



Board of Trustees
Kathy Little — President
Alex Geronimo — Vice President
Melanie Lara — Secretary
Jana Brassfield — Trustee
Loretta Cousar — Trustee

MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
August 10, 2022 | 5:00 P.M. | Conference Room

**CALL TO ORDER,
PLEDGE OF
ALLEGIANCE, ROLL
CALL**

Board President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on August 10, 2022 at 5:05 p.m.

Members Present: Kathy Little, Alejandro Geronimo, Melanie Lara, and Loretta Cousar.

Members Absent: Jana Brassfield.

Staff Present: Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

Guests: None.

**ADOPTION OF
AGENDA**

Little proposed to add Item 6: Friends Report to the agenda. A motion was made by Cousar and seconded by Lara to approve and adopt the agenda with the addition for the August 10, 2022 Regular Meeting.

AYES: Little, Geronimo, Lara, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Brassfield.

PUBLIC COMMENT

None.

CONSENT CALENDAR

A motion was made by Geronimo and seconded by Cousar to approve the Minutes for the June 8, 2022 Regular Meeting.

AYES: Little, Geronimo, Lara, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Brassfield.

**CONSIDERATION OF
ITEMS REMOVED
FROM THE CONSENT
CALENDAR**

None.

FRIENDS REPORT

The Friends received six little free libraries. FOBL was invited to participate again in the Shopping Extravaganza, which will be held later this year. Two pallets of books were sent to Thrift Global and two office chairs were donated to the children's

department. FOBL is offering a scholarship to employees who are studying Library Sciences.

FINANCE REPORT

The financial report shows how the fiscal year ended. Everything is looking healthy. #26 was low because of grants. Databases was also low because of California grants.

DISTRICT DIRECTOR'S REPORT

The last day to submit an application for a Board Trustee position is August 12. There was a break-in on July 7, and the basement lock was broken. Patrons are loving the remodel.

BOARD REPORTS AND COMMENTS

Little thanked the staff for their hard work on the renovation.

UNFINISHED BUSINESS

None.

NEW BUSINESS

11.1 Amendments to Policy No. 4050 Attendance at Meetings.
A motion was made by Geronimo and seconded by Cousar to approve and adopt the amendments to Policy 4050.

AYES: Little, Geronimo, Lara, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Brassfield.

11.2 Authorize the Director to Purchase Five (5) Public Computers (Windows) and One (1) Public Computer (Mac) in the Amount not to Exceed \$6,000.

The processors of the current computers are too slow. A motion was made by Geronimo and seconded by Cousar to authorize the purchase not to exceed \$6,000 after receiving three (3) bids.

AYES: Little, Geronimo, Lara, Cousar.

NOES: None.

ABSTAIN: None.

ABSENT: Brassfield.

11.3 Review of Mask Requirement.

The Board decided to keep masks as strongly recommended, but not mandatory for the public and the staff. They also directed staff to post signs of the mask guidelines. The Library will continue to follow the Banning Unified School District's guidelines.

CLOSED SESSION

13.1

Closed session started at 5:39 p.m.

Closed session ended at 6:40 p.m.

Break: 6:40 p.m. to 6:41 p.m.

Report out: No formal action to be taken at this time.

LAST MINUTE AGENDA ITEMS

None.

AGENDA ITEMS FOR None.
FUTURE AGENDAS

NEXT REGULAR September 14, 2022
BOARD MEETING

ADJOURNMENT Adjourned at 6:43 p.m.

Prepared by:

Christian Tzintzun
Christian Tzintzun, Library Technician

The foregoing minutes are approved by the
Board of Trustees on Sept. 14, 2022.

Melanie Lara
Melanie Lara, Board Secretary