approve the minutes of the July 22, 2020 regular meeting and August 10, 2020 Special Meeting of the Airport Commission.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None.

Motion carried.

7. **Financial Reports.** Holley introduced discussion regarding the July 2020 Airport Fund financial report.

Motion by Smelker, second by Conner to accept and place on file the financial report for July 2020.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None.

Motion carried.

8. **Old Business.**

A. Holley introduced Discussion of Fencing for the Airport.

If the project is done with State funding, the upfront engineering costs will \$48,000 on top of the fence. Noteboom noted that if the Airport pays for the fencing the upfront engineering costs will be \$15,000. Gates will not be included. The gates will be addressed next year with State funding.

Noteboom stated that the choices are about \$100,000 if Airport pays for it, or about \$150,000 if use State funding (with no guarantee of reimbursement). Fence can be completed by December.

Motion by Tossava, support by Smelker, to authorize Airport Manager to go out for bid for the fence installation and engineering not to exceed \$100,000 and have Chairperson sign the contract.

It was noted that this expenditure will need to go to the Hastings City Council and Barry County Board of Commissioners for approval.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.

Opposed: None

Motion carried.

9. **New Business.** Holley asked for any new business. Conner asked if it could be considered to change the time of the meetings back to 4:30pm. This will be brought up at the next meeting..

10. **Airport Manager's Report.** Holley introduced discussion regarding the Airport Manger's Report. Noteboom presented and explained the Airport Manager's report.

11. **Board Comments.** Holley asked for additional comments from the Airport Commission.

None forwarded.

12. **Limited Public Comment.**

Louis Shaw presented a letter with items that he would like the Board to consider at their next meeting.

13. **Adjournment.** Motion by Tossave, second by Smelker to adjourn at 10:15 a.m.

Motion carried.

Submitted by: Jerry Czarnecki, Administrative Secretary