### **ORDINANCE NUMBER 19-05-01**

# AN ORDINANCE TO AMEND TITLE 2 CHAPTER 2 OF THE ATOKA MUNICIPAL CODE RELATED TO THE RECREATION ADVISORY BOARD.

WHEREAS, the Town of Atoka has the authority to establish various Boards to assist in the operation of municipal government; and

WHEREAS, the Town of Atoka desires to strengthen its parks system and recreational offerings to benefit the residents of Atoka; and

WHEREAS, the Town has previously created the Recreation Advisory Board.

## NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE TOWN OF ATOKA, THAT:

**SECTION 1.** Title 2 Chapter 2 of the Atoka Municipal Code is amended to read as follows.

#### CHAPTER 2 PARKS AND RECREATION ADVISORY BOARD

#### SECTION

2-201. Creation authority, purpose, and title.

2-202. Membership and terms.

2-203. Officers.

2-204. Function.

2-205. Administration.

2-206. Compensation and funding.

2-201. Creation authority, purpose, and title. Pursuant to Tennessee Code Annotated, § 11-24-102(b)(1), there shall be and is hereby created an advisory body for the purpose of providing the Board of Mayor and Aldermen and staff of the Town of Atoka, Tennessee, advice and guidance, and to provide a conduit for input from the general population as to the effective creation, operation, and maintenance of parks and recreation facilities and/or recreation programs of the Town of Atoka. This body shall be named and known as the "Town of Atoka Parks and Recreation Advisory Board" (Parks and Recreation Advisory Board). (as added by Ord. #06-01-01, Feb. 2006)

2-202. Membership and terms.1 The membership of the Parks and Recreation Advisory Board shall consist of seven (7) members, appointed by the Board of Mayor and Aldermen. These members will serve a term of three (3) years before re-appointment consideration.

(1) The membership of the Parks and Recreation Advisory Board shall be representative of all sections of the community.

(2) The serving mayor or his designee shall serve as member ex-officio during his respective term. (as added by Ord. #06-01-01, Feb. 2006)

(3) The initial Board members shall be appointed to serve staggered terms, with two (2) members serving a one (1) year initial term, two (2) members serving a two (2) year initial term and three (3) members serving a three (3) year initial term. All Board members appointed after the initial terms shall serve full three (3) year terms.

2-203. Officers. The members of the Parks and Recreation Advisory Board shall elect from the membership a chairman, vice-chairman, and secretary to serve for one (1) year. (as added by Ord. #06-01-01, Feb. 2006)

2-204. Function. The affairs of the Parks and Recreation Advisory Board shall be conducted using Roberts Rules of Order.

The Parks Advisory Board shall advise the Board of Mayor and Aldermen and staff as to the needs of parks and recreation as well as advice on future rules, planning, usage, land acquisition, and facility needs of Town-owned properties used for recreational, athletic or land conservation purposes. Operation and management of the Parks and Recreation Department, as well as its facilities, shall be conducted by staff under the direction of the Town Administrator pursuant to the Charter of the Town of Atoka.

2-205. Administration. The Parks and Recreation Advisory Board shall set its own by-laws and meeting schedule in accordance with the open meeting laws of the state. Official minutes shall be recorded for each meeting, a copy of which shall be furnished to the board of mayor and aldermen at their next subsequent meeting. The Town of Atoka shall provide the Parks and Recreation Advisory Board such administrative support as it may need, within the limits of its capabilities. (as added by Ord. #06-01-01, Feb. 2006)

2-206. Compensation and funding. All members of the Parks and Recreation Advisory Board shall serve without pay;

**SECTION 2.** This Ordinance shall become effective immediately upon its adoption, the public welfare requiring it.

**PASSED** at the First Reading by the Board of Mayor and Aldermen of the Town of Atoka, Tennessee on the 9<sup>th</sup> day of April

**PASSED** at the Second Reading by the Board of Mayor and Aldermen of the Town of Atoka, Tennessee on The 14<sup>th</sup> day of May.

ATTEST:

Town Recorder