



TOWN OF ATOKA
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**Town of Atoka Board of Mayor and Aldermen
Regular Monthly Meeting
July 12, 2022, 7:00 p.m.**

The Invocation was led by Mayor Walker. All present joined in the pledge to the flag.

The meeting was called to order by Mayor Walker at 7:00 p.m.

The Town of Atoka Board of Mayor and Aldermen met with the following:

Present: Mayor Daryl Walker, Aldermen Barry Akin, Danny Feldmayer, John Harber, Cody Pace and Alderwoman Renfrow

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Amber Shaw, Police Chief Anthony Rudolph, Fire Chief Henry Posey, Park Director Dorothy Isbell, Public Works Director Harvey Ellis and attached list.

Absent: Alderman Brett Giannini

Regular Monthly Meeting June 14, 2022 – Exhibit A – Alderman Feldmayer made a motion to accept the minutes as presented. Alderman Akin seconded the motion. All in favor. Motion carried.

Financial Report: Exhibit B – Administrator Woerner reviewed the financial report as presented. Alderman Feldmayer made a motion to accept the report as presented. Alderwoman Renfrow seconded the motion. All in favor. Motion carried

Old Business:

Ordinances and Resolutions:

- 1. Ordinance – 22-07-01 - Final Consideration – Adopting a Business License Privilege Tax –Exhibit C –**
The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve the ordinance as presented. Alderwoman Renfrow seconded the motion. Roll Call. Renfrow-yes, Akin-yes, Feldmayer -yes, Harber-yes, Pace-yes and Giannini-absent. Motion carried.
- 2. Ordinance – 22-07-02 - Final Consideration – Amending Title 3 Municipal Court – Exhibit D –**
The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Harber made a motion to approve the ordinance as presented. Alderman Feldmayer seconded the motion. Roll call. Akin-yes, Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes, and Giannini-absent. Motion carried.
- 3. Ordinance – 22-07-03 - Final Consideration – Amending Title 11 Municipal Offenses - Exhibit E–**
The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve on first consideration. Alderman Pace seconded the motion. Roll Call. Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes, Akin-yes and Giannini-absent. Motion carried.
- 4. Ordinance – 22-07-04 - Final Consideration – Amending Title 15 Municipal Offenses - Exhibit F–**
The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve on first consideration. Alderman Pace seconded the motion. Roll Call. Harber-yes, Pace-yes, Renfrow-yes, Akin-yes, Feldmayer-yes and Giannini-absent. Motion carried.

New Business:

Presentations:

1. **Special Presentation – Oath of Office - Fire Department** – Mayor Walker administered the Atoka Fire Oath of Office to Firefighter/EMT-B Hayden Kirkdoffer

Ordinances and Resolutions:

1. **Resolution – 22-07-01 – Approval of Developer agreement & Construction List – Exhibit G** – Alderman Akin made a motion to approve the resolution amending the development agreement in section 1.8 c, removing in the first sentence “\$75,000 (“Security”)” and adding “the value of public infrastructure to be installed”. Alderwoman Renfrow seconded the motion. Roll call. Pace-yes, Renfrow-yes, Akin-yes, Feldmayer-yes, Harber-yes and Giannini-absent. Motion carried.
2. **Resolution – 22-07-02 – Approving Occupancy Tax Collection Reporting Form – Exhibit H** – Alderman Feldmayer made a motion to approve the resolution. Alderwoman Renfrow seconded the motion. Roll call. Renfrow-yes, Akin-yes, Feldmayer-yes, Harber-yes, Pace-yes And Giannini-absent. Motion carried.
3. **Resolution – 22-07-03 – Approving Submission – Grant Application – Public Entity Partners – Exhibit I** – Alderman Akin made a motion to approve the resolution. Alderman Harber seconded the motion. Roll call. Feldmayer-no, Harber-yes, Pace-yes, Renfrow-yes, Akin-yes and Giannini-absent. Motion carried.
4. **Resolution – 22-07-04 – Approving Submission – Grant Application – STEM C – Exhibit J** – Alderman Feldmayer made a motion to approve the resolution. Alderman Akin seconded the motion. Roll call. Harber-yes, Pace-yes, Renfrow-yes, Akin-yes, Feldmayer-yes and Giannini-absent. Motion carried.
5. **Resolution – 22-07-05 – Approving Submission – Grant Application – Firehouse Subs – Exhibit K** – Alderman Feldmayer made a motion to approve the resolution. Alderman Pace seconded the motion. Roll call. Pace-yes, Renfrow-yes, Akin-yes, Feldmayer-yes, Harber-yes and Giannini-absent. Motion carried.

Miscellaneous Items:

1. **Records Destruction Request – Police Department and Utilities Department – Exhibit L** – Administrator Woerner reviewed the request as presented. Alderman Feldmayer made a motion to accept the request. Alderman Harber seconded the motion. All approved. Motion carried.
2. **Approval of Summer and Fall Events – Exhibit M** – Administrator Woerner reviewed the events as presented. Alderman Pace made a motion to approve the events. Alderman Feldmayer seconded the motion. All approved. Motion carried.

