

BUDGET

FOR THE YEAR 2020
(With Projections for 2021-2022)



BARRY COUNTY, MICHIGAN

Adopted 10-22-19

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INTRODUCTION

Barry County Administration
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Michael Brown
County Administrator

Luella Dennison
Deputy County Administrator

Barry County

September 24, 2019

Barry County Board of Commissioners
Barry County Courthouse
220 W. State St.
Hastings MI 49058

RE: 2020 Calendar Year Budget Transmittal

Dear Commissioners:

In accordance with the Uniform Budget and Accounting Act, attached for your consideration is a proposed budget for calendar year 2020. The purpose of this message is to highlight issues and policy factors that influenced the development of the 2020 budget recommendation.

General Fund Overview

The General Fund budget totals \$17.8 million and requires a tax levy of 5.3504 mills, the maximum allowable after the application of the Headlee rollback. The total budget for all funds (general, special revenue, debt, construction, enterprise, and internal service) exceeds \$48 million for 2020.

The revenues projected for 2020 are the result of ongoing analysis of the current revenues the county receives, the history of those revenues, the current state of the economy, policy changes at other levels of government and numerous other influences. Departments provide an estimate of the revenues over which they have information or control. These projections may be increased or decreased to ensure accuracy after further review with the department head. The goal of the revenue projection methodology is to make the best effort to incorporate all known factors affecting the county's income, and to be as accurate as possible so that public services will not be reduced unnecessarily and to minimize the need for future budget amendments.

We have focused on budgeting revenues at realistic levels, not underestimating them but also not falling trap to over estimating them, to avoid having to make difficult choices about reducing services if required. Consistent with current practice, 2020 revenues will be monitored closely throughout the year.

Property taxes continue to represent the single largest portion of annual revenues, providing \$12.3 million or 69% of total revenue for the year. Federal & State revenue is the next largest source, providing \$2.0 million or 11% of the total annual revenues. The remaining five sources, charges for services, licenses & permits, rents & interests, fines & forfeits, and other revenue, provide \$3.5 million or 20%.

REVENUE

Property Taxes: The most significant source of revenue for the general fund are property taxes. Working closely with the Equalization Department, we have utilized the best information available to

forecast property tax revenue which is projected to increase by 2.4% for 2020 from \$11,803,195 to \$12,098,275. The caution with this revenue source is that the collection does not occur until the fourth quarter of the fiscal year.

Licenses & Permits: While a smaller portion of overall revenue, this category is projected to increase by 12%. The primary factor for the increase in projected revenue is from the sale of dog licenses. To achieve this, a county-wide dog census will be required to be conducted in 2020. The last time a census was completed was in 2014.

Federal & State: This category is budgeted at a very slight increase for 2020. Projections for State revenue sharing, the single largest revenue item in this category, syndicate that Barry County is projected to receive \$1.2 million. Barry County will continue to comply with the County Incentive Program to ensure the total revenue sharing allocation is received. Noncompliance leads to a one/sixth reduction of revenue sharing.

Charges for Service: Revenue in this category is budgeted at \$1.61 million. The Courts and the Register of Deeds are the largest contributors to this revenue center. Each of these categories contain variables that influence the actual collection rate (economy, legislative changes, lawsuits, etc.) and the targets have been established at realistic, yet conservative levels.

Rents & Interest: Revenue from this category has been budgeted at \$85 thousand which represents a slight decrease from 2019.

Transfers In: This budget includes the following transfers in from other funds: \$584,488 from the 100% Tax Payment Fund to pay toward reducing the County's unfunded accrued pension liability and fund the debt payment for the Friend of the Court building; \$116,762 from the Diverted Felons fund to fund the cost of Court Security; \$210,145 from the Vehicle Fund to fund the costs associated with vehicle repairs and maintenance and fuel within the General Fund; \$124,600 from the Building Rehabilitation Fund to fund the costs associated with building repairs within the General Fund; \$152,975 from the Data Processing Fund to fund the costs associated with technology within the General Fund; \$172,988 from the Concealed Pistol Licensing Fund to support related Clerk duties; and \$12,860 from the Drain Fund to reimburse the General Fund for the costs of the Drain Maintenance worker.

EXPENDITURES

General Fund expenditures for 2020 are proposed at levels that fund current staffing (wages and associated fringe benefits.) The proposed budget is dedicated largely to the continuation of current service levels. Requests for new positions or the reclassification of existing positions have been removed from department requests and are identified separately under the heading New Position Requests. A listing of the positions, including the total annualized cost (wages and fringe benefits) along with a brief narrative of each is included. Due to lack of available funds, none of the requests for new positions or reclassifications are recommended.

Requests for funds were \$1.22 million more than proposed revenues, with personnel, health insurance and pension costs continuing to be the largest cost categories. After carefully reviewing revenue estimates and making appropriate adjustments, expenditure requests were reviewed and the following methodology was used to balance the budget: requests for new positions and reclassification of existing positions were removed from departmental requests and have been listed separately; personnel expenditures (salary and fringe benefit costs) have been funded at existing levels taking into account 2020 costs; and appropriations to non-mandated agencies and departments have been budgeted at 2019 levels (except in instances where a service contract or agreement exists.)

New Positions: There are requests for fifteen new positions and/or the reclassification of existing positions totaling \$504,883 for 2020. Information, including the associated annualized cost for each of these requests is provided in the budget under the heading 2020 Staffing Requests. Due to revenue constraints funding for these positions and/or reclassifications was not recommended. Following appeals from departments, the addition of a part-time Clerk (.475 FTE) for the Equalization department was approved and the requested increase in hours and hourly pay was approved for the Parks and Recreation part-time Administrator (from .375 FTE to .475 FTE, and from \$15/hour to \$20/hour).

The County has collective bargaining agreements with five unions: the Barry County Courthouse Employees Association (BCCEA); the Police Officers Labor Council (POLC), representing the Sheriff Corrections Officers; the Police Officers Labor Council (POLC), representing the Deputy Sheriff Unit; the Command Officers Association of Michigan (COAM), representing the Sheriff Department Command Officers; and the Police Officers Labor Council (POLC), representing the Sheriff Corrections Supervisors. Collective bargaining agreements are in place through 2020 for all five unions.

Capital: Capital requests from departments total \$825,168 dollars and are all included for funding in 2020. The capital budget includes a listing of projects by department, the proposed funding sources to pay for the requests, and whether the request is recommended for approval or not.

The Information Technology Department has requested \$84,000 for 2020 from the Data Processing/Technology fund and includes:

- 1) \$45,000 for scheduled replacement of approximately one quarter of the county's technology inventory;
- 2) \$10,000 to purchase hardware and software to establish a server backup independent of the local area network for security purposes;
- 3) \$15,000 to update the internet connections from the Commission on Aging and Charlton Park;
- 4) \$7,500 to purchase an email archival solution for long term storage and management of email;
- 5) \$6,500 to replace the copy machine in Adult Probation.

The Sheriff's Department has requested \$207,568 from the Vehicle Replacement fund to:

- 1) replace three marked patrol vehicles (this will continue the replacement cycle of two vehicles one year and three vehicles the following with the goal of rotating vehicles out of active patrol at 120,000 to 150,000 miles so that the fleet of approximately 20 patrol vehicles remain current and safe;
- 2) replace the current aging Animal Control vehicle, including necessary equipment;
- 3) replace two "jump boats" within the Marine Patrol Division.

The Sheriff's Department has also requested \$23,100 from the Capital Replacement fund to replace 9 "Threat Level II" vests & carriers and 20 "Threat Level III" SRT vest panels for deputies protection.

The Jail has requested \$141,500 from the Building Rehabilitation fund which includes:

- 1) \$40,000 to replace the deteriorating parking lot;
- 2) 10,000 to relocate and expand the property room - currently property is kept in two different locations. They have identified unused space in the security garage that could be used to relocate the property room into one area. This will free up the current space to be used for private inmate client meeting areas to accommodate poly-com conferencing, mental health counseling and indigent defense needs.
- 3) \$7,500 to replace porcelain toilet fixtures in the jail;

- 4) \$5,000 to install security screens on the windows in the work release area;
- 5) \$4,000 to replace the HVAC unit in the Jail control room.

The Trial Court has requested \$24,000 for 2020 from the Vehicle Replacement fund which includes to replace a department vehicle in the Friend of the Court office per the five year replacement schedule.

The Building and Grounds Department has requested \$275,000 from the Building Rehabilitation fund which includes:

- 1) \$100,000 to replace the Historic Courthouse parking lot;
- 2) \$25,000 for repairing the Courts & Law, Friend of the Court and Commission on Aging/Health Department parking lots;
- 3) \$25,000 to replace carpeting located on the stairways, second floor hallways and conference rooms of the Historic Courthouse; and
- 4) \$10,000 to replace a hard floor scrubber.

The Planning Department has requested \$60,000 to engage a consultant to prepare an update to the County's Master Land Use Plan. Funding for this request was approved in the 2019 general fund budget and is available in the Master Land Use Plan fund for 2020.

The Public Defender's Office is requesting \$100,000 from the Building Rehabilitation Fund for the construction of permanent office space in the lower level of the Courts & Law building. A request for funding reimbursement has been included in the MIDC Grant request to the State of Michigan.

The Animal Shelter has requested \$25,000 from the vehicle replacement fund to replace the transport vehicle that they currently use. They have been conducting fundraising for this vehicle and expect to have a significant portion of the cost covered by the time of purchase.

Contingency: This budget maintains a General Fund balance of \$2.3 million (approximately 14% of general fund budgeted expenditures) and has an uncommitted General fund contingency budget of \$89,192, after budget appeals. These are uncommitted funds that the Board can use at its discretion.

Pension Liabilities: Barry County participates in a multi-employer defined benefit program through the Municipal Employees Retirement System of Michigan (MERS.) In 2012 the County closed many of its defined benefit plans and implemented a hybrid plan for new hires. The goal of the hybrid plan was to reduce annual required contributions over the long term. The County has also been making additional voluntary contributions to the plan with the goal of paying down the unfunded accrued actuarial liability earlier than would otherwise occur paying only the required annual contribution. This budget continues that practice and includes the annual required contribution plus \$500 thousand to pay toward the unfunded accrued liability.

Other Post-Employment Benefits (OPEB): The County provides Other Post-Employment Benefits (primarily health care benefits) to retirees who qualify. However, since these benefits are not extended beyond the age of 65, the County's liability is significantly reduced when compared to lifetime benefits. As of the most recent audit (12/31/18), the plan was 134.7% funded. The OPEB liability for benefits was \$1.094 million, and the value of assets was \$1.47 million. Covered payroll for active employees covered by the plan is projected at \$8.5 million resulting in a ratio for the annual determined contribution to covered payroll of .3%. Funding for the annual determined contribution to the plan for 2020 is set at \$23,929.00.

Bond/Credit Rating: In June 2017 Standard and Poor's (S&P) Global Ratings reviewed Barry County's

credit rating and affirmed their 'AA' rating with a stable outlook. S&P cited strong budgetary performance with a stable and steady financial position for the past three years; strong budgetary flexibility, with a high available fund balance; and very strong liquidity all as factors to conclude "Given historical budget performance and forward-looking planning, we do not expect to change the rating during the two-year outlook horizon." The County's 'AA' bond/credit rating remains unchanged.

In September 2018 Moody's Investors Service reviewed Barry County's credit rating and also affirmed their Aa2 rating. Moody's cited "the credit position for Barry County is very strong"; "the financial position of the county is robust"; "Barry County has a small debt burden, which is a credit strength"; and that "the economy and tax base of the county are healthy" as factors for their Aa2 rating.

Debt: The County has only one General funded primary government debt, the Friend of the Court building. The annual debt requirement for 2020, including interest, is \$84,500 and is included in this budget. The last scheduled debt payment for this building will be in 2021.

Fund Balances: The County maintains in excess of 75 separate budgetary funds, each having its own fund balance. Fund balances are primarily maintained to account for and address unforeseen budgetary problems (i.e. loss of revenue). Fund balances are reviewed annually and in instances where the General Fund appropriates funds, the appropriations have been modified to maintain existing levels.

