



TOWN OF ATOKA
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**Town of Atoka Board of Mayor and Aldermen
Public Hearing
Adopting the Fiscal Year 2023 Town Budget
June 14, 2022, 6:45 p.m.**

The Town of Atoka Board of Mayor and Aldermen held a public hearing to obtain citizens’ input on an ordinance to adopt the Town of Atoka’s Fiscal Year 2023 budget. The first consideration of the ordinance took place on May 10, 2022 and notice of this public hearing was published on May 23, 2022.

Present: Mayor Daryl Walker, Aldermen Barry Akin, Danny Feldmayer, Brett Giannini, John Harber, Cody Pace and Alderwoman Christy Renfrow.

Absent: None

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Kasey Culbreath, Police Chief Anthony Rudolph, Fire Chief Henry Posey, and the attached list.

Mayor Walker called the public hearing to order at 6:45 p.m.

There were no comments from the public regarding the proposed budget.

Alderman Feldmayer made motion to adjourn. Alderwoman Renfrow seconded the motion. All approved. Motion carried.

The public hearing closed at 6:46 p.m.

**Town of Atoka Board of Mayor and Aldermen
Regular Monthly Meeting
June 14, 2022, 7:00 p.m.**

The Invocation was led by Mayor Walker. All present joined in the pledge to the flag.

The meeting was called to order by Mayor Walker at 7:00 p.m.

The Town of Atoka Board of Mayor and Aldermen met with the following:

Present: Mayor Daryl Walker, Aldermen Barry Akin, Danny Feldmayer, Brett Giannini, John Harber, Cody Pace and Alderwoman Renfrow

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Kasey Culbreath, Police Chief Anthony Rudolph, Fire Chief Henry Posey, and attached list.

Absent: None

Regular Monthly Meeting May 10, 2022 – Exhibit A – Alderman Feldmayer made a motion to accept the minutes as presented. Alderman Giannini seconded the motion. All in favor. Motion carried.

Financial Report: Exhibit B – Administrator Woerner reviewed the financial report as presented. Alderman Feldmayer made a motion to accept the report as presented. Alderman Akin seconded the motion. All in favor. Motion carried

Old Business:

Ordinances and Resolutions:

- 1. Ordinance – 22-06-01 - Final Consideration – Amending FY22 Town Budget –Exhibit C** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve the ordinance as presented. Alderman Akin seconded the motion. Roll Call. Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes, Feldmayer -yes and Harber-yes. Motion carried.
- 2. Ordinance – 22-06-02 - Final Consideration – Adopting FY2023 Town Budget–Exhibit D** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Akin made a motion to approve on final consideration including an amendment to reduce the 312-line-item fire expenditures by \$10,000.00. Alderwoman Renfrow seconded the motion. Roll Call. Renfrow-yes, Akin-yes, Giannini-yes, Feldmayer-no, Harber-yes and Pace-no. Motion carried.
Alderman Pace made a motion to add one firefighter and one police officer to the FY23 budget to help bring closer to the recommended staffing standard set by State of Tennessee. Hearing no second motion, the motion failed.
- 3. Ordinance – 22-06-03 - Final Consideration- Exhibit E – Hotel/Motel Occupancy Tax** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve on final consideration. Alderman Pace seconded the motion. Roll Call. Akin-yes, Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes and Renfrow-yes. Motion carried.

New Business:

Presentations:

Donation Request – Exhibit F – Atoka Elementary School - Jacklyn Morris, School Counselor for Atoka Elementary, reviewed with the Board that the donation of \$1000 would be used for response to behavioral intervention. Alderman Feldmayer made a motion to approve the donation. Alderman Giannini seconded the motion. All in favor. Motion carried,

Donation Request – Exhibit F – CASA (Court Appointed Special Advocate) of Tipton County – Nina Smith Executive Director of CASA, reviewed with the Board that the donation of \$1000 would be used for training new volunteers to advocate for the children. Alderman Feldmayer made a motion to approve the donation. Alderman Giannini seconded the motion. All in favor. Motion carried,

Ordinances and Resolutions:

- 4. Ordinance – First Consideration – Adopting a Business License Privilege Tax – Exhibit G** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve the ordinance, including an amendment adding a section 5-405 to add language grandfathering in and exempting fees for existing businesses. Alderman Giannini seconded the motion. Roll Call. Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes, Renfrow -yes and Akin-yes. Motion carried.
- 5. Ordinance – First Consideration – Amending Title 3 Municipal Court – Exhibit H** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve on first consideration. Alderman Pace seconded the motion. Roll Call. Feldmayer-yes, Harber-yes, Pace-yes, Renfrow -yes, Akin-yes, and Giannini-yes. Motion carried.
- 6. Ordinance – First Consideration – Amending Title 11 Municipal Offenses - Exhibit I** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve on first consideration. Alderwoman Renfrow seconded the motion. Roll Call. Harber-yes, Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes, Feldmayer-yes. Motion carried.
- 7. Ordinance – First Consideration – Amending Title 15 Motor Vehicle Traffic - Exhibit J** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve on first consideration. Alderwoman Renfrow seconded the motion. Roll Call. Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes, Harber-yes and Feldmayer-yes. Motion carried.

8. **Resolution – 22-06-01 – Approving an Annual Municipal Software Agreement – Exhibit K** – Alderman Akin made a motion to approve the resolution as presented. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
9. **Resolution – 22-06-02 – Acceptance Request – Trinity Place Subdivision – Exhibit L** – Alderman Feldmayer made a motion to approve the resolution. Alderman Akin seconded the motion. All approved. Motion carried.
10. **Resolution – 22-06-03 – Approving an Agreement for Legal Services – Exhibit M** – Alderman Feldmayer made a motion to approve the resolution. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
11. **Presentation – Attorney Kasey Culbreath** – Kasey announced last month that she is resigning as attorney for Town of Atoka effective June 30, 2022. Mayor Walker presented Kasey with an eagle statue recognizing her dedication and service to the Town. The Board of Mayor and Aldermen wished her the all the best in her future endeavors.

Miscellaneous Items:

1. **Appointment of Public Works Director** – Administrator Woerner advised that Mr. Harvey Ellis has accepted the position to be the new Public Works Director and he will start work June 20th. Alderman Harber made a motion to appoint Mr. Ellis as Public Works Director. Alderman Akin seconded the motion. All approved. Motion carried.
2. **Approval of Planner Job Description Exhibit N** – Administrator Woerner advised that the Planner job description is a revision from the previously approved Planner/Engineer job description. Alderman Feldmayer made a motion to approve as presented. Alderman Giannini seconded the motion. All approved. Motion carried.
3. **Organizational Chart** – Alderman Feldmayer made a motion to adopt the change to the organizational chart from Planner/Engineer to Planner. Alderwoman Renfrow seconded the motion. All approved. Motion carried.

Departmental Reports:

1. **Code Enforcement:** The monthly report was not available for review.
2. **Fire Department:** Chief Posey reviewed the report as presented. Chief Posey advised the Board of the following: The fire department will be participating in an active shooter training. Fire hydrant flushing has been completed. There is a new hire firefighter that will come on board the first week of July. Engine 13 is out of service waiting on parts to come in. Chief Posey thanked Poplar Grove Utility for putting in two new fire hydrants. Chief Posey presented Mayor Walker with his letter of intent to retire August 5th.
3. **Parks Department:** Director Isbell was not present. The Board reviewed the report as presented.
4. **Police Department:** Chief Rudolph reviewed the report as presented. Chief Rudolph advised the Board of the following: Chief Rudolph reviewed a notable arrest. Training is ongoing. Cops and Bobbers was a huge success.
5. **Public Works Department:** Administrator Woerner reviewed the report as presented.

Miscellaneous Items from the Mayor, Board of Aldermen, Town Administrator

1. Administrator Woerner advised that the early warning sirens have arrived, and he expects installation to happen the end of the week. Woerner advised that two of the dead trees in the roundabout will be replaced by the contractor. Woerner advised that Oak Creek 2 Subdivision roads will need base repairs before the final layer can be put on.

2. Mayor Walker advised that he, Administrator Woerner and Public Works Director Ellis will be traveling next Thursday and Friday to review a sewer treatment plant in Louisiana.
3. Alderman Harber asked about the status of the new website. Administrator Woerner advised the go live date is July 01.
4. Alderwoman Renfrow advised that there will be a sales tax holiday for the month of August.

Citizen Concerns:

1. Administrator Woerner advised that no one signed in to speak tonight.

Alderman Feldmayer motioned to adjourn the meeting. Alderman Pace seconded the motion. The meeting ended at 8:29 pm.

W. Daryl Walker, Mayor

Deborah Pickard, Recorder