

APRIL 05, 2022  
BOARD OF ALDERMEN MINUTES  
7:00 P.M.

Mayor Pro-tem Bell called the regular meeting to order at 7:00 p.m. on April 05, 2022 at 101 West Broadway.

Mayor Pro-tem Bell gave the invocation.

Mayor Pro-tem Bell led in the pledge of allegiance.

Mayor Pro-tem Bell called the roll:

Ward One: Nathan Volkart-here, Jean Selby-here  
Ward Two: Melissa Old-here, Stephanie Bell-here  
Ward Three: Rick Lewis-here, Dorise Slinker-here

Mayor Sullivan was absent.

Staff Present: Darla Sapp, City Clerk, Kyle Michel, City Administrator, Shelley Martin, Treasurer, Darin Ratermann, Gabe Edwards, Police Chief, and James Creel, Public Works Director.

Mayor Pro-tem Bell presented the minutes of the March 22, 2022 Board meeting for consideration. Alderwoman Old made a motion to approve the minutes as presented. Alderman Slinker seconded the motion. Mayor Pro-tem Bell called for the vote. Motion carried.

Mayor Pro-tem Bell presented the agenda for consideration. Alderwoman Old made a motion to approve the agenda as presented. Alderman Lewis seconded the motion. Mayor Pro-tem Bell called for the vote. Motion carried.

Mayor Pro-tem Bell stated under scheduled public comments we have Kyle Loethen to discuss storm water issues at 404 Renee Drive. Kyle Loethen stated Spring has sprung and the storm water issues in his backyard continue to grow as well as other areas in town. He suggested purchasing land from the Richardson property and rerouting the creek. He stated the sewer pipe is exposed in areas along this creek. He stated he has video to show these rain events as well as additional photo's he can provide to the Board members. He stated a tree has fallen down and is rerouting the creek. He stated he is considering getting flood insurance. He stated it continues to encroach on this property. Mr. Loethen stated this needs addressed sooner than later.

Mayor Pro-tem Bell presented Council Bill No. 2022-012, an ordinance approving the lease agreement with River Region Credit Union. Alderwoman Old made motion and seconded by Alderman Lewis to take up for consideration Council Bill No. 2022-012, an ordinance approving the lease agreement with River Region Credit Union. Mayor Pro-tem Bell called for the staff report. Kyle Michel, City Administrator, stated we have not made a lot of progress with the lease agreement but we have Rick Nichols, from River Region Credit Union present to answer any questions the Board may have. Rick Nichols, River Region Credit Union representative, stated the attorneys are working on the legal wording of the lease agreement and it is not ready. He asked what concerns the Board had with the lease. Alderman Lewis explained they were concerned with the lease being limited to 20 years and what happens after that time frame. He stated he did not want the city to be on the hook to pay for a larger amount. The other concern was what if it changes owners? Rick Nichols, River Region Credit Union, stated the 20 years is the projected useful life for that structure. The Board discussed these concerns. Mayor Pro-tem Bell suggested the agreement being three ways between River Region Credit Union, YMCA and City of Ashland or attached and/or

