



TOWN OF ATOKA
334 Atoka-Munford Avenue
Atoka, Tennessee 38004
Phone: (901) 837-5300
www.TownofAtoka.com

**Town of Atoka Board of Mayor and Aldermen
Regular Monthly Meeting
October 11, 2022, 7:00 p.m.**

The Invocation was led by Pastor Ken VanKampen of Atoka Presbyterian Church. All present joined in the pledge to the flag.

The meeting was called to order by Vice Mayor Barry Akin at 7:03 p.m.

The Town of Atoka Board of Mayor and Aldermen met with the following:

Present: Aldermen Barry Akin, Danny Feldmayer, Brett Giannini, John Harber, Cody Pace and Alderwoman Christy Renfrow

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Amber Shaw, Police Chief Anthony Rudolph, Fire Chief Justin McMillian, Code Official Mark Daugherty, Parks Director Dorothy Isbell and attached list.

Absent: Mayor Daryl Walker

Regular Monthly Meeting September 13, 2022 – Exhibit A – Alderman Feldmayer made a motion to accept the minutes as presented. Alderwoman Renfrow seconded the motion. All in favor. Motion carried.

Beer Board Meeting September 13, 2022 – Exhibit B – Alderman Feldmayer made a motion to accept the minutes as presented. Alderwoman Renfrow seconded the motion. All in favor. Motion carried.

Special Called Meeting September 13, 2022 – Exhibit C – Alderman Feldmayer made a motion to accept the minutes as presented. Alderwoman Renfrow seconded the motion. All in favor. Motion carried.

Financial Report: Exhibit D – Administrator Woerner reviewed the financial report as presented. Alderman Feldmayer made a motion to accept the report as presented. Alderman Harber seconded the motion. All in favor. Motion carried.

Public Works Committee – Alderman Giannini advised that the committee plan to meet Monday October 17, 2022 at 8:30 am to discuss fat, oil and grease pumping.

Public Safety Committee – Alderman Feldmayer advised that the committee has proposed a part time Firefighter position that will be paid out of the overtime budget.

Finance Committee – Alderman Akin advised that the committee did not have any business to meet about.

Old Business:

- 1. Ordinance – Amending the FY23 Budget – Exhibit E** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Giannini made a motion to approve the ordinance as presented. Alderman Pace seconded the motion. Roll Call. Renfrow-yes, Giannini-yes, Feldmayer-yes, Harber -yes, Pace-yes and Akin-yes. All approved. Motion carried.

New Business:

Presentations: Proclamation – Domestic Violence Awareness Month – Exhibit F – Vice-Mayor Akin read aloud the proclamation.

Ordinances and Resolutions:

1. **Resolution – 22-10-01 – TAP Grant – Sidewalk Improvements – Exhibit G** – Alderman Feldmayer made a motion to approve the resolution as presented. Alderman Pace seconded the motion. All approved. Motion carried.
2. **Resolution – ARPA Grant Funds – No Exhibit** – Administrator Woerner advised that there is no Exhibit, and the item is yet to be determined.

Miscellaneous Items:

1. **Approving a Part time Firefighter Position - Exhibit-H** – Administrator Woerner advised that the Public Safety Committee has met and provided a positive recommendation. Staff recommends approval of the position. Alderman Feldmayer made a motion to approve the job description. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
2. **Reschedule November 8, 2022, BMA due to Election** – Alderman Feldmayer made a motion to change the regularly scheduled monthly Board of Mayor and Alderman meeting to November 10, 2022, at 7:00 pm due to the election. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
3. **Correspondence – Comptroller Letter FY 2021- Exhibit I** – Administrator Woerner advised that the Comptroller’s Office letter is a matter of information and should be read into the minutes. Alderman Feldmayer made a motion to accept the letter into the minutes. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
4. **Qualifications for ARPA Investigations, Planning and Design Services** – Administrator Woerner advised that one submission was received from Smith Seckman Reid, Woerner asked that no action be taken by the Board until a fee schedule is provided by SSR for the Board to consider, and then award services to them. Alderwoman Renfrow made a motion to table the RFQ. Alderman Harber seconded the motion. All approved. Motion carried.

Departmental Reports:

1. **Code Enforcement:** Mark Daugherty reviewed the report as presented.
2. **Fire Department:** Chief McMillian reviewed the report as presented. Chief McMillian advised the Board of the following: He has tweaked all of the job descriptions for the fire department. Last week there was a serious wreck in Atoka and one of the Atoka firefighter/paramedics stepped up and was instrumental in saving the mans life. Chief McMillian has recommended him for the Star of Life award.
3. **Parks Department:** Director Isbell reviewed the report as presented. Director Isbell advised the Board of the following: The Safe Night Out event will be held Friday October 28th.
4. **Police Department:** Chief Rudolph reviewed the report as presented. Chief Rudolph advised the Board of the following: Chief Rudolph reviewed a notable arrest. Officer Palanki responded to a theft call in the Kroger parking lot, was able to use the flock cameras, and was able to identify a person of interest. Training for active shooter was held here at the Atoka Police Department and Munford High School.
5. **Public Works Department:** Director Ellis reviewed the report as presented. Director Ellis advised the Board of the following: The wastewater meter testing is scheduled for next week. Paving is tentatively scheduled for November 14th. The staff has been trained on the crack sealer and some repairs have been done.

Miscellaneous Items from the Mayor, Board of Aldermen, Town Administrator

1. Vice Mayor Akin advised that there will be a “Meet the Candidate” forum Tuesday October 18th at 6:00 pm at Atoka Town Hall.
2. Alderman Harber asked for the status of the trash collection services. Administrator Woerner advised he expects to put out the bid by the end of this week.

3. Town Attorney Amber Shaw advised that for the purposes of the resolution for the ARPA grant funds, she recommends the Board move to recess into a different meeting announcing the date and time. A secondary suggestion is that the Qualifications for ARPA Investigation, Planning and Design Services also recess that item as well and reset it for the same date and time. Alderman Feldmayer made a motion to recess the resolution for the ARPA grant funds to October 17th immediately following the planning commission meeting at 6:30 pm. Alderman Haber seconded the motion. All in favor. Motion carried. Alderman Feldmayer then made a motion that the Qualifications for ARPA Investigation, Planning and Design Services that was tabled earlier in the meeting to be recessed to October 17th after the 6:30 planning commission meeting. Alderman Harber seconded the motion. All in favor. Motion carried.
4. Administrator Woerner advised the Board of the following. The multi model access grant engineering services proposals should be ready in approximately one month and the consultants should have a work order to start the project. The Board received an email regarding the two resolutions that the County passed Monday night regarding the ARPA funds for review.
5. **Meeting Questions** – Administrator Woerner read aloud an email from Julie Elrod regarding a sidewalk along Rosemark Road to Atoka Elementary.

Citizen Concerns:

1. There were no citizens that signed up to speak.

Alderman Feldmayer motioned to adjourn the meeting. Alderman Giannini seconded the motion. The meeting ended at 8:03 pm.

W. Daryl Walker, Mayor

Deborah Pickard, Recorder