



Town of Atoka
PH: (901) 837-5300 / FAX: (901) 837-0028
www.townofatoka.com

Application for Deck
(2018) International Building Code Series is enforced)

PROPERTY INFORMATION

Property Owner Name: _____ Contact Number: _____
Address: _____ City: _____ St: _____ Zip: _____
Map & Parcel: _____ Zoning District: _____ (R-1, R-2, R-3, R-4, NC, GC, I, FAR)

CONTRACTOR INFORMATION – (If applicable)

Name: _____ Contact Number: _____
Address: _____ City: _____ St: _____ Zip: _____
Contractor's License #: _____

DECK INFORMATION

Deck attached to residence: Y _____ N _____
Roof over deck: Y _____ N _____
Length: _____ Width: _____ Height: _____

STORMWATERMANAGEMENT MAY BE REQUIRED

**** It is the property's owner's responsibility to know where their property lines and easement areas are located and apply for permits accordingly. ****

Required at Submission

- _____ Drawing of Deck (location, dimension, shape, distance to property lines)
- _____ Deck requires drawing showing construction specifications including roof (if applicable) Footers, Anchor Bolts, Ledger Board Connectors, Joist, Rails, Stairs, Decking

Required Inspections:

- Footing/Post Hole
- Framing
- Final

Estimated Project Cost of Improvement: \$ _____

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and understand and assume responsibility for the establishment of the official property lines for required setbacks prior to start of construction and agree to conform to all applicable laws of this jurisdiction. I further certify that this information given is true and correct to the best of my knowledge.

Applicant Signature: _____ Date: _____

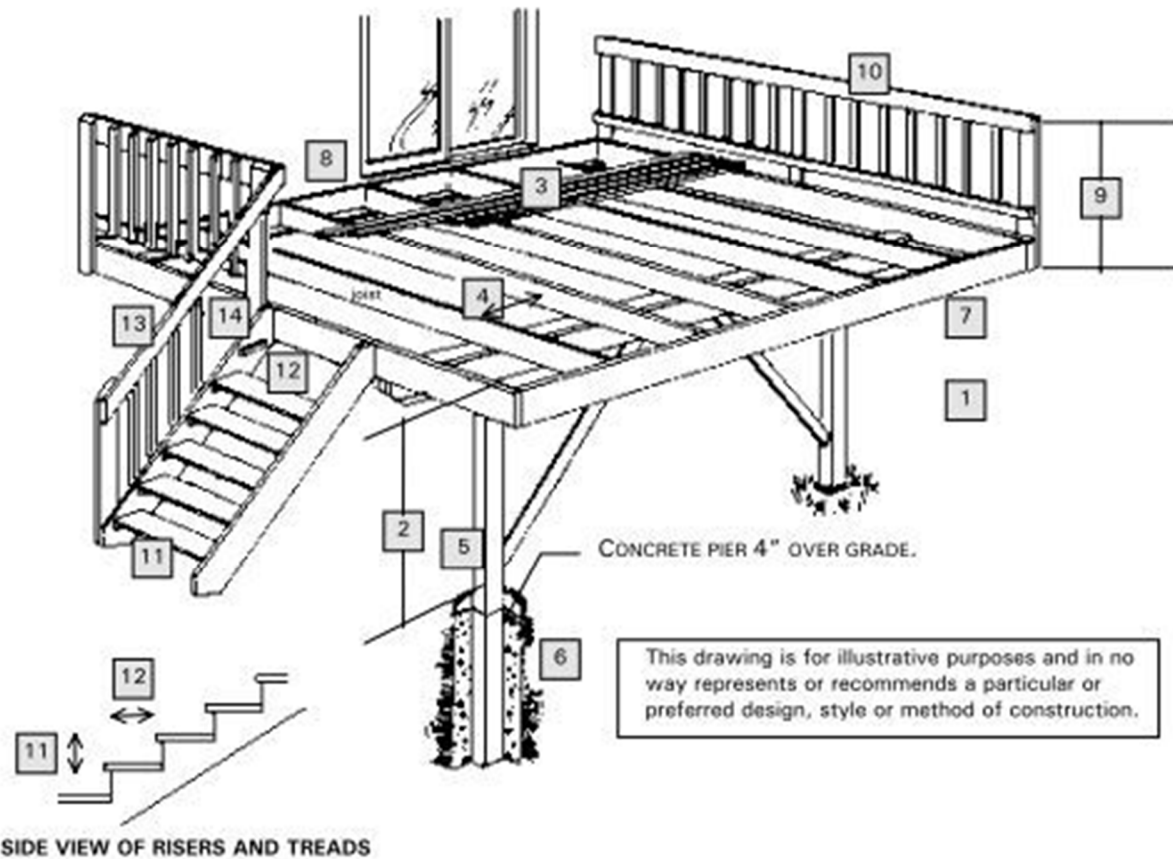
Project Dimension: L _____ x W _____ x H _____
Total Project Area in Sq Ft _____

Total land disturbed _____

Measurements: Show lot lines, easements, all proposed or existing structures, streets/roads/driveways, waterlines/wells, sewer lines/septic systems, all property lines, all distance of proposed structure(s) from lot lines and work layout and dimensions. Any omitted information may cause a delay in permit issuance.

Note: Plot plan must be included with the permit application.

A large grid area for drawing a plot plan. The grid is composed of 20 columns and 30 rows of small squares. At the top of the grid, there are three vertical tick marks on the top line, dividing the width into three sections. The grid is intended for a detailed site plan or plot plan.



Overall Project Dimensions _____ X _____

1. What type of material is the deck constructed with? _____
2. What is the height of the deck above grade? _____
3. What is the thickness of the floor? _____
4. What is the size and spacing of the floor joists? _____ X _____ spaced _____ on center
5. What is the depth, size, and spacing of the posts? _____ X _____ Post, _____ Deep, and Spaced _____ apart. (Minimum 24" below grade)
6. What is the size of the post footings? _____
7. What are the size and spans of header beams? _____ X _____ X _____
8. Is the deck attached to the house? ____ Yes ____ No
 - a. If yes, what type of flashing is used? _____
 - b. What type and spacing of fasteners are used to attach to the house? _____
9. What height is the guardrail? _____ (Guardrail is required if deck is 30" or more above grade; minimum 36" high)
10. What is the spacing between guardrail enclosures? _____ (maximum clear opening 4")
11. What is the height of the stair riser? _____ (maximum 7 3/4")
12. What is the width of the stair tread? _____ (minimum 10")
13. Is a handrail provided for the stairs? ____ Yes ____ No (handrail required for 3 or more steps)
14. What is the spacing of the handrail enclosure? _____ (maximum clear opening - 4")

Municipal / Inspector Use

Zoning Code: _____ Building Code: _____

Flood Plain: _____ Yes _____ No

Stormwater Required: _____ Yes _____ No

Septic Upgrade Required: _____ Yes _____ No

Building Plan Review: Approved _____ Not App'd _____ Date _____ Code Official: _____

Codes Administrator: Approved _____ Not App'd _____ Date _____ Code Official: _____

Zoning Plan Review: Approved _____ Not App'd _____ Date _____ Code Official: _____

Special Notes: _____