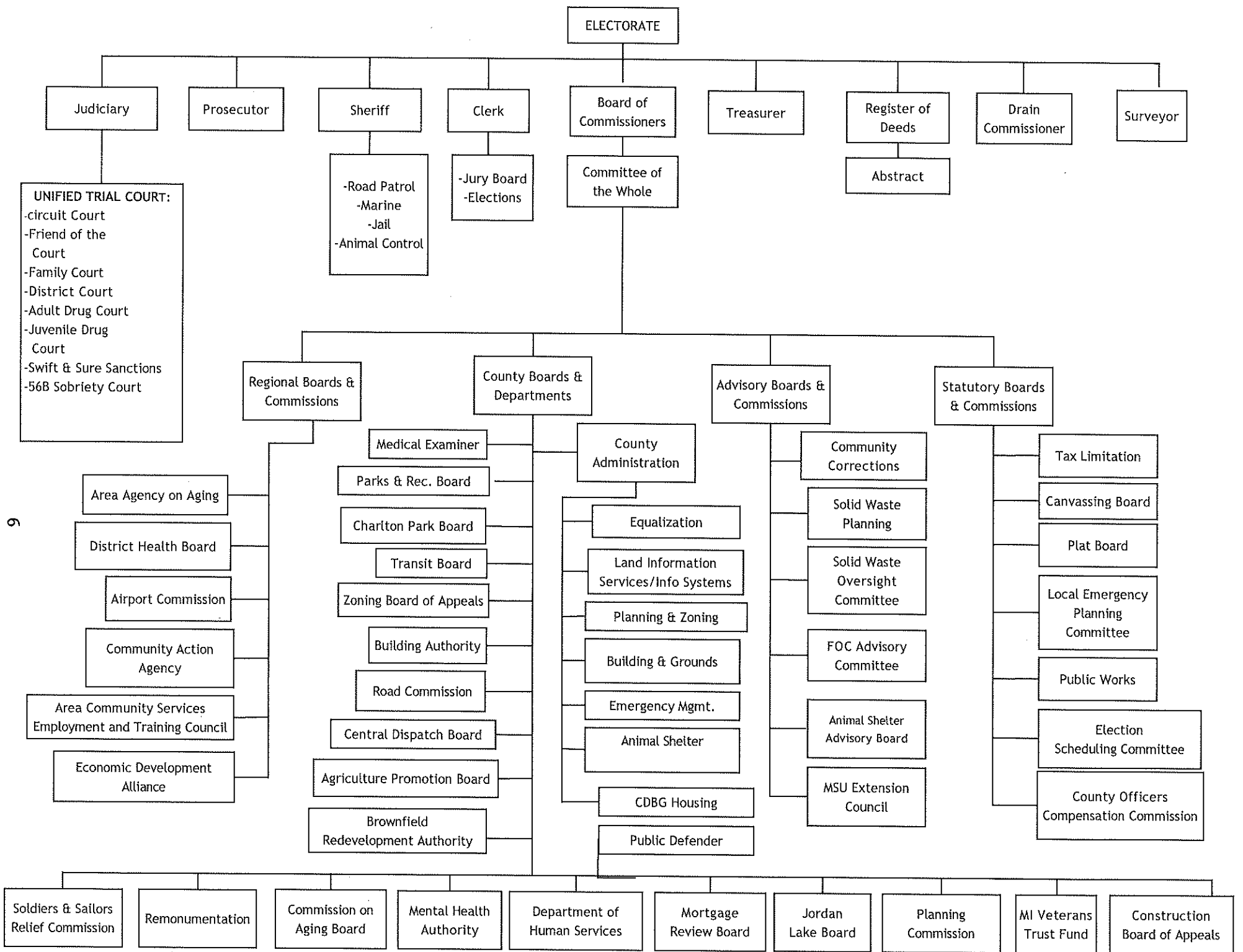
I recognize the complexity of the County Budget and realize that this transmittal letter will not cover all of the questions that arise, and in some instances may lead to additional questions. However, I hope that it is helpful and serves as a useful tool as you go through the 2020 Budget review and adoption process.

If you have questions please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael C. Brown', with a long horizontal line extending to the right.

Michael C. Brown
County Administrator



ORGANIZATIONAL STRUCTURE

Board of Commissioners: The organizational chart illustrates that Barry County government has evolved into a very complex service delivery system. The 2020 Board of Commissioners consists of seven members, each elected on a partisan basis for two year terms. Each commissioner represents single member districts approximately equal in population. Biennially the Board elects a chairperson and annually elects a vice-chairperson from within its ranks.

Primary responsibilities of the Board include but are not limited to the determination, type, and level of county services. This is normally handled through the budgetary process. In addition, the Board adopts its annual budget, equalizes property values, and provides legislative and policy oversight of all county services either directly or through the appointment of various boards, commissions and county officials.

Judicial: The Barry County Trial Court is made up of the Circuit, Family, and District Divisions. The Trial Court is also responsible for oversight of the activities of the Friend of the Court and Child Care fund. The Circuit Judge, Family Judge, and District Judge are all elected at large for six year terms. The Court system operates under the auspices of the Michigan Supreme Court.

Constitutional Officials: Administration of Michigan Counties, including Barry County is divided by the Michigan Constitution among various constitutional and statutory county officials, including the County Treasurer, County Clerk, Register of Deeds, Prosecuting Attorney, Drain Commissioner, Sheriff and County Surveyor and are elected at large for four year terms.

The Treasurer is the custodian of county funds, collector of county taxes, and disbursing agent for certain tax funds to local communities and school districts. The duties of the County Clerk include keeping and maintaining records of births, deaths, marriages, discharges of military personnel, elections oversight, and serving as Clerk of the Board of Commissioners. The duties of the Register of Deeds include the recording of deeds, mortgages, surveys, recording of plats, notices of liens, and bills of sales. The Prosecuting Attorney prosecutes violations of state criminal law within the county and may represent the county in litigation. The County Drain Commissioner administers the location, construction, and maintenance of drains in the county. The Sheriff's duties involve the charge and custody of the County Jail, and law enforcement in unincorporated areas of the county. The County Surveyor is responsible for performing the duties prescribed in the State Survey and Remonumentation Act, a law establishing standards and processes for re-establishing the monuments that mark the survey corners for Barry County.

Administrative Officials: In addition, the Board of Commissioners appoints several county officials, including the County Administrator, Medical Examiner, Equalization

Director, Planning and Zoning Director, Emergency Management Coordinator, and Information Systems Manager/GIS Coordinator with responsibilities as defined by statute, county ordinance, resolution or current policy.

Boards, Commissions and Authorities: The Board of Commissioners also appoints various boards, commissions and authorities to oversee specific county services and to advise the Commissioners on certain matters. Appointments to boards, commissions or authorities overseeing specific county functions include the Board of County Road Commissioners, the Charlton Park Village and Museum Board, the Parks and Recreation Board, the Transit Authority, the Commission on Aging, the Building Authority, the Solid Waste Committee, the Planning & Zoning Board, the Mental Health Authority, the Family Independence Agency Board, and the Board of Public Works. The Board of Commissioners also appoint numerous representatives to regional and or joint bodies overseeing programs in the areas of Airport, Area Agency on Aging, and Board of Health.

SCOPE OF THE BUDGET

The budget is a financial plan for the provision of prioritized services. Barry County government provides a variety of community services to its 59,173 residents (2010 U.S. Census), both statutory and discretionary. This document presents the annual spending plans for services provided by Barry County government where the Barry County Board of Commissioners has some budgetary or tax levying authority. This includes virtually all county services.

The requirements for budget development and approval, as set forth in Michigan Public Act 621 of 1978, are met or exceeded in this document.

Final audit information on all county operations can be found in the Barry County Comprehensive Financial Report (www.barrycounty.org.) That report provides the financial condition of the county and all of its funds at the end of each fiscal year which coincides with the calendar year. This budget contains previous year audited revenue, expenditure, and fund balance data for all operating funds contained herein.

Expenditures in accordance with this budget are authorized by the Barry County Board of Commissioners in adoption of its 2020 Barry County Budget and General Appropriations Act Resolution (Res. 19-18) and represents the culmination of a lengthy and deliberative process on the types and levels of county governmental services to be provided.

THE OPERATING BUDGET PROCESS

The annual budget preparation cycle begins with the development of budget calendar adopted by the Board of Commissioners in May. A detailed budget manual that contains all the pertinent information departments need to prepare their requests for the upcoming year is usually distributed at the beginning of June. The County

Administration Office prepares and distributes all wage and fringe benefit costs which must be included in the departmental budgets. After receipt of this information, departments project the remaining operating costs and prepare their requests for additional staffing, operating costs, equipment and other capital expenditures.

Submission of Departmental Budget Requests, Anticipated Concerns, and Statistical Information: All departments have a month to prepare the budget information and submit it to County Administration. Departments must submit with their requests a written statement of anticipated changes for the upcoming year. In addition, the departments submit projected output and workload measures along with the budget request.

Revenue Projections and the Budgetary Forecasts for 2020: During July Administration prepares its preliminary estimates of revenues and expenditures for the upcoming fiscal year. The projections are based upon a variety of factors, including: the outcomes of the calendar year just ended; projections of the status of state and federal grants; department head/elected officials' recommendations, cash reserves and interest rate projections; general economic indicators; wage and fringe benefit cost projections; etc. When adjusted for one time transfers in, the 2020 General Fund revenue projections are 2.3% over the 2019 budget.

Preparation of the Administrator's Recommended Budget Document: After review of the departmental budget requests, the Administrator reviews budgets with departments as necessary for the purpose of better understanding of all the issues related to the departmental budget. Based on this information, the Administrator's Office works to balance the budget in accordance with the over arching guidance and directives from the Board of Commissioners.

The amounts to set aside for capital expenditures and debt payments are determined following review of the departmental requests and discussions with the appropriate staff.

Committee of the Whole Budget Hearings: The Administrator's recommended budget is formally reviewed by the Board of Commissioners. The Board, as a Committee of the Whole, conducts budget workshops and budget hearings as necessary on each departmental or agency budget. Any changes or modifications are incorporated into the budget by Administration and forwarded on to the Board of Commissioners for consideration.

Budget Adoption by the Board of Commissioners: The complete operating and capital expenditure plan is recommended by the Committee of the Whole of the Board of Commissioners, along with a proposed General Appropriations Resolution. All are then forwarded to the Board of Commissioners for consideration at a public hearing and formal adoption at the last regular meeting in October.

TYPES OF BUDGETED FUNDS

As described below, there are many types of funds used throughout the development, implementation and monitoring of the budgetary process.

The General Fund is the primary focus of the budget process each fiscal year because its money has the least statutory restrictions on it. It also serves as the general purpose repository for county property taxes, which make up the base revenue for most county services.

Budgets in Special Revenue Funds reflect county activities where a significant portion of revenues come from sources other than the General Fund. Use of these funds is restricted to specific activities. Special revenue funds of significant size include Central Dispatch, Charlton Park, Friend of the Court, Child Care, Airport, Road Commission and Commission on Aging.

Capital Project Funds account for the purchase of equipment, construction, or development of capital facilities. Some of these budgets were established by separate resolution. However, as with most capital projects, the majority were established by the enabling appropriations resolution. There is no separate capital budget.

Enterprise funds are financed primarily through user fees and charges and are intended to be run much like a business enterprise. Enterprise funds for Barry County include the Medical Care Facility and the Transit Department.

Internal Service Funds primarily reflect activities which provide services to other departments or governmental units. There are 11 funds within this category, Data Processing, Telephone, Vehicle Replacement, Employee Benefits and Insurance are examples.

Public Act 621 of 1978, also known as the Uniform Budget and Accounting Act, requires budgets for all General, Special Revenue, and Debt Service Funds, in the county's chart of accounts. It further stipulates that an informational summary must be provided for all capital projects, enterprise, and internal service funds. Barry County establishes budgets for all of these funds which can be found within this document.

