

Hastings City / Barry County Airport Commission
Draft Meeting Minutes
August 24, 2022

1. **Call to Order.** The meeting was called to order by Chairperson Holley at 4:30 p.m.
2. **Pledge of Allegiance.** Holley led the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Holley, Tossava, Conner and Smelker.
Absent: Bowers.
4. **Approval of Agenda.** Holley asked for any additions or amendments to the agenda.

Assistant Airport Manager Mark Anderson discussion regarding Affordable Metals lease under old business. Tossava asked to add an update regarding discussion with attorney on the tax situation with Sand Creek Dairy.

Motion by Tossava, second by Conner to approve the agenda as amended.

In favor: Holley, Tossava, Conner and Smelker.
Opposed: None.

Motion carried.

5. **Limited Public Comment.** Holley asked if there was any limited public comment.
No limited public comment.

6. **Approval of Minutes.** Holley asked for comments regarding the draft minutes of the July 27, 2022 regular meeting of the Airport Commission.

Motion by Conner, second by Tossava to approve the minutes of the July 27, 2022 regular meeting of the Airport Commission as presented.

In favor: Holley, Conner, Tossava and Smelker.
Opposed: None.

Motion carried.

7. **Financial Reports.** Holley introduced discussion regarding the July, 2022 Airport Fund financial reports. Brown gave an overview and answered questions.

Motion by Tossava, second by Smelker to accept and place on file the financial report for July, 2022.

In favor: Holley, Tossava, Conner and Smelker.
Opposed: None.

Motion carried.

****Bowers entered the meeting****

8. **Old Business.**

- a) Affordable Metals Lease – Anderson informed the commission that Noteboom was requesting the commission authorize him to send notice to Affordable Metals reminding them of the court ordered termination date 90, 60 and 30 days prior to the termination date.

Motion by Tossava, second by Bowers to authorize the airport manager to contact the attorney to determine if the airport has the legal authority to send the requested notices.

In favor: Holley, Tossava, Conner, Smelker and Bowers.
Opposed: None.

- b) Update regarding Tax Situation with Sand Creek Dairy - Tossava and Moyer-Cale reported on a discussion with the attorney regarding the property tax levied by Rutland Township on the property being mowed by Sand Creek Dairy. The attorney is working with the Airport Manager to rewrite the agreement so that it will not be subject to property tax.

9. **New Business.** None.

- 10. **Airport Manager's Report.** Holley introduced discussion regarding the Airport Manger's Report. Anderson Noteboom presented and explained the Airport Manager's report.

- 11. **Board Comments.** Holley asked for additional comments from the Airport Commission.

None.

- 12. **Limited Public Comment.** Holley asked if there was any limited public comment.

Shaw inquired regarding the recent posting for a citizen at large position on the airport commission.

- 13. **Adjournment.** Motion by Tossava, second by Smelker to adjourn at 4:55 p.m.

In favor: Holley, Tossava, Conner, Smelker and Bowers.
Opposed: None.

Submitted by: Michael Brown, Administrative Secretary