MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 8, 2022 | 5:00 P.M. | Conference Room

CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL
Board President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on June 8, 2022 at 5:13 p.m.

Members Present: Kathy Little, Alejandro Geronimo, Melanie Lara, and Loretta Cousar.

Members Absent: Jana Brassfield.

Staff Present: Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

Guests: None.

ADOPTION OF AGENDA
Lee proposed to add Item 11.2 to the agenda and to change the location of the meeting from the Cove to the conference room. A motion was made by Geronimo and seconded by Lara to adopt the agenda with the additions for the June 8, 2022 Regular Meeting.

AYES: Little, Geronimo, Lara, Cousar.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.

PUBLIC COMMENT
None.

CONSENT CALENDAR
Lee noted that Item 4.3 should be Item 4.2. A motion was made by Geronimo and seconded by Cousar to approve the Minutes for the May 11, 2022 Regular Meeting and May 11, 2022 Budget Meeting.

AYES: Little, Geronimo, Lara, Cousar.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR
None.

FRIENDS REPORT
None.

FINANCE REPORT
Lee reported that everything is going well.
DISTRICT DIRECTOR’S REPORT
Lee gave thanks to Geronimo for buying the staff lunch. The carpet tile ran out and the library is waiting on the remaining to be delivered. Lee and Elizabeth will be attending the ALA conference in Washington D.C. There was barely any circulation because of the remodel. Christian and Toni went to the CLA conference in Sacramento. Christian gave an oral report on what he learned at the conference.

BOARD REPORTS AND COMMENTS
Geronimo is happy with the remodeling progress and the staff worked really hard. Little thanked the staff and announced that she will run again for a seat in the Board, but not as President.

UNFINISHED BUSINESS
10.1 Second Reading: Review and Approve Proposed FY 2022-2023 Budget
Tuition reimbursement was moved from item #55 to #51. The accountant said that the budget is in great shape and the balance is above the reserve recommendation. Salaries is increased to accommodate hiring a librarian and a library aide. There was an overall increase in expenses by 5% due to inflation. There are enough funds to redo the roof if necessary.

The Budget Committee recommends to approve and adopt the proposed budget for FY 22-23. Little called for a roll call vote to approve and adopt the proposed budget for FY 2022-2023.

AYES: Little, Geronimo, Lara, Cousar.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.

NEW BUSINESS
11.1 Discussion of Individually Packaged Refreshment
Little said that with COVID cases increasing the library should hold off on relaxing the policy. The Board decided that only staff can serve unpackaged foods and patrons have to eat outside.

11.2 Authorize the Director to Enter into an Agreement with South Plastering and Lathing for Building a Storage Room in the Director’s Office in the amount not to exceed $7,820.
Conversations can be heard from the other side of the wall by patrons. Sometimes conversations are private and a storage room will prevent conversations from being heard. Little said that Lee must have approval from the Fire Marshal first. Due to expediency there is no time to ask for more quotes.

A motion was made by Lara and seconded by Cousar to Authorize the Director to Enter into Agreement with South Plastering and Lathing not to exceed $7,820 if the Fire Marshall approves.

AYES: Little, Geronimo, Lara, Cousar.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.
LAST MINUTE AGENDA ITEMS

CLOSED SESSION

13.1 Significant Exposure to Litigation – Pursuant to Government Code Section 54956.9(d)(2) Number of Matters: one (1): Analysis of District Financial Obligations pursuant to Form 5500
Closed session started at 5:36 p.m.
Closed session ended at 5:42 p.m.
Report out: The Board approved the request.

AGENDA ITEMS FOR FUTURE AGENDAS

None.

NEXT REGULAR BOARD MEETING

July 13, 2022

ADJOURNMENT

Adjourned at 5:43 p.m.

Prepared by:

Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on 8/10/22, 2022.

Melanie Lara, Board Secretary