FUND NUMBER AND TYPE

101-199	GENERAL
201-299	SPECIAL REVENUE
301-399	DEBT SERVICE
401-499	CAPITAL PROJECT
501-599	ENTERPRISE
601-699	INTERNAL SERVICE
701-799	TRUST & AGENCY
801-850	SPECIAL ASSESSMENT CAPITAL PROJECT

851-899	SPECIAL ASSESSMENT DEBT SERVICE
900-949	GENERAL FIXED ASSETS GROUP
950-999	GENERAL LONG TERM DEBT

In all Barry County maintains 74 separate funds and more than 75 programs with expenditures exceeding 70 million dollars annually. We understand that it is a very complex process and that this document, while in accordance with the requirements of the Uniform Budget and Accounting Act, may not provide all of the information that the reader desires. Further information may be obtained by reading the Barry County Annual Financial Report, including Management's Discussion and Analysis (www.barrycounty.org), by contacting County Administration (269-945-1284) or by contacting any of the Elected Offices or Departments covered within this budget directly.

BUDGET RESOLUTION



Resolution

RESOLUTION TO ADOPT THE 2020 BARRY COUNTY BUDGET AND GENERAL APPROPRIATIONS ACT

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds, and

WHEREAS, the County Administrator has prepared a recommended budget as required by the statute, and the Board of Commissioners as a Committee of the Whole has reviewed the departmental requests and Administrator's recommendation for each County departmental budget, and has recommended a balanced budget to the full Board of Commissioners for approval, and

WHEREAS, the Board of Commissioners in accordance with Public Act 5 of 1982 (Truth in Taxation Act) and Public Act 621 of 1978 (Uniform Budgeting and Accounting Act) held a public hearing on said budget on October 22, 2019, after due notice was published in a newspaper of general circulation, and

NOW THEREFORE, BE IT RESOLVED that the Barry County Budget for the General Fund and other Funds as set forth in the 2020 Proposed Budget, as amended and proposed by the Committee of the Whole, which is incorporated by reference herein, is hereby adopted on a basis consistent with Barry County's Budget Adoption and Amendment Policy and is subject to all County policies currently adopted or that may be adopted in the future regarding the expenditure of funds as well as the conditions set forth in this resolution.

BE IT FURTHER RESOLVED, that the Barry County Board of Commissioners establishes the following millage rates: Commission on Aging operations, 0.4834 mill; Central Dispatch/E 9-1-1 operations, 0.8000 mill; Transit operations, 0.2443 mill; Charlton Park, 0.2225 mill; Medical Care Facility (Thornapple Manor) debt retirement 0.6997 mill.

BE IT FURTHER RESOLVED, that in accordance with Public Act 357 of 2004, the Barry County allocated tax (General Fund Operating) shall be levied and collected on July 1, 2020, at the maximum amount allowable after the application of the "Headlee" millage reduction fraction and that this budget includes an estimated property tax levy of 5.3504 mills for General Fund operations.

BE IT FURTHER RESOLVED that this budget reflects a reasonable allocation of available resources to the various County departments, boards, and agencies, and allows for all mandated services, programs, and activities to be performed at or above reasonable, necessary, and serviceable levels.

BE IT FURTHER RESOLVED that all expenditures are adopted in line item form and shall be in accordance with the provisions of the Uniform Budgeting and Accounting Act, and that any modification, addition, or deletion, of such amounts hereby adopted shall be done in accordance with policies and procedures established by the Board of Commissioners.

BE IT FURTHER RESOLVED that the Barry County Board of Commissioners grants authority to appointed Boards and or Commissions to manage their assigned budgets as adopted herein.

BE IT FURTHER RESOLVED that the County Administrator and the County Treasurer shall be authorized to transfer General Fund Appropriations between funds up to the amounts provided for in this 2020 Budget.

BE IT FURTHER RESOLVED that the Approved Position Allocation list contained in the Budget shall establish the number of permanent full time equated (FTE) employees who can be employed, and no funds are appropriated for any permanent position not on the Approved Position List. In addition, the job position titles, pay classifications and full time equated designations for each position are deemed to be the correct classifications and are hereby incorporated into the Approved Position Allocation list, and any modification of employment classifications shall be done in accordance with established Board policy.

BE IT FURTHER RESOLVED that select grants fund various critical county services on a recurring annual basis. The County Administrator and/or the Chair of the Board of Commissioners may authorize grant applications for these select grants: Friend of the Court and Prosecutor Cooperative Reimbursement, Friend of the Court Access & Visitation, State of Michigan Child Care Fund (includes Juvenile Justice Basic), State of Michigan DHS contract, Wrap Around, Bench Warrant Enforcement, Juvenile Drug Court State Court Administrative Office, Crime Victim Rights, Community Corrections, Remonumentation, MSHDA Housing Grant, Marine Safety, Adult Drug Court, Emergency Services, Sheriff Secondary Road Patrol, Highway Safety, United Way School Liaison, SWET Byrne, and MSA - VSU, and shall be reported to the Board of Commissioners at their next meeting.

BE IT FURTHER RESOLVED that it is understood that revenues and expenditures may vary from those which are currently contemplated and may be changed from time to time by the Board of Commissioners during the 2020 fiscal year, as deemed necessary. Consequently, there may be a need to increase or decrease various portions of the budget and/or impose a hiring freeze and/or impose layoffs due to unforeseen financial changes; therefore, the Board of Commissioners reserves the right to change the Approved Position Allocation list and/or impose a hiring freeze at any time.

BE IT FURTHER RESOLVED that positions on the Position Allocation list and programs which are supported by some grant, cost sharing, reimbursement, or other source of external funding are only approved contingent upon the County receiving the budgeted revenues. Upon notification that budgeted funding of a position or program shall not be received, the Elected Official or Department Head shall immediately notify County Administration and that position shall be immediately removed from the Position Allocation list if funding is exhausted.

BE IT FURTHER RESOLVED that the Barry County Personnel Manual shall apply to all employees and elected officials who are not covered under a collective bargaining agreement.

BE IT FURTHER RESOLVED that the County Administrator shall be authorized to approve payment of such bills, vouchers, or invoices that are part of the ongoing operation of the County or are deemed to be of sufficient importance, when they arise, that their payment not be delayed. In that event, the County Administrator shall inform the Chair of the Board of the emergency authorization.

BE IT FURTHER RESOLVED that the revenues received by the County under Public Acts 106 and 107, 1985, (Convention Facility Tax revenue) shall not be used to reduce the County's 2019/2020 operating millage as defined by Public Act 2, 1986. In accordance with Public Act 2, 1986, 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate shall be appropriated to the Substance Abuse Coordinating Agency for use in substance abuse programs in Barry County, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED that the revenues received by the County under Public Act 264 of 1987, (Health and Safety Fund Act) shall not be used to reduce the County's 2019/2020 operating millage, and that 12/17ths of the actual Health and Safety Fund Act revenue not used to reduce the County's operating tax rate shall be appropriated to the Barry-Eaton District Health Department for public health programs and services, with the remaining revenues to be deposited in the County's General Fund.

BE IT FURTHER RESOLVED that the Board of Commissioners approves the use of Family Counseling reserve funds by the Barry County Trial Court for domestic relations programs and services in 2020.

BE IT FURTHER RESOLVED that the County Administrator shall be authorized to make year end transfers of up to \$40,000 between Departments or Funds or with such amounts that may be available in the Contingency of the General Fund, as may be necessary to insure that departments do not end the 2020 fiscal year in a deficit condition. Any such transfers shall be reported to the Board of Commissioners at their next meeting.



Heather Wing, Chairperson
Barry County Board of Commissioners



Pamela A. Palmer
Barry County Clerk

Adopted: 10/22/19

BUDGET SUMMARY

**2020-2022
BARRY COUNTY GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY**

SOURCES OF FUNDS	2016 Actual	2017 Actual	2018 Actual	2019 Amended	2020 Request	2020 Adopted	2021 Request	2022 Request
TAXES	10,777,063	11,362,936	11,627,496	12,046,372	12,104,281	12,353,977	12,711,477	13,091,077
LICENSES AND PERMITS	89,485	101,942	96,110	97,330	162,380	167,380	152,380	152,380
FEDERAL AND STATE	1,997,691	2,050,693	2,051,259	2,004,262	2,028,624	2,028,624	2,059,028	2,089,593
CHARGES FOR SERVICES	1,709,207	1,759,979	1,721,947	1,649,430	1,625,630	1,625,630	1,647,305	1,676,255
RENTS/INTEREST	106,733	154,631	98,955	96,156	85,756	85,756	86,020	86,020
FINES / FORFEITS	28,103	34,584	36,263	33,000	28,000	28,000	28,000	28,000
OTHER REVENUE	1,034,412	610,870	723,113	1,365,784	1,385,230	1,558,218	1,364,611	1,379,082
TOTAL REVENUE	15,742,694	16,075,635	16,355,143	17,292,334	17,419,901	17,847,585	18,048,821	18,502,407

EXPENDITURES BY MANDATE	2016 Actual	2017 Actual	2018 Actual	2019 Amended	2020 Request	2020 Adopted	2021 Request	2022 Request
MANDATED	10,964,621	11,577,751	11,668,568	13,024,381	13,761,729	13,394,416	14,186,741	14,661,766
Non-MANDATED/SERVICABL	3,266,335	3,681,193	3,794,904	3,243,021	3,398,645	3,381,624	3,487,525	3,641,921
Non-MANDATED/no service re	290,879	316,691	391,671	454,564	408,829	501,177	416,712	414,831
PRIOR YR Non-Mandated & LEGISLATIVE	1,220,859	500,000	500,000	570,368	570,368	570,368	570,368	570,368
New Positions/classifications	-	-	-	-	504,883	23,314	-	-
TOTAL EXPENDITURES	15,742,694	16,075,635	16,355,143	17,292,334	18,644,454	17,847,585	18,661,346	19,288,886

2016	2017	2018	2019	2020	2021
-	-	-	(1,224,553)	-	(786,479)

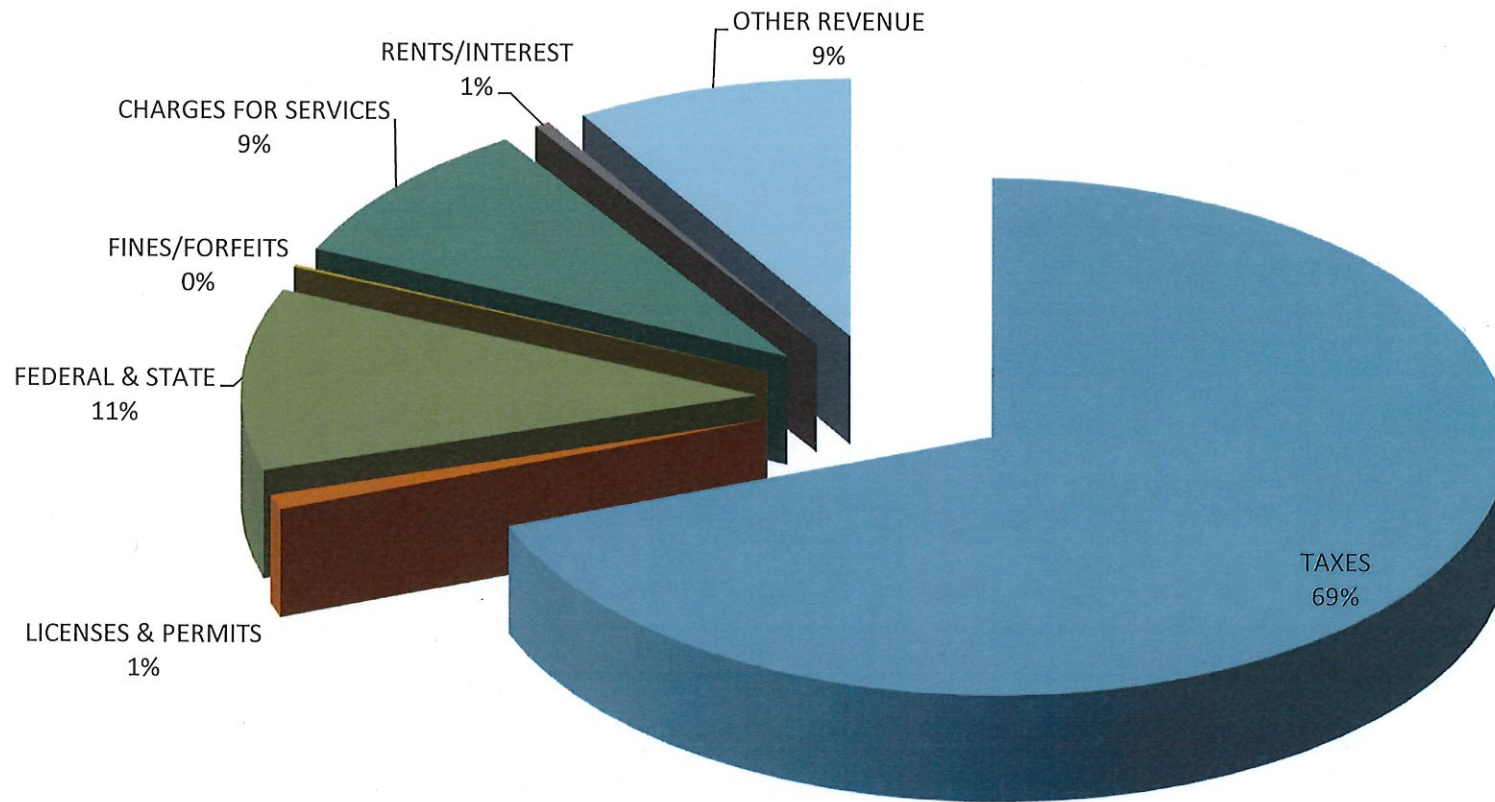
without new positions/reclassifications
(719,670)

Approved new position total is included in category
totals above.

