

Hastings City / Barry County Airport Commission
Meeting Minutes
May 22, 2019

1. **Call to Order.** The meeting was called to order by Vice-Chairman Bowers at 4:30 p.m.
2. **Pledge of Allegiance.** Bowers led those present in the recitation of the Pledge of Allegiance.
3. **Roll Call.** Roll was taken. Present: Conner, Smelker, Tossava, Bowers. Absent: Holley.

Motion by Smelker, second by Tossava to elect Jerry Czarnecki as Administrative Secretary.

In favor: Conner, Smelker, Tossava, Bowers.
Opposed: None.
Absent: Holley.

Motion passed.

4. **Approval of Agenda.** Bowers asked for any additions or amendments to the agenda.

Motion by Tossava, second by Conner to approve the agenda for today's meeting as presented.

In favor: Conner, Smelker, Tossava, Bowers.
Opposed: None.
Absent: Holley.

Motion passed.

5. **Limited Public Comment.** Bowers asked for limited comment from the public. No comment was forwarded.

6. **Approval of Minutes.** Bowers asked for comments regarding the draft minutes of the April 24, 2019 meeting of the Airport Commission.

Motion by Smelker, second by Conner to approve the minutes of the April 24, 2019 meeting of the Airport Commission as submitted.

In favor: Conner, Smelker, Tossava, Bowers.
Opposed: None.
Absent: Holley.

Motion carried.

7. **Financial Reports.** Bowers introduced discussion regarding the April 2019 Airport Fund financial reports. Mark Noteboom offered to answer any questions related to these reports.

Motion by Tossava, second by Conner to approve the April 2019 Airport Fund financial reports.

In favor: Conner, Smelker, Tossava, Bowers.

Opposed: None.

Absent: Holley.

Motion carried.

8. **Old Business. Old Business.** Discussion was presented to consider paving of approach at hangar occupied by Todd Voshell.

Voshell stated that not paving will create a liability. Smelker commented that the practice has not been to replace an approach. The Commission could pave the approach, but then charge back to the owner.

Noteboom stated that it is the Airport's responsibility to tear out, but not to replace.

Tossava stated it is the owner's responsibility and asked if the State had programs to help.

Motion by Tossava, second by Smelker to deny request to pave approach at hangar occupied by Todd Voshell and look into any programs through the State.

In favor: Conner, Smelker, Tossava, Bowers.

Opposed: None.

Absent: Holley.

Motion carried.

9. **New Business.** Bowers asked for any new business. No comment was offered.

10. **Airport Manager's Report.** Bowers introduced discussion regarding the Airport Manager's Report for May 2019. Noteboom presented and explained the Airport Manager's report for May of 2019. Noteboom noted that copies of the 30-day Leases had been sent out to renters of the hangars, 20 of the 45 leases had been returned. He will continue to follow up to get more returned. Noteboom stated that the County had received two FOIA requests related to the Airport. Conner stated that the County is working on addressing the FOIA requests. Noteboom stated that even with the requested addendums and rewrites, the Airport has not received an executed lease from Tomy Cordova. Noteboom stated that he is out of options and requested that the Commission help with how to deal with these situations.

Motion by Tossava, second by Smelker to schedule a closed session for the next Airport Commission meeting to discuss options with attorney.

In favor: Conner, Smelker, Tossava, Bowers.
Opposed: None.
Absent: Holley

Motion passed.

11. **Board Comments.** Bowers asked for additional comments from the Airport Commission. Smelker stated that he was opposed to someone changing the hanger integrity while leasing.

Motion by Smelker, second by Conner that no improvements that would change the structural integrity of the hanger would be allowed without approval of the Airport Commission.

In favor: Conner, Smelker, Tossava, Bowers.
Opposed: None.
Absent: Holley

Motion passed.

Tossava stated that there must be recourse for renters that do not adhere to the terms of the lease. He would like to see the airport have the right to revoke lease.

Motion by Smelker, second by Conner to discuss recourse for renters after discussion with attorney.

In favor: Conner, Smelker, Tossava, Bowers.
Opposed: None.
Absent: Holley

Motion passed.

No other comments were forwarded from Commission members.

12. **Limited Public Comment.** Bowers asked for limited comment from the public. Larry Baum stated that he felt the Board and Noteboom have done a wonderful job. He commended the Board and Noteboom on what has been accomplished and stated that this airport is one of the best small airports.

Tossava thanked Baum for his support. Baum responded that it has been a team effort.

13. **Adjournment.** Motion by Tossava, second by Conner to adjourn at 5:19 p.m.

Motion carried.

Submitted by: Jerry Czarnecki, Administrative Secretary