MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 14, 2024 | 5:00 P.M. | Conference Room

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on February 14, 2024 at 5:06 p.m.

Members Present: Kathy Little, Melanie Lara, Jana Brassfield and Chantal Cedillo.

Members Absent: Amanda Morgan.

Staff Present: Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

Guests: None.

ADOPTION OF AGENDA

A motion was made by Lara and seconded by Brassfield to approve and adopt the agenda for the February 14, 2024 Regular Meeting.

AYES: Little, Lara, Brassfield, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: Morgan.

PUBLIC COMMENT

None.

CONSENT CALENDAR

A motion was made by Lara and seconded by Brassfield to approve and adopt the Minutes for the November 8, 2023 Regular Meeting and the December 13, 2023 Special Meeting.

AYES: Little, Lara, Brassfield, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: Morgan.

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

FRIENDS REPORT

Linda Page from FOBL spoke. It is the second to last day of the Meltzer Gallery and they sold eleven paintings during the event. Attendance was lower than anticipated and they may work with a local art advisor to continue selling the paintings.
FINANCE REPORT
In addition to the written report, line numbers 29, 45, 55, 62, and 66 are all on or within 50% mark, which is where they supposed to be. #36 is high because inflation has made maintenance supply costs rise. #16 is because of the rising interests and should jump higher after switching to California Class.

DISTRICT DIRECTOR'S REPORT
Lee added that the internet firewall was renewed. He would like to thank Linda and the Friends for all of their hard work on the art gallery and for their donation of $2,000, a grant they won from Sun Lakes.

BOARD REPORTS AND COMMENTS
Little would like to commend Lee for getting the flagpole set up.

UNFINISHED BUSINESS
None.

NEW BUSINESS
11.1 Amendments to Policy No. 6020 Library Use.
Lee asked to the Board to raise the cost of printing because of inflation. An amendment was made to section 6020.7 to change “$10.01” to “a balance over $25”
A motion was made by Lara and seconded by Brassfield to approve the changes.

AYES: Little, Lara, Brassfield, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: Morgan.

A motion was made by Lara and seconded by Brassfield to approve and adopt the amendments to Policy No. 6020.

AYES: Little, Lara, Brassfield, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: Morgan.

11.2 Amendments to Policy No. 3050 Petty Cash.
A motion was made by Lara and seconded by Brassfield to approve and adopt the amendments to Policy No. 3050.

AYES: Little, Lara, Brassfield, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: Morgan.

LAST MINUTE AGENDA ITEMS
None.

AGENDA ITEMS FOR FUTURE AGENDAS
None.

NEXT REGULAR BOARD MEETING
March 13, 2024.

ADJOURNMENT
Adjourned at 5:34 p.m.
Prepared by:

Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on March 13, 2024.

Jana Brassfield, Board Secretary.

Kathy Little, Board President.