GENERAL FUND REVENUES

GENERAL FUND REVENUES BY SOURCE

Total \$17,847,585



BARRY COUNTY GENERAL FUND REVENUES

ACCT NUMBER	ACCOUNT NAME	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 AMENDED	2020 REQUESTED	2020 ADOPTED	2021 PROJECTED	2022 PROJECTED
TAXES									
402-000	Current Property Taxes	14	-	-	-	-	-	-	-
402-009	2009 Tax Collections	-	-	-	-	-	-	-	-
402-010	2010 Tax Collections	-	-	-	-	-	-	-	-
402-110	2011 Tax Collections	7	-	-	-	-	-	-	-
402-120	2012 Tax Collections	-	-	-	-	-	-	-	-
402-130	2013 Tax Collections	49	-	-	-	-	-	-	-
402-140	2014 Tax Collections	2,560	-	-	-	-	-	-	-
402-150	2015 Tax Collections	(44,116)	-	-	-	-	-	-	-
402-160	2016 Tax Collections	10,649,635	45,278	4,485	-	-	-	-	-
402-170	2017 Tax Collections	-	10,921,910	(17,340)	-	-	-	-	-
402-180	2018 Tax Collections	-	-	11,358,313	-	-	-	-	-
402-190	2019 Tax Collections	-	-	-	11,803,195	-	-	-	-
402-200	2020 Tax Collections	-	-	-	-	11,854,254	12,098,275	-	-
402-210	2021 Tax Collections	-	-	-	-	-	-	12,430,700	-
402-220	2022 Tax Collections	-	-	-	-	-	-	-	12,803,600
420-000	Del. Per. Prop/Tax Value Ch	780	2,177	694	2,000	2,000	2,000	2,000	2,000
421-000	Taxable Value Changes Pd	1,152	1,386	544	1,150	1,000	1,000	1,000	1,000
424-000	Tax Reverted Lands	-	-	-	-	-	-	-	-
425-000	Trailer Taxes	6,313	5,692	5,690	6,000	5,000	5,000	5,000	5,000
426-000	Payments in Lieu of Taxes	14,424	17,949	12,401	5,000	5,000	5,000	5,000	5,000
429-000	Commercial Forest Reserve	27	26	26	27	27	27	27	27
441-000	Local Community Stabilizati	104,661	329,337	223,431	187,000	195,000	200,675	225,750	232,450
445-010	Interest on Taxes	41,447	39,181	39,252	42,000	42,000	42,000	42,000	42,000
SUBTOTAL		10,776,953	11,362,936	11,627,496	12,046,372	12,104,281	12,353,977	12,711,477	13,091,077
LICENSES & PERMITS									
476-000	Gun Permit Renewal	-	-	-	-	-	-	-	-
476-010	Gun Permits New	-	-	-	-	-	-	-	-
477-000	Dog Licenses	45,695	48,323	42,086	45,000	115,000	115,000	100,000	100,000
477-010	Dog License Late Fee	30	110	1,692	-	-	-	-	-
478-000	Kennel Licenses	435	380	370	380	380	380	380	380
479-000	Marriage Licenses	2,080	2,195	2,035	2,100	2,100	2,100	2,100	2,100
479-010	Out of State Marriage Fee	190	320	340	200	300	300	300	300
480-000	Marriage License Fees Fam	6,300	6,630	6,360	6,300	6,300	6,300	6,300	6,300
481-000	Marriage Waiver	450	485	350	300	300	300	300	300
485-000	Planning Services	34,305	43,499	42,877	43,050	38,000	43,000	43,000	43,000
SUBTOTAL		89,485	101,942	96,110	97,330	162,380	167,380	152,380	152,380
FEDERAL & STATE									
506-000	EMP Grant	31,162	31,426	34,724	42,205	46,796	46,796	48,557	50,372
506-020	Supplemental Fund Grant	58,090	62,018	13,222	6,500	7,000	7,000	7,000	7,000
506-030	Hazard Mitigation	-	-	-	-	-	-	-	-
506-070	SAP Grant	-	-	-	-	-	-	-	-
540-000	Probate Judges Salary	149,575	152,066	156,462	148,800	148,800	148,800	148,800	148,800
541-000	Circuit Court Judges Salary	45,724	45,724	45,724	45,724	45,724	45,724	45,724	45,724
542-000	District Court Judges Salary	45,724	45,724	45,724	45,724	45,724	45,724	45,724	45,724
543-000	State Court Fund Distribution	209,996	205,626	214,840	201,341	200,000	200,000	200,000	200,000
543-010	Jury Fee - Trial Courts	3,550	4,588	8,595	2,500	2,500	2,500	2,500	2,500
544-000	Probation Allocated Grant	-	-	-	-	-	-	-	-
544-030	Caseflow Assistance	11,918	15,281	12,479	11,000	11,000	11,000	11,000	11,000
545-000	Secondary Road Patrol	36,270	73,545	80,002	64,356	64,356	64,356	64,356	64,356
545-010	Highway Safety Patrol	-	-	-	-	-	-	-	-
545-020	OHSP-UAD	-	-	-	-	-	-	-	-
552-000	Byrne Grant - Sheriff	11,000	11,000	-	-	-	-	-	-
560-000	State Grant-Medical Marihua	-	-	-	16,413	-	-	-	-
562-010	Cooperative Reimb-FOC	-	-	-	-	-	-	-	-
562-020	Cooperative Reimb-Pros	-	-	-	-	-	-	-	-
562-030	Cooperative Reimb-Medical	-	-	-	-	-	-	-	-
562-040	FOC-PROS Atty Incentive	-	-	-	-	-	-	-	-
562-050	State DHS Title IVE - Pros	-	-	-	-	-	-	-	-
563-000	State Grant - Brownfield	-	-	26,473	-	-	-	-	-
566-000	State Grants - CJO	27,317	27,317	27,317	27,317	27,317	27,317	27,317	27,317

BARRY COUNTY GENERAL FUND REVENUES

ACCT NUMBER	ACCOUNT NAME	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 AMENDED	2020 REQUESTED	2020 ADOPTED	2021 PROJECTED	2022 PROJECTED
567-000	Marine Safety Program	56,900	55,900	54,900	56,900	56,900	56,900	56,900	56,900
569-000	Crime Victims Rights-Pros	-	-	-	-	-	-	-	-
569-010	Crime Victims Rights-Clerk	3,469	2,447	2,681	2,500	2,500	2,500	2,500	2,500
570-010	Forensic Lab Fees	-	-	-	-	-	-	-	-
571-000	State Grant Conv & Tourism	130,272	148,093	147,444	149,451	154,223	154,223	158,850	163,600
572-000	Cigarette Tax	-	-	-	-	-	-	-	-
574-000	State Sales Tax	1,150,801	1,162,109	1,172,036	1,175,681	1,207,984	1,207,984	1,232,000	1,256,000
576-000	Liquor Law Enforcement	7,567	7,483	8,358	7,500	7,500	7,500	7,500	7,500
577-000	Voters Aid Registration	18,356	346	278	350	300	300	300	300
589-010	Sewer Administration Fee	-	-	-	-	-	-	-	-
	SUBTOTAL	1,997,691	2,050,693	2,051,259	2,004,262	2,028,624	2,028,624	2,059,028	2,089,593
CHARGES FOR SERVICE									
601-000	Circuit Court Costs	65,936	70,090	62,180	70,000	65,000	65,000	65,000	65,000
601-010	Contempt of Court	(511)	601	1,525	200	200	200	200	200
601-020	Cell Phone Contempt of Cou	1,575	394	125	-	-	-	-	-
601-030	Attorney Fees - Criminal	31,599	25,965	27,170	-	-	-	-	-
601-040	Attorney Fees - Civil/Crimina	-	-	-	-	-	-	-	-
601-101	Circuit Court Late Fees	6,880	6,801	7,443	7,500	7,400	7,400	7,400	7,400
602-000	Circuit Court Bond Costs	3,060	5,070	4,070	4,000	4,000	4,000	4,000	4,000
603-000	District Court Costs	471,585	459,562	423,600	460,000	425,000	425,000	425,000	425,000
604-000	District Court Bond Costs	4,857	6,238	7,814	5,000	5,000	5,000	5,000	5,000
605-000	District Court Civil Fees	78,223	74,290	82,880	50,000	50,000	50,000	50,000	50,000
607-010	Filing Fees + 215 Clerk Exp	1,085	1,116	1,178	1,200	1,000	1,000	1,000	1,000
607-030	Jury Fees	1,440	1,380	1,235	1,200	1,200	1,200	1,200	1,200
607-040	Trial Fees	-	-	-	-	-	-	-	-
607-050	Appeal Fees	150	25	25	50	25	25	25	25
607-060	Reinstatement Fees	1,178	259	124	200	125	125	125	125
607-070	Reinstatement Fees	-	-	-	-	-	-	-	-
607-080	Motion Fees +PC 215 Clerk	4,671	4,420	4,020	4,400	4,100	4,100	4,100	4,100
607-090	Paternity Fee	96	122	127	120	120	120	120	120
607-110	Filing Fees	9,977	10,505	9,859	10,000	10,000	10,000	10,000	10,000
607-120	Filing Fee Ordered -C	-	-	-	-	-	-	-	-
609-000	Register of Deeds Services	425	105	(20)	1,600	1,580	1,580	1,640	1,730
609-010	Recording Fees	205,134	272,190	261,710	250,000	236,000	236,000	236,000	236,000
609-020	Record Search	18,759	16,773	10,649	10,000	10,000	10,000	10,000	10,000
609-030	Recording Fees-Remonumer	-	1,440	-	600	-	-	-	-
609-060	Financing Statements	965	1,375	1,500	1,435	1,400	1,400	1,430	1,460
609-080	DNA Sampling (Clerk)	2	1	-	-	-	-	-	-
609-090	DNA 2015 Clerk	6	134	370	-	-	-	-	-
610-000	Real Estate Transfer Tax	269,239	278,099	310,840	276,850	305,000	305,000	325,000	350,000
611-000	FOC Service Fees	66,743	55,930	41,966	43,500	42,000	42,000	42,000	42,000
612-000	Investigative Fees	750	-	250	-	2,000	2,000	2,000	2,000
614-000	MSSR Co. Portion	686	736	731	700	600	600	500	400
618-010	Tax Certification Fees	10,096	10,098	10,093	10,000	10,000	10,000	10,000	10,000
618-020	Tax History Fees	13	13	29	10	10	10	10	10
618-030	Tax Search Fees	372	169	167	500	500	500	500	500
618-050	Other County Treas Serv	540	365	312	500	500	500	500	500
621-010	Certified Copies	4,661	3,485	3,890	4,660	4,000	4,000	4,000	4,000
621-020	Partnership, Assumed Name	1,910	2,130	2,070	1,910	2,100	2,100	2,100	2,100
621-030	Notary Bond Filing	606	726	1,064	600	1,000	1,000	1,000	1,000
621-040	Passport Execution Fees	-	-	-	-	-	-	-	-
621-050	Notarial Certs/Power Att	40	20	-	40	20	20	20	20
621-060	Other County Clerk Services	2,518	1,539	1,315	1,425	2,200	2,200	2,200	2,200
621-070	Record Search	46,265	47,745	55,615	58,650	55,000	55,000	55,000	55,000
621-080	Notorizing-Witnss	1,600	1,185	1,050	1,500	1,200	1,200	1,200	1,200
621-090	Campaign Finance Late Fee	225	-	250	100	100	100	100	100
621-100	CCW Photos	10	-	-	-	-	-	-	-
621-110	Passport Photos	-	-	-	-	-	-	-	-

