

TUESDAY, SEPTEMBER 15, 2020

BOARD OF ALDERMEN MINUTES

7:00 P.M.

Mayor Sullivan called the regular meeting to order at 7:00 p.m. on September 15, 2020 via Zoom.

Mayor Sullivan gave the invocation.

Mayor Sullivan led in the pledge of allegiance.

Mayor Sullivan called the roll:

Ward One: Leslie Martin-here, Bryan Bradford-here

Ward Two: Melissa Old-here, Stephanie Bell-here

Ward Three: Rick Lewis-here, Jeff Sapp-here

Staff Present: Jon Sanders, Deputy City Clerk/Treasurer, Jeffrey Kays, City Attorney, Gabe Edwards, Police Chief, Tony St. Romaine, City Administrator and James Creel, Public Works Director.

Mayor Sullivan presented the minutes of September 1<sup>st</sup> board meeting for consideration. Alderman Sapp made a motion and seconded by Alderwoman Martin to approve the minutes as presented. Mayor Sullivan called for the vote. Motion Carried.

Mayor Sullivan called for adjustments to the agenda. Being none, he called for the motion to approve the agenda. Alderwoman Old made a motion and seconded by Alderman Sapp to approve the agenda as presented. Mayor Sullivan called for the vote. Motion carried.

Mayor Sullivan reported there are no scheduled public comments.

Mayor Sullivan presented Ordinance No. 1313 for consideration. Mayor Sullivan asked for a motion to table this ordinance as there is supposed to be a line item break down of the cost. Tony stated that Allstate has had a COVID related office issue and has not been in the office to get this break down taken care of. Alderwoman Bell made the motion and seconded by Alderwoman Martin. Motion carried.

Mayor Sullivan presented Ordinance No. 1314 for consideration. Alderman Sapp made motion and seconded by alderwoman Old to take up Ordinance 1314, an ordinance approving a cooperative agreement with Southern Boone School District for school zone crosswalk enhancements. Mayor Sullivan called for questions or comments. Hearing none Mayor Sullivan called for the vote. Alderwoman Old-aye, Alderwoman Martin-aye, Alderwoman Bell-aye, Alderman Bradford-aye, Alderman Lewis-aye, Alderman Sapp-aye. Motion carried.

New Business

Mayor Sullivan presented the next item on the agenda, a resolution adopting the Boone County Hazard mitigation plan 2020. Alderman Sapp made motion, second by Alderman Bradford. Mayor Sullivan asked for questions and comments. Tony stated this plan is prepared annually by the county and must be adopted by municipalities within the county in case of natural disaster. Tony stated having a plan allows the county to receive FEMA and federal fund opportunities in the wake of natural disasters. Mayor Sullivan called for the vote. Alderwoman Old-aye, Alderwoman Martin-aye, Alderwoman Bell-aye, Alderman Bradford-aye, Alderman Lewis-aye, Alderman Sapp-aye. Motion carried.

Mayor Sullivan presented the next item on the agenda, a resolution to make changes to the City of Ashland Personnel Manual. Alderman Lewis made a motion, seconded by Alderwoman Old. Mayor Sullivan asked for a staff report. Tony stated that due to extenuating circumstances of a current employee a vacation bank will be set up so that employees can anonymously donate vacation time for others to draw from. Alderman Sapp stated he thought these donations should be placed in to a pool to avoid peer pressure or retribution. Tony addressed this stating the donations and withdrawals from the pool would be anonymous. Alderman Sapp also stated that he would like to be able to donate sick time in addition to vacation. Alderwoman Old asked if sick time is lost at the end of the year. Tony stated it is lost at 1400 hours. Alderman Bryan Bradford stated he was not familiar with the policy and could not support it. Mayor Sullivan asked for a motion to include sick time in addition to vacation time. Alderman Sapp made the motion and seconded by Alderman Lewis. Mayor Sullivan called for the vote. Alderwoman Old-aye, Alderwoman Martin-aye, Alderwoman Bell-aye, Alderman Bradford-no, Alderman Lewis-aye, Alderman Sapp-aye. Motion carried.

