



TOWN OF ATOKA
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**Town of Atoka Board of Mayor and Aldermen
Public Hearing
December 13, 2022, 6:45 pm
Rezoning Property on Maple Road**

The Town of Atoka Board of Mayor and Aldermen held a public hearing to obtain public comments regarding an ordinance to rezone property owned by Karen Stokes located at 673 Maple Road from R-1 (Single-Family Residential) to N-C (Neighborhood Commercial). The first consideration of the ordinance took place on November 10, 2022 and notice of this public hearing was posted on November 17, 2022.

Present: Mayor Daryl Walker, Aldermen Barry Akin, Danny Feldmayer, Brett Giannini. John Harber, Cody Pace and Alderwoman Christy Renfrow.

Absent: None

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Amber Shaw, Police Chief Anthony Rudolph, Fire Chief Justin McMillian, Park Director Dorothy Isbell, Public Works Director Harvey Ellis, and attached list.

Mayor Walker called the public hearing to order at 6:45 p.m.

Mayor Walker reviewed the presented ordinance.

There were no public comments regarding the rezoning ordinance.

Alderman Feldmayer made a motion to close the public hearing. Alderman Harber seconded the motion. All in favor Motion carried.

The public hearing closed at 6:48 p.m.

**Town of Atoka Board of Mayor and Aldermen
Regular Monthly Meeting
December 13, 2022, 7:00 p.m.**

The Invocation was led by Mayor Daryl Walker. All present joined in the pledge to the flag.

The meeting was called to order by Mayor Walker at 7:03 p.m.

The Town of Atoka Board of Mayor and Aldermen met with the following:

Present: Mayor Daryl Walker, Aldermen Barry Akin, Danny Feldmayer, Brett Giannini and John Harber, Cody Pace and Alderwoman Renfrow.

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Amber Shaw, Police Chief Anthony Rudolph, Fire Chief Justin McMillian, Park Director Dorothy Isbell, Public Works Director Harvey Ellis, and attached list.

Absent: None

Minutes Approval: Regular Monthly Board Meeting November 10, 2022 – Exhibit A – Alderman Feldmayer made a motion to accept the minutes as presented. Alderwoman Renfrow seconded the motion. All in favor. Motion carried.

Financial Report: Exhibit B – Administrator Woerner reviewed the financial report as presented. Alderman Feldmayer made a motion to accept the report as presented. Alderman Akin seconded the motion. All in favor. Motion carried.

Reports from Committees – Public Works, Public Safety, Finance and Administration – The Committees did not meet last month.

Old Business:

- 1. Ordinance – 22-12-01 – Final Consideration – Rezoning Request Maple Drive – Exhibit C** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Harber made a motion to approve as the ordinance on final consideration. Alderman Pace seconded the motion. Roll call. Pace-yes, Renfrow-yes, Akin -yes, Giannini-yes, Feldmayer-yes and Harber-yes. Motion carried.
- 2. Ordinance – 22-12-02 – Final Consideration – Title 11 Municipal Offenses Chapter 10 – Exhibit D** – Attorney Shaw reviewed the ordinance as presented. The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Feldmayer made a motion to approve the ordinance with removing sections 11-1001 through 11-1010 on final consideration. Alderman Akin seconded the motion. Roll call. Renfrow-yes, Akin -yes, Giannini-yes, Feldmayer-yes, Harber-yes and Pace-yes. Motion carried.
- 3. Ordinance – 22-12-03 – Final Consideration – Amending Title 17, Chapter 1, Section 17-108 Service User Fees – Residential Collection – Exhibit E** – The Board had no objection to reading the ordinance by title only. The Recorder read the ordinance by title only. Alderman Giannini made a motion to approve as the ordinance on final consideration. Alderwoman Renfrow seconded the motion. Alderman Akin motioned to amend Alderman Giannini’s motion to amend the charged to \$21.25 for the first cart and \$13.40 for additional carts for year one, two and three, then year four to be debated. Roll call. Akin-yes, Giannini-yes, Feldmayer -yes, Harber-yes, Pace-yes and Renfrow-yes. Motion carried.
- 4.** Mayor Walker thanked the Town and the citizens for allowing him to serve the last 12 years as Mayor and a member of the Board.

Adjournment – Alderman Feldmayer motioned to adjourn the Board of Mayor and Aldermen Sine De, meaning that this Board has concluded its business and adjourns with no future plan to meet. Alderman Akin seconded the motion. All in favor. Motion carried. The meeting adjourned at 7:35 pm.

Oath of Office Ceremony – Chancellor Kasey Culbreath administered the oath of office to each candidate starting with, Alderman elect Chris Schaeffer, Alderman re-elect John Harber, Alderman re-elect Danny Feldmayer and Mayor elect Barry Akin.

Call to order: Mayor Barry Akin called the meeting to order at 7:55 p.m.

The Town of Atoka Board of Mayor and Aldermen met with the following:

Present: Mayor Barry Akin, Aldermen Danny Feldmayer, Brett Giannini, John Harber, Cody Pace, Chris Schaeffer and Alderwoman Christy Renfrow.

Also present: Town Recorder Debbie Pickard, Town Administrator Marc Woerner, Town Attorney Amber Shaw, Police Chief Anthony Rudolph, Fire Chief Justin McMillian, Park Director Dorothy Isbell, Public Works Director Harvey Ellis, and attached list.

