



TOWN OF ATOKA
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**Town of Atoka Board of Mayor and Aldermen
Regular Monthly Meeting
November 10, 2022, 7:00 p.m.**

The Invocation was led by Alderman John Harber. All present joined in the pledge to the flag.

The meeting was called to order by Mayor Daryl Walker at 7:00 p.m.

The Town of Atoka Board of Mayor and Aldermen met with the following:

Present: Mayor Daryl Walker, Aldermen Barry Akin, Brett Giannini, John Harber, Cody Pace and Alderwoman Christy Renfrow

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Amber Shaw, Police Chief Anthony Rudolph, Fire Chief Justin McMillian, Code Official Mark Daugherty, Parks Director Dorothy Isbell, Public Works Director Harvey Ellis and the attached list.

Absent: Alderman Danny Feldmayer

Regular Monthly Meeting October 11, 2022 – Exhibit A – Alderman Akin made a motion to accept the minutes as presented. Alderwoman Renfrow seconded the motion. All in favor. Motion carried.

Recessed Board Meeting October 17, 2022 – Exhibit B – Alderman Akin made a motion to accept the minutes as presented. Alderwoman Renfrow seconded the motion. All in favor. Motion carried.

Recessed Board Meeting October 19, 2022 – Exhibit C – Alderman Akin made a motion to accept the minutes as presented. Alderwoman Renfrow seconded the motion. All in favor. Motion carried.

Financial Report: Exhibit D – Administrator Woerner reviewed the financial report as presented. Alderman Akin made a motion to accept the report as presented. Alderman Pace seconded the motion. All in favor. Motion carried.

Reports from Committees – Public Works, Public Safety, Finance and Administration – There were no reports from the committees.

Old Business: None

New Business:

Presentations: Fire Department Fire Fighter of the Year Award – Mayor Walker and Fire Chief McMillian presented the award to full time FF/AEMT Dustin Pindell and reserve FF Jared Baker.

Ordinances and Resolutions:

- 1. Ordinance – First Consideration – Rezoning Request Maple Drive – Exhibit E** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Giannini made a motion to approve on first consideration. Alderman Harber seconded the motion. Roll Call. Pace-yes, Renfrow-yes, Akin -yes, Giannini-yes, Harber-yes and Feldmayer-absent. Motion carried.
- 2. Ordinance – First Consideration – Title 11 Municipal Offenses Chapter 10 – Exhibit F** – Administrator Woerner advised that in section 11-1006-A there is a small typo that should read “the vice mayor of the Board of Aldermen” will need to be corrected before the final reading is considered. Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Akin made a motion to approve on first consideration with the correction noted by Administrator Woerner in section 11-

1006-A. Alderwoman Renfrow seconded the motion. Roll Call. Renfrow-yes, Akin -yes, Giannini-yes, Harber-yes, Pace-yes and Feldmayer-absent. Motion carried.

3. **Resolution – 22-11-01 – Approval of Phone and Internet Services for Town Facilities – Exhibit G –** Alderman Giannini made a motion to approve the resolution as presented. Alderman Akin seconded the motion. All approved. Motion carried.
4. **Resolution – 22-11-02 – Approving Incorporation of an Industrial Development Board – Exhibit H –** Alderman Akin made a motion to approve the resolution as presented. Alderman Harber seconded the motion. All approved. Motion carried.
5. **Resolution – 22-11-03 – Approving of TN Violent Crime Intervention Grant Submission – Exhibit I –** Alderman Pace made a motion to approve the resolution as presented. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
6. **Resolution – 22-11-04 – Approval of Codifying the Municipal Code of Ordinances – Exhibit J –** Alderman Giannini made a motion to approve the resolution as presented. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
7. **Resolution – 22-11-05 – Bid Award – Residential Solid Waste Collections – Exhibit K –** Administrator Woerner reviewed the bid as presented in the bid tab. Staff recommends awarding the bid the Republic Services. Alderman Akin made a motion to award the bid to Republic Services without the recycling services subject to the town attorney contract stipulations. Alderwoman Renfrow seconded the motion. Alderman Giannini abstained. Motion carried.
8. **Ordinance – First Consideration – Amending Title 17, Chapter 1, Section 17-108 Services User Fees – Exhibit L –** The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Giannini made a motion to approve on first consideration. Alderwoman Renfrow seconded the motion. Roll Call. Akin-yes, Giannini-yes, Harber -yes, Pace-yes, Renfrow-yes and Feldmayer-absent. Motion carried.