incorporated somehow. Alderman Volkart questioned the rate of renewal. Nathan Nickolaus, City Attorney, stated he will work with the other attorney to address these concerns in the final agreement. The Board discussed if they should table the agreement until the next meeting or vote then amend it during second reading. The Board decided to vote on original agreement. Mayor Pro-tem Bell called for public comment. Mayor Pro-tem Bell called for questions or comments from the Board. Mayor Pro-tem Bell called for the vote. Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Pro-tem Bell presented Council Bill No. 2022-013, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2022 Budget. Alderman Volkart made motion and seconded by Alderwoman Old to take up for consideration Council Bill No. 2022-013, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2022 Budget. Mayor Pro-tem Bell called for the staff report. Shelley Martin, Treasurer, thanked the Department Heads, Alderwoman Old and Alderman Lewis on proof reading the document and stated those would be corrected in the final document. She stated with the new City Administrator they will be looking at the budget process, new formats and reports within the budget and Capital Improvement Plan for next year. She stated that each ordinance relating to financing has been reviewed by our independent auditor. Shelley Martin, Treasurer, stated the auditor explained we can spend more than we take in but this should not be done every year. She gave an overview of the budget amendments and proposed budget. Mayor Pro-tem Bell called for public comment. Mayor Pro-tem Bell called for questions or comments from the Board. Alderman Slinker stated he felt the Capital Improvement Plan should be trimmed down and with realistic goals. Kyle Michael, City Administrator, reported next month to month and half they will be working on improving the capital fund plan and it will be a living document and more routinely updated during the year. He stated they would start to evaluate programs to asset with this. Alderwoman Old stated we want projects on there and not remove them or lose them. She said we could also move projects up if we have funding. Alderman Slinker stated the citizens see this and the projections and the millions of dollars and don't understand this document. It was discussed that we need to educate them on what the document is. Mayor Pro-tem Bell called for the vote. Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Pro-tem Bell presented Council Bill No. 2022-014, an ordinance directing the City Treasurer to take administrative action for an intergovernmental cash transfer within the fiscal year 2023 Budget. Alderman Volkart made motion and seconded by Alderman Lewis to take up for consideration Council Bill No. 2022-014, an ordinance directing the City Treasurer to take administrative action for an intergovernmental cash transfer within the fiscal year 2023 Budget. Mayor Pro-tem Bell called for the staff report. Shelley Martin, Treasurer, reported this allows us to move money from the court fund to the police fund and the A.R.P.A. funds in general fund to the capital fund line. She stated this is a cash transfer in our accounting system and needs to be approved by the Board. She stated this has also been reviewed by our independent auditors. Mayor Pro-tem Bell called for the staff report. Mayor Pro-tem Bell called for comments from the public. Mayor Pro-tem Bell called for questions or comments from the Board. Mayor Pro-tem Bell called for the vote. Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Pro-tem Bell presented Council Bill No. 2022-015, an ordinance adopting an annual budget for the fiscal year beginning May 1, 2022 and appropriating funds pursuant thereto. Alderwoman Old made motion and seconded by Alderwoman Selby to take up for consideration Council Bill No. 2022-015, an ordinance adopting an annual budget for the fiscal year beginning May 1, 2022 and appropriating funds pursuant thereto. Mayor Pro-tem Bell called for the staff report. Shelley Martin, Treasurer, stated the second reading will have the corrections that was recommended and will have the table of contents added as well as the outcome of the use tax and election of Officials. Mayor Pro-tem Bell called for comment from the public. Mayor Pro-tem Bell called for comments or questions from the Board. Alderman Slinker questioned if the

\$1.4 million is with the A.R.P.A. funds in it on page 27. Shelly Martin, Treasurer reported it was not. Alderman Slinker questioned the decrease in the salary on page 28. Shelley Martin, Treasurer, reported they redid the salary division for all departments. Mayor Pro-tem Bell called for the vote. Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Pro-tem Bell presented Council Bill No. 2022-016, an ordinance adopting the fiscal year 2023 Capital Improvement Plan for the City of Ashland. Alderwoman Old made motion and seconded by Alderwoman Selby to take up for consideration Council Bill No. 2022-016, an ordinance adopting the fiscal year 2023 Capital Improvement Plan for the City of Ashland. Mayor Pro-tem Bell called for the staff report. Shelley Martin, Treasurer, stated they are looking at a different program for the capital improvement plan. She stated the document needs to be more fluent. She stated projects will be added throughout the year as needs come up. She stated they will be working on this during the next 12 months. Mayor Pro-tem Bell stated the issue with changing programs is they don't communicate. Kyle Michel, City Administrator stated there is a program called opengov and we are also switching to Tyler Technology and they will have a module for this also that they will be looking into. He stated this will allow you to run different scenarios. Mayor Pro-tem Bell called for comments from the public. Mayor Pro-tem Bell called for comments or questions from the Board. Mayor Pro-tem Bell called for the vote. Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Pro-tem Bell presented Ordinance No. 1396, an ordinance approving Serrano Subdivision Re-plat. Alderwoman Old made motion and seconded by Alderman Volkart to take up for consideration Ordinance No. 1396, an ordinance approving Serrano Subdivision Re-plat. Mayor Pro-tem Bell called for the staff report. Darin Ratermann, Community Development Director, informed the Board this is the old police station lot which is being subdivided into two lots and the Scooters will be built on the lower lot where there is a parking lot currently. Mayor Pro-tem Bell called for comments from the public. Mayor Pro-tem Bell called for questions and comments from the Board. Mayor Pro-tem Bell called for the vote. Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Pro-tem Bell presented Ordinance No. 1397, an ordinance approving Forest Park Phase 2 Preliminary Plat. Alderman Volkart made motion and seconded by Alderwoman Selby to take up for consideration Ordinance No. 1397, an ordinance approving Forest Park Phase 2 Preliminary Plat. Mayor Pro-tem Bell called for the staff report. Darin Ratermann, Community Development Director, reported this is the preliminary plat for the second phase of Forest Park. He stated this meets all the requirements of the City Code and the Planning and Zoning Commission recommended approval. Mayor Pro-tem Bell called for comments from the public. Mayor Pro-tem Bell called for questions and comments from the Board. Mayor Pro-tem Bell called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Slinker-aye, Alderman Lewis-aye. Motion carried.