Absent: None

New Business:

Ordinances and Resolutions:

1. **Resolution 22-12-01 – Authorizing Check Signers for the Town of Atoka – Exhibit F** – Alderman Feldmayer made a motion to approve as presented. Alderman Harber seconded the motion. All approved. Motion carried.
 2. **Resolution 22-12-02 – Approving Fire Department Software Target Solutions – Exhibit G-** Fire Chief McMillian reviewed the contract as presented. Alderman Feldmayer made a motion to approve as presented. Alderman Giannini seconded the motion. All approved. Motion carried.
 3. **Resolution 22-12-03 – Approving an Agreement for Legal Services – Exhibit H-** Alderman Feldmayer made a motion to approve as presented. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
 4. **Bid Award – Rosemark Road Sidewalk – Exhibit I** – Administrator Woerner reviewed the bid award as presented. Staff recommends awarding the bid to McNeely Concrete and Construction in the amount of \$22,750. Alderman Feldmayer made a motion to award the bid. Alderwoman Renfrow seconded the motion. All approved. Motion carried.
1. **Appointments from the Mayor: Exhibit J**
 - a. **Vice Mayor** – Mayor Akin appointed Alderman Danny Feldmayer to fill the position as Vice Mayor for a term of two (2) years.
 2. **Standing Committees:** - Mayor Akin appointed the following for a term of two (2) years:
 - a. **Finance & Administration:** Chair-Alderwoman Renfrow, Vice Chair- Alderman Schaeffer
 - b. **Public Safety:** Chair-Alderman Giannini, Vice Chair- Alderman Harber
 - c. **Public Works:** Chair-Alderman Feldmayer, Vice Chair-Alderman Pace
 3. **Appointments from the Board: Exhibit K**
 - a. **Planning Commission** – Alderman Giannini nominated Alderman Harber to serve as the Board’s Planning Commissioner. Alderman Feldmayer seconded the motion. All in favor. None opposed. Motion Carried.
 - b. Mayor Akin elected to sit on the Planning Commission
 - c. Mayor Akin appointed the following for the Planning Commission: Keith Moore, Vicki Shipley, Mike Smith and Paul Martin.

Miscellaneous Items

1. **Records Destruction Request – Exhibit I** – Town Recorder Pickard advised the Board that this is a matter of information. No action is required from the Board.

Departmental Reports:

1. **Code Enforcement:** Code Official Daugherty reviewed the report as presented. Mr. Daugherty advised that he has obtained and passed his residential plumbing certification.
2. **Fire Department:** Chief McMillian reviewed the report as presented. The fire department participated in the Town’s Christmas events. Chief advised that the Town’s Christmas parade float was awarded first place in the Covington parade. Chief advised that he is working on the ARPA spending plan to purchase a trailer for the side-by-side. The side-by-side has been delivered. There have been two quotes received for the brush truck and he expects the third quote any time.
3. **Parks Department:** Director Isbell reviewed the report as presented. Director Isbell advised the Board of the following: The Veterans Day Ceremony, the Santa’s Ride and Home Decorating contest events were a huge success. The Tree lighting was not favorable due to the rain but still went on to light the tree. Isbell is working on the ARPA spending plan for quotes to purchase soccer lighting, playground resurfacing, softball fencing and paving for Nancy Lane Park.
4. **Police Department:** Chief Rudolph reviewed the report as presented. Chief Rudolph advised the Board of the following: There was a notable arrest involving an aggravating assault. Chief advised that newly hired officer Courtney Rogers will be attending the police academy next month. The message board that was approved in the ARPA spending plan has been ordered and should be delivered in about two months. Chief received three quotes for the Flock cameras, and they have been ordered.

- 5. Public Works Department:** Director Ellis reviewed the report as presented. Director Ellis advised the Board of the following: The current paving project that has been scheduled in the Town, the paving vendor has advised they would not be able to do that project. Staff is working on an assessment of town streets compiling a list with recommended repairs. The ARPA spending plan projects are paving and a mini roundabout at the three-way in town. Staff is working on a bid package to repair several culverts that need repair.

Miscellaneous Items from the Mayor, Board of Aldermen, Town Administrator:

1. Mayor Akin advised that he will be out of town for the January 10th meeting and the February 14th meeting is Valentine's Day and requested from the Board to reschedule to Tuesday January 17th and February 21st. The Board had no objection.
2. Administrator Woerner congratulated Mayor Akin, Aldermen Harber, Feldmayer and Schaeffer on their election to the Board. Woerner advised the Board of the following: Staff has finalized the communications for the change in the trash collection vendor from Waste Pro to Republic Services. Republic Services will send direct mailings to the customers. Staff expects to have a final review of the Long-Range Comp Plan by the end of the month. TDOT legal is working on the land use restriction documents for the Walker Pkwy Stream Mitigation project. The design consultant has submitted their man-day estimate and fee proposal on the Multi-Model Grant Project and is under review. Staff will be attending virtually an MTAS Impact Series on Emergency Management preparedness. Staff will be attending virtually a TDEC proper procurement workshop for the TDEC funds.
3. Administrator Woerner advised that the Finance Committee will have a work session Wednesday December 21st at 3:00 pm. There will an elected officials training Thursday December 15th at 6:00 pm. The Town employee Christmas dinner will be Tuesday December 20th at 6:00 pm.

Citizen Concerns:

1. Preston Dunn of Drummonds is a member of an organization called In God We Trust in America. Mr. Dunn asked the Board to consider passing a resolution to display "In God We Trust" in Town Hall. Mayor Akin asked Mr. Dunn to provide more information to Administrator Woerner.

Adjournment:

Alderman Feldmayer motioned to adjourn. Alderman Harber seconded the motion. The meeting adjourned at 8:48pm.

Barry Akin, Mayor

Deborah Pickard, Recorder