CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Vice President Lara called the Regular Meeting of the Banning Library District Board of Trustees to order on May 10, 2023 at 5:00 p.m.

Members Present: Kathy Little, Melanie Lara, Jana Brassfield, Amanda Morgan, and Chantal Cedillo.

Members Absent: None.

Staff Present: Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

Guests: None.

ADOPTION OF AGENDA

A motion was made by Brassfield and seconded by Morgan to approve and adopt the agenda for the May 10, 2023 Regular Meeting.

AYES: Lara, Brassfield, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: Little.

PUBLIC COMMENT

None.

CONSENT CALENDAR

A motion was made by Brassfield and seconded by Morgan to approve the Minutes for the March 8, 2023 Regular Meeting.

AYES: Lara, Brassfield, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: Little.

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

FRIENDS REPORT

Gae Rusk gave a report on FOBL’s activities. The Morongo Community Outreach awarded FOBL with $3,500 for the summer reading program. The Meltzer event helped raise money. Rusk would like to work with the library to preserve history.

FINANCE REPORT

Lee submitted a written report. Nothing further to add.
DISTRIBUTION DIRECTOR’S REPORT

Christian, Max and Toni will attend the CLA Conference at the beginning of June. Kevin and Fernando went to the A.L.I.C.E. training and said it was wonderful and they learned a lot. Fernando is training staff during staff meetings. Max attended the Dorothy Ramon Poetry event. The library had over fifty patrons participate in the Easter Egg Hunt. The first annual Arts and Crafts Fair was a success.

BOARD REPORTS AND COMMENTS

Little mentioned that people around town are talking more about the library. Lara would like to advertise library events in the newspaper. Brassfield asked if the library can pin advertisements on the Starbucks bulletin board.

UNFINISHED BUSINESS

10.1 Request for Quote for Non-Statutory Volunteer Coverage Update.
The insurance companies will not give the library a bid. The Board decided to go with a waiver.

NEW BUSINESS

11.1 Amendments to Policy No. 3070 Travel Reimbursement.
A motion was made by Brassfield and seconded by Lara to approve and adopt the amendments to Policy No. 3070.
AYES: Little, Lara, Brassfield, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: None.

11.2 Amendments to Policy No. 3090 Records Retention.
A motion was made by Lara and seconded by Morgan to approve and adopt the amendments to Policy No. 3090.
AYES: Little, Lara, Brassfield, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: None.

11.3 Amendments to Policy No. 5130 Bereavement Leave.
A motion was made by Brassfield and seconded by Lara to approve and adopt the amendments to Policy No. 5130.
AYES: Little, Lara, Brassfield, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: None.

11.4 Consideration of Approval to Add the New Federal Holiday “Juneteenth” to the District’s Scheduled Holidays.
A motion was made by Brassfield and seconded by Lara to approve add the new federal holiday “Juneteenth” to the District’s policy.
AYES: Little, Lara, Brassfield, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: None.
11.5 Amendments to Policy No. 5110 Holidays.
A motion was made by Lara and seconded by Brassfield to approve and adopt the amendments to Policy No. 5110.
   AYES: Little, Lara, Brassfield, Morgan, Cedillo.
   NOES: None.
   ABSTAIN: None.
   ABSENT: None.

11.6 First Reading; Discuss and Review Proposed FY 2023-2024 Budget.
The Board reviewed the proposed budget. There is a 7% COLA increase to match nearby Riverside County agencies and an overall 4% increase in expenditures due to inflation.

11.7 Appointment of Board members to Budget Committee.
Little appointed Cedillo and Morgan to the Budget Committee.

LAST MINUTE AGENDA ITEMS
None.

CLOSED SESSION
The Board entered Closed Session at 5:49 p.m.
The Board resumed Regular Session at 5:57 p.m.
Little reported out that Lee shared information with the Board.

AGENDA ITEMS FOR FUTURE AGENDAS
None.

NEXT REGULAR BOARD MEETING
June 14, 2023 at 5:00 p.m.

ADJOURNMENT
Adjourned at 5:58 p.m.

Prepared by:

Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on June 14, 2023.

Jana Brassfield, Board Secretary.