Mayor Pro-tem Bell presented Ordinance No. 1398, an ordinance allotting a 36/64 percent split of the storm water control and local parks tax revenue. Alderman Volkart made motion and seconded by Alderwoman Old to take up for consideration Ordinance No. 1398, an ordinance allotting a 36/64 percent split of the storm water control and local parks tax revenue. Mayor Pro-tem Bell called for the staff report. Shelley Martin, Treasurer, explained in June of 2018 the Board passed an Ordinance to allotting a 50/50 split of storm water and park tax revenue. For fiscal year 23 the park has contractual obligations that were approved by the Board in previous meetings. The acquisition of lake property, with a final payment due of \$21,964.50 and the renovation/construction at the ballfield to include an additional restroom facility for an estimated cost share of \$81,660.00. She stated the projected revenue for FY23 from the Park/storm water tax is \$230,000.00. She stated the park also has utilities, maintenance, flags and service agreements expenses.

She stated the combined expenditures place the park in a position that they will be expending 64% of the projected revenue coming in. In order for the park to meet all these expenses and contractual obligations, the Board must either pass an ordinance for a one-time amendment to the ordinance or pass an ordinance with Park Board approval to reduce their fund balance by approximately \$39,00.00. Shelley Martin, Treasurer, stated she talked with the Park Board President and she does not want to spend out of fund balance. Mayor Pro-tem Bell called for comments from the public. Mayor Pro-tem Bell called for questions or comments from the Board. Mayor Pro-tem Bell called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Slinker-aye, Alderman Lewis-aye. Motion carried.

Mayor Pro-tem Bell presented Ordinance No. 1399, an ordinance to amend Chapter 14, Sewer, Water & Solid Waste of the City Code. Alderman Volkart made motion and seconded by Alderwoman Selby to take up for consideration Ordinance No. 1399, an ordinance to amend Chapter 14, Sewer, Water & Solid Waste of the City Code. Mayor Pro-tem Bell called for the staff report. Shelley Martin, Treasurer, stated Curtis Bennett, Water Supervisor is present to discuss the water meter increase. Curtis Bennett, Water Supervisor, explained the need to increase the water meter from \$600 to \$800 due to the increase in the supplies and material and does not include the installation. Shelley Martin, Treasurer, explained the impact fees is for new service only and has not been increased in 8 years. Mayor Pro-tem Bell called for comments from the public. Mayor Pro-tem Bell called for questions or comments from the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Slinker-aye, Alderman Lewis-aye. Mayor Pro-tem Bell called for the vote. Motion carried.

Mayor Pro-tem Bell presented Ordinance No.1400, an ordinance authorizing the City Administrator to enter into a man-it service renewal base agreement with Midwest Computech. Alderwoman Old made motion and seconded by Alderwoman Selby to take up for consideration Ordinance No. 1400, an ordinance authorizing the City Administrator to enter into a man-it service renewal base agreement with Midwest Computech. Mayor Pro-tem Bell called for the staff report. Kyle Michel, City Administrator, stated this is a basic rate on a month to month basis until we completely phase out this service. He stated we will be doing this in house with the part time employees we hired. Mayor Pro-tem Bell called for comments from the public. Mayor Pro-tem Bell called for questions or comments from the Board. Mayor Pro-tem Bell called for the vote. Alderman Volkart-aye, Alderwoman Selby-aye, Alderwoman Old-aye, Alderwoman Bell-aye, Alderman Slinker-aye, Alderman Lewis-aye. Motion carried.

