MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
AUGUST 9, 2023 | 5:00 P.M. | Conference Room

CALL TO ORDER,
PLEDGE OF
ALLEGIANCE, ROLL
CALL

Board President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on August 9, 2023 at 5:00 p.m.

Members Present: Kathy Little, Melanie Lara, Jana Brassfield, Amanda Morgan, and Chantal Cedillo.

Members Absent:

Staff Present: Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

Guests: None.

ADOPTION OF
AGENDA

A motion was made by Brassfield and seconded by Lara to approve and adopt the agenda for the August 9, 2023 Regular Meeting.

AYES: Little, Lara, Brassfield, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: None.

PUBLIC COMMENT

None.

CONSENT CALENDAR

A motion was made by Lara and seconded by Cedillo to approve the Minutes for the June 14, 2023 Regular Meeting.

AYES: Little, Lara, Brassfield, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: None.

CONSIDERATION OF
ITEMS REMOVED
FROM THE CONSENT
CALENDAR

None.

FRIENDS REPORT

None.

FINANCE REPORT

The June financial report highlights how the Library ended the year. Lee noted that the Library is above in revenue. The Library received $29,937 in grant funds last fiscal year.
Lee asked the Board if anyone would like to attend the Dragonfly Gala and the Library will pay for their tickets. Little and Lara would like to attend and Cedillo may attend. Fernando attended the Park Bowl on behalf of the Library. FOBL is going to add a small shed next to their current shed. The Library is starting a Photography Storytelling Workshop thanks to a grant from the FOBL and the Cultural Alliance. The microfilm reader has arrived and some staff is being trained on how to operate it. Lee asked Little if there is any agreement with the Record Gazette on usage of the microfilms. Little said she is not aware of any written agreement and asked Lee to reach out with the Record Gazette for information. Christian and Elizabeth will attend the Hispanic Heritage Celebration event at the park in September. The Summer Reading Program had as many participants as there were before the COVID-19 pandemic. The heatwaves caused physical checkouts to go down, but electronic books and audiobooks went up.

Little thanked Fernando for his outreach at the Park Bowl. Lara would like to cross-promote the Library’s 1K Books Before Kindergarten with FOBL’s baby books program.

NEW BUSINESS

11.1 Create and Adopt Policy No. 5118 Wellness Program.
A motion was made by Brassfield and seconded by Morgan to approve and adopt Policy No. 5118.

AYES: Little, Lara, Brassfield, Morgan, Cedillo.
NOES: None.
ABSTAIN: None.
ABSENT: None.

LAST MINUTE AGENDA ITEMS

None.

AGENDA ITEMS FOR FUTURE AGENDAS

None.

NEXT REGULAR BOARD MEETING

September 13, 2023 at 5:00 p.m.

ADJOURNMENT

Adjourned at 5:32 p.m.

The foregoing minutes are approved by the Board of Trustees on Sep 13, 2023.

Jana Brassfield, Board Secretary.