

Hastings City / Barry County Airport Commission
Draft Meeting Minutes
July 22, 2020

1. **Call to Order.** The meeting was called to order by Chairperson Holley at 10:00 a.m. in Hanger M
2. **Pledge of Allegiance.** Holley led those present in the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Smelker, Conner, Bowers, Tossava, and Holley. Absent: None.
4. **Approval of Agenda.** Holley asked for any additions or amendments to the agenda. Noteboom requested a closed session under MCL 15.268(h) be added to discuss material exempt from discussion or disclosure.

Motion by Tossava, second by Conner to approve the agenda with addition for today's meeting as presented.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None.

Motion carried.

5. **Limited Public Comment.** None forwarded.
6. **Approval of Minutes.** Holley asked for comments regarding the draft minutes of the June 24, 2020 regular meeting of the Airport Commission.

Motion by Conner, second by Smelker to approve the minutes of the June 24, 2020 regular meeting of the Airport Commission.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None.

Motion carried.

7. **Financial Reports.** Holley introduced discussion regarding the June 2020 Airport Fund financial report.

Michael Brown summarized, will follow up because did not contain correct detail report for the month of June.

Motion by Smelker, second by CTossava to accept and place on file the financial report for June 2020.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None.

Motion carried.

8. **Closed Session.**

Motion by Tossava, second by Bowers, to enter into closed session under MCL 15.268(h) at 10:03am.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None.

Motion carried.

Returned to open session at 10:39am.

9. **Old Business.**

A. Holley introduced Lease for Affordable Metals.

Motion by Bowers, support by Tossava, to keep with current agreement until deployment of the owner of Affordable Metals and then allow 18 months upon return.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed: None

Motion carried.

B. Holley introduced discussion on fencing for the Airport.

Noteboom presented one quote, but still waiting for engineering. Recommended putting fencing into 5-year plan and complete next year with grant money.

Smelker stated that the fence needs to be completed for safety.

Conner asked about the current 5-year plan. Noteboom stated that the next planned project was new gates and fencing by the terminal. Proposed project would replace. Engineering is already working on quote.

Smelker stated okay with putting on 5-year plan.

Conner asked if the fence will meet DNR requirements. Noteboom noted that this is the same fence used at other airports so meets MDOT and FAA regulations.

Noteboom will work to get a letter stating that the Airport will be reimbursed.

Motion by Tossava, second by Smelker, to move ahead with the fence quote and try to get guarantee of reimbursement.

In favor: Conner, Smelker, Bowers, Tossava, and Holley.
Opposed:

Motion carried.

10. **New Business.** Holley noted no new business.

11. **Airport Manager's Report.** Holley introduced discussion regarding the Airport Manager's Report. Noteboom presented and explained the Airport Manager's report.

12. **Board Comments.** Holley asked for additional comments from the Airport Commission.

Smelker wants to discuss fund balance and set up an account for building maintenance. Especially ones that will be reverting to the Airport because some will be 30 years old. Noteboom stated that the buildings will be up to code before they revert.

13. **Limited Public Comment.** None forwarded.

14. **Adjournment.** Motion by Tossava, second by Smelker to adjourn at 11:02 a.m.

Motion carried.

Submitted by: Jerry Czarniecki, Administrative Secretary