



TOWN OF ATOKA
334 Atoka-Munford Avenue
Atoka, Tennessee 38004
Phone: (901) 837-5300
www.TownofAtoka.com

Advertisement for Position Vacancy

Park Maintenance-Full Time

The Town of Atoka is seeking a Full Time Parks and Recreation Maintenance position. The successful candidate will have the following characteristics: positive attitude and work ethic, self-motivated, detail oriented and well organized.

Under the supervision and direction of the Lead Maintenance, the position assists in the daily operations of the facilities and grounds within the Parks and Recreation Department. This is a full-time position with primarily daytime, weekday shift hours, and some evenings/weekends. On occasions there are varied shift hours including daytime, evenings, and weekends. The position performs both assigned and independent duties focused on maintenance of park grounds and facilities.

A complete job description and application are available at Atoka Town Hall, during normal business hours and also at www.TownofAtoka.com. Applicants must submit a completed Town of Atoka job application and a resume with at least three (3) professional references to April Coursey at acoursey@townofatoka.com. Position is open until filled.

This is a non-exempt position. Salary depends on qualifications and experience.

The Town of Atoka is an Equal Opportunity Employer and a Drug-Free Workplace.

www.TownofAtoka.com

Department: Parks and Recreation
Position: Park Maintenance-FT
Reports to: Park Maintenance Lead

Approved for Posting

_____ Town Administrator