CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on January 11, 2023 at 5:04 p.m.

Members Present: Kathy Little, Melanie Lara, Amanda Morgan, and Chantal Cedillo.

Members Absent: Jana Brassfield

Staff Present: Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

Guests: None.

ADOPTION OF AGENDA

Lee asked to add an attachment to Item 11.3

A motion was made by Lara and seconded by Morgan to approve and adopt the agenda for the January 11, 2023 Regular Meeting with the attachment.

AYES: Little, Lara, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.

PUBLIC COMMENT

None.

CONSENT CALENDAR

A motion was made by Lara and seconded by Cedillo to approve the Minutes for the December 13, 2022 Special Meeting and the December 14, 2022 Regular Meeting.

AYES: Little, Lara, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

FRIENDS REPORT

None.
FINANCE REPORT

Little commented that in line #18 under revenue it was up by 211%.

DISTRICT DIRECTOR'S REPORT

Lee said he would like to make the Children's Room doors into another main entrance. The library had several toys donated for the Toy Drive. Cedillo would like to have a toy drive for seniors.

BOARD REPORTS AND COMMENTS

Little asked if the library renovation is almost finished.

UNFINISHED BUSINESS

10.1 Create and Adopt Policy No. 2110 Volunteer Worker.
Half the libraries Lee surveyed offer worker's compensation for volunteers. Little made a correction that the Volunteer Worker Policy number is actually No. 2115, not 2110. The Board directed Lee to add to the policy that the Library will pay for the Live scan of volunteers. The Board decided to table the item until next meeting to wait for more information on the worker's compensation.

NEW BUSINESS

Cedillo asked Lee to look into other savings accounts. Lara asked Lee to check if there would be fees to close the Money Market account.

11.2 Resolution No. 2023-02: A Resolution of the Banning Library District Authorizing Users for Bank Account Management.
A roll call vote as made by Little.
   AYES: Little, Lara, Morgan, Cedillo.
   NOES: None.
   ABSTAIN: None.
   ABSENT: Brassfield.

Resolution No. 2023-02 passed.

11.3 Approve the Director to Enter into an Agreement with Bibliotheca to Purchase Lockers in the Amount not to exceed $20,348.36.
The attachment introduced a third option. A sight planner will come to recommend a location. A motion was made by Morgan and seconded by Lara to Approve the Director to enter into an agreement with Bibliotheca in the amount not to exceed $20,348.36.
   AYES: Little, Lara, Morgan, Cedillo.
   NOES: None.
   ABSTAIN: None.
   ABSENT: Brassfield.

11.4 Approve the Director to Purchase Computers for Staff in the Amount not to exceed $10,000.
A motion was made by Morgan and seconded by Lara to Approve the Director to purchase the staff computers in the amount not to exceed $10,000.

AYES: Little, Lara, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.

LAST MINUTE AGENDA ITEMS
AGENDA ITEMS FOR FUTURE AGENDAS
None.
None.

NEXT REGULAR BOARD MEETING
February 8, 2023 at 5:00 p.m.

ADJOURNMENT
Adjourned at 5:50 p.m.

Prepared by:
Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on 3/8, 2023.

Melanie Lara, Board Vice President.