

Notice of Inspection Changes

New building/additions

- 1) Permit applications must be filled out completely. Incomplete application will be rejected until all information is provided including a detailed plot plan (see enclosed example) Once the application is reviewed the permit will be issued. Allow 1-2 days for approval.
- 2) Call Ashland City Hall for all inspections. 573-657-2091. You can also email inspection requests. Inspector@ashlandmo.us
- 3) Call/email before 7am for morning inspection. Call/email before noon for afternoon inspection. Other time frames can be accommodated at the inspector's discretion.
- 4) Building set backs will be verified at footing/foundation inspections. Plot plan must be on site and property pins must be exposed to verify set back.
- 5) Residential/Commercial inspections performed: **(WILL VARY DEPENDING ON PROJECT)**
 - a) Footing/foundation. Footing must be completely dug for inspection. Copy of plot plan must be on site along with property pins exposed.
 - b) Temporary Electrical tag. (once permit is approved inspection can be done)
 - c) Plumbing ground works
 - d) Sewer lateral with back water valve body. (can be inspected at during GW or separate)
 - e) Rough-ins. (framing, electrical, plumbing & HVAC)
 - f) Gas pressure test. (can be inspected at any time)
 - g) Electrical panels for E-tags can be inspected once the structure becomes water tight.
 - h) Insulation.
 - i) Sidewalks and driveway approaches can be done at any time during construction.
 - j) Building final. Yard finals will be done at building final if possible. NOTE: cracks in sidewalks and approaches will need to be fixed for yard final to pass.
- 6) **EROSION CONTROL MUST BE IN PLACE IN ORDER FOR ANY INSPECTION TO BE DONE. NOTICE OF VIOLATION WILL BE ISSUED AND INSPECTIONS WILL BE DENIED IF EROSION CONTROLS ARE NOT IN PLACE.**

The building inspector's cell number is **573-507-0867**. Feel free to call or text for any questions you may have.