MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 14, 2022 | 5:00 P.M. | Conference Room

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board Vice President Geronimo called the Regular Meeting of the Banning Library District Board of Trustees to order on September 14, 2022 at 5:06 p.m.

Members Present: Alejandro Geronimo, Melanie Lara, Jana Brassfield, and Loretta Cousar.

Members Absent: Kathy Little.

Staff Present: Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

Guests: None.

ADOPTION OF AGENDA

A motion was made by Brassfield and seconded by Lara to approve and adopt the agenda for the September 14, 2022 Regular Meeting.

AYES: Geronimo, Lara, Brassfield, Cousar.
NOES: None.
ABSTAIN: None.
ABSENT: Little.

PUBLIC COMMENT

Francisco Ramos spoke to the Board to announce his resignation and gave a brief history of his time working for the library.

CONSENT CALENDAR

A motion was made by Lara and seconded by Brassfield to approve the Minutes for the August 10, 2022 Regular Meeting and August 17, 2022 Special Meeting.

AYES: Geronimo, Lara, Brassfield, Cousar.
NOES: None.
ABSTAIN: None.
ABSENT: Little.

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None.

FRIENDS REPORT

Gae Rusk demonstrated the Little Free Library plaques to the Board. The Friends have four locations for the Little Free Libraries, two in the Morongo Reservation and two in private
residences. They received $1,875 from the Excalibur grant for Toni’s certifications. Tickets for the Shopping Extravaganza are still for sale.

FINANCE REPORT

The Financial Report is for the first month of the fiscal year which is why there are a lot of zeros. #35 and 36 are high because the library was stocking up in custodial supplies and paying annual subscriptions of databases. #71 is the remaining expenses of the renovation.

DISTRICT DIRECTOR’S REPORT

The library donated 4 computers to FOBL which will then be donated to nonprofits. The library is waiting to receive applications for the open Librarian and Library Assistant positions. Brassfield mentioned that the pay was too low for a Bachelor’s requirement and Lee said that they may also be considered using the two years of library experience. The study pod is ready and a guideline is being made for its usage. The wall construction was delayed because the Fire Marshall had more pressing matters to attend — the Fairview Fire. Patron traffic has increased compared to this month last year.

BOARD REPORTS AND COMMENTS

Lara announced that she will be attending the Leadership Academy conference and will present a report at the next meeting on what she learns there. Lara also suggested that the Library have a booth at local fairs.

UNFINISHED BUSINESS

None.

NEW BUSINESS

11.1 Authorize the Director to Purchase a Sign for the Exterior Wall of the Children Room in the Amount Not to Exceed $25,498.81.

The Board recommends Option 1 to purchase a non-illuminated sign.

LAST MINUTE AGENDA ITEMS

Cousar would asked Lee to purchase and place a plaque with the names of current Board member and with space for future Board members, as well as a flag.

AGENDA ITEMS FOR FUTURE AGENDAS

The Board would like an update on the flagpole, parking lot and the open library positions.

NEXT REGULAR BOARD MEETING

October 12, 2022

ADJOURNMENT

Adjourned at 5:44 p.m.

Prepared by:

Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on Oct. 12, 2022.

Melanie Lara, Board Secretary