Mayor Sullivan stated the next item on the agenda was discussion of parking ticket warnings. Alderman Sapp made a motion and was seconded by Alderwoman Old. Mayor Sullivan asked for a report from Chief Edwards. Chief Edwards states that there was a call for service about illegal parking. There was miscommunication on whether a ticket could be issued or if a warning ticket could only be issued. The grace period begins August 18 and runs six months stated Mayor Sullivan. This is to allow for education but repeat violations should be ticketed. Alderwoman Old states that unlimited warnings in a six month period would not make sense for repeat offenders and they should be ticketed. Chief Edwards stated he would like to change the wording from grace period to education period and allow for ticketing of repeat offenders. Mayor Sullivan clarified this is strictly for parking tickets and does not relate to unattached trailers. Alderwoman Old made a motion to amend the wording from grace period to education period and allow for tickets to repeat violations. Alderman Bradford seconded. Mayor Sullivan called for the vote. Alderwoman Old-aye, Alderwoman Martin-aye, Alderwoman Bell-aye, Alderman Bradford-no, Alderman Lewis-aye, Alderman Sapp-aye. Motion carried.

## Mayors Report:

Mayor Sullivan stated he had a concern on Sue Drive about old Lagoon there. He stated he received a complaint about children playing in the old lagoon and would like to see if that can be dug out and filled in. Mayor Sullivan also gave a thanks to chief Edwards and the school district in regards to having him out for school traffic he states there is a joint effort to fix school traffic. Mayor Sullivan states the recycling lot issues have been corrected with citations. States open gates and open bins would promote mass dumping of unrecyclable items. Mayor Sullivan states he received a complaint about cars parking on sidewalks and says it goes back to enforcement.

City Admin report – Tony states the City has received the first site plan for East Ashland plaza, he states Break Time has submitted the first plan. All the lots have been sold and several others are in the back log but should be submitted soon. Tony states a lot of interest in Ashland for commercial development as well as residential. Tony stated the City will submit a check to Missouri main street for our share of the grant match and will begin working on ways to improve downtown.

City Attorney Report – Jeff Kays shares changes to trailer parking codes that are included in the packet. Excludes class 1 2 and 3 pickup trucks. Construction trailers and dumpsters are limited to times when construction can take place during the day; it is also limited to the construction permit and the construction lot boundaries. Tony states this is strictly informational and is not being voted on this evening. Trucks up to one ton could park in residential areas. Larger than that would not be allowed. Alderman Sapp passes from comment. Alderman Lewis comments that he would like to get more input from local construction folks. Alderwoman Bell agrees with Rick Lewis. Alderwoman Old thinks it's a great starting point but would like to see more input as well. Alderman Bradford has no comment. Mayor Sullivan asks if a public meeting would be beneficial to sit down and talk to contractors. Alderman Sapp states he thinks that would be a good idea and so does alderman Martin. Mayor states that he would like Tony to set a meeting up. Tony would like to send draft to contractors and give them a chance to respond. Jeff Kays states that he is busy with speeding tickets, littering tickets and parking tickets.

Public works report – James reviewed his report attached in the board packet. Sarah Drive bridge project would be done this October. Mill and Overlay bids are currently out. That bid closes on the 23<sup>rd</sup> and RRFB crosswalk will be ordered and installed by the end of this month. The lights at the school zone are not currently working but are working to get this fixed. Winter prep, formal bid will have to go out for salt. Martha crump storm water repair is completed.

Alderman Reports – Alderman Sapp would like to encourage feedback of contractors if they can't make the public hearing regarding trailers. In regards to recycling alderman Sapp encourages boxes being broken down and would like to see chained box cutters to encourage breaking down of boxes.

Alderman Bradford – No knives at the recycling center.

Alderwoman Old – Sign Request for Kentucky Drive. Dead End or No Outlet sign request. James states he will work on that if it falls within guidelines. Park Board meeting, FFA additions to the dog park will be coming to the regular board soon.

Alderwoman Bell No report

Alderwoman Martin No report

Alderman Lewis – More input the better on the trailer ordinance. Recycling comment he received from a citizen, would like to get a longer slit put in the recycle bin.

Public comment

Mayor Sullivan asked for any public comments.

Carson Blake – Asks when she can make comments when it comes to zoom meetings. Mayor Sullivan stated new format so that it was clear. Tony States public comments is only comments and not question and answer session between citizens and the board. Carson states that in West Oaks there are no sidewalks in the area so they take long walks and in the Palomino Ridge area States that there are several cars parked on sidewalks and it is inconvenient for pushing a stroller and getting up and down curbs is difficult.

Mayor Sullivan asked for any other public comment.

Hearing none Mayor Sullivan called for the adjournment.

Alderman Bradford made motion and seconded by Alderwoman Martin. Mayor Sullivan called for the vote. Motion carried.

Jon Sanders, Deputy City Clerk

Richard Sullivan, Mayor