

Municipal-Regional Planning Commission

Public Hearing -Minutes

Atoka Town Hall
334 Atoka-Munford Avenue

Thursday November 18, 2021
6:30pm

Meeting - Minutes

The **Atoka Municipal/Regional Planning Commission** met with the following members present:

Keith Moore
John Harber
Danny Feldmayer

Michael Smith
Stephen Shopher

Jonathan Fortenberry
Vicki Shipley

Absent:

Also attending:

Amanda Faurbo, Assistant to the Town Administrator
Marc Woerner, Town Administrator
*Attached Sign In sheet

Rex Wallace, Codes Director

- I. Chair Shopher called the meeting to order at 6:30pm and established a quorum.
- II. **Approval of the October 21, 2021, Minutes-** Commissioner Feldmayer made a motion to approve the October 21, 2021, minutes as presented. Commissioner Harber seconded. All Approved. Motion carried.
- III. **Reports- Code Enforcement Monthly Activity Report** – Director Wallace presented the report. Commissioner Shipley requested a status on Aire Serv. Director Wallace advised her that a certified letter was mailed and signed for a week prior to the meeting requesting his attendance to the Planning Commission meeting. Commissioner Moore inquired about the letters to builders.
- IV. **Old Business-**
 - A. Oak Creek II Acceptance Discussion- Administrator Woerner presented the details to the Commission. Commissioner Feldmayer made a motion to amend the agenda to allow the Commission to make a recommendation to the Board of Mayor and Alderman for acceptance of Oak Creek II leaving the temporary cul de sac as is. Commissioner Harber seconded. All Approved. Motion Carried.
 - B. Oak Creek II Consideration of Acceptance- Commissioner Feldmayer made a motion to send a recommendation to the Board of Mayor and Alderman to accept Oak Creek II (2) Subdivision as is with the temporary cul de sac still in place. Commissioner Smith

seconded. Commissioner Fortenberry, Commissioner Harber, Commissioner Shopher voted I. Commissioner Moore voted nay. Motion Carried.

v. **New Business** None

v. **Miscellaneous Items from the Planning Commission-**

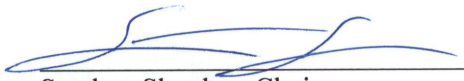
- A. Commissioner Moore advised the Town Attorney, Kasey Culbreath of the details on the site plan for Aire Serv and the fencing requirement. Director Wallace advised that the storage container does not have a permit. Attorney Culbreath asked if there was a Certificate of Occupancy. Director Wallace advised that the Certificate of Occupancy is still in his office but the Certificate of Occupancy. After more questions it was confirmed that the CO was in fact issued. Attorney Culbreath advised that she need some time to look into the situation. Chair Shopher advised that he would like this on the agenda for the next scheduled meeting.
- B. Commissioner Harber requested status on permitting or site plan review on accessory structure near the corner lot of Atoka Munford and Main Street. Chris Loudeneck owns a business and has placed the structures on the empty lot. Director Wallace advised that Mr. Loudeneck stated to him that he had a business license for that area, and he did not need a permit to conduct business from that lot. Town Administrator advised that all accessory structures need permits.

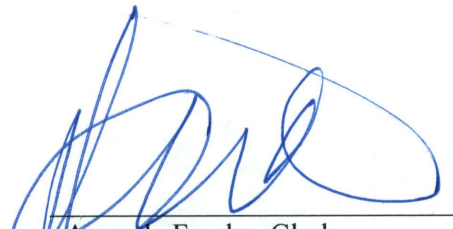
VI. **Citizen Concerns-** None

VII. **Adjourn**

Commissioner Feldmayer made a motion to adjourn. Commissioner Shipley seconded. All approved.

Meeting adjourned at 8:00pm.


Stephen Shopher, Chair


Amanda Faurbo, Clerk