



TOWN OF ATOKA
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**Town of Atoka Board of Mayor and Aldermen
Public Hearing
February 09, 2021 6:30 pm**

Public Hearing - Re-Zoning Property off Maple Drive, Revisions to Zoning and Sign Ordinances, Planned Unit Development Ordinance - 6:30 pm

This time has been reserved to allow any public comments regarding an ordinance to amend Atoka’s Municipal Zoning Map by rezoning Munford Development’s property located off Maple Drive, from R-1 (Single Family Residential) District to R-2 (Medium Density Residential) District, an ordinance(s) to amend Atoka’s Zoning and Sign Ordinance, and an ordinance to allow Planned Unit Developments. The first consideration of the ordinances took place on January 12, 2021 and notice of this public hearing was posted on January 21, 2021.

Present: Mayor Daryl Walker, Barry Akin, Danny Feldmayer, Brett Giannini, John Harber, Cody Pace, and Christy Renfrow.

Absent: None

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Kasey Culbreath, Police Chief Jessie Poole, Fire Chief Henry Posey, Park Director Dorothy Isbell, Public Works Director Dalton Patrick, Codes Director Rex Wallace, and Town Planner Shelly Johnstone and attached list.

Mayor Walker called the public hearing to order at 6:30 p.m.

Town Planner Johnstone reviewed the rezoning ordinance as presented from 6:30 to 6:35 pm. There were no public comments regarding the rezoning ordinance.

Town Planner Johnstone reviewed the Zoning Ordinance, the Sign Ordinance and the Planned Unit Development Ordinance as presented from 6:37 to 6:42 pm.

Brett Pickard of 165 Adkison Cr. expressed concerns regarding how the brightness of a sign will be measured and who is qualified to determine when a sign is damaged more than 75%.

Keith Richter of 124 Smithers expressed concerns regarding the zoning ordinance about trucks turning around in the cul-de-sac.

Alderman Feldmayer made a motion to close the public hearing. Alderman Harber seconded the motion. Roll call. Motion carried. The public hearing closed at 6:46 p.m.

**Town of Atoka Board of Mayor and Aldermen
Regular Monthly Meeting
February 09, 2021 7:00 p.m.**

The Invocation was led by Mayor Daryl Walker. All present joined in the pledge to the flag.

The meeting was called to order by Mayor Walker at 7:01 p.m. The meeting was broadcast also electronically via Zoom.

The Town of Atoka Board of Mayor and Aldermen met with the following:

Present: Mayor Daryl Walker, Aldermen Barry Akin, Danny Feldmayer, Brett Giannini, John Harber, Cody Pace and Alderwoman Renfrow

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Kasey Culbreath, Police Chief Jessie Poole, Fire Chief Henry Posey, Park Director Dorothy Isbell, Public Works Director Dalton Patrick, Codes Director Rex Wallace and attached list.

Absent: None

Minutes Approval: Regular Monthly Board Meeting January 12, 2021 – Exhibit A - Alderman Feldmayer made a motion to accept the minutes as presented. Alderman Giannini seconded the motion. Roll Call. Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes, Feldmayer-yes and Harber-yes. Motion carried.

Financial Report: Exhibit B – Administrator Woerner reviewed the financial report as presented. Alderman Feldmayer made a motion to accept the report as presented. Alderman Giannini seconded the motion. Roll Call. Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes and Akin-yes. Motion carried.

Old Business:

1. **Ordinance – 21-02-01 – Final Consideration – Munford Development – Maple Drive Rezoning from R-1 to R-2 – Exhibit C –** The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve the ordinance as presented. Alderman Akin seconded the motion. Roll Call. Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes, Akin-yes, and Giannini-yes. Motion carried.
2. **Ordinance – 21-02-02 – Final Consideration – Zoning Ordinance Amendments – Exhibit D –** The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Harber made a motion to approve the ordinance amending the caption correcting the word “change” to “add” Building Inspector. Alderman Renfrow seconded the motion. Roll Call. Harber-yes, Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes and Feldmayer-yes. Motion carried.
3. **Ordinance – 21-02-03 – Final Consideration – Sign Amendments – Exhibit E –** The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Giannini made a motion to approve the ordinance as presented. Alderman Harber seconded the motion. Roll Call. Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes, Feldmayer-yes, and Harber-yes. Motion carried.
4. **Ordinance – 21-02-04 – Final Consideration – Planned Unit Development – Exhibit F –** The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve the ordinance as presented. Alderman Akin seconded the motion. Roll Call. Renfrow-yes, Akin-yes, Giannini-yes, Feldmayer-yes, Harber-yes, and Pace-yes. Motion carried.