Departmental Reports:

1. **Code Enforcement:** Mark Daugherty reviewed the report as presented.
2. **Fire Department:** Chief McMillian reviewed the report as presented. Chief McMillian advised the Board of the following: Chief McMillian attended the mandatory state fire chief orientation training last week. Research has started for a regional grant for a training facility. Staff is working to increase the ISO rating. Staff expects to receive the new fire apparatus in May or June next year. Alderman Harber thanked the fire department for their effort in training the Boy Scouts for their merit badge on CPR.
3. **Parks Department:** Director Isbell reviewed the report as presented. Director Isbell advised the Board of the following: The Veterans Day Ceremony is Friday at 8am at Adkison Park. The Boy Scouts flag retirement ceremony is Sunday at 4:30 pm at Nancy Lane Park. Director Isbell advised that Ford Blue Oval City has announced grant opportunities for West Tennessee for capital projects and asked permission to put in a letter of intent to apply. The Board had no objection.
4. **Police Department:** Chief Rudolph reviewed the report as presented. Chief Rudolph advised the Board of the following: Chief Rudolph reviewed a notable arrest. Officer Jordan recognized that a woman who appeared to be intoxicated with two small children that needed assistance. Training is ongoing.
5. **Public Works Department:** Director Ellis reviewed the report as presented. Director Ellis advised the Board of the following: Employees Tim Forrest and Mason Cannon has completed training and testing and have received their cross-connection certification. Paving is scheduled to begin Monday. Jesse Russom is working on an assessment and inventory of town streets to use for long term planning of street repairs. Alderwoman Renfrow complimented public works staff on their quick response to filling two potholes that she reported. Director Ellis also complimented the staff for their teamwork.

Miscellaneous Items from the Mayor, Board of Aldermen, Town Administrator

1. Mayor Walker reminded the Board of the Veterans Day Ceremony November 11th at 8am. Mayor Walker advised that he has a meeting next Tuesday at 9:15 with Mayor Cole about continuing to convey sewage to Munford for treatment. Mayor Walker advised that there will be a meeting regarding regional wastewater on Monday at 9am at Dyersburg State Community College.
2. Administrator Woerner advised the Board of the following. Newly elected officials will be sworn in at the December meeting. Woerner complimented on the senior staff to the Board on their strides to make their departments better. Woerner advised that the second half of the ARPA funds have been received so staff has the green light to execute the spending plan. Staff is looking into a fleet management plan for vehicle replacement as well as fueling and maintenance. The long-range comp plan is still on track and may be ready by the end of December. The Multi-Model grant has some design specifications that are still in review. Woerner is working on an orientation process for newly elected officials and elected officials training with MTAS. Town mobile devices have been changed over to T-Mobile for cellular service from Verizon. The annual employee Thanksgiving luncheon will be Thursday 17th from 11:30 to 1:30 and town hall offices will be closed for that time. Woerner will be out of the office on Monday.
3. Town Attorney Amber Shaw gave an update on the wastewater agreement with Munford.
4. **Meeting Questions** – Administrator Woerner read aloud an e-mail from Laura regarding the election and how to find out information about the candidates. Aldermen Akin and Giannini advised that they responded to the e-mail.

Citizen Concerns:

1. There were no citizens that signed up to speak.

Alderman Harber motioned to adjourn the meeting. Alderwoman Renfrow seconded the motion. The meeting ended at 9:03 pm.

W. Daryl Walker, Mayor

Deborah Pickard, Recorder