

Hastings City/Barry County Airport Commission

Meeting Minutes

July 24, 2019

1. **Call to order.** The meeting was called to order by Chairperson Holley at 4:30 pm.
2. **Pledge of Allegiance.** Holley led those present in the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Conner, Smelker, Tossava, Bowers, and Holley.
Absent: None.
4. **Approval of the Agenda.** Holley asked for any additions or amendments to the agenda.
Holley proposed adding a Closed Session under MCL 15.268 (h) under New Business.

Motion by Tossava, second by Smelker to approve agenda for today's meeting as amended.

In favor: Conner Smelker, Tossava, Bowers, and Holley

Opposed: None

Absent: None

5. **Limited Public Comment.** None.
6. **Approval of the Minutes.** Holley asked for comments regarding the draft minutes of the June 26, 2019 regular and closed session meetings of the Airport Commission.

Motion by Conner, second by Bowers to approve the minutes of the June 26, 2019 regular and closed session meetings of the Airport Commission as presented.

In favor: Conner, Smelker, Tossava, Bowers, and Holley

Opposed: None

Absent: None

- 7. Financial Reports.** Mark Brown gave a summary and answered questions regarding the financial statements that were provided to the Airport Commission.

Motion by Tossava, second by Smelker to accept and place on file the June 2019 Financial Reports

In favor: Conner, Smelker, Tossava, Bowers, and Holley

Opposed: None

Absent: None

- 8. Old Business.** Holley noted that there was not any old business to discuss.

- 9. New Business.** Holley asked for any new business.

- A.** Commission went into Closed Session under MCL 15.268(h) – to discuss Attorney/Client Privileged information regarding letter from Cohl, Stoker, & Toskey, PC dated June 11, 2019 and Attorney/Client Privileged information regarding FOIA Appeal.

Motion by Tossava, second by Conner to enter into closed session at 4:40pm.

In favor: Conner, Smelker, Tossava, Bowers, and Holley

Opposed: None

Absent: None

Motion by Tossava, second by Smelker to enter into open session at 5:02pm.

In favor: Conner, Smelker, Tossava, Bowers, and Holley

Opposed: None

Absent: None

- B.** FOIA Appeal of Excess Fee for Request #19-0181 – Ronald Neil.

Holley stated that the accepted formula was used to come up with cost. Taxpayers should not have to pay to offset cost. Tossava stated his confidence in Brown to charge the fee. Conner stated that this request should have been included in the August request.

Motion by Tossava, second by Smelker to reject request to reduce fee for FOIA request.

In favor: Conner, Smelker, Tossava, Bowers, and Holley

Opposed: None

Absent: None

C. Open bids for new lawn mower.

One bid was opened.

Motion by Smelker, second by Conner to recommend the purchase of new lawn mower from Vern's Repair to the respective boards.

In favor: Conner, Smelker, Tossava, Bowers, and Holley

Opposed: None

Absent: None

D. Approve the legal fees for Cohl, Stoker, & Toskey (\$2,313.55).

Motion by Tossava, second by Smelker to approve the payment of legal fees in the amount of \$2,313.55.

In favor: Conner, Smelker, Tossava, Bowers, and Holley

Opposed: None

Absent: None

E. Approve new airport manager per the current manger's agreement.

Noteboom reminded the Commission that there is a clause in the current Airport Manager's agreement that states the training of a new Airport Manager will be completed by the current Airport Manager at no expenses to the Airport. Noteboom will be working with two potential candidates (Dan Williams and Mark Anderson) to train, at Noteboom's expense, in preparation to assume duties in approximately 1 ½ years. Commission discussion determined that this action did not need to be voted on.

10. Airport Manager's Report. Holley introduced discussion regarding the Airport Manager's report for July 2019. Noteboom noted that the small hangers are full at this time and still looking to fill three (3) larger hangers. Waiting for tank to be completed and shipped. The old New Holland Tractor will be put on Bidcorp with a reserve of \$10,000. The five year plan calls for another snow removal tractor purchased next year. That concluded the report.

11. Board Comment. Holley asked for additional comments from the Airport Commission. No comment was forwarded.

12. Limited Public Comment. Holley asked for limited comment from the public. No comment was forwarded.

13. Adjournment. Motion by Tossava, second by Smelker to adjourn.

Motion carried

Submitted by Jerry Czarnecki, Administrative Secretary