



TOWN OF ATOKA
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**Town of Atoka Board of Mayor and Aldermen
Regular Monthly Meeting
January 12, 2021 7:00 p.m.**

The Invocation was led by Pastor Freeman Weems of Atoka First Baptist Church via Zoom. All present joined in the pledge to the flag.

The meeting was called to order by Mayor Walker at 7:00 p.m. The meeting was broadcast also electronically via Zoom.

The Town of Atoka Board of Mayor and Aldermen met with the following:

Present: Mayor Daryl Walker, Aldermen Barry Akin, Danny Feldmayer, Brett Giannini via Zoom, John Harber, Cody Pace and Alderwoman Renfrow

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Kasey Culbreath, Police Chief Jessie Poole, Fire Chief Henry Posey, Park Director Dorothy Isbell, Public Works Director Dalton Patrick, Codes Director Rex Wallace and attached list.

Absent: None

Minutes Approval: Regular Monthly Board Meeting December 08, 2020 – Exhibit A - Alderman Feldmayer made a motion to accept the minutes as presented. Alderman Harber seconded the motion. Roll Call. Renfrow-yes, Akin-yes, Feldmayer-yes, Harber-yes, Pace-yes and Giannini-yes. Motion carried.

Financial Report: Exhibit B – Administrator Woerner reviewed the financial report as presented. Alderman Feldmayer made a motion to accept the report as presented. Alderman Harber seconded the motion. Roll Call. Akin-yes, Feldmayer-yes, Harber-yes, Pace-yes, Giannini-yes and Renfrow-yes. Motion carried.

Old Business:

1. **Ordinance – Second Consideration – Zoning Ordinance Amendments – Exhibit C** – Alderman Feldmayer made a motion to table the ordinance until next months meeting. Alderman Akin seconded the motion. Roll Call. Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes and Akin-yes. Motion carried.
2. **Ordinance – Second Consideration – Sign Amendments – Exhibit D** – Alderman Feldmayer made a motion to table the ordinance until next month’s meeting. Alderman Akin seconded the motion. Roll Call. Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes and Akin-yes. Motion carried.
3. **Ordinance – Second Consideration – Planned Unit Development – Exhibit E** – Alderman Feldmayer made a motion to table the ordinance until next month’s meeting. Alderman Akin seconded the motion. Roll Call. Giannini-yes, Feldmayer-yes, Harber-yes, Pace-yes, Renfrow-yes and Akin-yes. Motion carried.

New Business:

1. **Appointments from the Board: Exhibit F**
 - a. **Planning Commission** – Alderman Harber nominated Alderman Brett Giannini to serve as a Planning Commissioner. Alderman Akin seconded the motion. Roll call. Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes, Feldmayer-yes and Harber-yes. Motion carried.
2. **Appointments from the Mayor:**
 - a. **Vice Mayor** – Mayor Walker appointed Alderman Barry Akin to fill the position as Vice Mayor for a term of two (2) years.
 - b. **Regional Planning Commissioner** – Mayor Walker appointed Jonathan Fortenberry for a term of two (2) years.

3. **Standing Committees:** - Mayor Walker appointed the following for a term of two (2) years:
 - a. **Finance & Administration:** Chair-Alderman Akin, Vice Chair- Alderman Harber
 - b. **Public Safety:** Chair-Alderman Feldmayer, Vice Chair- Alderwoman Renfrow
 - c. **Public Works:** Chair-Alderman Giannini, Vice Chair-Alderman Pace

Ordinances and Resolutions:

1. **Ordinance – First Consideration – Rezoning 673 Maple Drive – R-1 to Neighborhood Commercial – Exhibit G** – Alderman Feldmayer made a motion to table Exhibit G. Alderman Harber seconded the motion. Roll Call. Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes, Feldmayer-yes and Harber-yes. Motion carried.
2. **Ordinance – First Consideration – Munford Development – Maple Drive Rezoning from R-1 to R-2 – Exhibit H** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Harber made a motion to approve the ordinance as presented. Alderman Pace seconded the motion. Roll Call. Harber-yes, Pace-yes, Renfrow-yes, Akin-yes, Giannini-yes and Feldmayer-yes. Motion carried.

Departmental Reports:

1. **Code Enforcement:** Director Wallace reviewed the report as presented. Director Wallace advised the Board that there will be a developer’s workshop meeting January 20th at 2:00 pm at Town Hall to review and discuss residential building requirements.
2. **Fire Department:** Chief Posey reviewed the report as presented. Chief Posey advised the Board of the following: The fire department hosted a State Incident Management Class last weekend. The new air cascade system has been installed and is now in service. The new portable AED’s and the cardiac monitor have been received. Chief Posey reminded everyone about fire safety and to check smoke alarms.
3. **Parks Department:** Director Isbell reviewed the report as presented. Director Isbell advised the Board of the following: The Santa’s Ride event was a huge success. The Atoka BBQ Fest is set for April 9 -10. Director Isbell asked for direction regarding taking over the Atoka Softball program, the Board had no objection moving forward with a proposed contract. Director Isbell advised that recent heavy rains caused a couple spots to slide on the bank at Pioneer Park and the contractor plans to fix the issues once it gets dried up.
4. **Police Department:** Chief Poole reviewed the report as presented. Chief Poole thanked the Board and staff for the retirement reception held for him last month. Chief Poole presented reserve officers Amanda Faurbo and Brad Meredith with a plaque in appreciation for their service to the police department.
5. **Public Works Department:** Director Patrick reviewed the report as presented. Director Patrick advised the Board of the following: Staff is working on repairing the parking lot at Pioneer Park. Director Patrick advised that he is working with Roger’s Hydrant Service to paint hydrants in Town. The damaged guardrail at Kimbrough and Main St. has been repaired.

Miscellaneous Items from the Mayor, Board of Aldermen, Town Administrator:

1. Administrator Woerner advised the Board of the upcoming police chief position assessment center and interview schedule.
2. Alderman Feldmayer asked Director Wallace about a new sign in front of Outlaw BBQ. Director Wallace advised he would look into it.
3. Alderman Harber asked for an update on the HVAC bid. Administrator Woerner advised the bid should be ready to put out soon.
4. Alderman Harber asked for an update on recent missed trash collections. Administrator Woerner advised that the service has improved.
5. Administrator Woerner advised the Board that it is the start of budget season and he will be getting with department heads to set a schedule for meetings. Woerner also advised the audit review for FY20 will be presented at the February Board meeting.
6. Administrator Woerner advised the Board that there will be a second work session meeting regarding the open burning permit Monday January 25th at 4:00 pm.

7. Alderman Akin advised that the Aeneas fiber internet project anticipates they will be ready for connections in the next two months for most of Atoka.
8. Alderman Harber asked for an update on the Water Wastewater Financing Board review. Administrator Woerner advised a contract for a water rate study has been executed with TAUD (Tennessee Association of Utility Districts) with a deadline for the results of the study set for the end of April.

Citizen Concerns:

1. Persia Phelps of 20 Nugget Lane expressed concerns regarding the ingress and egress for subdivisions. Mrs. Phelps also expressed her concerns regarding missed trash collections.
2. Echo Day of The Leader asked for clarification of the construction meeting for the developers that Director Wallace will be holding January 20th. Director Wallace advised that he will be reviewing expectations for residential construction sites.
3. Matt Peters of 316 Sterling Ridge expressed his concerns regarding missed trash collections.

Adjournment:

Alderman Feldmayer motioned to adjourn. Alderman Akin seconded the motion. The meeting adjourned at 8:45pm.

W. Daryl Walker, Mayor

Deborah Pickard, Recorder