New Business:

1. Appointments from the Board:

- a. **Chief of Police –** Alderman Feldmayer made a motion to appoint Anthony Rudolph as the Town of Atoka Chief of Police. Alderman Akin seconded the motion. Roll call. Harber-yes, Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes, and Feldmayer-yes. Motion carried.

2. Presentation – Fiscal Year 2020 Audit Report

- a. Administrator Woerner advised the Board that Auditor Jeff Hunter was not able to attend the meeting due to illness. Alderman Akin made a motion to table the report until the next meeting. Alderman Pace seconded the motion. Roll call. Akin-yes, Giannini-yes, Harber-yes, Pace-yes, Renfrow-yes and Feldmayer-yes. Motion carried.

Ordinances and Resolutions:

5. **Resolution – 21-02-01 – Fire Apparatus Grant Submittal – Exhibit H –** Alderman Feldmayer made a motion to approve the resolution as presented. Alderman Pace seconded the motion. Roll Call. Akin-yes, Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes and Renfrow-yes. Motion carried.
6. **Resolution – 21-02-02 – Fire Equipment Safety and Operation Grant Submittal – Exhibit I –** Alderman Pace made a motion to approve the resolution as presented. Alderman Renfrow seconded the motion. Roll Call. Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes and Akin-yes. Motion carried.
7. **Resolution – 21-02-03 – Fire Prevention/Public Education Grant Submittal – Exhibit J –** Alderman Pace made a motion to approve the resolution as presented. Alderman Harber seconded the motion. Roll Call. Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes, Akin-yes and Giannini-yes. Motion carried.

8. **Resolution – Fire Staffing (SAFER) Grant Submittal – Exhibit K**– Alderman Feldmayer made a motion to table the resolution until the next meeting. Alderman Giannini seconded the motion. Roll Call. Renfrow-yes, Akin-yes, Giannini-yes, Feldmayer-yes, Harber-yes and Pace-yes. Motion carried.
9. **Resolution – 21-02-04 – Chief of Police Extension Service – Exhibit L**– Alderman Feldmayer made a motion to approve the resolution amending the begin date to February 13, 2021. Alderman Akin seconded the motion. Roll Call. Akin-yes, Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes and Renfrow-yes. Motion carried.
10. **Resolution – Sign Permit Moratorium Extension – Exhibit M** – No action taken due to the Sign Ordinance approval earlier in the meeting.
11. **Resolution – 21-02-05 – Atoka Softball Agreement – Exhibit N**- Alderman Feldmayer made a motion to approve the resolution. Alderman Harber made a motion the amend the contract in Section 4 to change ending December 31, 2021 to read ending the remainder of the calendar year 2021. Alderman Akin seconded the motion. Roll call. Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes, Akin-yes and Giannini-yes. Motion carried.
12. **Ordinance- First Consideration- Water/Sewer Fees – Exhibit O** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve the ordinance as presented. Alderman Akin seconded the motion. Roll call. Harber-yes, Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes and Feldmayer-yes. Motion carried.
13. **Recommendation from Public Safety Committee – Open Burning – Exhibit P** – Administrator Woerner reviewed Exhibit P with the Board. Mayor Walker asked for a motion to accept the recommendation. No motion was made and no action was taken to adopt a burn permit.
14. **FY 2021-2022 Budget Planning Outline – Exhibit Q** – Administrator Woerner reviewed the memorandum with the Board.
15. **Job Description – Assistant to Town Administrator – Exhibit R** – Administrator Woerner reviewed the job description with the Board. Alderman Feldmayer made a motion to approve the job description. Alderman Akin seconded the motion. Roll call. Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes, Feldmayer-yes and Harber-yes.
16. **Event Approval – Food Truck Festival – Exhibit S** – Director Isbell reviewed the event with the Board. Alderman Feldmayer made a motion to approve the event. Alderman Akin seconded the motion. Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes and Akin-yes. Motion carried.
17. **Long-Range Comprehensive Plan RFP – Exhibit T** – Administrator Woerner reviewed the RFP with the Board. Mayor Walker appointed an evaluation and selection committee to review the RFP. The committee members are Alderman Giannini, Alderman Harber, Alderwoman Renfrow, Mayor Walker, Town Administrator Woerner, Town Planner Johnstone, Town Engineer Ledsinger, And Town Staff Faurbo. Alderman Feldmayer made a motion to move forward with the committee. Alderman Akin seconded the motion. Roll call. Akin-yes, Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes. Motion carried.

