

Municipal-Regional Planning Commission

**Meeting Agenda** 

Atoka Town Hall 334 Atoka-Munford Avenue Thursday, October 21, 2021 6:30 p.m.

- I. Call to Order & Establishment of a Quorum
- II. Approval of the Minutes
  - Regular Commission Meeting September 16, 2021
- III. Reports
  - Code Enforcement Monthly Activity Report
- IV. Old Business

### V. New Business-

Consideration of Sign Permit Applications:

- A. Sew Squared / 176 Wesley Reed Suite B
- B. Lootz Collectibles / 101 Wesley Reed Suite A
- VI. Miscellaneous Items from the Planning Commission
- VII. Citizen Concerns.
- VIII. Adjourn



# Municipal-Regional Planning Commission

#### **Public Hearing -Minutes**

Atoka Town Hall 334 Atoka-Munford Avenue Thursday September 16, 2021 6:30pm

#### **Meeting - Minutes**

Also attending:

The Atoka Municipal/Regional Planning Commission met with the following members present:

Keith Moore John Harber Jonathan Fortenberry Absent: Vicki Shipley Stephen Shopher Michael Smith Danny Feldmayer

Amanda Faurbo, Assistant to the Town Administrator Wayne Bouler, Munford Development \*Attached Sign In sheet Ben Ledsinger, Town Engineer Kyle Hamm, Ledford Engineer

- <u>Approval of the August 19, 2021, Minutes</u>- Commissioner Feldmayer made a motion to approve the August 19, 2021, minutes with striking Old Business Section C. September Meeting as presented. Commissioner Shipley seconded. All Approved. Motion carried.
- II. <u>Reports- Code Enforcement Monthly Activity Report Staff was available for questions.</u>

No questions were presented.

#### III. Old Business

A. Consideration of Maple Woods Village, Major Subdivision Preliminary Plat: Ben Ledsinger, SSR Town Engineer presented the updates from the previous month issues that existed with the plat. Town Engineer advised the Commission that the issues have been resolved. The developer resubmitted plans that are in good shape with one exception: Change a note on page 4 about the elevation of the street. That note will read exactly like the note on page 2. The road elevation will be set at 337.00 which will all the full pavement section to be above the flood plain. Staff recommended approval of the Preliminary Plan. Commissioner Harber made a motion to approve the Master Preliminary Plat for Maple Woods Village. Commissioner Smith seconded. All Approved. Motion Carried.

### v. <u>New Business</u>

- **A.** Town of Atoka Updated Zoning Map 2021- Staff presented the needs to update the town's zoning map. Commissioner Moore made a motion to recommend an approval of the updated current zoning map to match past rezoning to the Board of Mayor and Alderman. Commissioner Feldmayer seconded. All Approved. Motion Carried.
- IV. Miscellaneous Items from the Planning Commission-

- A. Commissioner Moore wanted to follow up on Aire Serv's screening requirements. Chair Shopher advised the Commission that he has spoken to Mr. Lee.
- B. Commissioner Harber requested information on accessory structure near the corner lot of Atoka Munford and Main Street. Chris Loudenbeck owns a business and has placed the structures on the empty lot. Staff advised the commission that Loudenbeck reached out about the accessory structure and needing a permit. Staff informed him that he would need to have a site plan for review by the Planning Commission.
- V. Citizen Concerns- None
- VI. Adjourn

Commissioner Feldmayer made a motion to adjourn. Commissioner Harber seconded. All approved.

Meeting adjourned at 6:46pm.

Stephen Shopher, Chair

Vicki Shipley, Secretary

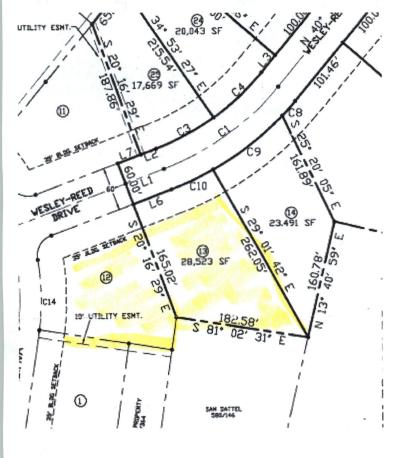
# Code Enforcement Monthly Report Fiscal Year 2021

