



TOWN OF ATOKA
334 Atoka-Munford Avenue
Atoka, Tennessee 38004
Phone: (901) 837-5300
www.TownofAtoka.com

**Town of Atoka Board of Mayor and Aldermen
Regular Monthly Meeting
January 11, 2022, 7:00 p.m.**

The Invocation was led by Mayor Daryl Walker. All present joined in the pledge to the flag.

The meeting was called to order by Mayor Walker at 7:00 p.m.

The Town of Atoka Board of Mayor and Aldermen met with the following:

Present: Mayor Daryl Walker, Aldermen Barry Akin, Danny Feldmayer, John Harber, Cody Pace and Alderwoman Renfrow

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Kasey Culbreath via phone, Police Chief Anthony Rudolph, Fire Chief Henry Posey, Park Director Dorothy Isbell, and attached list.

Absent: Alderman Brett Giannini who is away on military service, and Public Works Director Dalton Patrick.

Regular Monthly Meeting December 14, 2021 – Exhibit A – Alderman Harber made a motion to accept the minutes as presented. Alderman Feldmayer seconded the motion. All in favor. Motion carried.

Beer Board Meeting December 14, 2021 – Exhibit B – Alderman Harber made a motion to accept the minutes as presented. Alderman Feldmayer seconded the motion. All in favor. Motion carried.

Financial Report: Exhibit C – Administrator Woerner reviewed the financial report as presented. Alderman Feldmayer made a motion to accept the report as presented. Alderwoman Renfrow seconded the motion. All in favor. Motion carried.

Old Business:

Ordinances and Resolutions:

- 1. Ordinance 22-01-01 – Final Consideration – Amending Title - 15 Motor Vehicles, Traffic and Parking – Exhibit D** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Akin made a motion to approve the ordinance on final consideration. Alderwoman Renfrow seconded the motion. Roll Call. Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes, Akin-yes, and Giannini-absent. Motion carried.
- 2. Ordinance 22-01-02 – Final Consideration – Amending Title 16 - Streets and Sidewalks – Exhibit E** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Akin made a motion to approve the ordinance on final consideration. Alderman Feldmayer seconded the motion. Roll Call. Harber-yes, Pace-yes, Renfrow-yes, Akin-yes, Feldmayer-yes, and Giannini-absent. Motion carried.
- 3. Ordinance 22-01-03 – Final Consideration – Adopting Electronic Participation for Elected Officials – Exhibit F** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve the ordinance on final consideration. Alderwoman Renfrow seconded the motion. Roll Call. Pace-yes, Renfrow-yes, Akin-yes, Feldmayer-yes, Harber-yes, and Giannini-absent. Motion carried.

New Business:

Appointments:

- 1. Board of Zoning Appeals** – Mayor Walker advised the Board that Bob Hatton had resigned his position on the BZA. Mayor Walker selected Keith Moore for the appointment to replace him. Alderman Feldmayer made a motion to accept Keith Moore for the BZA. Alderman Pace seconded the motion. All in favor. Motion carried.

Ordinances and Resolutions:

2. **Ordinance – First Consideration – Amending Title 8, Chapter 2 – Beer Regulation – Exhibit G** – The Board had no objection to reading the ordinance by title only. The recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve the ordinance amending section 8-207-10 from ten (10) signatures to three (3) signatures. Alderman Harber seconded the motion. Roll Call. Renfrow-yes, Akin-yes, Feldmayer-yes, Harber-yes, Pace-yes, and Giannini-absent. All approved. Motion carried.
3. **Resolution – 22-01-01 – Amending Resolution 12-03-01 Donation Policy– Exhibit H-** Administrator Woerner reviewed the resolution as presented. Alderman Pace made a motion to approve the resolution. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
4. **Resolution – 22-01-02 – Approving Debt Issuance for Fire Apparatus Purchase – Exhibit I-** Administrator Woerner reviewed the resolution as presented. Alderman Feldmayer made a motion to approve the resolution. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
5. **Resolution – 22-01-03 – Approving a Fire Staffing (SAFER) Grant Submittal– Exhibit J-** Administrator Woerner reviewed the resolution as presented. Alderman Feldmayer made a motion to approve the resolution as presented. Alderman Akin seconded the motion. All approved. Motion carried.

