

**AGENDA
HASTINGS CITY / BARRY COUNTY AIRPORT COMMISSION
SPECIAL MEETING**

**May 9, 2023
Hastings City/Barry County Airport
2505 Murphy Drive, Hastings, MI 49058**

1. Call to Order at 4:30 p.m.
2. Pledge of Allegiance
3. Roll Call
4. *Approval of Agenda
5. **Limited Public Comment
6. Old Business
 - A. Consider approval of a supplemental increase to the Airport Manager's contract.
7. New Business
8. Airport Manager's Report
9. Board Comments
10. ** Limited Public Comment
11. Adjournment

* Indicates Attachment

**** Guidelines for Public Comment**

Public Comment is welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard. All comments and questions will be made through the chair. All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated. Please limit the length of your comments to 3 minutes. If you are a member of a group, please appoint a spokesperson to speak on behalf of the group (those speaking on behalf of a group may be provided additional time). Please state your name before offering comment.

Hastings City/Barry County Airport Commission
Draft Meeting Minutes
April 26, 2023

Call to Order. The meeting was called to order by Chairperson Holley at 4:30 p.m.

Pledge of Allegiance. Holley led the Pledge of Allegiance.

Roll Call. Roll was taken. All members present; Bowers, Holley, Smelker, Teunessen, Tossava

Approval of Agenda. There were no changes proposed for the agenda.

Motion by Tossava, Second by Teunessen to approve the agenda for the April 26, 2023 meeting. All members present voting yes; motion carried.

Limited Public Comment. Mr. Randy VanLiere addressed the Commission regarding the recent concerns about trees adjacent to airport property.

Approval of Minutes. There were no modifications proposed for the draft minutes of March 22, 2023 regular meeting of the Airport Commission.

Motion by Tossava, Seconded by Smelker to approve the minutes from the March 22, 2023 regular meeting of the Airport Commission as presented. All members present voting yes; motion carried.

Financial Reports. Holley introduced discussion regarding the March 2023 Financial report.

Motion by Smelker, Seconded by Tossava to accept and place on file the financial report for March 2023. All members present voting yes; motion carried.

Old Business. Debris Blower. It was noted that the lowest bid submitted for the debris blower was at the State price of \$12,200 from Wolf Kubota.

Motion by Tossava, Seconded by Teunessen to accept the bid from Wolf Kubota for a debris blower in the amount of \$12,200. All members present voting yes; motion carried.

New Business.

Mead and Hunt as Airport Engineer. Noteboom stated that Mead and Hunt has served as the engineer for the airport for many years. Approval of the action would allow them to continue to serve in the same capacity through 2028.

Motion by Teunessen, Seconded by Smelker to approve Mead and Hunt as the airport engineers from 2023-2028. All members present voting yes; motion carried.

Notice to Quit. Noteboom recommended filing a notice to quit on two tenants of the airport.

Motion by Tossava, Seconded by Teunessen to file a notice to quit for the two tenants identified. Bowers, Holley, Teunessen, & Tossava voting yes, Smelker voting no; motion carried.

Noteboom Construction Invoice. Noteboom presented an invoice related to additional cost for service which were incurred while working with MDOT to resolve the tree concerns. Discussion was held.

Motion by Tossava, Seconded by Smelker to approve the invoice from Noteboom Construction in the amount of \$4,200. Roll Call Vote:

In favor: Bowers, Holley, Smelker, Teunessen, Tossava

Opposed: None.

Motion carried.

Increase in airport manager's contract. Discussion was held regarding the compensation received by manager Noteboom related to his duties and services provided to the airport. Noteboom requested an additional \$2,000/month to help cover the expense of hiring an assistant. It was the consensus of the Airport Commission to negotiate an amendment to the agreement with Noteboom. It was agreed that a special meeting could be held for this purpose if needed.

Letter of appreciation. Noteboom presented a letter of appreciate to be sent to neighbors of the airport who allowed tree removal on their properties.

Motion by Tossava, Seconded by Smelker to have the letter of appreciation submitted to the neighbors and to have a copy placed in the newspaper. All members present voting yes; motion carried.

Airport Manager's Report. Noteboom presented and explained the Airport Manager's report. It was also stated that a new agreement would need to be reached with Sand Creek Dairy regarding planting on the airport property for property tax reasons.

Board Comments. Holley asked for additional comments from the Airport Commission. No comments were made by members.

Limited Public Comment. Adam Heikkila addressed the Commission regarding a potential flight simulator.

Adjournment.

Motion by Tossava, Seconded by Smelker to adjourn the meeting at 5:34 p.m. All members present voting yes; motion carried.