# MINUTES
## REGULAR MEETING OF THE BOARD OF TRUSTEES
October 12, 2022 | 5:00 P.M. | Conference Room

**CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL**

Board President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on October 12, 2022 at 5:04 p.m.

**Members Present:** Kathy Little, Alejandro Geronimo, Melanie Lara, and Jana Brassfield.

**Members Absent:** Loretta Cousar.

**Staff Present:** Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

**Guests:** Chantal Cedillo.

**ADOPTION OF AGENDA**

A motion was made by Geronimo and seconded by Lara to approve and adopt the agenda for the October 12, 2022 Regular Meeting.

- **AYES:** Little, Geronimo, Lara, Brassfield.
- **NOES:** None.
- **ABSTAIN:** None.
- **ABSENT:** Cousar.

**PUBLIC COMMENT**

None.

**CONSENT CALENDAR**

A motion was made by Brassfield and seconded by Geronimo to approve the Minutes for the September 14, 2022 Regular Meeting.

- **AYES:** Little, Geronimo, Lara, Brassfield.
- **NOES:** None.
- **ABSTAIN:** None.
- **ABSENT:** Cousar.

**CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

None.

**FRIENDS REPORT**

None.

**FINANCE REPORT**

Rental fees are zero because the conference room has been closed to the public for storage and website maintenance is also zero because it has not been time to pay it yet. #50 and #55 have been merged.
DISTRICT DIRECTOR'S REPORT

The bush behind the children's room will be removed with the board's approval. People have been sleeping or leaving personal stuff there. The library will be adding Novel Effect, ArtistsWorks, and Kanopy to its online databases. There will be a Staff Thanksgiving Dinner in November. Geronimo voiced his concern over the possibility of the book vending machine being vandalized. Toni's Banned Books Week display was very popular with the patrons. Elizabeth Fritz will be promoted to full time.

BOARD REPORTS AND COMMENTS

Lara went to the Leadership Academy conference and gave a brief report on what she learned there.

CLOSED SESSION

10.1 Public Employee Discipline/Evaluating of Performance Pursuant to Government Code Section 54957(b)(1)

The Board into closed session at 5:27 pm.

The Board returned from closed session at 5:28 pm.

Little reported out that no decision was made and will continue to next month.

UNFINISHED BUSINESS

None.

NEW BUSINESS

12.1 Creation of Policy 6065 Naming Policy.
Lara asked to add to the end of Section 6065.2 to give the Board the Final Approval of the name. A motion was made by Geronimo and seconded by Brassfield to approve and adopt Policy No. 6065 with the changes.

AYES: Little, Geronimo, Lara, Brassfield.
NOES: None.
ABSTAIN: None.
ABSENT: Cousar.

12.2 Approve Renaming of the Children's Room.
Little asked Lee to double check Nit's last name. A motion was made by Brassfield and seconded by Lara approve the renaming of the children's room to Bowden, Page, and Rusk Children's Room.

AYES: Little, Geronimo, Lara, Brassfield.
NOES: None.
ABSTAIN: None.
ABSENT: Cousar.

12.3 Create and Adopt Job Description: Library Community Services Director.
The Board agreed to table Item 12.3.

12.4 Discussion: Purchase of a Delivery and Outreach Van.
The Board directed Lee to continue researching the cost associated with the van project and bring estimates.
12.5 Letter of Recommendation: Open Seat for Board Members.
The Board interviewed Chantal Cedillo. The Board accepted Cedillo’s application and will recommend the candidate to the County for open Library Board of Trustees seats.

12.6 Approve the Director to Enter into an Agreement with F&M Foam and Coatings in the amount not to exceed $22,942.50.
The Board asked what the warranty was on the roof work. Lee said it is ten years. A motion was by Lara and seconded by Brassfield to Approve the Director to Enter into an Agreement with F&M Coatings in the amount not to exceed $22,942.50

AYES: Little, Geronimo, Lara, Brassfield.
NOES: None.
ABSTAIN: None.
ABSENT: Cousar.

12.7 Discussion: Recording of Board Meetings to be Published on District Website.
A motion was made by Geronimo and seconded by Lara to not record the Board Meetings.

AYES: Little, Geronimo, Lara, Brassfield.
NOES: None.
ABSTAIN: None.
ABSENT: Cousar.

LAST MINUTE AGENDA ITEMS
None.

AGENDA ITEMS FOR FUTURE AGENDAS
None.

NEXT REGULAR BOARD MEETING
November 16, 2022

ADJOURNMENT
Adjourned at 6:25 p.m.

Prepared by:

Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on 11/11/2022.

Melanie Lara, Board Secretary