BARRY COUNTY GENERAL FUND REVENUES

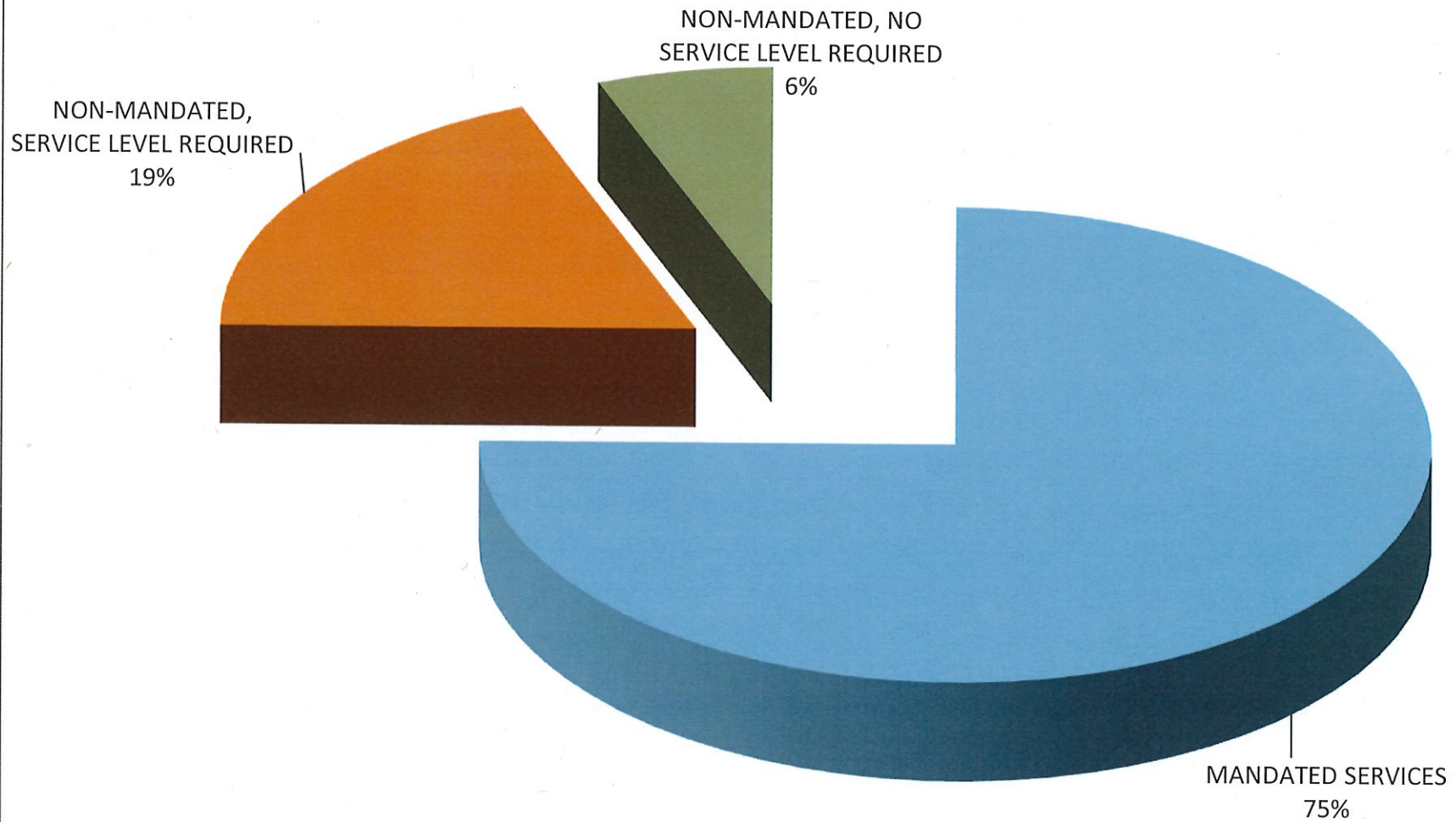
ACCT NUMBER	ACCOUNT NAME	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 AMENDED	2020 REQUESTED	2020 ADOPTED	2021 PROJECTED	2022 PROJECTED
621-120	Vital Records copies	57,350	56,001	61,182	56,000	56,000	56,000	56,000	56,000
621-130	DBA/Co-Part Cert/Non-res	94	64	208	60	200	200	200	200
621-140	DBA/Co-Part Cert@filing	63	45	123	60	100	100	100	100
621-150	DBA/Co-Part Change/Dissol	99	129	83	100	80	80	80	80
621-160	DBA/On Time Renewal	316	172	124	250	125	125	125	125
622-000	Probate Court Services	19,670	20,753	15,441	17,000	16,000	16,000	16,000	16,000
623-000	Service Fees Juvenile Court	7,842	543	218	200	300	300	300	300
623-010	Probate Costs	-	-	-	-	-	-	-	-
623-020	Probate Assessments	127	137	127	100	100	100	100	100
623-030	DNA Sampling (Family Div.)	24	103	77	100	-	-	-	-
623-040	20% Late Fee	-	74	201	100	100	100	100	100
625-000	Sex Offender Registration F	4,240	6,260	4,290	5,600	5,600	5,600	5,600	5,600
625-010	Probate Court Fees	12,825	15,517	15,785	14,000	15,000	15,000	15,000	15,000
625-030	Marriage Ceremonies	-	-	-	-	-	-	-	-
625-050	Jury Fees	-	30	30	-	-	-	-	-
625-060	Change of Name	80	120	200	150	120	120	120	120
625-080	Deposit Boxes	10	-	20	-	-	-	-	-
625-110	Adoption Collection Fees	80	120	180	150	-	-	-	-
625-130	Certified Copies	3,848	3,874	4,180	3,800	3,900	3,900	3,900	3,900
625-140	MOT/PET/ACCT/OBJ/Claim	2,180	2,440	2,910	2,300	2,500	2,500	2,500	2,500
625-150	Trust Reg/Will Safe Keeping	500	650	475	500	475	475	475	475
625-160	Appeals Probate Court	-	-	-	-	-	-	-	-
626-000	District Court Crime Victim	6,946	6,804	7,164	7,100	7,100	7,100	7,100	7,100
627-000	Animal Shelter Fees	1,007	2,081	4,463	4,550	3,000	3,000	3,500	4,000
629-020	Boat Livery Inspection	48	66	76	70	60	60	60	60
629-030	Photographic Services	2,690	2,838	2,789	2,700	2,600	2,600	2,600	2,600
629-040	Vehicle Inspection	13,825	5,800	3,220	6,000	5,000	5,000	5,000	5,000
629-050	Other Sheriff Services	59,921	71,952	69,471	68,800	65,000	65,000	65,000	65,000
629-060	Gun Permits	1,240	1,135	960	1,550	1,500	1,500	1,500	1,500
629-070	Kennel Inspections	480	480	300	5,000	400	400	400	400
635-000	Prisoners Board	31,250	29,390	23,694	24,175	25,000	25,000	25,000	25,000
635-010	Diverted Felons	-	-	-	-	-	-	-	-
635-080	Fingerprinting	15,343	12,162	11,580	9,360	9,500	9,500	9,500	9,500
635-090	DNA Sampling (Sheriff)	60	258	192	150	-	-	-	-
635-100	DNA Sampling (Sheriff)	6	3	-	-	-	-	-	-
635-110	DNA 2015 Sheriff	15	355	924	-	-	-	-	-
639-000	Mapping Department Serv	8,765	4,925	6,928	5,000	5,000	5,000	4,000	4,000
639-010	IT Dept. Services	738	325	-	2,500	5,000	5,000	3,500	3,500
639-020	Abstract Dept. Services	5,659	3,545	1,773	3,900	2,315	2,315	2,350	2,355
639-030	Assessor Training - Host	8,350	-	-	-	-	-	-	-
641-000	Transportation of Prisoners	735	1,621	2,846	2,000	5,000	5,000	5,000	5,000
644-000	Record Copying Fees	78,232	94,571	91,073	88,000	94,100	94,100	94,200	94,300
644-010	Divorce Kits	2,077	1,913	1,817	1,500	1,800	1,800	1,800	1,800
645-000	Sale of Meals	67	-	-	-	-	-	-	-
646-000	Sale of Office Supplies	25	-	-	75	75	75	75	75
646-010	Sale of District Court Forms	3,574	3,576	3,713	3,000	3,000	3,000	3,000	3,000
646-020	Sale of Family Court Forms	208	645	1,636	250	500	500	500	500
647-000	Animal Adoption Fees	31,760	32,926	27,319	21,500	23,000	23,000	26,000	29,000
647-010	Cremation	1,571	532	1,273	1,500	1,500	1,500	1,500	1,500
647-020	Cremation Permits	7,470	7,165	9,800	9,330	11,000	11,000	11,000	11,000
647-030	Rabies shots/vet	2,151	3,105	2,775	1,800	3,000	3,000	3,250	3,275
647-040	Sterilization Fee	490	3,354	1,843	500	2,000	2,000	2,300	2,600
649-000	Sale of Scrap & Salvage	1,790	324	1,238	200	200	200	200	200
673-000	Inmates Pay Phone Revenue	-	-	-	-	-	-	-	-
SUBTOTAL		1,709,207	1,759,979	1,721,947	1,649,430	1,625,630	1,625,630	1,647,305	1,676,255
FINES & FORFEITS									
656-000	Bond Forfeitures	12,594	11,737	10,034	13,000	10,000	10,000	10,000	10,000
657-000	Ordinance Fines	15,509	22,818	26,229	20,000	18,000	18,000	18,000	18,000
662-000	Collection Fees	-	29	-	-	-	-	-	-
SUBTOTAL		28,103	34,584	36,263	33,000	28,000	28,000	28,000	28,000