Departmental Reports:

1. **Code Enforcement:** The Board reviewed the report as presented.
2. **Fire Department:** Chief Posey reviewed the report as presented. Chief Posey advised the Board of the following: There will be a county wide active shooter drill at Atoka Elementary School Wednesday July 13th at 6 pm. The two new hires will start this month. The three new tornado sirens are now operational. Chief Posey announced that this will be his last official meeting for Atoka as he looks forward to his retirement date of August 5th, 2022. Chief thanked the Board for the opportunity to serve the community and is proud to serve as the first fire chief of Atoka.

Mayor Walker then presented Chief Posey with a plaque congratulating him on his accomplishments and his service to the Town of Atoka.

3. **Parks Department:** Director Isbell reviewed the report as presented. Director Isbell advised the Board of the following: There are three Atoka softball teams that will be going to the World Series Tournament. All the summer camps and programs are doing well. There will be a pop-up farmers market July 23rd 8am-1pm at the corner lot across from Town Hall. The Walker Pkwy mitigation project, which includes Walker Park, that has been underway for many months is now finalizing the legal descriptions of the properties.

4. **Police Department:** Chief Rudolph reviewed the report as presented. Chief Rudolph advised the Board of the following: Chief Rudolph reviewed a notable arrest. Training is ongoing. There will be a second phase of an active shooter training with the fire department and other county agencies at Atoka Elementary School Wednesday July 13th, at 6 pm.
5. **Public Works Department:** Director Ellis reviewed the report as presented. Director Ellis thanked the Board and the citizens for the warm reception and professionalism from the Board, the staff and all employees since he started working here last month.

Miscellaneous Items from the Mayor, Board of Aldermen, Town Administrator

1. Mayor Walker advised that there will be special called meetings Thursday July 14 at 6pm and Tuesday July 26 at 6pm.
2. Alderwoman Renfrow expressed concerns that her niece had found an “air tag” on her car. Chief Rudolph advised to contact the police should that happen.
3. Administrator Woerner introduced the new town attorney Amber Shaw of the Harris Shelton Firm to the Board and staff. Mrs. Shaw advised that she is looking forward to serving the Town.
4. Administrator Woerner advised the Board of the following: The coax cable repair should take place this week which will have all 5 sirens up and operational. There needs to be a work session for the ARPA/TDEC project funding. The long-range comp plan may be done as soon as early November. There will be a field trip scheduled for the Board and Planning Commission next Thursday July 21st to visit a couple of planned communities.
5. Administrator Woerner advised that for town employees to have a town credit card the bank requires that the Board approve it in the minutes. Alderman Akin made a motion for a credit card for Harvey Ellis with a limit of \$3000 and Amanda Faurbo with a limit of \$1000. Alderman Harber seconded the motion. All approved.
6. Administrator Woerner reminded the Board that the elected officials training level 2 is August 12th and 13th.
7. Administrator Woerner advised that staff has been working with Aeneas to move forward with the project to get the phone and internet set up.
8. Administrator Woerner advised that he and Amanda Faurbo met with the Millington Industrial Board on July 7th, both the executive director from the chamber and their industrial development board, to work towards creating our own IDB.
9. Alderman Pace asked about the status of the fire chief applications. Administrator Woerner advised that there were 37 applications received by the deadline last Friday. The applications are in the process of reviewing.

Citizen Concerns:

1. Rick Ramsey of 1652 Rosemark Road expressed concerns of a foul odor of sewer and a wet soft spot at the intersection of J E Blaydes and Elizabeth Drive. Mr. Ramsey also expressed concerns of speeding on Rosemark Road and missed trash collections.

Adjournment:

Mayor Walker motioned to adjourn to a closed meeting for legal advice. Alderman Feldmayer seconded the motion The meeting adjourned at 8:17 pm.

The Town of Atoka Board of Mayor and Aldermen met in a closed session meeting for legal advice in accordance with Tennessee Code Ann. Section 9-3-405.

Members Present: Mayor Daryl Walker, Aldermen Barry Akin, Danny Feldmayer, John Harber, Cody Pace and Alderwoman Christy Renfrow.

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner and Town Attorney Amber Shaw, Planning Commissioner Stephen Shopher and Engineer Ben Ledsinger.

Absent: Alderman Brett Giannini

The meeting began at 8:20 pm.

Mayor Walker motioned to adjourn the closed session. Alderman Feldmayer seconded the motion.

The Town of Atoka Board of Mayor and Aldermen came out of closed session to open session at 8:45pm.

Alderman Feldmayer motioned to adjourn the open session. Alderman Harber seconded the motion. The meeting ended at 8:45 pm.

W. Daryl Walker, Mayor

Deborah Pickard, Recorder