



REQUEST FOR QUALIFICATIONS

The Barry County Remonumentation Program is requesting that interested contractors submit a Qualifications Statement for the 2020 Remonumentation Grant Program. The Model County Plan requires that the Qualifications Based Selection (QBS) process be followed periodically in the selection of qualified remonumentation contractors.

TO: Open Invitation for Qualified Consultants

FROM: Rosemary Anger, Barry County Remonumentation Grant Administrator (269) 945-8750

RE: Request for Statement of Qualification

Your firm is invited to submit your Statements of Qualification to become eligible for a possible contract for professional services for the 2020 REMONUMENTATION GRANT PROGRAM.

Surveyors wishing to participate as a company representative for the Peer Review Committee only may be waived from submitting the RFQ by calling Rosemary Anger, Grant Administrator, at (269)945-8750 directly to arrange for participation in peer review committee.

BACKGROUND

“coordinate the restoration, maintenance, and the preservation of the land survey records of vertical and horizontal monuments, the public land survey system, and the property controlling corners established by the United States public land survey and the national geodetic survey within this state.”

Each county utilizing grant monies adopted a plan to complete this mission in a 20-year time frame. Barry County adopted such a plan and has been participating in the remonumentation program since 1993.

SCOPE OF WORK

Primary contract work may include Research and Remonumentation in accordance with P.A. 345 and 346 and the Model Plan of a block area consisting of an average of 6 to 10 PLLS corners as assigned by the County Surveyor or Grant Administrator. The 2020 Grant as requires the collection of GPS coordinates. All Remonumentation contractors are required to attend Peer Review Committee Meetings when they present their corners. Remonumentation Services and the Peer Review Board are separate contracts, participation in one does not guarantee participation in the other, but it is expected that contractors attend Peer Review when their corners are presented, whether or not they have a Peer Review Contract.

QUALIFICATIONS

Your letters of Qualification should include the following information:

BARRY COUNTY

BARRY COUNTY REMONUMENTATION PROGRAM



220 W. STATE ST. HASTINGS, MI 49058
PH. (269) 945-1292 FAX (269) 948-4833

- 1) Name, address, and brief history of firm.
- 2) Brief resume of the Professional Surveyor(s) to be assigned to this project, redocumentation and peer review.
- 3) Number of Remonumentation Contracts the redocumentation surveyor(s) has completed in Barry County and number of years the peer review surveyor has actively participated in the Barry County peer review committee.
- 4) Summary of participation in other county remonumentation programs.
- 5) Discuss ability to commit staff to remonumentation project and ability to meet contract specifications and deadlines.
- 6) Brief overview of company's equipment inventory for finding and setting monuments, traversing sections, and safety requirements.
- 7) Statement of commitment to obtain all necessary permits as required by law, including a permit to work in the right-of-way, and to comply with all applicable laws and regulations including proof of insurance.

FEES

Also attached a proposed fee schedule for the following services:

- 1) Hourly Rate for Principal or Licensed Surveyor
- 2) Hourly Rate for two-person field crew with equipment & vehicle
- 3) Hourly Rate per additional crew member
- 4) Hourly Rate of Senior Office Technician/Draftsperson
- 5) Hourly Rate of General Clerical & Document Preparation
- 6) Hourly Rate of Contractor Owned Jackhammer
- 7) Hourly Rate of Contractor Owned GPS

Reminder: GPS & Jackhammer fees can be pass-through expenses with submitted invoice.

SCHEDULE

Two copies of surveyor's letters and Statements of Qualifications should be forwarded to the following address and should be received no later than January 15th, 2020.

To: Rosemary Anger
Barry County Remonumentation Grant Administrator
c/o Barry County IT Department
220 W State St
Hastings MI 49058

Submissions will be reviewed and ranked by three Barry County staff members and/or elected officials and recommended to the County Surveyor and Grant Administrator.

Submittal of a Statement of Qualifications does not guarantee being awarded a contract in Barry County.