Mayor Pro-tem Bell presented Ordinance No. 1401, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2022 Budget. Alderman Volkart made motion and seconded by Alderwoman Old to take up for consideration Ordinance No. 1401, an ordinance authorizing the appropriation of funds to certain accounts within the fiscal year 2022 Budget. Mayor Pro-tem Bell called for the staff report. Shelley Martin, Treasurer, stated this is the second reading of the budget amendments. Mayor Pro-tem Bell asked for comments from the public. Mayor Pro-tem Bell called for questioned or comments from the Board. Mayor Pro-tem Bell called for the vote. Alderman Lewis-aye, Alderman Slinker-aye, Alderwoman Bell-aye, Alderwoman Old-aye, Alderwoman Selby-aye, Alderman Volkart-aye. Motion carried.

Mayor Pro-tem Bell presented a resolution authorizing the filing of an application with the Missouri Department of Natural Resources, Clean Water State Revolving Fund Program for an engineering grant under the Missouri Clean Water Law. Alderman Volkart made motion and seconded by Alderwoman Selby to take up for consideration the resolution authorizing the filing of an application with the Missouri Department of Natural Resources, Clean Water State Revolving Fund Program for an engineering grant under the Missouri Clean Water Law. Mayor Pro-tem Bell called for the staff report. Kyle Michel, City Administrator, informed the Board this is just updating the names on the Inflow and Infiltration study cost share program due to the change of City Administrator's. Mayor Pro-tem Bell called for comments from

the public. Mayor Pro-tem Bell called for questions or comments from the Board. Mayor Pro-tem Bell called for the vote. Motion carried.

#### Mayor's Report:

Mayor Pro-tem Bell stated the Mayor had a wonderful time on vacation and she had no report.

#### Administrator's Report:

Kyle Michel, City Administrator updated the Board on meetings he had this week with the Regional Planning Commission and MoDot on the Transportation Plan. He stated the City of Ashland transportation plan was last updated in 2015 and he is looking at getting a proposal on that from the Regional Planning Commission. He stated the proposed future overpass was for New Salem Road and this is not the best location. He stated there is currently no funding for this project. He informed them the City has not had a person on the Board for the Transportation Advisory Committee (TAC) for a while. He stated either himself or James will try to participate on this.

Kyle Michel, City Administrator reported they sent the audit engagement letter outlaying the scope of the audit service to Gerding, Korte and Chitwood and as soon as the budget year ends that will get rolling on the audit.

He informed them that Burrell Behavioral Health is a service to Ashland citizens and our staff. He stated they currently have a working relationship with the school. He stated they will be doing an educational presentation to the Board in the near future.

Kyle Michel, City Administrator, informed the Board he has reached out to Nextsite and he plans on having a face to face meeting within the next month. He stated they are not locally based.

He stated he is going to have the YMCA do an annual report as it is a requirement in their contract with the City.

#### City Attorney's Report:

Nathan Nickolaus, City Attorney, gave an update on two legislative issues. He stated one bill proposed would require cities to refund property tax from amount we received in A.R.P.A. funds. He stated he did not feel that would go anywhere. He stated there is another proposed bill that would eliminate code enforcement called the clean air act. The last item was the zoning code revision and getting that moving forward. Kyle Michel, City Administrator stated they are consolidating their comments to will follow up on a group meeting. He suggested we rethink holding off on the codification of the entire code until the zoning codes are updated. He stated that process will take a year or something. The Board discussed this and felt we should move forward with this.

#### Police Chief's Monthly Report:

Chief Edwards had nothing in addition to his report that was in the packet.

#### Board of Aldermen's Reports:

Alderman Slinker asked that James Creel contact Richard Rand at 113 Church Street reference water coming from the street.

Alderman Slinker reported sofas' and chairs being dumped into the drainage area at the end of Kimberly Lane.

He reported an abandoned maroon van being parked at the drainage area on Kimberly Drive with a #28 on driver's side. Chief Edwards asked that the complainants call 311 for faster service in the future.

Mayor Pro-tem Bell called for additional comments from the public.

Mike Frese, 5775 Charlotte Drive, questioned several revenues and expenditures proposed in the budget. He also expressed concern for the CIP document and the wish list with no funding. He stated he is glad the Board is looking at improving this document.

Mayor Pro-tem Bell called for comments or questions from the Board or staff.

Mayor Pro-tem Bell called for the vote to adjourn the meeting. Alderman Slinker made motion and seconded by Alderwoman Bell to adjourn the meeting. Mayor Pro-tem Bell called for the vote. Motion carried.

Darla Sapp, City Clerk

Stephanie Bell, Mayor Pro-tem