CALL TO ORDER, PLEDGE OF ALLEGIANCE, ROLL CALL

Board President Little called the Regular Meeting of the Banning Library District Board of Trustees to order on October 13, 2021 at 5:06 p.m.

Members Present: Kathy Little, Alejandro Geronimo, Melanie Lara, and Loretta Cousar.

Members Absent: Jana Brassfield.

Staff Present: Kevin Lee, District Director; Fernando Morales, Library Manager; and Christian Tzintzun, Library Technician.

Guests: Gae Rusk.

ADOPTION OF AGENDA

Lee submitted Item 10.3 Announcement of Silent Auction Winners. A motion was made by Geronimo and seconded by Lara to adopt the agenda for the October 13, 2021 Regular Meeting with the changes.

AYES: Little, Geronimo, Lara, Cousar.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.

PUBLIC COMMENT

None.

CONSENT CALENDAR

Christian noted a small mistake on the September 8, 2021 Regular Meeting minutes. A motion was made by Cousar and seconded by Geronimo to approve the Minutes of the September 8, 2021 Regular Meeting with the correction.

AYES: Little, Geronimo, Lara, Cousar.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.

CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

None.
FRIENDS OF THE BANNING LIBRARY REPORT

Gae Rusk, FOBL President, gave a report on FOBL's activities. FOBL has been receiving a steady income from selling books through Thrift Global. An on-site bookstore is in development. FOBL received a grant from the Sun Lakes charitable trust for the oral history project. And a second grant from the Excalibur Foundation for the same proposal for $7,500. The Fox Theater will premiere the first oral history video on November 9. Historian Ramos is starting a project called Cooking with Friends where they cook old recipes while talking about the history of Banning. Gae informed the Board that anything FOBL purchases and video clips produced belong to the Banning Library District. Little suggested that FOBL and Ramos can partner with the Banning High School for future video production programs.

FINANCE REPORT

A written report was presented. Items 29 and 32 are high because there was a lot of requests. Membership costs are high because they are upfront costs for the year.

DISTRICT DIRECTOR'S REPORT

People were climbing on the awning outside the children’s room and Lee recommends to remove the brick wall and awning. Little agrees to remove the wall and awning. The ethics courses required every two years for Board member is coming up. Lee, Morales and Elizabeth Fritz will be attending the ARSL conference in Reno, Nevada. The Library will participate in the city’s Trunk-or-Treat event on October 23.

BOARD REPORTS AND COMMENTS

UNFINISHED BUSINESS

10.1 Mask Requirement Update.
Lee asked surrounding Libraries and their requirements are split. Staff recommends to remove the temperature checks and keep the mask requirement. The Board decided to remove the temperature checks, but keep the masks mandatory while indoors. The Board agreed to follow the Banning Unified School District’s mask requirements.

10.2 Discussion/Review Furniture Renovation Proposal by Yamada Enterprises.
The Board had a discussion on the proposal and removed or changed the amount of some items to lower the overall costs.

10.3 Announcement of the Silent Auction Winners.
Little announced the winner of the silent auction.

NEW BUSINESS

11.1 Discussion/Review Furniture Renovation Proposal by The Library Store.
The Library Store was the only other business to submit a proposal for the furniture renovation. The Board was not satisfied with the proposal from The Library Store. Total Plan did not want to submit a bid.
11.2 Creation of Policy No. 4110 Board of Trustees and District Director Relationship.
Lee said that this was already in practice, but is needed to be written as a policy. A motion was made by Lara and seconded by Cousar to approve and adopt Policy No. 4110.

AYES: Little, Geronimo, Lara, Cousar.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.

11.3 Amendments to Policy No. 3080 Purchasing
Lee noted that the change is because of the increasing prices due to inflation. Lara said that changes to Section 3080.3 were not necessary. A motion was made by Lara and seconded by Geronimo to approve and adopt the amendments to Policy No. 3080 with no changes to section 3080.3.

AYES: Little, Geronimo, Lara, Cousar.
NOES: None.
ABSTAIN: None.
ABSENT: Brassfield.

LAST MINUTE AGENDA ITEMS
None.

AGENDA ITEMS FOR FUTURE AGENDAS
None.

NEXT REGULAR BOARD MEETING
November 10, 2021

ADJOURNMENT
Adjourned at 6:10 p.m.

Prepared by:
Christian Tzintzun, Library Technician

The foregoing minutes are approved by the Board of Trustees on November 10, 2021.

Melanie Lara, Board Secretary

Kathy Little, Board President