



TOWN OF ATOKA  
334 Atoka-Munford Avenue  
Atoka, Tennessee 38004  
Phone: (901) 837-5300  
[www.TownofAtoka.com](http://www.TownofAtoka.com)

# *Advertisement for Position Vacancy*

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## *Park Maintenance*

The Town of Atoka is seeking a Full Time Parks and Recreation Maintenance position. The successful candidate will have the following characteristics: positive attitude and work ethic, self-motivated, detail-oriented and well-organized. Under the supervision and direction of the Lead Maintenance, the position assists in the daily operations of the facilities and grounds within the Parks and Recreation Department. This is a full-time position with primarily daytime, weekday shift hours and some evenings/weekends. On occasions there are varied shift hours including daytime, evenings, and weekends. The position performs both assigned and independent duties focused on maintenance of park grounds and facilities.

A complete job description and application are available at Atoka Town Hall, during normal business hours and also at [www.TownofAtoka.com](http://www.TownofAtoka.com). Applicants must submit a completed Town of Atoka job application and a resume with at least three (3) references to the HR Generalist [acoursey@townofatoka.com](mailto:acoursey@townofatoka.com). Position is open until filled.

This is a Non-Exempt position. The hourly salary range is expected to be \$16-\$18, depending on qualifications and experience.


The Town of Atoka is an Equal Opportunity Employer and a Drug-Free Workplace.

[www.TownofAtoka.com](http://www.TownofAtoka.com)

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Department: Parks and Recreation  
Position: Parks Maintenance  
Reports to: Maintenance Lead

**Approved for Posting:**

 Town Administrator  
6/13/24