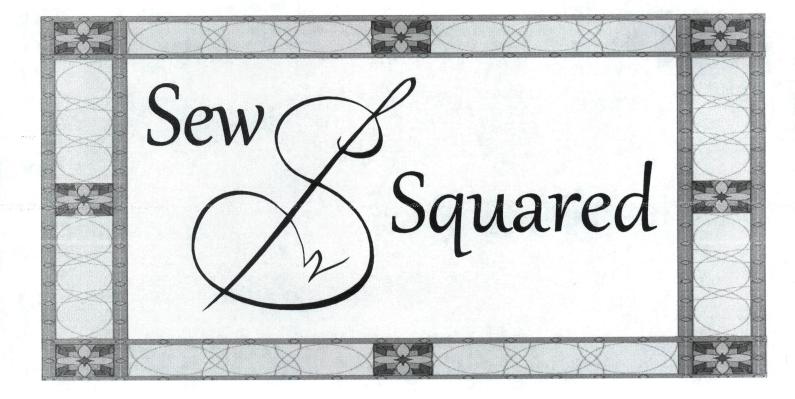
PERMIT INFORMATION	JUL	AUG	SEPT	ост	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Building Permit - Commercial		1											1
Building Permit - Industrial		0											0
Building Permit - Residential - Addition	3	2											ъ
Building Permit - Residential - New Build	7	5											12
Building Permit - Residential - Upstairs Finish	2	1											3
Misc Permit - Detached Garage		0											0
Misc Permit - Fence	1	3											4
Misc Permit - Fireworks Stand		0											0
Misc Permit - Pool Permit		2											2
Misc Permit - Sign Permit	1	0											1
Misc Permit - Storage Shed	ю	1											4
TOTAL PERMIT INFORMATION	17	15											32.00
CERTIFICATE OF OCCUPANCY	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Certificate of Occupancy - Commercial	0	0											
Certificate of Occupancy - Industrial	0	0											0
Certificate of Occupancy - Residential	9	13	ю										19
TOTAL CERTIFICATE OF OCCUPANCIES	9	13	3	0	0	0	0		0	0	0	0	22
BUILDING INSPECTIONS	INL	AUG	SEPT	ост	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Form Board / Set Back Inspection	5	5	1										10
Footing Inspection	2	1	1										3
Plumbing Inspection	4	5	4										6
Sheeting Inspection	6	3	4										12
Brick Ties Inspection	12	8	8										20
Framing Inspection	16	8	6										24
Insulation Inspection	4	6	4										10
TOTAL BUILDLING INSPECTIONS	52	36	31										119
CODE ENFORCEMENT ACTIONS	JUL	AUG	SEPT	ост	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Municipal Court Citations													
Property Maintenance Complaints - Closed	46	12	49										58
Property Maintenance Complaints - Received	57	15	67										72
TOTAL CODE ENFORCEMENT ACTIONS	103	27	116										130
PERMIT FEES	JUL	AUG	SEPT	ост	NOV	DEC	JAN		MAR	APR	MAY	JUNE	TOTAL
Collected Fees	\$7,103	\$3,538	\$1,119										\$11,760
TOTAL PERMIT FEES	\$7,10 <b>3</b>	\$3,538	\$1,119										\$11,760
COMMENTS 1 GRINDER SYSTEM													

Town of Atoka PH: (901) 837-5300 / FAX: (901) 837-0028 www.townofatoka.com Application for Signage Permit (2018) International Building Code Series is enforced) PROPERTY INFORMATION
Property Location: 176 Wesley Read Ste B Business Name: Sew Squared State: TN Zip: BOOHMap & Parcel: Subdivision Name: Lot Number: Lot Number: Lot Number: Lot Number: Zoning: Marker Cross Streets: Walker Cross and Wesley Ro Located in a Flood Plain : Y/N No Zoning: Marker Cross and Wesley Ro Located in a Flood Plain : Y/N No Zoning: Marker Cross Streets: Rol Red Rol Red, R-4, NC GC, FAR )
OWNER INFORMATION
Owner/Leasee: Sharon Hudson Phone Number: 901-289-8554   Mailing Address: 1341 AKins Ru Work/Cell Phone:   City: 3righton State: TN Zip: 38011
CONTRACTOR INFORMATION
Contact: SIGNPRINTS Contractor: LO, DOCKERY License #0562420
Mailing Address: 2342 MARSHALL RD City: MUNFORD St: TN Zip: 28058
Rusiness Phone: \$37/394 Cell Phone: Fax:
Point of Contact Person: B/LL Phone: \$37 6384
SIGNAGE INFOMATION
Installation: Free Standing Wall Mounted Window Banner Temporary Sign   Electrical Permit # issued through tn.gov (PRIOR TO SIGN PERMIT ISSUANCE) DO ELECTRIC   Estimated Cost of Work: Estimated Start Date: CCT 2021
Proposed wording on the sign: <u>Sew Squared</u>
Dimensions: Length: <u>6</u> Width: <u>Height: 3</u> M One Sided: <u>Double-sided:</u>
CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and understand and assume responsibility for the establishment of the official property lines for required setbacks prior to start of construction and agree to conform to all applicable laws of this jurisdiction. I further certify that this information given is true and correct to the best of my knowledge.

