MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
OCTOBER 11, 2023 | 5:00 P.M. | Conference Room

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on October 11, 2023 at 5:07 p.m.

Members Present: Kathy Little, Melanie Lara, and Amanda Morgan.

Members Absent: Jana Brassfield and Chantal Cedillo.

Staff Present: Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

Guests: None.

ADOPTION OF AGENDA

Lee introduced Item 11.3 to add to the agenda. A motion was made by Lara and seconded by Morgan to approve and adopt the agenda for the October 11, 2023 Regular Meeting with the addition of Item 11.3.

AYES: Little, Lara, Morgan.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield, Cedillo.

PUBLIC COMMENT

None.

CONSENT CALENDAR

A motion was made by Morgan and seconded by Lara to approve and adopt the Minutes for the September 13, 2023 Regular Meeting.

AYES: Little, Lara, Morgan.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield, Cedillo.

None.

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

FRIENDS REPORT

Gae Rusk spoke. FOBL decided to change the featured painting for the Meltzer gallery they are working on. They are distributing advertisements for the gallery and Rusk asked if the Board can
make a list of people who would like a flier. Rusk is working with Christian on the Local Authors book display, FOBL is working with the Cultural alliance to run a photo journaling workshop and set up a second one for November and December.

FINANCE REPORT

#31: Automation was paid in full, as well as #34: Annual Website Maintenance fee. #36: Supplies were bought in bulk. #41 and #48 were also paid in full. #52 is from buying staff refreshments and it is keeping up staff morale. #18 is for the book locker and will go up if the Board decides to purchase the flagpole.

DISTRICT DIRECTOR’S REPORT

The Library Halloween Maze will require a waiver. There will be drives for toys, canned food, and senior care starting in November.

BOARD REPORTS AND COMMENTS

Little said that she likes hearing that people participate in what the Library has to offer.

UNFINISHED BUSINESS

None.

NEW BUSINESS

11.1 Approve “Forgiveness Month” Where Patrons Can Return Damaged Books and DVDs or Get Replacement Library Cards to Reset Their Accounts by Suspending Policy No. 6020.5 for the Month of November.

A motion was made by Lara and Seconded by Morgan to Approve Item 11.1.

AYES: Little, Lara, Morgan.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield, Cedillo.

11.2 Cabazon Outlet 16th Annual Extravaganza (info only/no action).

Lee announced that the Library District can purchase up to two tickets for any Board Member or Library Staff who would like to attend the event. The deadline is October 20.

11.3 Approve and Authorize the Director to Enter into an Agreement with Jon’s Flagpoles & Poles to Purchase Flagpole and Enter into an Agreement with Pacific Flagpole for Installation of Flagpole in the Amount Not to Exceed $14,464.80.

A motion was made by Lara and Seconded by Morgan to Approve and Authorize the Director to Enter into an Agreement for Option #1 and to let the Director decide where the flagpole should be located.

AYES: Little, Lara, Morgan.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield, Cedillo.

The Board took a short recess to inspect the possible locations.
Recess start: 5:29 p.m.
Meeting resumed at: 5:38 p.m.
It was decided to install the flagpole on the corner of Nicolet St. and San Gorgonio Ave.

None.

AGENDA ITEMS FOR FUTURE AGENDAS
None.

NEXT REGULAR BOARD MEETING
November 8, 2023 at 5:00 p.m.

ADJOURNMENT
Adjourned at 5:39 p.m.

Prepared by:

Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on Nov. 8, 2023.

Melanie Lara, Board Vice President.