



## *Municipal-Regional Planning Commission*

# Meeting - Minutes

Atoka Town Hall  
334 Atoka-Munford Avenue

Thursday, August 15, 2019  
6:30 p.m.

The **Atoka Municipal/Regional Planning Commission** met with the following members present:

Brett Giannini  
John Harber

Michael Smith  
Keith Moore

Bob Braswell  
Stephen Shopher

Absent: Vicki Shipley

Also attending:

Will Radford, Town Planner  
Athanasia Lewis, Town Administrator  
Amanda Ciapponi, Acting Clerk  
\*Attached Sign In sheet

Rex Wallace, Codes Director  
Bill Scott, Fire Inspector

The **Planning Commission Meeting** was called to order at 6:30 pm.

**Previous Minutes – July 18, 2019** – Commissioner Harber made a motion to approve the July 18, 2019 minutes as presented. Commissioner Moore seconded. All approved. Motion carried.

### **REPORTS**

**Monthly Code Enforcement Report** – Director Wallace presented. Commissioner Harber inquired about the number of re-inspections and reinspection fees.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

#### **MAJOR SUBDIVISIONS:**

**Oak Creek Phase V - Preliminary Plat (14 Lots).** Planner Will Radford presented. Engineer Kevin Ledford answered questions from the Planning Commission about saving trees on the property line to the existing houses, drainage, Flood zone X. A citizen expressed concern about drainage; the engineer and Commissioner Moore addressed the concerns. Commissioner Moore made Motion to approve Phase V Preliminary plat of Oak Creek subdivision with the following conditions:

- Spacing of the fire hydrants is coordinated with the fire department and meets their approval.
- An access easement to the detention pond is shown on the plat and meets staff requirements.
- The 911 certificate be addressed on the Final Plat.

Commissioner Harber seconded. All Approved. Motion Carried.

**Cedar Ridge- Final Plat 14 Lots.** Planner Will Radford presented. Preliminary approval was approved in July 2018. Commissioner Moore made a Motion to approve the Cedar Ridge Final Plat with the following conditions:

- Lot 1 is not allowed direct access to Rosemark Road.
- Access Easement be added to the Plat for access to the detention pond.

Commissioner Harber seconded. All Approved. Motion Carried.

**OTHER BUSINESS**

**MISCELLANEOUS ITEMS FOR THE PLANNING COMMISSION**

Commissioner Moore advised the Planning Commission that he is under contract with Apex Home Builders to build his home – this was mentioned for transparency.

**CITIZEN CONCERNS**

**ADJOURNMENT**

**Commissioner Giannini made a motion to adjourn. Commissioner Smith seconded. All approved.**

**Meeting adjourned at 7:03 pm.**

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Bob Braswell, Chair

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Vicki Shipley, Secretary