BARRY COUNTY GENERAL FUND REVENUES

ACCT NUMBER	ACCOUNT NAME	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 AMENDED	2020 REQUESTED	2020 ADOPTED	2021 PROJECTED	2022 PROJECTED
RENTS & INTEREST									
665-000	Interest Earned	34,767	95,048	88,199	75,000	75,000	75,000	75,000	75,000
665-010	Interest Earned on Payroll	10	14	20	20	20	20	20	20
667-000	Rent on Land	7,556	4,736	4,736	4,736	4,736	4,736	5,000	5,000
667-010	Rent on Marine Vehicle	5,400	-	6,000	5,400	6,000	6,000	6,000	6,000
667-020	Rent on Equipment	9,000	9,000	-	11,000	-	-	-	-
667-030	Rent CAC Building	-	-	-	-	-	-	-	-
667-050	Rent on Health Dept. Building	50,000	45,833	-	-	-	-	-	-
671-010	Admin Fee	-	-	-	-	-	-	-	-
SUBTOTAL		106,733	154,631	98,955	96,156	85,756	85,756	86,020	86,020
OTHER REVENUE									
675-000	Donations	-	20,000	10,021	-	5,000	5,000	5,000	5,000
676-000	Smart Tags	-	-	-	-	-	-	-	-
678-000	Hospitalization Reimb	-	-	-	-	-	-	-	-
679-000	Miscellaneous Revenue	686	580	9,264	500	500	500	500	500
679-010	Miscellaneous Reimbursement	18,474	7,909	40,037	16,500	15,000	15,000	15,000	15,000
679-020	FOIA Reimbursement	10	308	717	1,100	100	100	100	100
680-000	Canvassing Reimbursement	1,505	23,227	4,180	-	-	-	-	-
681-000	Central Services Cost Reimb	-	-	-	-	-	-	-	-
682-000	Reimbursement Dog Damage	-	-	-	-	-	-	-	-
683-000	Housing Reimb/State Inmate	4,550	18,655	16,695	10,000	17,000	17,000	17,000	17,000
684-000	Inmate Housing Out Cty Ref	-	-	-	-	-	-	-	-
685-000	SSSP Sheriff Reimbursement	25,397	28,172	38,268	25,000	25,000	25,000	25,000	25,000
685-010	SSSP Prosecutor Reimb	-	-	-	-	-	-	-	-
688-000	Insurance/Bond Prem Refund	-	-	-	-	-	-	-	-
692-010	Refunds Treasurer	-	-	-	-	-	-	-	-
692-020	Refunds Clerk	-	-	-	-	-	-	-	-
692-030	Refunds Probate	12,328	10,437	9,467	10,000	10,000	10,000	10,000	10,000
692-040	Refunds Prosecutor	562	992	910	1,100	500	500	500	500
692-050	Refunds Sheriff	1,503	464	148	400	300	300	300	300
692-060	Miscellaneous Refunds	22	12	311	110,000	110,000	110,000	110,000	110,000
694-000	Cash Over/Short	-	114	20	-	-	-	-	-
696-000	Bond or Insurance Recovery	-	-	-	-	-	-	-	-
SUBTOTAL		65,037	110,870	130,038	174,600	183,400	183,400	183,400	183,400
TOTAL GENERAL FUND		14,773,209	15,575,635	15,762,068	16,101,150	16,218,071	16,472,767	16,867,610	17,306,725
<i>+Bldg Rehab interest</i>		1,370	2,151	8,356					
<i>+Parks & Rec grant * refund</i>			1,500	900					
TOTAL GENERAL FUND (shown to tie to Audit)		14,774,579	15,579,286	15,771,324					
697-000	Proceeds FA	10,201	-	-	-	-	-	-	-
699-234	Bldg Strong Families-UW	-	-	-	-	-	-	-	-
699-264	Transfer in from CPL Fund	-	-	-	-	-	172,988	13,925	13,925
699-248	Transfer in from Bldg Rehab	138,932	-	-	123,100	124,600	124,600	125,600	126,600
699-253	Transfer in from Mstr Land	-	-	-	-	-	-	-	-
699-637	Transfer in from Data Process	-	-	-	141,500	152,975	152,975	156,700	223,300
699-286	Transfer in from Juv. Drug C	195,477	-	-	-	-	-	-	-
699-297	Transfer in from Diverted Fe	-	-	-	115,668	116,762	116,762	118,841	120,962
699-372	B.A. Courts & Law fund bal.	-	-	-	-	-	-	-	-
699-616	100% Umbrella Tax Fund	574,615	500,000	593,075	588,800	584,488	584,488	555,500	500,000
699-661	Transfer in from Vehicle Fund	50,150	-	-	210,020	210,145	210,145	210,645	210,895
New	Transfer in from Drain fund	-	-	-	12,096	12,860	12,860	12,860	12,860
SUBTOTAL		969,375	500,000	593,075	1,191,184	1,201,830	1,374,818	1,181,211	1,195,682
GENERAL FUND TOTAL w/transfer		15,742,584	16,075,635	16,355,143	17,292,334	17,419,901	17,847,585	18,048,821	18,502,407

GENERAL FUND EXPENDITURES

GENERAL FUND EXPENDITURES BY FUNCTION Total \$17,847,585



BARRY COUNTY GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 AMENDED	2020 REQUEST	2020 ADOPTED	2021 PROJECTED	2022 PROJECTED
MANDATED SERVICES									
151	Adult Probation	8,040	8,369	7,809	9,546	9,630	9,546	10,810	11,360
999-662	Child Care Approp.	360,234	483,670	209,354	561,371	672,699	461,607	712,679	742,339
999-673	Child Care Welfare (Hosp)	-	-	-	-	-	-	-	-
999-663	Child Care Welfare Approp.	6,500	-	-	-	-	-	-	-
215	Clerk	487,470	521,538	546,786	578,506	602,534	599,034	627,620	653,552
101	Commissioners	167,614	166,313	172,822	197,265	220,484	219,884	227,872	236,014
275	Drain Commissioner	156,339	155,489	174,665	203,743	219,782	219,132	228,537	236,713
191	Elections	59,640	44,491	49,317	80,200	98,100	80,200	76,600	98,100
225	Equalization	175,595	173,147	180,591	237,106	250,417	265,552	257,671	266,957
230	Extraditions	-	-	212	3,000	3,000	3,000	3,000	3,000
999-353	F.O.C. Building Debt Approp.	74,615	97,315	93,075	88,800	84,500	84,500	55,500	-
148	Family Court Division	690,401	787,516	822,452	857,269	898,283	897,823	934,801	967,915
999-143	Friend of the Court Approp.	148,703	182,429	102,314	294,959	378,691	247,608	398,331	419,630
602	Health & Safety Fund Approp.	-	-	-	-	-	-	-	-
601	Health Dept. Approp	459,653	441,266	449,580	441,737	454,989	449,212	468,639	482,698
865	Property & Liability Insurance	372,760	381,914	381,067	400,227	415,048	415,048	430,425	446,379
351	Jail	1,889,292	2,033,002	2,202,090	2,392,713	2,483,003	2,481,227	2,570,979	2,660,331
147	Jury Board	4,781	5,343	3,367	11,000	12,000	11,000	12,000	12,000
999-681	Transfer to Life Ins. Fund	2,354	2,760	3,200	3,000	3,000	3,000	3,500	4,000
	Retiree Health Ins	29,533	38,080	45,000	23,064	23,929	23,929	25,066	26,006
648	Medical Examiner	120,400	123,466	145,957	155,376	151,989	151,989	155,169	158,272
999-649	Mental Health Approp.	154,500	154,500	154,500	154,500	154,500	154,500	154,500	154,500
229	Prosecutor	669,503	706,409	746,836	793,973	823,569	823,164	857,900	891,203
236	Register of Deeds	236,512	244,156	266,480	299,853	331,378	330,294	349,334	365,491
999-244	Remonumentation	20,452	22,818	21,467	21,335	22,000	22,000	23,000	23,000
301	Sheriff	2,923,620	2,979,717	3,012,990	3,240,244	3,412,536	3,405,629	3,500,787	3,630,541
999-670	Social Welfare (Admin)	7,840	7,840	7,840	7,840	7,840	7,840	7,840	7,840
631	Substance Abuse Approp.	65,135	74,047	73,704	73,722	77,112	77,112	79,425	81,800
254	Tax Tribunal Refunds	10,587	1,791	8,314	10,000	10,000	10,000	10,000	10,000
253	Treasurer	236,215	249,219	235,166	250,607	245,992	245,992	257,347	269,373
999-???	Public Defender Indigent Approp	-	-	-	226,323	231,303	231,303	238,242	245,389
140	Trial Court Criminal/Civil	1,426,333	1,491,146	1,551,613	1,407,102	1,463,421	1,463,291	1,509,167	1,557,363
	SUBTOTAL	10,964,621	11,577,751	11,668,568	13,024,381	13,761,729	13,394,416	14,186,741	14,661,766
NON-MANDATED, SERVICE LEVEL REQUIRED									
175	Administration	257,966	280,769	280,546	317,308	337,408	337,408	351,245	365,505
999-131	Adult Drug Court Approp.	47,513	16,784	26,510	46,916	51,361	51,361	56,652	62,386
355	Animal Control	54,880	59,342	72,169	82,737	89,186	89,086	92,239	95,377
430	Animal Shelter	151,693	173,062	220,197	270,006	281,725	281,319	298,632	312,164
999-966	Building Rehab Approp.	720,859	259,763	456,198	-	-	-	-	-
900	Capital	-	-	-	-	-	-	-	-
999-NEW	Capital Replacement Approp.	-	259,763	-	-	-	-	-	-
334	Court Security	96,631	93,176	96,648	115,668	116,762	115,662	118,841	120,962
265	Courthouse & Grounds	507,823	507,489	523,671	579,922	581,553	581,553	592,762	611,133
999-638	Data Processing Approp.	-	259,763	228,099	-	-	-	-	-
426	Emergency Management	164,666	175,267	159,197	134,037	144,791	144,791	149,398	154,146
266	Health Department Building	123,806	121,978	128,785	143,326	149,181	149,181	151,887	155,132
999-148	Juvenile Drug Ct. Approp.	22,208	23,100	41,295	30,430	48,771	48,771	28,865	31,063
999-668	Juvenile Justice Approp.	31,214	33,040	76,043	76,043	84,319	84,319	87,858	91,493
243	Land Information Services	268,651	287,735	344,642	372,111	406,767	406,767	426,633	446,543
999-145	Law Library Approp.	11,500	11,500	11,500	13,500	13,500	13,500	13,500	13,500
211	Legal Counsel	67,038	83,270	60,002	75,000	75,000	75,000	75,000	75,000
317	Snowmobile Enforcement	186	271	898	734	1,032	1,032	1,032	1,032
331	Marine	127,523	114,160	122,068	146,794	152,972	151,572	154,932	158,935
299	Miscellaneous	238,611	221,949	213,556	276,498	274,100	260,085	262,600	274,600
315	OHSP Enforcement Grant	-	-	-	-	-	-	-	-
400	Planning & Zoning	189,036	215,289	245,215	264,952	290,186	290,186	300,561	309,429
441	Public Works	-	-	27,846	-	-	-	-	-
333	Road Patrol	113,729	114,019	104,111	120,752	116,124	116,124	120,136	124,257
689	Soldier/Sailor Relief	8,918	7,644	3,950	40,000	40,000	40,000	40,000	40,000
999-281	Swift & Sure Program	2,000	14,635	31,420	32,375	37,153	37,153	49,244	54,762
999-282	56B Sobriety Court	600	23,451	27,690	21,437	22,399	22,399	28,551	55,559
999-981	Vehicle Replacement Approp.	-	259,763	228,099	-	-	-	-	-
682	Veterans Affairs	30,784	35,111	34,549	44,975	46,855	46,855	48,857	50,843
681	Veterans Burial	28,500	29,100	30,000	37,500	37,500	37,500	38,100	38,100
	SUBTOTAL	3,266,335	3,681,193	3,794,904	3,243,021	3,398,645	3,381,624	3,487,525	3,641,921

