



Town of Atoka
PH: (901) 837-5300 / FAX: (901) 837-0028
www.townofatoka.com

Application for Fence

(2018) International Building Code Series is enforced)

PROPERTY INFORMATION

Property Owner Name: _____ Contact Number: _____
Address: _____ City: _____ St: _____ Zip: _____
Map & Parcel: _____ Zoning District: _____ (R-1, R-2, R-3, R-4, NC, GC, I, FAR)

CONTRACTOR INFORMATION – (If applicable)

Name: _____ Contact Number: _____
Address: _____ City: _____ St: _____ Zip: _____
Contractor's License #: _____

FENCE INFORMATION

Fence Material: _____ Wood: _____ Metal: _____ Vinyl: _____ Chain link: _____ Plastic: _____ Other: _____
Fence Heights: _____

Required at Submission

_____ Site Plan for Fence (location, dimensions, distance to property lines, easements, and street)

_____ Written approval from neighbor if connecting fences

Estimated Project Cost of Improvement: \$ _____

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and understand and assume responsibility for the establishment of the official property lines for required setbacks prior to start of construction and agree to conform to all applicable laws of this jurisdiction. I further certify that this information given is true and correct to the best of my knowledge.

Applicant Signature: _____ Date: _____

Project Dimension: L _____ x W _____ x H _____
Total Project Area in Sq Ft _____

Total land disturbed _____

Measurements: Show lot lines, easements, all proposed or existing structures, streets/roads/driveways, waterlines/wells, sewer lines/septic systems, all property lines, all distance of proposed structure(s) from lot lines and work layout and dimensions. Any omitted information may cause a delay in permit issuance.

Note: Plot plan must be included with the permit application.

A large grid area for drawing a plot plan. The grid is composed of 20 columns and 30 rows of small squares. At the top of the grid, there are three vertical tick marks on the top line, dividing the width into three sections. The grid is intended for a detailed site plan or plot plan.

FENCE PERMIT INFORMATION

Height- The fence cannot exceed _____ feet in height.

Property Line – The fence may be located up to but not on a property line, easement or right of way line.

Restriction – Fences are not allowed to be located within a clear sight triangle and shall not reduce the sight distance at intersections and driveways.

**** It is the property’s owner’s responsibility to know where their property lines and easement areas are located and apply for the permits accordingly. ****

Please call 24 hours in advance to schedule a final inspection once the fence has been installed.

Office Hours: 8:30 – 5:00 pm

901-837-5300

Municipal / Inspector Use

Zoning Code: _____ Building Code: _____

Flood Plane: _____ Yes _____ No

Stormwater Required: _____ Yes _____ No

Septic Upgrade Required: _____ Yes _____ No

Building Plan Review: Approved _____ Not App'd _____ Date _____ Code Official: _____

Codes Administrator: Approved _____ Not App'd _____ Date _____ Code Official: _____

Zoning Plan Review: Approved _____ Not App'd _____ Date _____ Code Official: _____

Special Notes: _____