4 Oct 2021 Date : Applicant Signature:

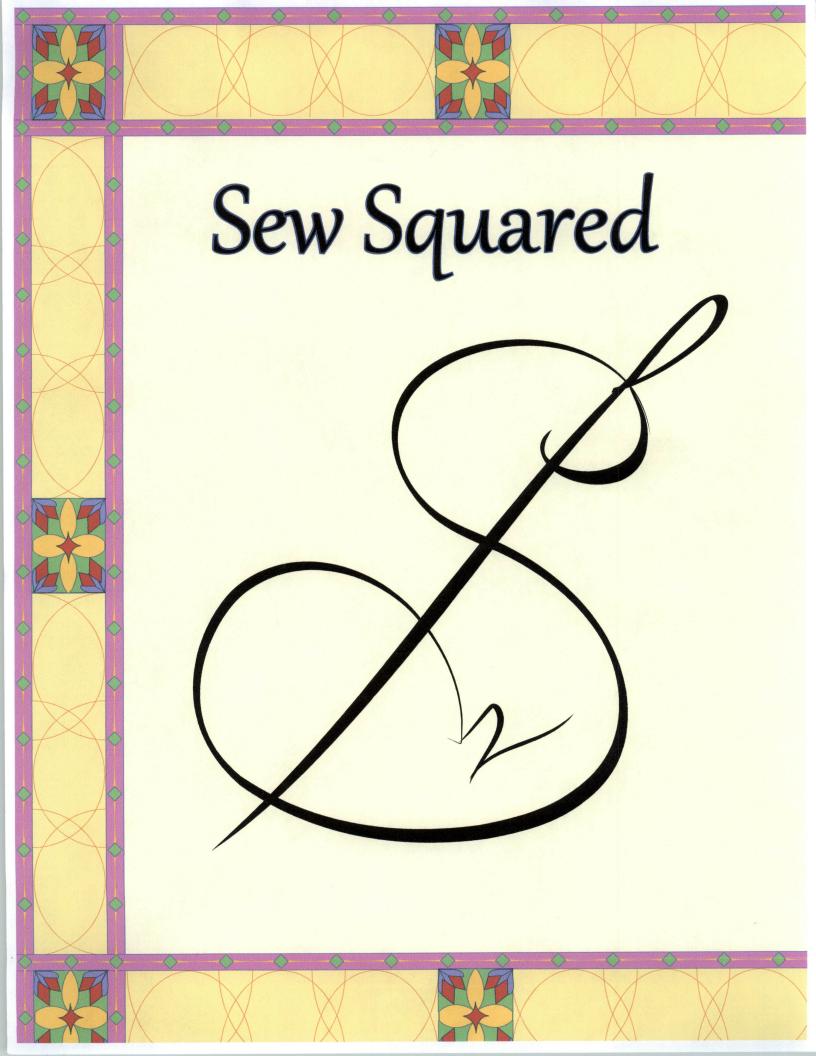




Price: \$ Tax: Total: \$					50% Deposit Required with order, Balance due upon completion.
SIGN TYPE: Board Dighted Directional Free stand	ding ⊡Braquet ⊡Wall ⊡window ⊡Mo	nument 🗖	QTY	PLAN VIEW	Please Sign Below and fax back to indicate approval of the above design. The
1500 Munford Ave P.O. Box 1022 Munford, TN 38058 Office: 901.837.6384 Fax: 901.837.6387 email: signprints@xipline.com	CONTACT: CLIENT: ADDRESS: CITY PHONE	ST	ZIP		original design concept represented in this sketch, (established company logos not included) or any model, mock-up or comprehensives relating to it is/are copyrighted material and is property of the Dockery Co. And Divisions . Use, in whole or in part by anyone other than The Dockery Co. and Divisions, for any purpose not directly related to design, fabrication, and or installation by The Dockery Co. and Divisions shall be subject to design fees of \$200.00 and or advertising fees (\$200.00) per day and a written release at the desceration of The Dockery Co. and Divisions. x Date 1500 Munford - Atoka Road, Munford, TN 38058 Office: 901.837.6384 Fax: 901.837.6387
DATE: 202, Designer: <i>Um. A. Dockery</i>	File Location: E:\			SIZE: S/DBL QTY	CALS   COLOR LETTER   BLO   1-800-351-1111 / Project#:     S   COLOR BACKGROUND   Part     MATERIAL   Part

Owners Name:

Site Address:



Tipton County, TN Property Search





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## ✓ Welcome

Welcome to the Tipton County, TN Property Search Application. Tipton County residents and visitors can use this site to find information on properties in Tipton County.