BARRY COUNTY GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2016 ACTUAL	2017 AMENDED	2018 ACTUAL	2019 AMENDED	2020 REQUEST	2020 ADOPTED	2021 PROJECTED	2022 PROJECTED
NON-MANDATED, NO SERVICE LEVEL REQUIRED									
NEW	Revolving Drain Interfund Loan	-	-	-	-	-	-	-	-
999-676	Agriculture Promotion Bd. Appr	-	2,950	5,903	10,000	25,000	25,000	25,000	15,000
999-895	Airport Approp.	-	-	-	-	-	-	-	-
261	Building Authority	-	-	-	-	-	-	-	-
999-751	Charlton Park Appropriation	-	-	-	-	-	-	-	-
999-672	Comm. on Aging Approp.	-	-	-	-	-	-	-	-
890	Contingency	7,832	-	-	82,010	-	89,192	-	-
257	Cooperative Extension	113,544	114,275	117,099	121,108	124,666	124,666	128,331	132,106
999-728	Economic Development App.	107,394	137,394	116,560	133,891	140,585	140,585	144,803	149,147
429	Emergency Contingency	-	-	-	-	-	-	-	-
999-675	Green Gables Appropr	-	-	-	-	-	-	-	-
999-	Gypsy Moth Admin Approp	-	-	-	-	-	-	-	-
999-999	Master Land Use Plan Approp	-	-	60,000	-	-	-	-	-
999-756	Parks & Rec. Approp.	34,175	34,175	49,175	63,621	75,644	76,800	75,644	75,644
999-449	Road Approp.	11,334	11,334	11,334	11,334	11,334	11,334	11,334	11,334
280	Soil Conservation Approp.	15,500	15,500	30,500	31,500	30,500	32,500	30,500	30,500
999-622	Solid Waste Approp.	1,100	1,063	1,100	1,100	1,100	1,100	1,100	1,100
999-841	Approp Out FEMA EI	-	-	-	-	-	-	-	-
999-263	Transfer to School Liaison	-	-	-	-	-	-	-	-
SUBTOTAL		290,879	316,691	391,671	454,564	408,829	501,177	416,712	414,831
PRIOR YR NON-MANDATED, NO SERVICE LEVEL REQUIRED									
316	OHSP UAD Grant	-	-	-	-	-	-	-	-
999-208	Transfer to Charlton Park	-	-	-	-	-	-	-	-
999-238	Community Corrections Appr.	-	-	-	-	-	-	-	-
999-263	Transfer to School Liaison	-	-	-	-	-	-	-	-
999-265	Drug Law Enforcement Approp	-	-	-	-	-	-	-	-
999-325	Central Dispatch Approp	-	-	-	-	-	-	-	-
999-358	Thornapple Manor Approp.	-	-	-	-	-	-	-	-
999-677	Health Ins. Approp.	-	-	-	-	-	-	-	-
999-677.1	Health Ins. Approp./Retiree	-	-	-	-	-	-	-	-
999-678	Disability Approp.	-	-	-	-	-	-	-	-
999-682	Retirement Fund Approp	1,220,859	500,000	500,000	570,368	570,368	570,368	570,368	570,368
999-684	Unemployment Fund Approp.	-	-	-	-	-	-	-	-
SUBTOTAL		1,220,859	500,000	500,000	570,368	570,368	570,368	570,368	570,368
SUBTOTAL		15,742,694	16,075,635	16,355,143	17,292,334	18,139,571	17,847,585	18,661,346	19,288,886
NEW POSITION REQUESTS									
Jail	Upgrade 2 C.O. to Sergeants	-	-	-	-	16,470	-	-	-
	Cook FT	-	-	-	-	66,078	-	-	-
Sheriff	Deputy Sheriff, 2 FT	-	-	-	-	177,144	-	-	-
Equalizatio	Clerk, .625 FTE	-	-	-	-	24,126	15,135	-	-
ROD	Abstractor PT	-	-	-	-	27,455	-	-	-
	Indexer (special PTx4 positions	-	-	-	-	57,884	-	-	-
Animal Shel	Kennel Worker (2) .375 to.625	-	-	-	-	21,325	-	-	-
Parks/Rec	Administrator, .375 to .4625 FT	-	-	-	-	8,179	8,179	-	-
Admin.	HR Director (FT)	-	-	-	-	106,222	-	-	-
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CAPITAL BUDGET

2020 Capital Budget

DEPT RANK	PROJECT DESCRIPTION	2020 REQUEST	FUNDING SOURCES								APPROVED
			GF	ANIMAL SHELTER DONATION	ROD AUTOM	CAPITAL REPL	BLDG REHAB	DATA PROC.	DIVERTED FELONS	VEHICLES	
IT Dept.											
	1 Scheduled replacement of 1/4 of technology inventory (PCs, etc.)	45,000	-	-	-	-	-	45,000	-	-	45,000
	2 Hardware & software to create/store server backup independent of LAN	10,000	-	-	-	-	-	10,000	-	-	10,000
	3 Replace Internet connections from COA & Charlton Park to the Courthouse	15,000						15,000			15,000
	4 Purchase Email Archival solution for long-term storage and management.	7,500						7,500			7,500
	5 Replace copy machine in Adult Probation office	6,500	-	-	-	-	-	6,500	-	-	6,500
	Subtotal	84,000	-	-	-	-	-	84,000	-	-	84,000
Sheriff/Marine/Animal Control											
	1 Replace 3 marked vehicles	100,368	-	-	-	-	-	-	-	146,838	146,838
	2 Replace 9 "Threat Level II" vests & carriers that will expire in 2020	8,100	-	-	-	8,100	-	-	-	-	8,100
	3 Replace 20 expired "Threat Level III" SRT vest panels (reuse carriers)	15,000	-	-	-	15,000	-	-	-	-	15,000
	4 Replace Animal Control truck	23,730	-	-	-	-	-	-	-	23,730	23,730
	5 "Animal Transport Boxes" to be mounted in truck bed	7,000	-	-	-	-	-	-	-	7,000	7,000
	6 Replace 2 "Jump" boats	30,000	-	-	-	-	-	-	-	30,000	30,000
	7 Parking lot replacement	40,000	-	-	-	-	40,000	-	-	-	40,000
Jail											
	1 Install partition in large inmate multipurpose room & add hallway	75,000					75,000				75,000
	2 Property room relocation & expansion; 2nd video arraignment room	10,000	-	-	-	-	10,000	-	-	-	10,000
	3 Replace porcelain sinks, toilet & urinal in West Unit w/stainless fixtures	7,500	-	-	-	-	7,500	-	-	-	7,500
	4 Install security screens to the windows in the work release cells	5,000	-	-	-	-	5,000	-	-	-	5,000
	5 Replace HVAC unit in Jail Control room to provide climate control	4,000	-	-	-	-	4,000	-	-	-	4,000
	Subtotal	325,698	-	-	-	23,100	141,500	-	-	207,568	372,168
Trial Court											
	1 Replace FOC 2013 Ford Taurus per 5-year replacement schedule	24,000	-	-	-	-	-	-	-	24,000	24,000
	Subtotal	24,000	-	-	-	-	-	-	-	24,000	24,000
Building & Grounds											
	1 Replace Courthouse parking lot, sidewalks, fence & add canopy	100,000	-	-	-	-	100,000	-	-	-	100,000
	2 Parking lot repairs at Courts & Law, Health Dept. and FOC buildings	25,000	-	-	-	-	25,000	-	-	-	25,000
	3 Replace carpeting - Courthouse steps, 2nd floor hallways & conf. rooms	25,000	-	-	-	-	25,000	-	-	-	25,000
	4 Replace hard floor scrubber that is over 10 years old and worn out.	10,000	-	-	-	-	10,000	-	-	-	10,000
	Subtotal	160,000	-	-	-	-	160,000	-	-	-	48,000
Planning											
	1 Master Plan Update (has been 15 years since last plan was completed)	60,000	60,000	-	-	-	-	-	-	-	60,000
	Subtotal	60,000	60,000	-	-	-	-	-	-	-	60,000
Public Defender											
	1 Construction of permanent office space	100,000	-	-	-	-	100,000	-	-	-	100,000
	(Reimbursement to be requested from the State of MI.)	100,000	-	-	-	-	100,000	-	-	-	100,000
Animal Shelter											
	1 New vehicle to safely transport animals to and from the veterinarian.	25,000	-	-	-	-	-	-	-	25,000	25,000
	Subtotal	25,000	-	-	-	-	-	-	-	25,000	25,000
TOTAL REQUESTED BY FUND		-	60,000	-	-	23,100	401,500	84,000	-	256,568	825,168
TOTAL RECOMMENDED BY FUND		-	-	-	-	-	-	-	-	-	

STAFFING REQUESTS

2020 STAFFING REQUESTS

Page 1

DEPARTMENT	POSITION	UPGRADE/ NEW	NAME	FT/PT	EST. COST (Sal.+Ben.)	FUNDING SOURCE	RATIONALE	APPROVAL STATUS
Jail	Corrections Sgts. (2 CO positions will be upgraded to Sgts.; CO positions will not be backfilled.)	UPGRADE	Unknown	FT	\$8,235 x 2=\$16,470	General Fund (funds may be transferred from temp salaries)	To provide 24-hr supervision for staff and the facility. Current staffing is only 2 Sergeants for 4 shifts. Will improve ability to schedule, train and provide leadership to line staff.	Not recommended
	Cook (position needs classification)	New	Unknown	FT	\$ 66,078 (based on Head Cook rate)	General Fund	A 2nd FT Cook is needed as it is increasingly difficult to staff with PT workers without increasing hours or paying overtime. Will also provide backup to Head Cook.	Not recommended
Sheriff	Deputy Sheriff/ Court Officer (2 positions)	New	Unknown	FT	\$88,572 x 2=\$177,144	General Fund	To provide faster response to public complaints & emergencies, meet the increased demand of the courts and reduce the significant need for overtime. When court is in session, personnel may not be available to respond to the public.	Not recommended
Equalization	Clerk	New	Unknown	PT 62.5%	\$24,126	General Fund	To keep up with entering sales data for state mandated Equalization Studies and to meet staffing requirements of the Assessing Reform Act if needed. To assist with fieldwork if needed or staff the office when appraisers are doing filedwork.	Approved per appeal at 47.5 FTE
				47.5%	\$ 15,135			
Register of Deeds	Abstractor	New	Unknown	PT	\$ 27,455 + \$5179 if eligible for retirement	General Fund (abstract fees)	To proof legal descriptions for documents to be certified by the Treasurer's Office, to index and post legal descriptions; to fill in for FT Abstractor when on vacation or personal time.	Not recommended
	Special PT Indexer	New	Unknown	PT (4 positions)	\$14,471 each (19 hrs/wk @ \$13.50/hr)	Register of Deeds Automation Fund	A 2nd PT position is needed to archive records, verify that all records are in the system, and index documents.	Not recommended
Animal Shelter	Kennel Worker	Upgrade (Increase PT hrs. from 15 to 25 hrs/wk)	Debra Jeurink & Amy Windes	PT (.375 to .625 FTE x 2)	\$ 21,325 (\$9.65/hr x 10 hrs/wk x 2, plus benefits)	General Fund	To provide animal care and support for the office staff.	Not recommended

2020 STAFFING REQUESTS

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DEPARTMENT	POSITION	UPGRADE/ NEW	NAME	FT/PT	EST. COST (Sal.+Ben.)	FUNDING SOURCE	RATIONALE	APPROVAL STATUS
Parks & Rec	Administrator	Upgrade (Increase PT hours and hourly pay)	Ron Welton	PT from .375 to .4625 from \$15 to \$20/hr.	\$ 8,179 (Add 3.5 hrs/ wk @ \$20/hr + benefits)	General Fund appropriation	The original .25FTE designation was insufficient hours to accomplish park operations and board responsibilities. Hours were increased in 2019 to .375 and the request is to increase to half time, .4625 in 2020.	Approved per appeal
Administration	Human Resources Director	New	Unknown	FT	\$65,068 + \$41,154 benefits \$106,222	General Fund		Not recommended

APPROVED POSITIONS LIST

PROPOSED FTE POSITIONS BY DEPARTMENT

<u>ADMINISTRATOR</u>	<u>FTE</u>	<u>TREASURER</u>	<u>FTE</u>
County Administrator	1.00	County Treasurer	1.00
Deputy County Administrator	1.00	First Deputy County Treasurer	1.00
Executive Asst. to Administrator	0.50	Deputy Treasurer	1.00
TOTAL	2.50	TOTAL	3.00
<u>COUNTY CLERK/ELECTIONS</u>		<u>EQUALIZATION</u>	
County Clerk	1.00	Director	Contractual
First Deputy Clerk	1.00	Sr. Property Appraiser	1.00
Sr. Deputy Clerk	1.00	Property Appraiser	1.00
Account Clerk-Bookkeeping	1.00	Clerk	0.475
Court Services Specialist I	3.00	TOTAL	2.48
TOTAL	7.00		
		<u>MAPPING & ABSTRACT</u>	
<u>DRAIN COMMISSIONER</u>		Information Technology Director	1.00
Drain Commissioner	1.00	Network Administrator	1.00
Deputy Drain Commissioner	1.00	IT Helpdesk/GIS Coordinator	1.00
Drain Maintenance Worker	0.425	IT Helpdesk	1.00
TOTAL	2.43	TOTAL	4.00
<u>PLANNING & ZONING</u>			
Director	1.00	<u>PROSECUTOR</u>	
Administrative Assistant	1.00	Prosecutor	1.00
Enforcement Official	0.75	Chief Assistant Prosecutor	1.00
TOTAL	2.75	Senior Assistant Prosecutor	2.00
		Assistant Prosecutor	1.00
<u>BUILDING & GROUNDS</u>		Office Manager	1.00
Building & Grounds Director	1.00	Victim Rights Advocate	1.00
Maintenance Technician II	1.00	Legal Secretary	2.00
Custodian II	0.50	TOTAL	9.00
Custodian I	3.00		
TOTAL	5.50		
<u>REGISTER OF DEEDS</u>	<u>FTE</u>	<u>FRIEND OF THE COURT</u>	<u>FTE</u>
Register of Deeds	1.00	Deputy Trial Court Administrator	1.00
Abstractor	1.00	Quasi Judicial Officer II	1.00
Chief Deputy Register of Deeds	1.00	Staff Attorney	0.50
Deputy Register of Deeds	1.00	Sr. Caseworker/Mediator	1.00
	4.00	Caseworker/Mediator	3.00
		Enforcement Officer	1.00
<u>VETERANS' AFFAIRS</u>	Contractual	Caseworker/Conciliator	1.00
		Office Manager	1.00
<u>PARKS & RECREATION</u>		Senior Account Clerk	1.00
Administrator (PT)	0.475	Account Clerk	1.00
	0.475	Legal Secretary	2.00
		Administrative Assistant	1.00
<u>EMERGENCY MANAGEMENT</u>		TOTAL	14.50
Emergency Management Coordinator	1.00		
TOTAL	1.00		