Departmental Reports:

1. **Code Enforcement:** Director Wallace reviewed the report as presented. Director Wallace advised the Board of the certificate of occupancy process with the Board.
2. **Fire Department:** Chief Posey reviewed the report as presented. Chief Posey advised the Board of the following: The fire department hosted a Leadership Class last week. There is a winter storm warning issued for the next few days. Alderman Harber reminded Chief Posey that the Boy Scouts' Flag Retirement Ceremony will be February 15th at 5 pm at Nancy Lane Park.
3. **Parks Department:** Director Isbell reviewed the report as presented. Director Isbell advised the Board of the following: The Greenway Trail Phase II will have a final walk-through next week. Pioneer Park will need additional work done to stabilize the bank.

4. **Police Department:** Chief Poole reviewed the report as presented. Chief Poole advised the Board that the police department received training for the AED's that have been placed in all the police vehicles. Chief Poole will be selling the motorcycle on Gov Deals.
5. **Public Works Department:** Director Patrick reviewed the report as presented. Director Patrick advised the Board of the following: Work has been completed on the Pioneer Park parking lot. Public Works staff is preparing the roads with brine due to the winter storm warning issued.

Miscellaneous Items from the Mayor, Board of Aldermen, Town Administrator:

1. Alderman Akin complimented the Town staff and volunteers on a job well done during the Community Clean Up on Friday January 29th.
2. Administrator Woerner advised the Board that Waste Pro has made some improvements with the trash and recycling collections by adding additional trucks to the route.
3. Alderman Feldmayer asked what action needs to be taken to remove or eliminate the wording for the burn permit in the fire code. Administrator Woerner advised the Board would need to take action on specific exemptions of the fire code.
4. Alderman Harber asked for an update on the RFP for the HVAC system. Administrator Woerner advised the RFP was put out today on the website.

Citizen Concerns:

1. County Commissioner Stephen Shopper advised that Governor Lee has announced that additional grant money has been issued for counties and municipalities in Tennessee. Mr. Shopper participated in the Community Clean Up Day and is donating \$100.00 to use as a prize to encourage more community involvement.
2. Bill Austin of Clay Cove asked when the Roundabout Project will start. Mayor Walker advised that it is set to start mid-March weather permitting.
3. Keith Richter of 124 Smithers expressed concerns regarding the assistant position approved tonight. He is in favor of the Food Truck Festival, the Community Clean Up effort, and the budget timeline.
4. Guy Critelli of Beverly Drive expressed concerns about detour signage when the Roundabout project starts.

Adjournment:

Alderman Feldmayer motioned to adjourn to a closed meeting for legal advice. Alderman Akin seconded the motion. The meeting adjourned at 9:02 pm.

The Town of Atoka Board of Mayor and Aldermen met in a closed session meeting for legal advice in accordance with Tennessee Code Ann. Section 9-3-405.

Members Present: Mayor Daryl Walker, Aldermen Barry Akin, Danny Feldmayer, Brett Giannini, John Harber, Cody Pace and Christy Renfrow.

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner and Town Attorney Kasey Culbreath,

Absent: None

The meeting began at 9:05 pm.

Mayor Walker motioned to adjourn the closed session. Alderman Feldmayer seconded the motion.

The Town of Atoka Board of Mayor and Aldermen came out of closed session to open session at 9:32 pm.

Alderman Feldmayer motioned to adjourn the open session. Alderman Harber seconded the motion. The meeting ended at 9:32 pm.

W. Daryl Walker, Mayor

Deborah Pickard, Recorder