To get started, use the tools below to search for a property by Owner Name, Address, Map, Group, Parcel (MGP) number, or Subdivision Name. You can also use the map tools to zoom in and identify properties manually.

#### Click Here For Help

- > Property Search
- > Property Details
- > TCGIS Data Sales

#### **Useful Links**

- TNMap
- Tipton County, TN



MARY GAITHER TIPTON COUNTY CLERK

220 HWY 51 N, STE 2 COVINGTON, TN 38019

LICENSE 056323

# STANDARD BUSINESS TAX LICENSE

Mailing

28662 SEW SQUARED

176B WESLEY REED DR ATOKA, TN 38004

SHARON HUDSON

LOCAL ACCOUNT NUMBER

STATE ACCOUNT NUMBER

TRANSACTION NUMBER

CLASS

CLERK SIGNATURE

SALES TAX NUMBER

Mary Gaither

APRIL WK12 Drawer:4 Site:1

28662

1001447681

02

Location

SEW SQUARED

176B WESLEY REED DR ATOKA, TN 38004

ISSUE DATE	
	09/29/21
TAX PERIOD	STARTED - 10/01/2021
PAYMENT DUE BY	4/15/2022
EXPIRATION DATE	5/15/2022

TO AVOID PENALTY, INTEREST, AND POTENTIAL ENFORCED COLLECTION ACTION, BUSINESS TAX RETURNS AND PAYMENTS MUST BE REMITTED TO THE TENNESSEE DEPARTMENT OF REVENUE AT LEAST 30 DAYS PRIOR TO THE EXPIRATION DATE OF THIS LICENSE.

IF PAID BY CHECK, THIS LICENSE VALID ONLY AFTER CHECK IS PAID.

THIS LICENSE DOES NOT PERMIT OPERATION UNLESS PROPERLY ZONED, AND/OR IN COMPLIANCE WITH ALL OTHER APPLICABLE LAWS/RULES.

-- POST AT LOCATION OF BUSINESS --IF BUSINESS CLOSES, MOVES, OR CHANGES OWNERS, NOTIFY THIS OFFICE

Attached Photos	required	for permit	issuance.
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Project Dimensions: L \_ \_ \_ x W \_\_\_\_ x H \_ 3' 'Total Project Area in Sq Ft 18

Total land disturbed None. Wall Mount

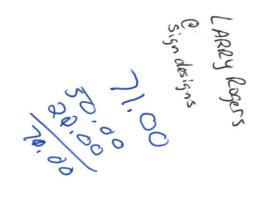
Measurements: Show lot lines, easements, all proposed or existing structures, streets/roads/driveways, waterlines/wells, sewer lines/septic systems, all property lines, all distance of proposed structure(s) from lot lines and work layout and dimensions. Any omitted information may cause a delay of permit issuance.

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Note: Plot plan must be included with the permit application.

# INSPECTOR NOTES/OFFICE USE ONLY

Plans Required: YN	Joint Plan	Review Required: Y	N		
Building Plan Review: Electric Plan Review: Codes Administrator: Zoning Plan Review:	Approved:	Not App' d Not App' d: Not App 'd: Not App 'd:	Date:	Code Official: Code Official: Code Official: Code ()fficial:	
Permit Fees: Zoning Permit Fees: Plans Review Fees: Other Fee <b>Total Fees</b>					
Notes :					
Payment: Check: Y / N	Check Numbe	er :	_Cash:Y/N Am	nount :	
Processed by:			Date:		



~10" high channel letters

shaped cabinet sign with acrylic faces and printed vinyl overlays 36" high x 79" wide



# Lootz Collectibles Brand Board

Primary Logo



Alternate Logo



Color Palette

Color					
Hex Code	541809	c77829	e89b23	b6b733	fef385
RGB	84 24 9	199 120 41	232 155 35	182 183 51	254 243 133
СМҮК	38 89 94 61	18 59 100 4	7 43 100 0	33 17 100 0	2 0 60 0
PANTONE	4975 C	7571 C	7563 C	7765 C	601 C

Font



Primary: TIKTOK REGULAR

## A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

Available at: <a href="https://www.dafont.com/tiktok.font">https://www.dafont.com/tiktok.font</a>