PROPOSED FTE POSITIONS BY DEPARTMENT

<u>DISTRICT/CIRCUIT COURT</u>			
Trial Court Administrator	1.00		
Quasi Judicial Officer I	1.00	<u>ANIMAL SHELTER</u>	
Staff Attorney	0.50	Animal Shelter Director	1.00
Senior Probation Officer	0.75	Animal Shelter Technician	1.00
Probation Officer	1.75	Kennel Worker (2PT)	<u>0.75</u>
Chief Court Specialist II	1.00		2.75
Chief Court Specialist I	1.00		
Financial Specialist	1.00	<u>SHERIFF</u>	
Court Services Specialist II	2.00	Sheriff	1.00
Court Services Specialist I	4.00	Undersheriff	1.00
Administrative Assistant (SSSP)	0.50	Lieutenant - Detective	1.00
Specialty Court Caseworker (SSSP)	0.50	Sergeant - Detective	1.00
Administrative Assistant (Sobriety Ct.)	0.50	Lieutenant - Jail	1.00
Specialty Court Caseworker (Sobriety Ct.)	<u>0.50</u>	Office Manager-Sheriff	1.00
	16.00	Administrative Assistant-Jail	1.00
		Sergeant (GF=4; Middleville=1)	5.00
<u>FAMILY COURT (PROB/JUVENILE)</u>		Deputy Sheriff Court Officer	2.00
Deputy Trial Court Administrator	1.00	Deputy Sheriff Road Patrol	1.00
Wraparound Coordinator/Facilitator	1.00	Deputy Sheriff (GF=16; Middleville=2)	18.00
Juvenile Probation Officer	5.00	Cadets	3.00
Financial Specialist	1.00	Corrections Sergeant	2.00
Court Services Specialist II	1.00	Corrections Officer (13FT + 6PT/2 FTE)	15.00
Court Services Specialist I	<u>2.00</u>	Animal Control Officer	1.00
	11.00	Dispatcher	1.00
<u>ADULT DRUG COURT/OCC</u>		Control One Assistant Monitor	1.00
Specialty Courts Program Manager	1.00	Master Mechanic	1.00
Specialty Court Caseworker	1.00	Head Cook	1.00
GED Instructor	Contractual	Cook (2 PT)	1.00
Administrative Assistant	<u>0.92</u>	Marine Officer (8 PT)	3.00
TOTAL	2.92	Clerk/Typist	1.00
		Transcriptionist	<u>1.50</u>
<u>PUBLIC DEFENDER</u>		TOTAL	64.50
Chief Public Defender	1.00		
Administrative Assistant	<u>1.00</u>		
	2.00		

SPECIAL REVENUE
&
DEBT SERVICE

BARRY COUNTY ALL BUDGETED FUNDS

Fund #	Fund Name	BALANCE 12/31/2018	2019 Amended Revenues	2019 Amended Expenses	PROJECTED BALANCE 12/31/2019	2020 Revenues	2020 Expenses	PROJECTED BALANCE 12/31/2019
101	GENERAL FUND	2,286,422	17,292,334	17,292,334	2,286,422	17,847,585	17,847,585	2,286,422
	SPECIAL REVENUE FUNDS							
201	Road Commission	4,539,509	10,049,103	10,049,103	4,539,509	13,177,389	13,177,389	4,539,509
205	Central Dispatch	1,482,658	1,738,584	2,014,552	1,206,690	2,033,904	1,981,375	1,259,219
208	Charlton Park	175,586	594,000	581,283	188,303	608,600	599,421	197,482
215	Friend of the Court	800,909	1,193,185	1,265,465	728,629	1,156,864	1,287,947	597,546
216	Bench Warrant Fund	1,360	-	-	1,360	-	-	1,360
226	Sheriff's K-9 Donation Fund	2,935	500	950	2,485	500	950	2,035
227	Animal Shelter TNR - Bissell	22,087	15,000	15,000	22,087	15,000	15,000	22,087
228	Solid Waste	192,418	87,400	131,000	148,818	73,600	117,000	105,418
229	Animal Shelter TNR - Two Seven Oh	-	12,000	12,000	-	12,000	12,000	-
231	C SNIP Donation Fund	1,921	-	-	1,921	-	-	1,921
232	Animal Shelter Donation	288,497	40,000	100,000	228,497	40,000	15,000	253,497
233	Community Resource Network	12,335	6,000	6,000	12,335	6,000	6,000	12,335
236	Remonumentation Grant	19,017	73,335	73,265	19,087	73,925	73,925	19,087
244	Commission on Aging Building	453,006	1,500	44,718	409,788	1,575	-	411,363
247	Thornapple Manor Depreciation	293,003	-	-	293,003	-	-	293,003
248	Building Rehabilitation	1,845,701	11,461	672,937	1,184,225	11,461	526,100	669,586
249	Capital Replacement	597,672	7,000	58,704	545,968	-	23,100	522,868
250	Parks & Recreation	64,229	63,621	63,621	64,229	76,800	83,823	57,206
252	Agriculture Promotion Board	7,988	10,000	10,000	7,988	25,000	25,000	7,988
253	Master Land Use Plan	60,000	-	60,000	-	-	60,000	(60,000)
255	Economic Development	-	133,891	133,891	-	140,585	140,585	-
256	Register of Deeds Automation	116,987	64,040	80,000	101,027	62,460	40,000	123,487
259	Corrections Officer Trng.	59,874	12,000	-	71,874	12,000	12,400	71,474
260	Victims Services Unit Grant	6,129	1,760	2,750	5,139	1,820	2,900	4,059
261	Indigent Defense Fund	-	605,672	605,672	-	761,498	661,548	99,950
264	Concealed Pistol Licensing	126,479	24,650	7,600	143,529	43,000	180,788	5,741
265	Drug Law Enforcement	2,562	-	-	2,562	-	-	2,562
266	Special Investigation	9,503	-	-	9,503	104	-	9,607
267	Crime Victims Rights Week Grant	3,619	58,911	63,937	(1,407)	63,482	67,263	(5,188)
269	Law Library	2,730	20,000	20,000	2,730	20,000	20,000	2,730

BARRY COUNTY ALL BUDGETED FUNDS

Fund #	Fund Name	BALANCE 12/31/2018	2019 Amended Revenues	2019 Amended Expenses	PROJECTED BALANCE 12/31/2019	2020 Revenues	2020 Expenses	PROJECTED BALANCE 12/31/2019
275	Commission on Aging	485,121	1,833,055	1,833,055	485,121	1,839,921	1,839,921	485,121
276	CDBG Housing	1,047,817	20,004	20,000	1,047,821	58,818	58,818	1,047,821
277	Middleville Police Services	-	279,361	279,361	-	287,939	287,939	-
279	MSHDA HOME Program	13,312	-	-	13,312	-	-	13,312
281	Swift & Sure Program	26,155	157,375	157,375	26,155	165,153	165,153	26,155
282	56B Sobriety Court	49,884	144,437	144,437	49,884	188,349	188,349	49,884
283	Community Corrections	10,117	113,086	113,086	10,117	120,806	120,806	10,117
285	Adult Drug Court	268,706	244,916	244,916	268,706	232,361	232,361	268,706
287	Michigan Justice Training Fund	14,543	5,800	5,825	14,518	5,800	5,825	14,493
290	Social Welfare	96,737	7,840	7,840	96,737	7,840	7,840	96,737
292	Child Care Fund	2,601,685	1,600,026	1,813,096	2,388,615	1,365,667	1,576,758	2,177,524
295	Airport	262,565	317,284	303,334	276,515	317,284	296,810	296,989
296	Juvenile Continuum of Care	3,981	36,722	36,722	3,981	-	-	3,981
297	Diverted Felons	437,502	-	123,083	314,419	120,000	123,697	310,722
	DEBT SERVICE FUNDS							
352	Friend of the Court Renovation Debt	25,001	88,800	88,800	25,001	84,500	84,488	25,013
354	Yankee Springs Water Tower Debt	667	40,601	40,582	686	39,708	39,708	686
355	Middleville Water Debt 2006 B	37	11,813	11,806	44	11,594	11,594	44
356	Middleville Water Debt 2006 A	73	64,979	64,966	86	64,067	64,067	86
357	Fawn Lake Sewer Debt	415	33,811	33,800	426	32,769	32,769	426
358	Yankee Springs Arsenic Removal	3,520	29,794	29,781	3,533	29,250	29,250	3,533
359	Finkbeiner/Crane Debt	13,736	96,928	96,928	13,736	95,268	95,268	13,736
360	TM Bldg Auth 2012	2,973	396,550	396,550	2,973	391,237	391,237	2,973
361	Road Commission Series 2016 Debt	-	477,000	477,000	-	469,500	469,500	-
368	TM 2006/2012 Refunding	529,586	1,522,225	1,522,225	529,586	1,565,100	1,565,100	529,586
374	Middleville Sewer Debt 1999	554	-	-	554	-	-	554
377	Leach-Middle Lakes Sewer Debt	280	176,969	175,239	2,010	171,865	171,865	2,010
	CONSTRUCTION FUNDS							
472	McKeown Bridge Park	8,721	-	-	8,721	-	-	8,721

BARRY COUNTY ALL BUDGETED FUNDS

Fund #	Fund Name	BALANCE 12/31/2018	2019 Amended Revenues	2019 Amended Expenses	PROJECTED BALANCE 12/31/2019	2019 Amended Revenues	2019 Amended Expenses	PROJECTED BALANCE 12/31/2019
	ENTERPRISE FUNDS							
506	2016 Delinquent Taxes	593,912	115,000	708,912	-	-	-	-
507	2017 Delinquent Taxes	399,440	200,000	5,000	594,440	115,000	709,440	-
508	2018 Delinquent Taxes	778	385,000	5,000	380,778	200,000	5,000	575,778
512	Thornapple Manor	1,742,565	19,175,000	19,170,000	1,747,565	19,700,000	19,695,000	1,752,565
513	2019 Delinquent Taxes	-	-	-	-	385,000	5,000	380,000
515	Delinquent Tax Revolving 2015	-	-	-	-	-	-	-
516	Tax Umbrella	8,249,850	750,000	588,800	8,411,050	705,940	584,488	8,532,502
517	Foreclosure	1,553,301	200,000	5,000	1,748,301	175,000	15,000	1,908,301
588	Transit	2,527,498	1,679,053	2,739,841	1,466,710	1,771,940	1,747,594	1,491,056
595	Commissary	211,868	120,000	140,000	191,868	130,000	140,000	181,868
	INTERNAL SERVICE FUNDS							
637	Data Processing	1,405,260	-	379,324	1,025,936	-	403,175	622,761
660	Telephone	48,067	40,766	38,000	50,833	45,100	45,100	50,833
661	Vehicle	1,177,727	45,077	421,529	801,275	-	466,713	334,562
676	Workers Compensation	76,455	191,892	191,892	76,455	193,850	193,850	76,455
677	Health Insurance	349,846	2,115,772	2,115,772	349,846	1,943,929	1,943,929	349,846
678	Disability	240,503	84,500	84,500	240,503	85,986	85,986	240,503
680	Fringe Benefits	1,468,217	229,509	229,509	1,468,217	233,540	233,540	1,468,217
681	Life Insurance	2,029	64,085	64,085	2,029	62,270	62,270	2,029
682	Retirement	71,695	2,643,200	2,643,200	71,695	3,122,066	3,122,066	71,695
683	Dental Insurance	102,092	92,500	92,500	102,092	91,000	91,000	102,092
684	Unemployment	257,732	25,520	25,520	257,732	26,150	26,150	257,732