Miscellaneous Items:

1. **Approval of Parks and Recreation 2022 Spring Events – Exhibit K–** Director Isbell reviewed the events as presented. Alderman Feldmayer made a motion to approve the events. Alderman Pace seconded the motion. All in favor. Motion carried.
2. **Job Description – Planner Engineer – Exhibit L** – Administrator Woerner reviewed the job description as presented. Alderman Feldmayer made a motion to approve the position for a planner engineer. Alderwoman Renfrow seconded the motion. All in favor. Motion carried.
3. **Donation Request – Fire Department – Exhibit M-** Administrator Woerner reviewed the donation request as presented. Alderman Akin made a motion to approve the request. Alderwoman Renfrow seconded the motion. All in favor. Motion carried.
4. **Broadcasting of Electronic Public Meetings** – Mayor Walker advised the Board that he would like to set a policy regarding the broadcasting of electronic public meetings. He presented 3 options. The first option is no electronic broadcast of public meetings. The second option is a “live stream” broadcast and store the full recordings of the meetings on the YouTube channel. The third option is “Live Stream Only”, there is no option to review the meeting later. After discussion Alderman Harber made a motion to consider a fourth option to bring back a resolution to use Zoom or an equivalent software service to record the meeting to provide an opportunity for citizen’s concerns to be heard virtually and have the ability for the recording to be uploaded to YouTube or a similar service for citizen’s that missed the live meeting to review the recording later. Alderman Pace seconded the motion. All in favor. Motion carried.
5. Mayor Walker advised the Board that Codes Director Rex Wallace has resigned effective January 06, 2022. Mayor Walker asked for a motion to accept his resignation. Alderman Akin made a motion to accept the resignation. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
6. Administrator Woerner advised the Board that they will need to designate a building official until the code director position can be filled. Mayor Walker appointed Administrator Woerner to act as the interim building official. Alderwoman Renfrow made a motion to approve the appointment of Administrator Woerner. Alderman Akin seconded the motion. All in favor. Motion carried.
7. Administrator Woerner advised the Board that additional monitors will be installed so that each elected official and planning commissioner will be able to view items on the monitor individually.

Departmental Reports:

1. **Code Enforcement:** Director Wallace was absent. The Board reviewed the report as presented.
2. **Fire Department:** Chief Posey reviewed the report as presented. Chief Posey advised the Board of the following: The Santa’s Ride event was a huge success. New Year’s Eve the fire department made two occupancy inspections. One was at the Cigar Lounge, at which there were no violations found. The second

one was at The Chill Lounge, but they were closed for business. The fire department provided automatic aid to the fire that destroyed the River of Life Church last Thursday night.

3. **Parks Department:** Director Isbell reviewed the report as presented. Director Isbell advised the Board staff is doing winter cleanup at all of the parks.
4. **Police Department:** Chief Rudolph reviewed the report as presented. Chief Rudolph advised the Board of the following: Chief Rudolph reviewed a notable arrest. In Service training is ongoing.
5. **Public Works Department:** Director Patrick was absent. The Board reviewed the report as presented.

Citizen Concerns:

1. Persia Phelps of 20 Nugget Lane expressed concerns regarding the town administrator's accountability to citizens, missed trash collections, and employee morale.
2. Brett Pickard of 165 Adkison expressed concerns regarding the traffic flow at Meade Lake and Atoka Idaville and asked to have someone direct traffic between 5pm and 6pm. Mr. Pickard expressed concerns regarding the side door entrance of the building being locked. Mr. Pickard expressed concerns regarding the beer ordinance.

Alderman Feldmayer motioned to adjourn the meeting. Alderman Harber seconded the motion. The meeting ended at 8:43 pm.

W. Daryl Walker, Mayor

Deborah Pickard, Recorder